

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
June 8, 2015**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Janine Brown (arrived 7:03 p.m.) and Commissioners Jim Walker and John Halpin.

ABSENT: Commissioner Kevin King.

Also present were Executive Assistant/Deputy City Clerk Linda Fava and Management Analyst Zach Schmitz.

FLAG SALUTE

Chair Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Commissioner Halpin moved to approve the agenda in content and order. Commissioner Walker seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

PUBLIC COMMENT – None

SPECIAL PRESENTATION – None

BUSINESS ITEMS

1. Minutes of April 13, 2015

Commissioner Halpin moved to approve the minutes of April 13, 2015. Commissioner Walker seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

2. Discussion of Human Services Process

Chair Brady provided a brief summary of the process used in the past to allocate human service awards, number of grant applications received, and amount available to be awarded (\$65,000/year).

Management Analyst Zach Schmitz provided a summary of the history of human services awards and distributed a worksheet identifying the Human Services Requests for 2015/2016, including agency name, program name, description, annual award 2013/2014, annual request 2015/2016, and number of residents served. Following its review of the funding requests, the EPPSC will provide a recommendation to the Council regarding recipients and amounts and the Council will make the final decision. The City allocates \$65,000/year for human services plus \$5,000 in discretionary funds. He provided the Commission's last year's awards and the criteria used to make awards. He advised the Congregation for the Homeless application was received after the deadline.

Mr. Schmitz responded to Commissioners' questions regarding the City's past participation in Eastside Funders, elements of the EPPSC's recommendation, criteria, and when awards are paid.

Commissioner Walker distributed a worksheet he prepared with additional information about each agency and his recommendation. Commissioners reviewed the list of requests and identified agencies they were interested in funding. That process was followed by identifying an amount to award. During their review, Commissioners discussed services the agencies provide, amount requested, agencies of greatest value, residents served, other funding sources, volunteer published rate, whether requests are for one or two years, and amounts awarded in previous years.

Mr. Schmitz suggested scheduling a short, special meeting to discuss the discretionary (community grants) funds.

Commissioner Walker moved to recommend the Council award human service grants as follows:

Community Homes	\$ 5,000
Harborview Center for Sexual Assault & Traumatic Stress	\$ 2,400
King County Sexual Assault Resource Center	\$ 6,000
Lifewire	\$ 2,000
Northshore Council PTSA & Northshore YMCA	\$ 2,000
Northshore Senior Center – Adult	\$26,900
Northshore Senior Center – Transport	\$ 2,200
Northshore Youth and Family	\$ 5,000
Senior Services/Meals on Wheels	\$ 2,087
Special Delivery/Women's Shelter	\$11,413
Total	\$65,000

Commissioner Halpin seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (4-0).

REPORT FROM EMERGENCY MANAGER

Mr. Schmitz explained Emergency Services Coordinating Agency (ESCA) will disband effective October 31, 2015. The City is reviewing options for obtaining emergency management resources. Discussion followed regarding funding provided to ESCA and services ESCA provided.

Vice Chair Brown moved to extend the meeting for a maximum of 10 minutes. Commissioner Walker seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (4-0).

REPORTS FROM COMMISSION MEMBERS

1. General Comments and Reports

Commissioner Walker suggested the EPPSC focus on community preparedness.

Commissioner Halpin suggested a presentation regarding the Eastside Rail Corridor and its importance in an earthquake or major disaster.

2. Setting Future Meeting Agendas

It was agreed to schedule a special meeting at 7:00 p.m. on June 15 to review and make a recommendation regarding discretionary human services funding (community grants).

PUBLIC COMMENT – None

ADJOURNMENT

Commissioner Walker moved to adjourn the meeting. Commissioner Halpin seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (4-0). The meeting was adjourned at 9:02 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison