

AGENDA ITEM 1

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
February 9, 2015**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Janine Brown, and John Halpin.

ABSENT: None

Also present were Executive Assistant/Deputy City Clerk Linda Fava and Management Analyst Zach Schmitz.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Commissioner Halpin moved to approve the agenda in content and order. Commissioner Brown seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

SPECIAL PRESENTATION –

Chair Brady introduced Fire District Commissioner Kevin Coughlin, who stepped to the podium to present an update on the efforts of the Fire Department.

Comm. Coughlin indicated that the department is still forging a partnership with Bothell, Northshore, and Sno. County District 10 in a joint agreement to achieve an 8-station regional department. The result will be 156 uniformed officers, with the ability to share equipment. The combination of several districts would minimize the number of necessary management staff, and possibly enable the larger department to staff a Haz. Mat. Team.

The closure of Station 34 in the Kingsgate area of Kirkland does not appear to have reduced service to those residents. It has provided some cost recovery measures, but did not return great

benefit to the department. Response times have not suffered to outlying areas, who are now served by Station 31.

Commissioner Coughlin invited the Emergency Preparedness and Public Safety Commissioners to take a tour of Station 31 in Woodinville, and the Commissioners indicated their interest to do so. They mentioned that they would like to accept the invitation when they have a full complement of members, which likely won't occur until March or April, when current vacancies have been filled.

PUBLIC COMMENT –

There were no public comments.

BUSINESS ITEMS

1. Minutes of October 13, 2014

Commissioner Halpin moved to approve the minutes of October 13, 2014. Commissioner Brown seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

2. Appointment of Chair and Vice Chair

Chair Brady invited nominations for the positions of Chair and Vice Chair. Before accepting any nominations, he did indicate that he had spent several terms in the Chairman seat, and would either be happy to continue, or relinquish the responsibility so that someone else could experience the role.

With that being said, Comm. Halpin nominated Mace Brady as Chair. No other nominations for Chair were forthcoming, so a vote was taken, and all voted in favor of Mace Brady continuing another term as Chair. The motion carried (3-0).

Nominations were then invited for the position of Vice Chair. Comm. Halpin nominated Janine Brown. No further nominations were offered, and all voted in favor of Janine Brown as Vice Chair. The motion carried (3-0).

3. Brainstorming Agenda Items for 2015

Chair Brady asked if the staff could provide a copy of the 2014 Emergency Preparedness and Public Safety Commission work plan to assist in discussions of tasks for 2015. Perhaps a copy could be included with our next agenda packet.

Comm. Halpin inquired if he could bring forward some topics he has considered that he thinks the Commission could discuss. He was then given the opportunity to do so.

1) 211 Crisis Clinic

Comm. Halpin suggested that this referral service, offered by Seattle-King County, would be a great resource to become familiar with, and wondered if we might want to invite a speaker from the organization to provide us more information.

2) Homeless Encampments

3) Should the Emergency Preparedness and Public Safety Commission discuss the topic of guns and gun sales in our community?

4) Column in Woodinville Weekly to connect with citizens

Those who have history on the Commission informed Comm. Halpin that several articles were written and printed in the Weekly a couple of years ago, and can now be found on the EPPSC's City website. However, if additional topics were considered, we could inquire with the Weekly as to whether they would consider including them in their paper.

5) Chemical Spills/Haz Mat Incidents

Others on the Commission indicated they would like to review the 2014 Work Plan, as well as the Council's 2015 Work Plan, before they advanced any other tasks for the Commission to consider.

REPORTS FROM COUNCIL LIAISON

The Council representative to the Commission was not in attendance.

REPORT FROM EMERGENCY MANAGER

Mr. Schmitz reported that he will be pushing out some information in March regarding the upcoming Citizen's Academy. The Citizen's Academy is a joint effort between the Cities of Bothell, Woodinville, Shoreline, and Kenmore, and is taught at a location in Kenmore. It generally spans 10 weeks, and is open to the public. Classes meet weekly.

