

**CITY OF WOODINVILLE  
EMERGENCY PREPAREDNESS AND  
PUBLIC SAFETY COMMISSION  
Regular Meeting**

**Monday  
October 14, 2013**

**7:00 p.m.  
City Hall, Council Chambers**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Chair Brady.

**ROLL CALL**

**PRESENT:** Chair Mace Brady, Vice Chair Dennis Lone and Commissioners Garrett Frazier.

**ABSENT:** Commissioners Lillie Clinton and Janine Brown (ex-officio).

Also present were Executive Assistant/Deputy City Clerk Linda Fava and Management Analyst Zach Schmitz.

**FLAG SALUTE**

Chair Brady led the flag salute.

**APPROVAL OF AGENDA IN CONTENT AND ORDER**

A presentation by Management Analyst Zach Schmitz regarding a FEMA's Flood Insurance Rate Map was added to the agenda.

**Commissioner Frazier moved to approve the agenda in content and order as amended. Vice Chair Lone seconded the motion.**

**Vote: All voted in favor of the motion, and the motion carried (3-0).**

**PUBLIC COMMENT – None**

**SPECIAL PRESENTATION – Flood Emergency Plan**

Mr. Schmitz explained FEMA has prepared and issued a Flood Insurance Rate Map (FIRM) for King County. Residents have until December 3, 2013 to submit an appeal; appeals need to be supported by scientific or technical data. He highlighted changes to the floodplains in the Woodinville area. A brief discussion followed regarding notification of affected property owners.

**BUSINESS ITEMS**

### **1. Minutes of August 12, 2013**

**Commissioner Frazier moved to approve the minutes of August 12, 2013. Vice Chair Lone seconded the motion.**

**Vote: All voted in favor of the motion, and the motion carried (3-0).**

### **2. Further Discussion of Work Plan Goal – Assessing Community Preparedness**

Chair Brady explained the Commission has discussed conducting a community survey to ascertain the public's preparedness. Several surveys have been done in the past by other agencies; possibly the survey questions or the information gathered could be used.

Discussion followed regarding information to be gathered via a survey, what the City could do with the information, and existing survey data.

*Action: Commissioner Lone offered to conduct further research of existing surveys and the information gathered and report back to the Commission.*

### **3. 2013-14 Work Plan**

Mr. Schmitz distributed the original Work Plan (Handout A) and a revised Work Plan based on Commissioners' input at the June 2013 meeting (Handout B).

**Vice Chair Lone moved to approve the 2013-14 Work Plan (Handout B). Commissioner Frazier seconded the motion.**

**Vote: All voted in favor of the motion, and the motion carried (3-0).**

### **4. Community Partners for Sheltering**

Mr. Schmitz provided a list of community partners that may be interested in providing shelter services or support. Discussion followed regarding steps for becoming a Red Cross approved shelter, services the Red Cross provides, different types of shelters, ADA accessibility in shelters, the location of the community partners, and facilities outside Woodinville's boundaries.

Commissioners suggested the LDS church on 124<sup>th</sup> and the indoor soccer facility be added to the list.

*Action: Staff will contact the potential community partners; if they express interest in providing shelter services or support, staff will provide further information.*

## **REPORT FROM EMERGENCY MANAGER**

Ms. Fava reported the deadline to submit an application for the EPPSC vacancy is October 18; interviews for the EPPSC and the Parks & Recreation Commission positions are scheduled on November 5. Two applications have been submitted for the EPPSC vacancy. Staff may discuss with the Commission the possibility of appointing ex-officio members.

It was agreed to cancel the November 11 EPPSC meeting that falls on Veterans Day, November 11. The next meeting will be December 9.

### **REPORTS FROM COMMISSION MEMBERS**

Vice Chair Lone reported ESCA is offering training on October 22 regarding the handling of spontaneous volunteers.

### **PUBLIC COMMENT**

Woodinville Fire & Rescue Commissioner Kevin Coughlin reported the Fire Commission approved a resolution endorsing the King County EMS levy which will be on the November ballot. He described the tiered response system in King County. He reported the annual Fall/Winter Safety Fair will be held on October 19 at Fire District headquarters.

### **UPCOMING AGENDA TOPICS**

- a) **Report by Vice Chair Lone on Early Community Preparedness Assessment**
- b) **Minutes of October 14, 2013**
- c) **Bike Event**

### **ADJOURNMENT**

**Commissioner Frazier moved to adjourn the meeting. Vice Chair Lone seconded the motion.**

**Vote: All voted in favor of the motion, and the motion carried (3-0). The meeting was adjourned at 8:22 p.m.**

Respectfully submitted,

Linda Fava  
Staff Liaison