

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
June 13, 2016**

**5:30 p.m.
City Hall, Council Chambers**

CALL TO ORDER

The meeting was called to order at 5:32 p.m. by Chair Brown.

ROLL CALL

PRESENT: Chair Janine Brown, Vice Chair James Walker, and Commissioner John Halpin.

ABSENT: Commissioners Kevin King and Mark Van Wormer.

Also present were Executive Assistant/Deputy City Clerk Linda Fava, Assistant to the City Manager Kellye Mazzoli, and Public Works Director Tom Hansen.

FLAG SALUTE

Chair Brown led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Vice Chair Walker moved to approve the agenda in content and order. Commissioner Halpin seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

SPECIAL PRESENTATION – None

PUBLIC COMMENT – None

REPORTS FROM PUBLIC SAFETY PERSONNEL

1. Woodinville Police Department, Sergeant Harasek

Sergeant Harasek reviewed the 2016 Police Services Report through April 2016 and responded to questions regarding statistics in the report, how an incident like Orlando would be classified, and new officers and their assignments. An audience member, Jim Carly inquired whether pistol permits were concealed weapons permits.

2. Woodinville Fire and Rescue, Chief Ahearn

Chief Ahearn was unable to attend the meeting.

BUSINESS ITEMS

1. Approval of Minutes – May 9, 2016

Vice Chair Walker moved to approve the minutes of May 9, 2016. Commissioner Halpin seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

2. Appointment of Police Chief and Fire Chief to Ex-Officio Positions

Chair Brown recommended the term end November 1, 2018, the date that all EPPSC commissioners' terms end.

Chair Brown moved that Greg Ahearn, Fire Chief for Woodinville Fire and Rescue, and Kathleen Larson, Police Chief for the City of Woodinville, be appointed to the vacant Ex-Officio positions with the Emergency Preparedness and Public Safety Commission for a two-year term beginning immediately, and concluding November 1, 2018. Vice Chair Walker seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

3. Amendment of EPPSC Bylaws

Assistant to the City Manager Kellye Mazzoli reviewed the proposed revisions to the EPPSC bylaws. Chair Brown recommended deleting "and fourth" in Article III, paragraph 1.

Commissioner Halpin moved to accept the proposed changes to the EPPSC bylaws and to include striking "and fourth" in Article III, paragraph 1. Vice Chair Walker seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

4. Review of 2016 EPPSC Work Plan

Ms. Mazzoli reviewed the 2016 EPPSC Work Plan as approved by the City Council and responded to a Commission question regarding hiring a consultant to assist the EPPSC with review of the CEMP.

5. Assessment of Pedestrian Areas Near Schools

Public Works Director Tom Hansen explained this issue arose as a result of Council direction to remove the NE 195th Street gate in the Wellington neighborhood. The Council then directed staff to assess areas near schools citywide. He relayed the Northshore School District's policy that students living within one mile of the school are not provided bus transportation which can be problematic because many areas do not have sidewalks. He reviewed a Pedestrian Areas for EPPSC Study map that identified:

- School locations
- Number of children living within 1 mile (walking or being driven to the school)
- Average daily traffic
- Average speed and 85th percentile speed
- Posted speed limit
- Areas within one mile walk zone without pedestrian facilities
- Traffic accidents - no recorded incidents involving a student walking to school and a vehicle
- Areas staff has identified a need or the public has requested a public walkway

He explained the Federal Highway Administration Manual on Uniform Traffic Control Devices allows school zone signage within 300 feet of school property absent special circumstances. He asked for Commission input on improvements (walkway or sidewalk) and priorities. Ms. Mazzoli said staff's recommendation is for the EPPSC to inspect/evaluate areas in small groups. Mr. Hansen relayed NSD recommendations in order of priority (determined by cost and number of students that benefit):

1. 124th south of 160th
2. 130th south of 190th
3. 168th to Leota Junior High (sidewalk)
4. Short area on 156th and 195th

Mr. Hansen responded to questions and discussion ensued regarding estimated cost of improvements, improvements that trigger stormwater requirements, staff providing a recommendation, criteria for the EPPSC's evaluation, staff's opinion of NSD's recommendations, private schools on the map, and concrete barriers used on walkways in Bothell.

Public Comment

Rachel Best-Campbell, Woodinville, described the area of NE 195th Street and 156th Avenue NE, discussions with staff, removal of the gate at NE 195th Street at the direction of Council with no interim safety improvements. She offered a video of a typical morning drop-off. She agreed 124th was a priority but recommended a barrier be installed at NE 195th Street. She expressed concern with the dog leg turn at NE 195th Street and 164th Avenue NE, noting the pedestrian/vehicle issue occurs before and after school.

Jim Carley, Woodinville, said the primary reason given by the Council for removing the gate was fire and police access. He asked if the numbers of the map reflected traffic counts before or after the gate removal. Mr. Hansen said before but there are only minor differences. With regard to their being no accidents between students and vehicles, Mr. Carley said that was when the gate was in place. Two crosswalks on 164th terminate in bushes and the street is very narrow. He recommended the EPPSC do their assessment when school is in session. He pointed out at public meetings, the majority preferred doing nothing which was staff's recommendation; Council ignored staff's recommendation and directed staff to remove the gate.

Discussion followed regarding the location of the gate that was removed, increasing visibility of signs by trimming vegetation, best times and places to view activity on NE 195th Street, composition of subcommittees, viewing Ms. Best-Campbell's video, conducting additional research in September, and studying only the NE 195th Street area now due to removal of the gate.

Commissioners agreed to the following:

- Commissioners Halpin and Walker evaluate and report on 195th and 164th
- Chair Brown will contact Commissioners King and Van Wormer to form two subcommittees to study and prepare a report for the two other sites
- Reports to be submitted to Ms. Mazzoli by June 28
- Criteria for evaluation
 - Adequacy of facilities to handle pedestrian traffic
 - Priorities
 - Whether curb/gutter/sidewalk or walkway
 - Other observations

Mr. Carley also suggested consideration be given to a location for a safe drop-off zone on 195th/164th.

Chair Brown moved that three subcommittees be created, two commissioners each, to study and submit reports to Ms. Mazzoli for discussion at the next meeting. Vice Chair Walker seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

6. Review of Emergency Management Program Assessment

Ms. Mazzoli advised a consultant prepared an assessment of the City's EMP; her report is contained in the packet. Ms. Mazzoli responded to Commission questions regarding the EPPSC's involvement in the CEMP update and whether to remain with King County Department of Emergency Management or join another group.

Commissioner Halpin moved to receive the Emergency Management Program Assessment. Vice Chair Walker seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

COUNCIL LIAISON COMMENTS – None

REPORTS FROM STAFF

Ms. Mazzoli requested Commissioners notify staff of their availability to attend the July EPPSC meeting and the July 16 Council retreat. Vice Chair Walker advised he will be absent from the July EPPSC meeting. Ms. Mazzoli reported a new Management Analyst started work today; she will be attending EPPSC meetings.

REPORTS FROM COMMISSION MEMBERS

1. General Comments and Reports

Commissioner Halpin asked where to report concerns regarding vegetation obstructing vehicle sightlines. Mr. Hansen advised landscaping up to the curb is maintained by the property owner. He recommended contacting the business first and if not getting results, contacting the City.

2. Setting Future Meeting Agendas

ADJOURNMENT

Commissioner Halpin moved to adjourn the meeting. Chair Brown seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0). The meeting was adjourned at 7:06 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison