

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
May 12, 2014**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Dennis Lone and Commissioners Lillie Clinton and Janine Brown.

ABSENT: None.

Also present were Executive Assistant/Deputy City Clerk Linda Fava, Management Analyst Zach Schmitz, and Alternate Council Liaison to the EPPSC Councilmember Paula Waters.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Commissioner Clinton moved to approve the agenda in content and order. Vice Chair Lone seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (4-0).

PUBLIC COMMENT – None

SPECIAL PRESENTATION – Legal Training

Kristin Eick, Ogden Murphy Wallace, explained Ogden Murphy Wallace is Woodinville's City Attorney. She described the role of the City Attorney and the EPPSC's responsibilities as defined in WMC 2.25.

She reviewed responsibilities under the WMC and Open Government Training Act that requires open government training be provided to all governing bodies. Any new commissioners are required to receive training on open meetings within 90 days.

She reviewed requirements under the Open Public Meetings Act (OPMA) with regard to open meetings; procedural meeting requirements; email, phone calls, texting and social media; and executive session.

She reviewed the Public Records Act (PRA) with regard to statutory disclosure requirements, what constitutes a public record, what a commissioner should do if they receive a public records request, how public record requests are processed, emails, minutes and recordings, exemptions, and penalties. She reviewed records retention, Code of Ethics under State law and violations of the Woodinville Code of Ethics, penalties, and enforcement procedures. She also provided a brief review of Robert's Rules of Order and responded to Commissioners' questions.

BUSINESS ITEMS

1. King County Dog Leash Ordinance

Assistant to the City Manager Alexander Sheeks provided background on this item, explaining the City has had an ILA with King County for animal services since 2011. The current City code needs to be updated to match current regional service provision model, presenting an opportunity to include other provisions such as a leash law.

She reviewed current dog leash laws in Woodinville that require a dog be on a leash in City parks or property and that dogs in public rights-of-way be under control of leash, voice or signal command. Dogs running at large are considered a nuisance and a misdemeanor for violation is \$250/and or prison. Policy decisions for the EPPSC's consideration include:

- Should it be a requirement that dogs off of an owner's premises be on a leash?
- Should other provisions be considered to include in the City's animal control ordinance at this time?

Ms. Sheeks responded to Commissioners' questions and discussion followed.

Action: Commissioners voiced their support for the leash law as well as a poop-scoop requirement.

REPORT FROM EMERGENCY MANAGER – No Report

REPORTS FROM COMMISSION MEMBERS

Commissioner Brown reported she was called to Oso four days after the slide to serve as a chaplain and continued to report for one month. She offered to provide a report to the Commission in the future.

Vice Chair Lone inquired about the results of King County's emergency preparedness survey and how Woodinville compared to other cities. He announced he will not be seeking reappointment when his term expires in October.

PUBLIC COMMENT

Councilmember Waters reported the City will be studying the potential for slides in Woodinville as part of the Comprehensive Plan update.

UPCOMING AGENDA TOPICS

- a) **Report on Oso Slide follow-up by Commissioner Brown**

ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Linda Fava

Linda Fava
Staff Liaison