REPORTS FROM COMMISSION MEMBERS

V. Chair Brown informed the Commission that her brother had recently passed away, following an illness, and had taken her out of town for a period of time. The Commissioners expressed their heartfelt sympathies in hearing that news.

PUBLIC COMMENT – None

UPCOMING AGENDA TOPICS –

With the offering of several broad topics for the Commission's Work Plan in an earlier business item, no further items were brought forth at this time.

ADJOURNMENT

Commissioner Halpin moved to adjourn the meeting. Commissioner Brown seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0). The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison

AGENDA ITEM 2



CITY OF WOODINVILLE, WA
**REPORT TO THE EMERGENCY PREPAREDNESS
AND PUBLIC SAFETY COMMISSION**
17301 133rd Avenue NE, Woodinville, WA 98072

To: Honorable Emergency Preparedness and
Public Safety Commission
From: Zach Schmitz, Management Analyst 
Subject: Introduction of New Commissioners

Date: 4/13/15

ISSUE: City Council appointed Commissioners Jim Walker and Kevin King to the Emergency Preparedness and Public Safety Commission on March 3, 2015.

RECOMMENDATION: To allow existing and new commissioners a few minutes to introduce themselves.

BACKGROUND/DISCUSSION: Historically, when new commissioners are appointed to the Commission, the Commission takes a few minutes to provide time for introductions between existing and new commissioners.

RECOMMENDED MOTION:
FOR DISCUSSION ONLY AT THIS TIME.

AGENDA ITEM 3



CITY OF WOODINVILLE, WA
**REPORT TO THE EMERGENCY PREPAREDNESS
AND PUBLIC SAFETY COMMISSION**
17301 133rd Avenue NE, Woodinville, WA 98072

To: Honorable Emergency Preparedness and Public Safety Commission **Date:** 4/13/15
From: Zach Schmitz, Management Analyst *ZS*
Subject: Discussion of the Puget Sound Emergency Radio Network

ISSUE: Shall the Commission review the Puget Sound Emergency Radio Network's (PSERN) plan to the replacement of the regions current emergency radio communications system.

RECOMMENDATION: To review the current radio network system and the proposal for its replacement.

BACKGROUND/DISCUSSION: The current emergency radio network was designed in 1992. Changes in population and issues with aging equipment have created the need to design a new system. The current system is owned by four agencies; Eastside Public Safety Communications Agency (EPSCA, which the City is a member of), King County, City of Seattle, and Valley Communications Center. The system also known as the 800 MHz radio system has approximately 16,000 users and is comprised of over 100 agencies. Funding for the replacement of the system will be voted on by King County voters in April of 2015.

RECOMMENDED MOTION:
FOR DISCUSSION ONLY AT THIS TIME.

AGENDA ITEM 4



CITY OF WOODINVILLE, WA
**REPORT TO THE EMERGENCY PREPAREDNESS
AND PUBLIC SAFETY COMMISSION**
17301 133rd Avenue NE, Woodinville, WA 98072

To: Honorable Emergency Preparedness and
Public Safety Commission
From: Zach Schmitz, Management Analyst *ZS*
Subject: 2015 Work Plan

Date: 4/13/15

ISSUE: Shall the Commission review the 2015 Work Plan, as approved by City Council?

RECOMMENDATION: To review the 2015 Work Plan.

BACKGROUND/DISCUSSION: The 2015 Emergency Preparedness and Public Safety Commission Work Plan was approved on March 3, 2015. The City Council added the review of Human Services grant applications to this year's work plan. Human Service grants are awarded for a two year period. The approved City budget provides a total of \$70,000 per year for human service grants. Review of the grants will be conducted at a future meeting. Staff will present a history and timeline for the grant process.

RECOMMENDED MOTION:
FOR DISCUSSION ONLY AT THIS TIME.