

**CITY OF WOODINVILLE  
EMERGENCY PREPAREDNESS AND  
PUBLIC SAFETY COMMISSION  
Regular Meeting**

**Monday  
October 10, 2016**

**5:30 p.m.  
Council Chambers, City Hall**

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m. by Chair Brown.

**ROLL CALL**

**PRESENT:** Chair Janine Brown, and Commissioners John Halpin and Mark Van Wormer.

**ABSENT:** Vice Chair James Walker.

Also present were Assistant to the City Manager Kellye Mazzoli, Management Analyst Lauren Broudy, Police Chief Kathleen Larson, Fire Chief Greg Ahearn and Council Liaison to the EPPSC Paula Waters.

**FLAG SALUTE**

Chair Brown led the flag salute.

**APPROVAL OF AGENDA IN CONTENT AND ORDER**

**Commissioner Van Wormer moved to approve the agenda in content and order.  
Commissioner Halpin seconded the motion.**

**Vote: All voted in favor of the motion, and the motion carried (3-0).**

**SPECIAL PRESENTATION – None**

**PUBLIC COMMENT – None**

**BUSINESS ITEMS**

**1. Approval of Minutes – September 12, 2016**

**Commissioner Van Wormer moved to approve the minutes of September 12, 2016.  
Commissioner Halpin seconded the motion.**

**Vote: All voted in favor of the motion, and the motion carried (3-0).**

## **2. Discussion regarding Speeding on NE 175<sup>th</sup> Street between Woodinville-Duvall Road and 140<sup>th</sup> Avenue NE**

Commissioner Halpin reported drivers typically travel 10 mph over the posted speed limit and suggested either changing the speed limit or installing speed bumps. Following a brief discussion, Chief Larson offered to have staff put out the traffic counters to monitor speeds. Depending on information gathered, she will make a determination whether traffic emphasis in that area is needed.

## **3. Discussion of Topics for Articles Commission Will Submit to Woodinville Weekly**

The following topics and article authors were identified:

- Map Your Neighborhood (Brown)
- Defensive Driving (Van Wormer)
- Chemical safety (Halpin)
- Home Security
- Fire safety
- Checklist for emergency preparedness (home and car)
- Plan for response
- HAM Radio
- First aid
- Food safety
- Gun safety

Discussion followed regarding whether there is a fee for publishing articles in the Woodinville Weekly (staff will research), hosting an emergency preparedness fair, Police Department workshops at City Hall in October, Woodinville Fire District's annual safety fair, and the Commission reviewing article submissions prior to publication. It was agreed authors for the remaining topics would be identified at a future meeting.

## **4. Report on Emergency Management Consultant Process and Status**

Assistant to the City Manager Kellye Mazzoli introduced Rebecca Weston, Red Barn Engineering, who will provide the City emergency management consultant services. Ms. Weston described her background and plans for updating the Comprehensive Emergency Management Plan.

### **REPORT FROM PUBLIC SAFETY PERSONNEL**

#### **1. Woodinville Police Department**

Chief Larson reported that the end of August crime is down overall. She reported on the resolution of a series of burglaries at Brittany Park. She stressed the need to lock vehicles and remove valuables.

## **2. Woodinville Fire District**

Chief Ahearn reported the District is prepared for fall and winter storms. He reported the District recently hired Erik Wallgren as Deputy Fire Chief of Operations.

### **COUNCIL LIAISON COMMENTS**

#### **1. General Comments & Reports**

Councilmember Waters looked forward to the EPPSC updating the CEMP. In response to a question, Ms. Mazzoli advised the EPPSC's recommendations regarding human service grants will be presented to Council on November 1 during the budget process.

### **REPORTS FROM STAFF**

#### **1. Kellye Mazzoli, Asst. to the City Manager**

### **REPORTS FROM COMMISSION MEMBERS**

#### **1. General Comments and Reports**

Chair Brown relayed her plans to attend the November 1 Council meeting to represent the EPPSC.

#### **2. Setting Future Meetings & Agendas**

Ms. Mazzoli advised the open house planned for the December 12 meeting will be moved to January in hopes of a better turnout.

### **ADJOURNMENT**

**Commissioner Van Wormer moved to adjourn the meeting. Commissioner Halpin seconded the motion.**

**Vote: All voted in favor of the motion, and the motion carried (3-0). The meeting was adjourned at 6:10 p.m.**

Respectfully submitted,

Linda Fava  
Staff Liaison