

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
July 9, 2012**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Marc Rojas and Commissioners Nancy Montgomery, Dennis Lone and Dominic Marzano (ex-officio).

ABSENT: Commissioners Lillie Clinton, Angelo Krakoff, and Janine Brown (ex-officio).

Also present were Executive Assistant/Deputy City Clerk Linda Fava, Management Analyst Zach Schmitz, and Council Liaison to the EPPSC Councilmember Les Rubstello.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

There were no changes requested in the content and order of the agenda.

PUBLIC COMMENT – None

SPECIAL PRESENTATION – Red Cross Readiness Rating Program and King County’s New Approach to the 3 Days/3 Ways Campaign

Z. Schmitz indicated that Kelly Casper, the representative for Red Cross was unable to attend, but offered that her contact information be made available to the Commissioners. Mr. Schmitz explained the Red Cross Ready Rating Program is intended to assist businesses and organizations better prepare for emergency situations. To that end, they have created an internet site to help organizations take the steps to put such a program in place.

The Commissioners felt this was certainly a valuable tool, but that the Chamber of Commerce would be the better organization to push out the information to its members. They see the Chamber as better able to reach a greater number of business entities than the Commission could attempt to do. Mr. Schmitz stated that he would contact Dave Witt, the Executive Director of the Chamber, to ascertain his interest.

Along the lines of “readiness”, Mr. Schmitz reminded the Commission that the City had prepared the Display Case with Summer Preparedness information intended to get the community thinking how they could be prepared in their own homes. A slide depicting the Display Case was projected on the screen so that the Commissioners could see what was contained, and offer their suggestions for additional information.

Vice Chair Rojas offered an emergency kit that could be added to the Case should the Commissioners feel that of value, and he produced one from his car. Mr. Schmitz will add it to the exhibit and return it when the display is removed.

Mr. Schmitz reminded the Commission that September is Emergency Preparedness month, and the Display Case exhibit would remain in place through the end of the month. Perhaps a few changes would be made to incorporate that message, through additional printed materials.

BUSINESS ITEMS

1. Minutes of June 11, 2012

The minutes of June 11, 2012 were approved by a head nod, and no motion was passed.

2. Pedestrian and Bike Safety

Mr. Schmitz produced a couple of slides depicting signs that caution trail users in Wilmot Park to heed some speed limits near congested areas. These signs, which were installed by King County, on King County portions of the trail system, appear to provide the signage initially requested by the Commissioners.

It was suggested that the Commission could contact the Cascade Bike Club to see if there might be a partnership opportunity for the two entities in exploring additional efforts for safety of trail users. Comm. Lone agreed to make the contact, and Mr. Schmitz provided the name of an individual to whom he could reach out and begin that discussion. He will report his efforts at a future Commission meeting.

There remains concern for the safety of bike riders on the Wood-Duvall Road, and the Commissioners would like to see some signage there as well. However, Public Works Director, Tom Hansen, has stated that because there is no sanctioned bike lane on that road, it would be inappropriate to place any cautionary signs there. He also mentioned to Mr. Schmitz that the road speed does not support safety for bicyclists along that corridor. Although bike riders do frequent this area, the City could possibly incur liability in placing signage here, giving cyclists the false sense of security that they would then be protected.

The Commissioners requested that this item be placed on the City’s CIP for future consideration.

3. Discussion of Comprehensive Emergency Management Plan – Emergency Support Function #7: Resource Support - Donations

At the June 11, 2012 meeting, the Commission raised questions regarding how donations were processed and used.

Mr. Schmitz acknowledged that monetary donations are rarely offered, but that the City does have a policy that governs the use of those donations. Comm. Marzano, who is the Director of Emergency Services for the City of Kent, stated that the City has not had individuals make direct donations to Kent, but that those types of donations are generally done through a bank or church, or other large agency. Then that entity would offer the City one check, and no accountability to a single donor would be required. He indicated it would be too cumbersome during an emergency to have to take in and account for individual donations.

Mr. Schmitz admitted that the City of Woodinville has had no experience in dealing with monetary donations, and the only donations we have received have been in the form of food resources from area grocery stores, or donations as a result of a contract with City businesses. Comm. Montgomery expressed some concern about the donation policy and how donations might be handled. Perhaps the donation language could be made more clear.

Vice Chair Rojas moved to accept ESF7 as presented. Comm. Lone seconded. The motion passed 3-1, with Comm. Montgomery expressing her concerns.

Action: 1) Clarify with ESCA how donated goods would be handled, and 2) clarify with City's Finance Director authorized use, liabilities and duration of use of monetary donations.

REPORT FROM EMERGENCY MANAGER

Mr. Schmitz indicated that the Red Cross has a free emergency app. that provides for CPR and basic emergency assistance. He encouraged the Commissions to check it out. The Commissioners suggested that the information on how to obtain this app. be provided in the City's Display Case. Speaking of Display Case, they also inquired if an announcement of the current vacancy could be posted there as well.

Also, the CERT Expo flyer is available now and he will send a copy to the Commissioners, as well as the CERT-trained members of our community.

REPORTS FROM COMMISSION MEMBERS

Comm. Montgomery stated that she has been disappointed in the lack of support she feels staff has provided to the Commission. She would like to see some financial support and more compliance from the City for the projects proposed by the Commission.

PUBLIC COMMENT - None

UPCOMING AGENDA TOPICS

- a) **Update on the Display Case**
- b) **Information from Public Works Director on Wood-Duvall Alternatives for Signage**
- c) **Report of Cascade Bicycle Club – Comm. Lone**
- d) **Community Outreach – Woodinville Weekly Articles**

ADJOURNMENT

The meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison