

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
December 9, 2013**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Dennis Lone and Commissioners Garrett Frazier, Lillie Clinton and Janine Brown.

ABSENT: None

Also present were Executive Assistant/Deputy City Clerk Linda Fava and Management Analyst Zach Schmitz.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Commissioner Clinton moved to approve the agenda in content and order. Commissioner Frazier seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0).

PUBLIC COMMENT – None

**SPECIAL PRESENTATION – Report on Early Community Preparedness
Assessment**

Vice Chair Lone explained the EPPSC has discussed conducting a survey regarding the community's preparedness with the intent of using the information to guide EPPSC activities. He distributed King County's Hazardous Mitigation and Public Awareness Survey (conducted via Survey Monkey). He relayed options for the Commission's consideration, 1) utilize the results of King County's survey when they become available, or 2) modify the questions to apply to Woodinville and conduct a survey via Survey Monkey.

Management Analyst Zach Schmitz was uncertain when King County plans to conclude the survey, possibly six months; it may be possible to obtain survey results received to-date.

Discussion followed regarding rewording questions in the survey, developing a Woodinville-specific Survey Monkey survey, informing the public of the availability of the survey, other methods King County is utilizing to gather input, providing hardcopy surveys at City events, and concern a portion of the population will not be reached via an online survey.

Action: Mr. Schmitz will report information he learns from King County to Vice Chair Lone for further discussion at the next Commission meeting.

BUSINESS ITEMS

Chair Brady welcomed Commissioner Brown as a voting commissioner (formerly an ex-officio member).

1. Minutes of October 14, 2013

Commissioner Frazier moved to approve the minutes of October 14, 2013. Commissioner Clinton seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0).

2. Bike Event

Chair Brady recalled a representative from Cascade Bicycle Club spoke to the EPPSC and expressed Cascade's interest in assisting with a bike event in Woodinville. Discussion followed regarding whether Celebrate Woodinville (August) was an appropriate venue for a bike event, potential for a City Bike-To-Work booth (May), the EPPSC's role in an event, providing trail safety messages at an event, and having police officers on bikes during an event.

Action: Commissioner Frazier offered to lead this effort. Vice Chair Lone will share information he has gathered to date.

REPORT FROM EMERGENCY MANAGER

Mr. Schmitz reported the Council plans to discuss 2014 priorities at their February 4, 2014 meeting. Until the Council identifies priorities, there are limited agenda items for the January EPPSC meeting.

REPORTS FROM COMMISSION MEMBERS

Commissioner Clinton reported her ability to attend training is limited due to cuts in Access bus service.

Commissioner Brown reported she attended the Federation of Fire Chaplains Conference hosted by Seattle. Approximately 200 chaplains worldwide attended; the conference included a memorial service at St. James Cathedral to honor fallen firefighters.

Vice Chair Lone expressed concern with pedestrian safety at the Tourist District roundabouts.

Chair Brady suggested the Commission consider meeting quarterly. A brief discussion followed regarding having the meeting schedule be agenda-driven. It was agreed Chair Brady will determine whether a January meeting is necessary to discuss a May bike event.

PUBLIC COMMENT – None

UPCOMING AGENDA TOPICS

- a) **Continued Discussion regarding Emergency Preparedness Survey**
- b) **Update on Bike Event**
- c) **Criteria for Selecting Ex Officio Members**

ADJOURNMENT

Commissioner Frazier moved to adjourn the meeting. Commissioner Clinton seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0). The meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison