

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
March 11, 2013**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Marc Rojas and Commissioners Dennis Lone, Angelo Krakoff, and Janine Brown (ex-officio).

ABSENT: Commissioner Lillie Clinton.

Also present were Executive Assistant/Deputy City Clerk Linda Fava and Management Analyst Zach Schmitz.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Vice Chair Rojas moved to approve the agenda in content and order. Commissioner Krakoff seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (4-0).

PUBLIC COMMENT – None

SPECIAL PRESENTATION – Serena Lehman, Cascade Bicycle Club

Serena Lehman, Cascade Bicycle Club, explained Cascade Bicycle Club has over 15,000 members and is 42 years old. They have taught over 906 adults about safe cycling, sold 4,200 helmets, and worked with 19,000 youth in camps and school programs including a Basics of Bicycling program in the Edmonds School District for elementary and middle school students. Cascade has full-time coverage of legislative sessions campaigning for funding to promote bicycling and bicycle safety, endorses candidates through the Political Action Committee and works with state and local officials to make communities more bike friendly. Cascade also has fun; there are free daily rides and May is National Bike Month which includes a series of activities in Seattle and other areas to promote bike commuting.

She described the Trail Safety Campaign Cascade launched primarily in Seattle that included energizer stations with a bike ambassador who is educated in talking to people in a non-confrontational way and educating people about riding safely on the trail. The key message was slow down and be aware of what is going on around you. The campaign also utilized signage encouraging bikes to slow down, owners to keep pets close and discouraging headphones.

Ms. Lehman explained the intent was to target all users, not just bikes. Cascade reached out to the racing community and training riders to pass the message on to their membership because the perceived problem was bike racers on the trail. Cascade plans to continue the campaign this year, with one station a week around the Puget Sound beginning in June.

Cascade is also launching a “look” campaign, reminding people to look for bicyclists when they are on the roadway. Bike to Work Day, a national event, is the third Friday in May. There are stations around the greater Seattle with giveaways to encourage people to try biking to work.

Discussion followed regarding a Woodinville citizen who wrote a letter to the editor complaining about bike speeds on the trail, opportunity to put up signs and/or have an energizer station in Wilmot Park, involving other organizations such as Feet First, ways to get the message across, focus of Cascade’s campaign on trails, safety messaging as part of Bike to Work Month, joint messaging to make people more receptive, other groups to involve such as the bike racing community and local walking groups, locating a Bike to Work station near Woodinville, and the possibility of a news article in May.

Ms. Lehman recommended trail education occur before July in order to get the message to trail users. She suggested combining it with an existing event to provide an audience for the message and locating it near a natural stopping place. Mr. Schmitz suggested having an energizer station at Celebrate Woodinville on August 10.

Ms. Lehman distributed window clings, “Look Twice for Bikes” to be placed inside the driver’s side window.

Action: Schedule further discussion regarding a bike safety event on the next meeting agenda.

BUSINESS ITEMS

1. Minutes of February 4, 2013

Commissioner Krakoff moved to approve the minutes of February 4, 2013. Vice Chair Rojas seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (4-0).

2. Update on Surveillance Camera Research

Management Analyst Zach Schmitz recalled last month Police Chief Jackson described options for surveillance cameras. He distributed a copy of a survey on the use of video cameras for public safety that was available online; to date there have been 198 responses. Discussion followed regarding the intent of the cameras to build a police case after a crime has occurred, pros and cons of online surveys, future decisions such as type of cameras and location, and the need to define for the public the problem that cameras would address.

Action: Next step is staff will provide survey results to City Council. Future action to be determined by City Council.

3. Comprehensive Emergency Management Plan Review of Emergency Support Functions 14 (Long Term Community Recovery and Mitigation) and 15 (Public Affairs)

ESF 14 - Long Term Community Recovery and Mitigation

Mr. Schmitz reviewed ESF 14 and he and Commissioners discussed standard operating procedures with regard to permitting, coordination with FEMA via ESCA, determining priorities, and the recovery task force.

ESF 15- Public Affairs

Mr. Schmitz reviewed ESF 15, explaining he has completed the FEMA Public Information Officer (PIO) training. Discussion followed regarding providing information in multiple languages, distributing accurate information as quickly as possible, and establishing a pattern for updating information. Commissioners requested the following specific change:

- Add social media as a method to relay emergency information to the public to Section IV.E

4. (New Item) Absent Commissioner

Chair Brady called a point of order, explaining the Commission previously submitted a letter to the Council recommending formal removal of Commissioner Krakoff due to multiple absences in accordance with the EPPSC's bylaws and, as a result this meeting may not have had a quorum. Mr. Schmitz advised until the Council takes action, Commissioner Krakoff remains on the Commission. If Commission wants to retain Commissioner Krakoff, the Commission would need to make a motion to rescind the request to formally remove him. The Council is scheduled to review the request at their March 19 meeting.

Following discussion regarding the procedure for informing of absences, and the number of meetings Commissioner Krakoff missed and did not inform the Commission, it was agreed not to withdraw the recommendation to the Council. It was suggested a formal warning to the Commissioner precede the Commission taking action to forward a recommendation to the City Council.

REPORT FROM EMERGENCY MANAGER

Mr. Schmitz distributed information regarding the Emergency Management Summit in Seattle on May 7.

Mr. Schmitz reported the Council will be interviewing a candidate for the EPPSC at their March 12 meeting.

REPORTS FROM COMMISSION MEMBERS

Commissioner Krakoff agreed with a concern expressed by Councilmember Rubstello (liaison to the EPPSC) at a Council meeting that the EPPSC does not have a specific purpose. Commissioner Krakoff suggested the EPPSC could be a volunteer/activist function rather than a City Commission. Mr. Schmitz advised the Council reviewed the role of Commissions/Boards at a recent meeting, and will continue the discussion at an upcoming meeting in May.

PUBLIC COMMENT

Kevin Coughlin, Woodinville Fire and Rescue Commissioner, reported Deputy Chief Mark Chubb has taken a position with Fire District #20. He reported on an airplane that crashed into a Woodinville residence; there were no ground injuries, the pilot was killed. He reported Woodinville Fire and Rescue will have a pancake breakfast as part of Celebrate Woodinville on August 10.

UPCOMING AGENDA TOPICS

a) **Bike Safety**

ADJOURNMENT

Commissioner Lone moved to adjourn the meeting. Vice Chair Rojas seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (4-0). The meeting was adjourned at 9:07 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison