

AGENDA ITEM 1

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
October 14, 2013**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Dennis Lone and Commissioners Garrett Frazier.

ABSENT: Commissioners Lillie Clinton and Janine Brown (ex-officio).

Also present were Executive Assistant/Deputy City Clerk Linda Fava and Management Analyst Zach Schmitz.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

A presentation by Management Analyst Zach Schmitz regarding a FEMA's Flood Insurance Rate Map was added to the agenda.

Commissioner Frazier moved to approve the agenda in content and order as amended. Vice Chair Lone seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

PUBLIC COMMENT – None

SPECIAL PRESENTATION – Flood Emergency Plan

Mr. Schmitz explained FEMA has prepared and issued a Flood Insurance Rate Map (FIRM) for King County. Residents have until December 3, 2013 to submit an appeal; appeals need to be supported by scientific or technical data. He highlighted changes to the floodplains in the Woodinville area. A brief discussion followed regarding notification of affected property owners.

BUSINESS ITEMS

1. Minutes of August 12, 2013

Commissioner Frazier moved to approve the minutes of August 12, 2013. Vice Chair Lone seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

2. Further Discussion of Work Plan Goal – Assessing Community Preparedness

Chair Brady explained the Commission has discussed conducting a community survey to ascertain the public's preparedness. Several surveys have been done in the past by other agencies; possibly the survey questions or the information gathered could be used.

Discussion followed regarding information to be gathered via a survey, what the City could do with the information, and existing survey data.

Action: Commissioner Lone offered to conduct further research of existing surveys and the information gathered and report back to the Commission.

3. 2013-14 Work Plan

Mr. Schmitz distributed the original Work Plan (Handout A) and a revised Work Plan based on Commissioners' input at the June 2013 meeting (Handout B).

Vice Chair Lone moved to approve the 2013-14 Work Plan (Handout B). Commissioner Frazier seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

4. Community Partners for Sheltering

Mr. Schmitz provided a list of community partners that may be interested in providing shelter services or support. Discussion followed regarding steps for becoming a Red Cross approved shelter, services the Red Cross provides, different types of shelters, ADA accessibility in shelters, the location of the community partners, and facilities outside Woodinville's boundaries.

Commissioners suggested the LDS church on 124th and the indoor soccer facility be added to the list.

Action: Staff will contact the potential community partners; if they express interest in providing shelter services or support, staff will provide further information.

REPORT FROM EMERGENCY MANAGER

Ms. Fava reported the deadline to submit an application for the EPPSC vacancy is October 18; interviews for the EPPSC and the Parks & Recreation Commission positions are scheduled on November 5. Two applications have been submitted for the EPPSC vacancy. Staff may discuss with the Commission the possibility of appointing ex-officio members.

It was agreed to cancel the November 11 EPPSC meeting that falls on Veterans Day, November 11. The next meeting will be December 9.

REPORTS FROM COMMISSION MEMBERS

Vice Chair Lone reported ESCA is offering training on October 22 regarding the handling of spontaneous volunteers.

PUBLIC COMMENT

Woodinville Fire & Rescue Commissioner Kevin Coughlin reported the Fire Commission approved a resolution endorsing the King County EMS levy which will be on the November ballot. He described the tiered response system in King County. He reported the annual Fall/Winter Safety Fair will be held on October 19 at Fire District headquarters.

UPCOMING AGENDA TOPICS

- a) **Report by Vice Chair Lone on Early Community Preparedness Assessment**
- b) **Minutes of October 14, 2013**
- c) **Bike Event**

ADJOURNMENT

Commissioner Frazier moved to adjourn the meeting. Vice Chair Lone seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0). The meeting was adjourned at 8:22 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison

AGENDA ITEM 2



CITY OF WOODINVILLE, WA
**REPORT TO THE EMERGENCY PREPAREDNESS
AND PUBLIC SAFETY COMMISSION**
17301 133rd Avenue NE, Woodinville, WA 98072

To: Honorable Emergency Preparedness and Public Safety Commission **Date:** 12/09/13
From: Zach Schmitz, Management Analyst 
Subject: Discussion of a Bicycle Awareness Event

ISSUE: Shall the Emergency Preparedness and Public Safety Commission discuss participating in a bicycle safety event in 2014?

RECOMMENDATION: To discuss participation efforts regarding a bicycle event sponsored by the Cascade Bicycle Club.

BACKGROUND/DISCUSSION: On September 10, 2012, the Emergency Preparedness and Public Safety Commission began discussions regarding participation in a Spring Bicycle Event. The Cascade Bicycle Club presented their Trail Safety campaign at the March 11, 2013 Commission meeting. Trail Safety covers all users of the many regional trails in this area.

May is National Bike to Work Month, with bicycle commuting activities occurring along the Sammamish River Trail to commemorate the day. The Celebrate Woodinville Festival in August would be another date to consider, as it combines the City Parade, Free Concerts in the Park, and many other events in early August.

RECOMMENDED MOTION:
For Discussion Only