

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
September 10, 2012**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Marc Rojas and Commissioners Dennis Lone, Lillie Clinton, and Janine Brown (ex-officio).

ABSENT: Commissioners Angelo Krakoff and Dominic Marzano (ex-officio).

Also present were Executive Assistant/Deputy City Clerk Linda Fava, Management Analyst Zach Schmitz, and Council Liaison to the EPPSC Councilmember Les Rubstello.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

There were no changes in the content and order of the agenda.

PUBLIC COMMENT – None

SPECIAL PRESENTATION

Management Analyst Zach Schmitz distributed the 2013-18 Preliminary Six Year Capital Improvement Plan Project list. He suggested Commissioners email him or Assistant to the City Manager Alexandra Sheeks with any ideas for new capital projects.

Commissioner Clinton expressed concern with gaps in sidewalks downtown and damaged sidewalks that are a hazard for small children, the elderly and the disabled.

BUSINESS ITEMS

1. Minutes of July 9, 2012

Vice Chair Rojas moved to approve the minutes of July 9, 2012. Commissioner Lone seconded the motion.

Vote: All voted in favor of the motion, with the exception of Commissioner Clinton who abstained, and the motion carried (3-0-1).

2. Woodinville-Duvall Road Signage Options

Mr. Schmitz reported the white, upright delineators on Woodinville-Duvall were installed to provide protection for a memorial sign, not to delineate the shoulder as a bike lane.

He explained all the entries to the City have “Share the Road” signage including the City’s east boundary on Woodinville-Duvall Road. He relayed the Public Works Director’s decision that the appropriate place for signage is at the entry points where signs already exist and he does not find a need to post additional safety signage on internal streets.

Discussion followed regarding areas with designated bike lanes, designated bike routes, and why bike lanes are intermittent.

Action: No action.

3. Emergency Support Function 8 – Public Health & Medical; 9 – Search and Rescue, and 10 – Hazardous Materials

ESF 8 – Public Health & Medical

Mr. Schmitz explained Woodinville Fire & Rescue provides on-scene emergency medical treatment, determines the scope of injuries and the amount of resources needed. They also coordinate first aid stations, temporary medical facilities and morgues. During an incident, the King County Medical Examiner will declare the final number of deaths.

ESF 9 – Search and Rescue

King County Sheriff handles land and water search and rescue efforts. CERT does some search and rescue. Disaster and urban search and rescue (removal and initial stabilization) is performed by Woodinville Fire & Rescue. The City provides backup only.

ESF 10 – Hazardous Materials

Woodinville Fire & Rescue takes the lead; the City would have limited involvement such as establishing roadblocks. Eastside Hazmat Consortium determines threat and mitigation.

Discussion followed regarding the role of CERT volunteers in ESF 8 and 9 depending on the situation and CERT training offered by ESCA.

Action: Names changes, etc. in the document will be done prior to submitting the ESFs to ESCA. The final version will come back to the EPPSC after review by ESCA.

4. Report on Cascade Bicycle Club

Commissioner Lone reported on his conversations with Cascade Bicycle Club staff. They are working with King County to test signage on trails. They also have volunteers who will staff a safety emphasis booth on the trail to educate cyclists. They would be willing to work with Woodinville on a booth. Commissioner Lone stated the booth could be an opportunity for an event that included other community organizations. Mr. Schmitz commented there may be an opportunity on Bike to Work Day in May.

Mr. Schmitz requested further details regarding the size of the tent, expected number of people gathering, potential date, etc. to determine the need for a special event permit. Commissioner Lone agreed to follow up with Cascade Bicycle Club.

Action: Commissioner Lone will obtain details from Cascade Bicycle Club regarding a booth along the trail in Wilmot Park next spring.

REPORT FROM EMERGENCY MANAGER

Mr. Schmitz reported Commissioner Montgomery will be recognized at the September 18 Council meeting for her service on the EPPSC. CERT volunteers are invited to a refresher tour of the Emergency Operations Center concluding with a search and rescue event on September 22.

REPORTS FROM COMMISSION MEMBERS

Commissioner Clinton reported she was glad to be back and hoped to be able to attend meetings regularly again.

Commissioner Lone reported difficulty seeing the left turn arrow on the signal at Garden Way & 175th when traveling eastbound in the afternoon. Mr. Schmitz will investigate options with Public Works.

Commissioner Brown reported on chaplain training she attended this summer.

Vice Chair Rojas commented on the number of pedestrians crossing from the Little League parking lot during concerts at Chateau Ste. Michelle. Mr. Schmitz requested Vice Chair Rojas email him regarding a potential CIP project to address that issue.

Chair Brady reported his term on the EPPSC expires November 1, 2012. He has requested reappointment to another term.

Commissioner Clinton reported that although she believes it is illegal to turn right on a red right turn arrow, many drivers are doing it.

PUBLIC COMMENT – None

UPCOMING AGENDA TOPICS

- a) **Spring Bike Event**
- b) **ESF 11 and others**

ADJOURNMENT

The meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison