

AGENDA ITEM 1

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
April 13, 2015**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Janine Brown, and Commissioners Jim Walker, Kevin King, and John Halpin.

ABSENT: None.

Also present were Executive Assistant/Deputy City Clerk Linda Fava, Management Analyst Zach Schmitz, and Council Liaison to the EPPSC Paula Waters.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Commissioner Halpin moved to approve the agenda in content and order. Commissioner King seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0).

PUBLIC COMMENT – None

SPECIAL PRESENTATION – None

BUSINESS ITEMS

1. Minutes of February 9, 2015

With regard to the indication in the minutes that a tour of Station 31 would be scheduled, Management Analyst Zach Schmitz advised Commissioners were welcome to do that on their own but it was not appropriate during a Commission meeting unless directed by the City Council.

The following amendments were made to the minutes:

- Page 2, change “211 Crisis Clinic” to “211 Crisis Hotline”
- Page 3, Item 4, add the suggestion to publish EPPSC accomplishments in the Woodinville Weekly

Vice Chair Brown moved to approve the minutes of February 9, 2014 as amended. Commissioner King seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0).

2. Introduction of New Commission Members

New Commissioners Walker and King introduced themselves, described their backgrounds and their interest in serving on the EPPSC. Vice Chair Brown, Commissioner Halpin, and Chair Brady also introduced themselves and described their backgrounds.

3. Discussion of the Puget Sound Emergency Radio Network

Mr. Schmitz explained this item is for the Commission’s education and is not intended as taking a position on the King County ballot measure. He described the history of the radio network:

- System is nearly 20 years old
- 800MHz Public Safety Channel
- Used by police, fire and EMS
 - 1600 handheld units in King County under this system

He described the ballot measure:

- King County is asking for voter support to increase an existing property tax levy
- Replacement cost estimated at \$273 million
- Levy would increase by \$0.07 per \$1000 of assessed value over a 9-year period
- Equal to \$33 per year for a \$475,000 home.

He described:

- What is covered:
 - \$120 million to replace existing infrastructure
 - 20 additional radio sites
 - 117 dispatch centers
 - Exchanging all handheld units
 - \$153 million to cover design, construction, project management and a 20% contingency (\$38 million)
- Project Ownership:
 - Eastside Public Safety Communications Agency (EPSCA)
 - King County
 - City of Seattle
 - Valley Communications (ValleyComm)

Mr. Schmitz responded to Commission questions regarding the range of the radios, improvements the new system will offer, impetus for upgrading the system, next steps if the ballot measure does not pass, the system used by Woodinville Water District, and implementation date if the ballot measure passes. He circulated an existing handheld radio and demonstrated the City's Public Works channel. Further information is available at www.psern.org.

4. Discussion of the 2015 Work Plan

Mr. Schmitz distributed the 2015 Approved City Council Work Plan – Major Items and the EPPSC 2015 Work Plan. He explained Board and Commission Work Plans were developed based on the City Council Work Plan. Discussion followed regarding items on the City Council Work Plan including the purchase of the Eastside Rail Corridor, use of the rail corridor in an emergency, interest in rails/trails, cost to upgrade existing rail, connecting Boards and Commission's work to the Council Work Plan, concern the EPPSC could not identify items to work on, the difference between topics the EPPSC wants more information on and Work Plan items, EPPSC as an advisory board to the Council, role of the EPPSC, and how items can be added to the EPPSC agenda.

Mr. Schmitz provided additional information regarding items suggested for the EPPSC Work Plan at the February meeting:

- 211 Crisis Support Line
 - Washington State Information Network – 211
 - Phone number to call for health and human service information and referrals
 - Provides statewide database of community resources
 - Comprised of seven regional call centers
 - U.S. Data – reaches approximately 260 million people, covers all 50 states
 - Can take calls from volunteers or people who want to make donations during a crisis
 - Provides a variety of services
- Violence/Guns
- Chemical Spills – Covered under HAZMAT
- Woodinville Weekly Monthly Reports
 - Commission is able to select topics and provide content, staff can submit articles to the Woodinville Weekly
- Windstorm – Public Safety Outreach
 - After action review of City procedures
 - City coordinates public safety messaging with other governmental agencies
- HAZMAT
 - Emergency support function (CEMP) 10
 - Primary agencies – Woodinville Fire and Eastside Haz-Mat Consortium
 - Hazardous materials technicians from Eastside Fire & Rescue, Bellevue, Redmond, Woodinville, Kirkland, Duvall and Bothell Fire Departments

Mr. Schmitz invited Commissioners to sign up for the emergency alert on the City's website. He explained the Council requested the EPPSC review the human service applications for 2015-2016 and provide a recommendation to the Council. The budget includes \$70,000 including

\$5,000 over which the City Council has discretion. Applications will be distributed soon and agencies will be allowed 30 days to apply. He was hopeful the applications will be available for review at the EPPSC's next meeting. He identified programs and the annual funding amount provided by the City in the 2013-2014 budget for the following agencies:

- Assistance League of the Eastside – Operation School Bell
- Center for Human Services – Family Support Centers
- Children's Response Center, Harborview – Center for Sexual Assault and Traumatic Stress
- Eastside Domestic Violence – Community Advocacy Program
- Eastside Legal Assistance – Legal Advice
- Hopelink – Emergency Feeding Service
- Hopelink – Northshore Emergency Services
- King County Sexual Assault Resource Center
- Northshore Senior Center – Adult Day Health Center (includes Wranglers)
- Northshore Senior Center – Transportation Program
- Northshore Youth & Family Services – Subsidized family counseling services
- Northshore YMCA – School Age Care Program
- Senior Services – Meals on Wheels

Chair Brady requested the next EPPSC meeting include a presentation on ESCA.

REPORT FROM EMERGENCY MANAGER

Mr. Schmitz advised the City will hold an emergency training exercise in June. He recently participated in King County's police and fire emergency tabletop exercise.

REPORTS FROM COMMISSION MEMBERS

Chair Brady expressed his hope that Commissioners find their participation on the EPPSC meaningful. He invited Commissioners to identify an agenda item for the next meeting, either tonight or by emailing him prior to the next meeting.

Commissioner King moved to extend the meeting for ten minutes. Vice Chair Brown seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0).

Vice Chair Brown asked when the Commission will review the human service applications. Mr. Schmitz answered likely at the June meeting.

Commissioner King reported Deb Eddy, Eastside Rail Corridor, is willing to field any questions the Commission has regarding the rail corridor.

PUBLIC COMMENT – None

UPCOMING AGENDA TOPICS

- a) **Presentation on ESCA**
- b) **Review human service applications**

ADJOURNMENT

Commissioner King moved to adjourn the meeting. Commissioner Halpin seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0). The meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison

AGENDA ITEM 2



CITY OF WOODINVILLE, WA
**REPORT TO THE EMERGENCY PREPAREDNESS
AND PUBLIC SAFETY COMMISSION**
17301 133rd Avenue NE, Woodinville, WA 98072

To: Honorable Emergency Preparedness and
Public Safety Commission
From: Zach Schmitz, Management Analyst 
Subject: 2015/2016 Human Services Funding

Date: 6/08/15

ISSUE: Shall the Commission review the Human Service Grant applications?

RECOMMENDATION: To review and suggest funding levels for the Human Service Grants.

BACKGROUND/DISCUSSION: On March 3, 2015, the City Council referred the 2015-2016 Human Services Grant Applications to the Emergency Preparedness and Public Safety Commission for preliminary evaluation and ranking recommendations.

The City received 16 grant applications and has a budget of \$65,000 per year for Human Service Grants. The evaluation criteria and applications will be provided in a binder and in an electronic format. Staff will review the applications with the Commission with the intention of providing a recommendation to the City Council.

RECOMMENDED MOTION:

I MOVE TO ACCEPT THE EVALUATION AND RANKING OF THE 2015 – 2016 HUMAN SERVICES GRANT APPLICATIONS.

City of Woodinville
Human Service Applications
For the Funding Period: 2015-2016

Agency	Program
Crisis Clinic	King County 211
Northshore PTSA/Northshore YMCA	Northshore Community Kitchen
Eastside Legal Assistance	Free Legal Services
Friends of Youth	Healthy Start - Parents as Teachers Program
King County Sexual Assault Resource Center	Sexual Assault related services
Northshore Schools Foundation	Backpacks for Kids
NAMI Eastside	Mental Health - referrals and information
Northshore Youth and Family Services	Youth Counseling Services
Community Homes	Adult Family Home
Special Delivery	Women's Shelter
Senior Services	Meals on Wheels
Northshore Senior Center	Tansportation Program
Harborview Center	Sexual Assault & Traumatic Stress
Washington Poison Center	Poison Hotline
Northshore Senior Center	Adult Social and Wellness
Congregations for the Homeless	Homeless Shelter