

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
August 10, 2015**

**7:00 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chair Brady.

ROLL CALL

PRESENT: Chair Mace Brady, Vice Chair Janine Brown and Commissioners Jim Walker, Kevin King, and John Halpin.

ABSENT: None

Also present were Executive Assistant/Deputy City Clerk Linda Fava and Management Analyst Zach Schmitz.

FLAG SALUTE

Vice Brady led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Commissioner Halpin moved to approve the agenda in content and order. Commissioner King seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0).

PUBLIC COMMENT – None

SPECIAL PRESENTATION – None

BUSINESS ITEMS

1. Minutes for June 8 and June 15, 2015

Commissioner King moved to approve the minutes of June 8 and 15, 2015. Commissioner Walker seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0).

2. Changes in Woodinville Emergency Management

Management Analyst Zach Schmitz explained the City Manager is the Emergency Manager for the City. He reported on recent changes in the City Manager position; Tom Hansen has been appointed the temporary Interim City Manager until the City Council appoints an Interim City Manager. Another upcoming change that affects the City's emergency management is the dissolution of Emergency Services Coordinating Agency (ESCA) on October 31, 2015. ESCA serves as the City's disaster coordinator and acts as a liaison for the City's disaster recovery efforts, training, exercises, etc. as well as provides direction in the development of City plans and policies. Once ESCA dissolves, the City will switch to King County Office of Emergency Management (OEM) in Renton. He described changes that will occur with the City switching to King County OEM:

Mr. Schmitz responded to Commission questions regarding ESCA staffing, new Commissioners taking online incident command system (ICS) training, services/supplies King County OEM can provide, obtaining additional information about King County EOC, local versus regional disaster response, and the Comprehensive Emergency Management Plan (CEMP).

Action: No action, information only.

3. Weekly Crime Reports

Mr. Schmitz relayed this arose in response to a Commission question regarding the purpose of the Commission receiving the weekly crime reports. He explained the Crime Report:

- Provides details of crimes occurring within the City including location and types of crimes
- Crime Reports is provided as part of the contract with King County and shows crimes by location, date and type
- Information is provided on City's website at: www.ci.woodinville.wa.us/cityhall/crimereports.asp

Mr. Schmitz reported:

- Police Chief provides City Council crime statistics quarterly and annually (available as attachment to the City Council agenda)
- Statistics indicate crimes that have occurred in City limits
- Reports identifies trends and solutions
- Ordinance 506 identifies the EPPSC's duties:
 - Analyze community needs for public safety services and provide recommendations concerning the utilization of present and future public safety facilities
 - Review emergency preparedness planning and public safety issues and policies as directed by City Council
 - Review and formulate recommendations on matters referred to the Commission by the City Council within the authority of the Commission
 - Review emergency response procedures for City sponsored events
 - Review and make recommendations concerning public safety ordinances and City options relating to public safety grants from the U.S. Department of Homeland Security and other external funding sources
 - Review updates to the City's Comprehensive Emergency Preparedness Plan, future annexation and emergency support functions

- Assess levels of community preparedness and recommend policies, training and facility investment
- Review proposed community preparedness public outreach programs and events
- Coordinate with relevant community organizations for effective resource sharing, public education and grant solicitation

Discussion followed regarding concern with the Police Department’s ability to respond, availability of additional King County officers, inappropriateness of EPPSC determining the appropriate number of officers, what the EPPSC can do to assist the Police Chief, how Woodinville’s crime rate compare to other cities, informing Commissioners when Police Chief is scheduled to make a report to City Council, concern the EPPSC’s duties are to review rather than being proactive, potential use of the rail line in the event of a disaster, and ability for Commissioners to suggest agenda items during Reports from Commission Members.

Action: Staff provide Commissioners weekly, quarterly and annual crime reports

REPORT FROM EMERGENCY MANAGER

Mr. Schmitz reported:

- Road closures related to Celebrate Woodinville on Saturday, August 15
- Interim City Manager starts August 17
- At September 1 meeting City Council will determine how to select permanent City Manager

REPORTS FROM COMMISSION MEMBERS

1. General Comments and Reports

Commissioner Walker voiced concern the City Council did not accept the EPPSC’s recommendation regarding the human service grants; he felt the EPPSC’s effort was a waste of time. For example, the Council granted the funds the EPPSC recommended for the Police Department’s “Lock It to Stop It” program to the skate park event. Mr. Schmitz advised the representatives of skate park competition spoke at the Council meeting under Public Comments and described their need for funds. Ms. Fava encouraged Commissioners to speak to the Council during Public Comment. It was suggested a representative of the EPPSC be present when recommendations are presented to the Council.

Vice Chair Brown suggested the EPPSC discuss and make a recommendation regarding signs near parking lots about storing valuables and locking vehicles. She reported on a seminar she attended, Justice Based Policing.

Commissioner King inquired about the Police Department’s budget for the “Lock It to Stop It” program. Mr. Schmitz reported that Police Department will fund that program from its operating budget. Commissioner King suggested the EPPSC discuss earthquake preparedness.

Commissioner Halpin suggested the EPPSC discuss the transient population in the City.

2. Setting Future Meeting Agendas

- a) Peddler licensing regulations
- b) Discuss transient population
- c) Security signs
- d) Information regarding online ICS online training and King County OEM
- e) Earthquake preparedness

PUBLIC COMMENT – None

ADJOURNMENT

Commissioner King moved to adjourn the meeting. Commissioner Halpin seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (5-0). The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison