

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
August 8, 2016**

**5:30 p.m.
Council Chambers, City Hall**

CALL TO ORDER

The meeting was called to order at 5:34 p.m. by Chair Brown

ROLL CALL

PRESENT: Chair Janine Brown, Vice Chair James Walker, and Commissioners Kevin King, and Mark Van Wormer.

ABSENT: Commissioner John Halpin.

Also present were Executive Assistant/Deputy City Clerk Linda Fava, Assistant to the City Manager Kellye Mazzoli, Police Chief Kathleen Larson, Fire Chief Greg Ahearn, Woodinville Fire & Rescue, and Gail Harris, Emergency Management Consultant.

FLAG SALUTE

Chair Brown led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Chair Brown advised Item 2 would be postponed to a future meeting as Commissioner Halpin, who requested this item, was not present.

**Vice Chair Walker moved to approve the agenda in content and order as amended.
Commissioner Van Wormer seconded the motion.**

Vote: All voted in favor of the motion, and the motion carried (4-0).

SPECIAL PRESENTATION – None

PUBLIC COMMENT

Steve Moller, Woodinville (outside city limits), co-administrator of the Woodinville Neighborhood Watch Facebook group, encouraged the EPPSC to actively educate and engage citizens in and around the City of Woodinville regarding safety and preparedness. He spoke regarding Neighborhood Watch to prevent crime, the importance of finding new ways to keep the public informed and involved, and educating citizens to help themselves and their neighbors in an emergency.

BUSINESS ITEMS

1. Minutes for July 11, 2016

Commissioners requested Commissioners' reports be attached to the minutes.

Chair Brown moved to approve the minutes of July 11, 2016 as amended (changing 5-0 on page 5 to 4-0). Commissioner King seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (4-0).

2. Discussion regarding speeding on NE 175th Street between Woodinville-Duvall Road and 140th Avenue NE

This item was postponed to the October EPPSC meeting.

3. Public Safety Overview

Police Chief Larson explained Woodinville contracts with King County Sheriff's Office for police services. She described the KCSO organizational chart, services KCSO provides, Woodinville Police staffing, crime classifications, police calls for service 2011-2015, communication, Lock It to Stop It program, highlights of the SportsArt American, Inc. investigation, customer service, school resource officer, Woodinville High School DUI simulation, Shop with a Cop, community interaction, and citizen education. She encouraged citizens to call 911 to report any suspicious circumstances. She responded to a Commission question regarding the dates for citizen education.

4. Fire District Overview

Fire Chief Ahearn described Woodinville Fire & Rescue's beginnings; WF&R organizational chart; staffing; size, population, fire stations and staffing in the City of Woodinville and unincorporated King County, responses (all hazards, all risks); response data 2015; revenues and expenditures 2015; revenue 2016; crew development; community risk reduction; and public education/community outreach. He responded to a Commission question regarding residential sprinkler systems.

5. Emergency Management Overview

Consultant Gail Harris described her background and provided an overview of emergency management, Emergency Management Advisory Committee to King County Executive and Council, King County regional coordination framework for disasters and planned exercises for public and private agencies, additional regional planning, Catastrophic Disaster Coordination Plan, the City's inclusion in planning, and next steps for Woodinville. She responded to Commission questions and discussion followed regarding whether the City needs a dedicated emergency manager, hiring a subject matter expert, concern the community does not see a need to prepare, making emergency management a priority, and lessons learned from other disasters.

REPORT FROM PUBLIC SAFETY PERSONNEL - None

1. **Woodinville Police Department, Chief Larson**
2. **Woodinville Fire District, Chief Ahearn**

COUNCIL LIAISON COMMENTS – None

1. **General Comments & Reports**

REPORTS FROM STAFF

1. **Kellye Mazzoli, Asst. to the City Manager**

Ms. Mazzoli relayed the Council's request that the EPPSC review the 2017-2018 Human Services grant applications and provide a recommendation to Council. The application deadline is August 31; the EPPSC will review applications at their September 12 meeting. Discussion followed regarding the EPPSC's review of 2015 human service applications, and the schedule for reviewing applications and forwarding a recommendation to Council.

REPORTS FROM COMMISSION MEMBERS

1. **General Comments and Reports - None**
2. **Setting Future Meetings & Agendas**

September 12: Review and discuss regarding human service grant applications
October 10: Discussion regarding speeding on NE 175th Street between Woodinville-Duvall Road and 140th Avenue NE

ADJOURNMENT

Chair Brown moved to adjourn the meeting. Vice Chair Walker seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (4-0). The meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison