

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
October 13, 2014**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Dennis Lone and Commissioners Lillie Clinton, Janine Brown, and John Halpin.

ABSENT: None

Also present were Executive Assistant/Deputy City Clerk Linda Fava, Management Analyst Zach Schmitz, and Council Liaison to the EPPSC Councilmember Paula Waters, arriving at 7:22 p.m..

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Chair Brady asked that review of the July 14, 2014 minutes be added to the business portion of the meeting.

Vice Chair Lone moved to approve the corrected agenda in content and order. Commissioner Clinton seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0).

SPECIAL PRESENTATION –

Chair Brady recognized the service of Commissioner Lil Clinton since the inception of the Commission in 2007. For the benefit of our new member, John Halpin, he provided a little background on the initial formation of the Commission, and staff member Linda Fava explained the term limit requirement imposed on all City Commissions and Board. Chair Brady thanked Commissioner Clinton for her years of service and wished her well.

Chair Brady then turned to V. Chair Lone, and extended his gratitude for his commitment to the Commission as well. Mr. Brady informed the members that V. Chair Lone elected not to seek reappointment to the Commission at the conclusion of his term, indicating that he had numerous commitments that prevented him from continuing.

Both V. Chair Lone and Comm. Clinton's terms expire October 31, making this meeting their last.

Staff Lead, Zach Schmitz, stated that the City would be advertising the vacancies, and hoped to secure some excellent replacements before the end of the year.

PUBLIC COMMENT –

Fire District Board Member, Kevin Coughlin, the Commission's only visitor, joined the Commission at the table to honor the departing members, and to indicate that all was quiet at the District.

BUSINESS ITEMS

1. Minutes of July 14, 2014

Because this item was added at the last minute, the Commissioners took a few minutes to review the minutes of July 14, 2014.

Commissioner Clinton moved to approve the minutes of July 14, 2014. Commissioner Halpin seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0).

REPORTS FROM COUNCIL LIAISON

Councilmember Waters had no report on behalf of the Council, but extended her thanks to the departing Commissioners for their service to the City.

REPORT FROM EMERGENCY MANAGER

Mr. Schmitz reported that Woodinville has installed 3 video cameras at major intersections in town within the past week. The Council had approved the use of the cameras for crime prevention only, and will retain a 30 day video record. During the first year, the Police Chief will continue to monitor and determine which locations in the City hold the most promise for capturing the greatest and best use of visible activity. Mr. Schmitz emphasized that the network is very secure, and was chosen for its growth potential. Additional cameras and software modules may be acquired.

Currently training is occurring in the Police Department as the officers are being instructed on how to utilize the new cameras and software.

Z. Schmitz informed the Commission that a transition from the outgoing Police Chief, Sydney Jackson, to the incoming Police Chief, Katie Larson, will take place over the next couple of weeks. Chief Larson is anticipated to be on board officially November 3.

The Commission expressed interest in meeting the new Chief, and Mr. Schmitz suggested that she would require some time to settle in and transition to her new position. He suggested a possible meeting after the first of the year.

Mr. Schmitz informed the group that the City would be participating in an EOC exercise the latter part of October, and that other entities, such as Fire, Police, and ESCA had been invited. It is not open to the public, but is one of several practice exercises carried out by the City in order to continue to familiarize staff in the event of an emergency.

REPORTS FROM COMMISSION MEMBERS - None

PUBLIC COMMENT – None

UPCOMING AGENDA TOPICS –

Chair Brady asked Z. Schmitz if he might be able to bring the members up to date on certain mandates of the City that target Emergency Management and Safety, and those associated deadlines. Mr. Schmitz agreed that he would do so. Also, an invitation was extended to Fire Board Member Coughlin to come back at a future meeting to provide a report on activities at the Fire District.

Z. Schmitz indicated he would like to place the 2015 Work Plan on an upcoming meeting agenda, but must wait until the Council finalizes its own, before it can be determined what their desires might be for the advisory groups that report to them.

ADJOURNMENT

Commissioner Clinton moved to adjourn the meeting. Commissioner Brown seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0). The meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison