

**CITY OF WOODINVILLE
EMERGENCY PREPAREDNESS AND
PUBLIC SAFETY COMMISSION
Regular Meeting**

**Monday
September 12, 2016**

**5:30 p.m.
Council Chambers, City Hall**

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Chair Brown.

ROLL CALL

PRESENT: Chair Janine Brown and Commissioners Kevin King and Mark Van Wormer.

ABSENT: Vice Chair James Walker and Commissioner John Halpin.

Also present were Executive Assistant/Deputy City Clerk Linda Fava, Management Analyst Lauren Broudy and Council Liaison to the EPPSC Paula Waters.

FLAG SALUTE

Chair Brown led the flag salute.

APPROVAL OF AGENDA IN CONTENT AND ORDER

Commissioner King moved to approve the agenda in content and order. Commissioner Van Wormer seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

SPECIAL PRESENTATION – None

PUBLIC COMMENT – None

BUSINESS ITEMS

1. Minutes for August 8, 2016

Commissioner King moved to approve the minutes of August 8, 2016. Commissioner Van Wormer seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

2. Review of Human Services Grant Applications

Chair Brown provided background on the City's Council's consideration and award of human service grants in 2015. She explained the Council considered whether the organization served the truly vulnerable, how many were served compared to the amount requested, whether the organization served Woodinville residents and whether it served low income people.

Public Comment

Danette Klemens, Executive Director, Northshore Senior Center, relayed their request for funding for NSC's Adult Day Health Program and transportation. She described the ADHP for people with disabilities and early dementia, a critical program and one of only a few in the area. Located in Bothell, the program covers the Northshore School District and parts of Snohomish County and provides a place for structured activities while family members work. She provided the following in response to Commission questions:

- A large percentage of their clientele are low income
- United Way recently cut their funding due to change in their focus to youth programs and the homeless
- No fees are charged, all donation-based

Carrie Mizenko, Scooter's Place, a non-profit in Woodinville that provides horseback-riding for special needs children, described their teenage volunteer program and the focus on inclusion which allows parents and siblings to ride with special needs students. Their goal is to be affordable and adaptable to families and a welcoming place. Their program is growing and they are seeking grants and fundraising to provide a year-round facility and retain qualified instructors.

Vicki Isett, Executive Director, Community Homes, an adult family home in Woodinville serving 5 low income men with developmental disabilities providing them housing, food, utilities, and 24/7 supervision. Half their costs are paid by Medicaid and the remaining 50% are provided by grants and fundraising. She provided a success story of a young man on the autism spectrum who found friends in his housemates, recently got a job at Microsoft and ran the Boston Marathon in under four hours. She thanked the City for their previous funding and encouraged them to consider funding this biennium. She commented on the scarcity of this type of home; they have a total of 15 homes, 1 in Woodinville so far.

Don Morgan, Storehouse (Woodinville) Food Bank, explained in addition to non-perishable food, they provide milk, eggs, meat and fresh produce and rely on cash contributions for perishable food. County Market, who has been a strong supporter of the food bank, is closing. They have approximately 200 client visits/month and are beginning their 6th year in operation. Their request is for funds for ongoing needs and specifically Thanksgiving and Christmas meals.

Chair Brown advised her church, New Life Christian Fellowship, along with seven other churches, are supporters of Storehouse Food Bank. She asked whether Commissioners wanted her to remove herself from the discussion. Commissioners suggested she provide input on other requests but not on Storehouse.

Management Analyst Lauren Broudy described the scoring exercise and Commissioners provided their evaluation score for each agency. Commissioners reviewed the list of requests and identified an amount to award. During their review, Commissioners discussed agencies that did not fit the criteria, how charging fees affected scores and the intent of the fee-charged criteria, the intent of scoring, scores provided by (absent) Vice Chair Walker's, available annual funding, fitting the funding requests within available funding, how the City provides funds to agencies, funding provided to agencies in the past, ways to improve the application in the future, and services the agencies provide.

Commissioner Van Wormer moved to recommend the Council award human service grants as follows:

Organization	Average Total Score	Amount Requested Per Year	Amount Recommended Per Year
1. Northshore Youth & Family Services	86.75	\$6,000	\$6,000
2. Meals on Wheels	95.23	\$2,087	\$2,087
3. King County Sexual Assault Resource Center	72.50	\$6,000	\$6,000
4. LifeWire	70.00	\$5,000	\$3,000
5. Scooter's Place	79.75	\$2,500	\$2,500
6. Woodinville Food Bank	85.33	\$6,000	\$6,000
7. Congregation for the Homeless	65.75	\$12,960	\$9,500
8. Community Homes, Inc.	93.50	\$5,000	\$5,000
9. Sunshine Foundation	51.70	\$15,000	\$3,413
10. Northshore Adult Day Center	93.00	\$16,000	\$16,000
11. Harborview Center for Sexual Assault & Traumatic Stress	68.00	\$2,500	\$2,500
12. Northshore Transportation Program	88.75	\$3,000	\$3,000
Total		\$82,047	\$65,000

Commissioner King seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

REPORT FROM PUBLIC SAFETY PERSONNEL - None

- 1. Woodinville Police Department**
- 2. Woodinville Fire District**

COUNCIL LIAISON COMMENTS

- 1. General Comments & Reports**

Councilmember Waters thanked the Commission for their thoughtful consideration of the human services grant requests.

REPORTS FROM STAFF

1. Lauren Broudy, Management Analyst

Ms. Broudy advised the City received four proposals for the Emergency Management consultant. She invited a commissioner to participate in scoring the proposals.

Chair Brown moved that Commissioner Van Wormer review the proposals and make a recommendation on behalf of the EPPSC. Commissioner King seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0).

REPORTS FROM COMMISSION MEMBERS

1. General Comments and Reports

Commissioner Van Wormer suggested the EPPSC develop a list of topics and members write articles to be published in the Woodinville Weekly. Ms. Broudy suggested another option was publishing in the Woodinville Wire electronic newsletter and social media sources.

2. Setting Future Meetings & Agendas

. Articles for the Woodinville Weekly

ADJOURNMENT

Commissioner King moved to adjourn the meeting. Commissioner Van Wormer seconded the motion.

Vote: All voted in favor of the motion, and the motion carried (3-0). The meeting was adjourned at 7:08 p.m.

Respectfully submitted,

Linda Fava
Staff Liaison