

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
April 23, 2012**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Marc Rojas and Commissioners Nancy Montgomery, Brian Minsk, Angelo Krakoff, and Dennis Lone.

ABSENT: Commissioners Lillie Clinton, Janine Brown (ex-officio), and Dominic Marzano (ex-officio)

Also present were Executive Assistant/Deputy City Clerk Linda Fava and Management Analyst Zach Schmitz.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Commissioner Montgomery moved to approve the agenda in content and order. Vice Chair Rojas seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (6-0).

PUBLIC COMMENT – None

SPECIAL PRESENTATION – None

BUSINESS ITEMS

1. Minutes of March 12, 2012 and March 26, 2012

Vice Chair Rojas moved to approve the minutes of March 12, 2012. Commissioner Lone seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (6-0).

Vice Chair Rojas moved to approve the minutes of March 26, 2012. Commissioner Montgomery seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (6-0).

2. 2012 Work Plan Review (Cont.)

Commissioners continued their review of the goals, tasks, target dates and statuses in the 2011-2012 Work Plan, beginning with Goal 2. Discussion followed regarding removing tasks related to the shelter activation plan and the activation plan and removing tasks that relate to plans included in the Comprehensive Emergency Management Plan (CEMP) as those plans are reviewed when the CEMP is reviewed.

Commissioner Lone moved to remove the 2nd, 3rd and 4th bullets under Goal 2 if the CEMP is adopted by ordinance. Commissioner Krakoff seconded the motion.

Management Analyst Zach Schmitz suggested verifying whether the CEMP is adopted by ordinance and whether the Emergency Notification System is addressed in the CEMP.

Commissioner Lone withdrew his motion with the agreement of the second.

Commissioner Montgomery moved to remove bullet items C, Review Shelter Activation Plan, and D, Review Activation Plan (Regional) from the list of tasks under Goal 2. Vice Chair Rojas seconded the motion.

Vote: All voted in favor of the motion, with the exception of Commissioner Lone who abstained, and the motion carried (5-0-1).

Commissioners discussed Goal 3 and tasks.

Vice Chair Rojas moved to revise Goal 3 to read, Assess and evaluate levels the community's awareness of emergency preparedness and public safety needs." and revise Task 3a to read, "Develop survey and needs analysis to assess ~~levels of~~ community awareness and identify deficiencies." Commissioner Krakoff seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (6-0).

Commissioners discussed what was meant by Task 3b, "Assess funding needs." Mr. Schmitz recommended deleting that task, suggesting once a project is identified the Commission can request funding.

Vice Chair Rojas moved to delete Task 3b, "Assess funding needs" under Goal 3. Commissioner Krakoff seconded the motion.

Vote: All voted in favor of the motion, with the exception of Commissioner Montgomery who voted no and Chair Brady who abstained, and the motion carried (4-1-1).

With regard to Goal 2, Mr. Schmitz explained the ordinance that enacts the Emergency Preparedness & Public Safety Commission states the Commission will review emergency management matters. The CEMP is required by state law. The CEMP is part of the City's Comprehensive Plan which is approved by the City Council.

Commissioners reviewed tasks under Goal 4.

Commissioner Krakoff moved to not include the proposed additional language in Task 4a, “Review coordination with Woodinville Fire & Rescue/ESCA to maintain list of Woodinville CERT volunteers and conduct outreach.” Vice Chair Rojas seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (6-0).

Discussion continued regarding Block Watch Associations in Woodinville, Map Your Neighborhood and similar programs, and Red Cross’ Preparedness Test.

Commissioner Lone moved to add as a task under Goal 4 “Develop outreach programs based on survey results.” Commissioner Krakoff seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (6-0).

Discussion continued regarding King County’s revisions to the 3 Days 3 Ways program, emergency shelters, and the Commission pursuing opportunities that are not on the Work Plan.

Commissioner Lone moved that the Commission affirms it has completed the review of the 2012 Work Plan and has made any and all changes it wishes at this time. Vice Chair Rojas seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (6-0).

3. Citizen Outreach Discussion (Cont.)

Commissioner Krakoff reported when Commissioner Montgomery and he met, their focus was a survey to be distributed in Woodinville schools. He is developing a draft survey that will be presented at the next Commission meeting. Once the Commission approves the survey, Commissioner Montgomery requested an opportunity to present the survey to her contacts at Northshore School District. Her intent was for NSD to distribute the survey to the three schools in Woodinville and for the results to be shared with NSD and the City.

Action: Schedule review of survey for schools at next Commission meeting.

4. Bike Safety at Wilmot Park

To improve bicycle/pedestrian safety on the trail through Wilmot Park, Chair Brady suggested posting signs on the Sammamish River Trail at both ends entering Wilmot Park that contain a graphic of a bicyclist and state “high pedestrian activity.”

Mr. Schmitz explained any proposal would need to be reviewed by Public Works. Additionally, the trail is owned by King County and, therefore, the speed on the trail cannot be modified.

Commissioner Krakoff moved to extend the meeting for 10 minutes. Commissioner Minsk seconded the motion.

Vote: All voted in favor of the motion, with the exception of Commissioner Minsk who abstained, and the motion carried (5-0-1).

Chair Brady observed NE Woodinville-Duvall Road leaving downtown is used extensively by bicycles. He suggested a sign stating “Caution: high bicycle use route” and post on NE Woodinville-Duvall Road at/near 152nd Avenue NE to separate bicycles from vehicles.

Action: Mr. Schmitz review with Public Works Director.

REPORT FROM EMERGENCY MANAGER - None

REPORTS FROM COMMISSION MEMBERS

Commissioner Lone thanked Mr. Schmitz for following up on his request regarding the street in front of the Park & Ride.

Commissioner Minsk reported the next ESCA CERT leader meeting is Wednesday, May 9; the topic is animals in disaster.

Commissioner Montgomery relayed a citizen’s concern with cars on 131st Avenue NE turning onto 175th not stopping at the red light before making a right turn. She suggested a sign stating “full stop on red required.”

Chair Brady reported the Council discussed pedestrian safety at the Tourist District roundabout.

PUBLIC COMMENT – None

UPCOMING AGENDA TOPICS

- a) **Special Presentation by Mr. Schmitz regarding King County’s Update of 3 Days/3 Ways and Red Cross Assessment Survey**
- b) **Review Community Outreach Survey for Schools**
- c) **Pedestrian and Bicycle Safety**

ADJOURNMENT

Vice Chair Rojas moved to adjourn the meeting. Commissioner Montgomery seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (6-0). The meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison