

**INTERLOCAL AGREEMENT BETWEEN
KING COUNTY AND THE CITY OF WOODINVILLE
RELATING TO LAW ENFORCEMENT SERVICES**

RECEIVING NO. 1303
DATE 11.15.01
BY CLERK SCP
01-172

This is an Interlocal Agreement between King County, a home rule charter county, a political subdivision of the State of Washington, hereinafter referred to as the "County", and the City of Woodinville, a municipal corporation of the State of Washington, hereinafter referred to as the "City".

WHEREAS, a number of cities in King County contract with the County for the provision of law enforcement services within their City boundaries, and

WHEREAS, the County has adopted policies that support the development and continuation of these contracts to preserve the quality, depth and breadth of its law enforcement services, and

WHEREAS, the King County Sheriff's Office (KCSO) acts on behalf of the City, which is responsible for law enforcement services within its jurisdiction; and

WHEREAS, the County and the contract cities recently completed negotiating a new interlocal agreement for 2000 and beyond, which embodies the following principles adopted by County Council Motion 9540:

1. County law enforcement employees should feel responsibility toward and demonstrate responsiveness to cities with agreements for law enforcement services.
2. Each city should have the flexibility to determine the level and deployment of certain services and to identify service priorities, thereby controlling costs.
3. Each city should have the ability to choose unique police uniforms and markings for police vehicles assigned to the City.
4. County law enforcement employees should work cooperatively with city organizations in a problem-solving mode to improve the safety and welfare of city residents and visitors.
5. The County should provide at a reasonable and predictable cost, efficient, high-quality, appropriate law enforcement services supported by technology that furthers the goals of each city and the County.
6. The contracts and service agreements should maintain equity among the interests of city and unincorporated area residents.
7. The agreements should preserve, to the extent practical, the valuable law enforcement services provided by the KCSO, while providing a high level of local service and decision-making.

NOW, THEREFORE, pursuant to RCW 39.34, the County and the City hereby agree:

1. Law Enforcement Services. The County will make available to the City any of the law enforcement services listed in Exhibit A, "King County Sheriff's Services" (Exhibit A), which is incorporated herein by reference.
 - 1.1. Precinct/City Services. Precinct/city services consist of law enforcement and other related services provided by personnel assigned to a police precinct primarily for the benefit of the geographic areas within the boundaries of the precinct except as may be modified by Section 2. Precinct/city services include:
 - 1.1.1. Reactive patrol to enforce state law and City-adopted municipal, criminal, and traffic codes and to respond to residents' and business' calls for service;
 - 1.1.2. Proactive patrol to prevent and deter criminal activity;
 - 1.1.3. Traffic patrol to enforce applicable traffic codes;
 - 1.1.4. Precinct detectives to investigate local crimes such as burglary, vandalism and auto theft;
 - 1.1.5. Community service and community crime prevention deputies;

- 1.1.6. Drug Awareness Resistance Education (DARE) deputies;
- 1.1.7. Precinct command and support staff; and
- 1.1.8. Police reserves to perform a variety of routine police patrol functions.
- 1.1.9. For purposes of this agreement, precinct/city services shall be considered required or optional in accordance with Exhibit A, except that precinct command staff shall not be required if the City opts to provide its own precinct under Section 6.4.

1.2. Support Services. Support services consist of:

- 1.2.1. Investigation services by deputies assigned to a central criminal investigation unit investigating such crimes as major crimes, drug offenses, fraud and such reports as missing persons, vice, and major accidents. These deputies are supported by crime scene analysis, crime laboratory, polygraph, identification, and evidence control.
- 1.2.2. Special operations services such as canine patrol, hostage negotiations, tactical unit, and bomb disposal; and
- 1.2.3. Communications services, including call receiving, dispatch, and reports.
- 1.2.4. For purposes of this agreement, precinct/city services shall be considered required or optional in accordance with Exhibit A, except that hostage negotiation and bomb disposal may be provided by City deputies under the city department model described herein.

1.3. Administrative Services. Administrative services include legal advisor, planning and statistics, subpoena control, training, weapons permits, accounting, payroll, personnel, labor relations, media relations, fleet control, radio maintenance, purchasing, records, inspections/internal investigations, and other services provided by other County Agencies in support of the KCSO. Such services do not include legal services of the King County Prosecuting Attorney relating to enforcement of municipal criminal and traffic codes or prosecutions arising thereunder.

- 1.3.1. For purposes of this agreement, administrative services shall be required, except as otherwise noted in Exhibit A, which is incorporated herein by reference.

2. City Department, Shared Supervision and Flexible Services Models. Law enforcement services provided to the City under this agreement shall be available to the City under a city department model, a shared supervision model, or a flexible services model, provided that the City must select any service that is required in accordance with Exhibit A.

2.1. City Department Model. Under the city department model, the level, degree and type of precinct/city services and the number of positions assigned to those services shall be determined by the City in consultation with the King County Sheriff or his/her designee.

- 2.1.1. Such positions shall be assigned to the City and shall be dedicated to work within the City limits, subject to responses to assist another jurisdiction or County police precinct according to mutually agreed-upon written criteria.
- 2.1.2. The number of such positions assigned to the City will remain constant. The City recognizes that the number of personnel may vary to the extent that positions are vacant or positions are filled but not available for assignment, including Phase I and Phase II recruits and personnel on long-term disability leave, vacation leave, sick leave or other leave. In accordance with Section 6.9, the transfer of personnel will be coordinated by the KCSO, in consultation with the City Chief Executive Officer or designee, to minimize the impact of potential vacancies.
- 2.1.3. Support and administrative services shall be provided to the City at the level, degree and type as provided by the County in unincorporated King County, except as otherwise modified by Section 6.3.

- 2.1.4. Additional support services may be purchased by the City and assigned for the sole benefit of the City, provided they are optional services as defined in Exhibit A.
- 2.2. Shared Supervision Model. Under the shared supervision model, the level, degree and type of precinct/city direct services (e.g., reactive patrol, precinct detectives, and City administrative sergeants) and the number of positions assigned to those services shall be determined by the City in consultation with the King County Sheriff or his/her designee. Precinct command and supervision shall be shared by the County and the City.
 - 2.2.1. Such precinct/city direct services positions shall be assigned to the City and shall work within the City limits, subject to responses to assist another jurisdiction or County police precinct according to mutually agreed-upon written criteria.
 - 2.2.2. The number of such positions assigned to the City will remain constant. The City recognizes that the number of personnel may vary to the extent that positions are vacant or positions are filled but not available for assignment, including Phase I and Phase II recruits and personnel on long-term disability leave, vacation leave, sick leave or other leave. In accordance with Section 6.9, the transfer of personnel will be coordinated by the KCSO, in consultation with the City Chief Executive Officer or designee, to minimize the impact of potential vacancies.
 - 2.2.3. Support and administrative services shall be provided to the City at the level, degree and type as provided by the County in unincorporated King County, except as otherwise modified by Section 6.3.
 - 2.2.4. Additional support services may be purchased by the City and assigned for the sole benefit of the City, provided they are optional services as defined in Exhibit A.
- 2.3. Flexible Services Model. Under the flexible services model, base level law enforcement services will be provided to the City in proportion to the City's share of workload, unless the City enhances services as provided for herein or unless the City opts to provide its own precinct under Section 6.4.
 - 2.3.1. Positions designated to provide precinct/city services to the City shall be dedicated to work within the precinct in which the City is located, subject to responses to assist another jurisdiction or KCSO precinct according to mutually agreed-upon written criteria.
 - 2.3.2. Additional precinct/city services may be purchased at the discretion of the City and will be used in accordance with mutually agreed-upon protocols.
 - 2.3.3. Additional support services may be purchased by the City for the sole benefit of the City, with the exception of any support service that is required in accordance with Exhibit A.
3. City Law Enforcement Services.
 - 3.1. 2000 City Law Enforcement Services. Beginning January 1, 2000, the County agrees to provide to the City the level, degree and type of precinct/city and support services in accordance with Exhibit B, "Financial Exhibit" (Exhibit B), along with related administrative services.
 - 3.2. Revisions to City Law Enforcement Services. In 2001 and thereafter, revisions to City law enforcement services shall be made in accordance with Section 4.
4. Compensation.
 - 4.1. Development of Service Costs. The County shall develop service costs for each precinct/city, support, and administrative service provided by the KCSO .
 - 4.1.1. Service costs shall include, but not be limited to, salary, benefits and special pays, if any, for personnel providing the service, along with any associated clothing allowance, quartermaster, overtime, supplies, services, telephone, motor pool, lease cars, systems services, insurance, equipment and associated administrative costs. If not already included, costs shall include

adjustments for cost-of-living and inflation.

- 4.1.2. Service costs shall not include the cost of services that are required by state law, provided only within unincorporated King County, or supported by a dedicated revenue source, and services excluded from cost allocation at the discretion of the County. For the purpose of the agreement, such services and their associated administrative costs shall be considered non-chargeable.
- 4.1.3. Service costs shall reflect the deduction of revenues.
- 4.2. Development of Unit Costs. The County shall develop unit costs for each precinct/city and support service based on service costs developed in accordance with Section 4.1. Unit costs are listed in Exhibit A.
- 4.3. Calculation of City's Estimated Agreement Amount. Service costs and unit costs shall be the basis for calculating the City's estimated agreement amount. The City shall be charged for services on the basis of FTE's (full-time equivalents) or workload billing factors as outlined in Exhibit A.
- 4.4. City's Estimated Agreement Amount. The estimated agreement amount is shown in Exhibit B. The County agrees to revise this amount annually following the King County Council's adoption of the Annual County budget. The County will provide the City by March of the year for which the budget has been adopted a revised estimated agreement amount, if it is less than the amount shown in Exhibit B.
- 4.5. Mid-year Adjustment. Mid-year supplemental appropriations requested by the City will be reflected as adjustments in the current year estimated agreement amount.
- 4.6. Billing. The estimated agreement amount shall be billed monthly in 12 equal amounts. Payments shall be due within 30 days after invoicing by the County.
- 4.7. Revisions to City Law Enforcement Services and Agreement Amount. Beginning in 2000, by September 1, or the first working day thereafter, the County shall provide the City with an estimate of the subsequent year's unit costs and service data in the form of a revised Exhibit A and an estimate of the City's agreement amount for the same level of service for the subsequent year in the form of a revised Exhibit B. By September 15, or the first working day thereafter, the City shall notify the County of any changes in service or model for the subsequent year. By October 5, or the first working day thereafter, the County shall provide the City with the estimated agreement amount for the subsequent year based on the changes in service requested by the City, along with revisions to Exhibit B.
- 4.8. Limit on Annual Growth for Selected Expenditures. A cap on growth in charges shall be in place for the sum of the following group of items: quartermaster, supplies, services, telephones, capital, system services, printing, central county support services, insurance, and motor pool, except for vehicle purchase and fuel. The annual growth in the sum of these costs per FTE shall not exceed the growth in the previous July to June Urban Wage and Clerical Workers Index for greater Seattle. All other charges, including but not limited to any costs related to existing contractual obligations or labor contracts currently in negotiations, binding arbitration requirements, federal or state court mandates, federal or state law requirements, recommendations of the Oversight Committee that have a fiscal impact and are approved by the County, or any other costs determined by the full Oversight Committee to be beyond the County's control, shall not be subject to this cap.
- 4.9. Reports. The City will receive a monthly Overtime, Salary, Special Pay and Benefits Report that will include current and year-to-date expenditures for overtime, salary, special pay, and benefits. The report will provide a comparison between the actual expenditures and budgeted amounts based on the adopted March Cost Book and exhibits for the previous calendar year. The City will also receive monthly vacancy reports.
- 4.10. Application. The City hereby agrees to pay for discretionary overtime expenses separately. Only

dedicated police and dedicated support staff overtime, salary, special pay, and benefit costs are covered by this section.

- 4.10.1. The City agrees to pay for actual overtime, salary, special pay, and benefit costs.
- 4.10.2. If the City has a population of under 20,000 and exceeds its budgeted amount for overtime, special pay, salaries, and benefits by more than five percent, it will have the option to pay the amount exceeding five percent over the subsequent two years. At least 50 percent of the balance must be paid in the second year after the overage occurs. The City is responsible for paying the overage that does not exceed five percent in the first year.
- 4.10.3. Upon termination of an Interlocal Agreement between the City and the County, the City is obligated to pay all incurred overtime, special pay, salaries, and benefits overage costs by the termination date.
- 4.11. Reconciliation. Annual adjustments will be made in March of each year in such a way that if the City has a positive balance at year-end of the previous calendar year, it will receive a credit, and if the City has a deficit, it will receive a debit in the subsequent monthly billing. All computations will be based on actual overtime, salary, special pay, and benefits costs.
- 4.12. Computation. The cost formula shall be calculated by totaling the actual costs of overtime, salary, special pay, and benefits of the City and reconciling that figure to the City's budgeted amount. The annual adjustment process would occur as described in Section 4.11.
- 4.13. Discretionary Overtime. It is the intent of the City and the KCSO to provide operational overtime when requested for special events, dignitary protection and unusual occurrences. Overtime, when requested in these categories, will be billable at the actual overtime rate of the deputy(s) working. Responses to events listed below are treated as if the event were occurring in any other jurisdiction, with the responsibility falling on that jurisdiction.
 - 4.13.1. If the City requests and utilizes KCSO deputies on overtime for special events within the City, the actual deputy overtime expenditure will be billed to the City following the event. This billing will occur with the standard monthly billing, in accordance with Section 4.6. Examples include, but are not limited to, park patrol, parades, and community events.
 - 4.13.2. If the City experiences a disaster or unusual occurrence that is confined within its boundaries and officer overtime is requested by the City Police Chief to stabilize the situation, the actual overtime expenditures will be billed only if disaster relief reimbursement funds are not approved. Examples of this include, but are not limited to, a plane crash, riot, or union strike.
 - 4.13.3. In the case of a County, State, or National declared disaster for which overtime is required to manage the event, the overtime expense will be billed to the appropriate agency (e.g., FEMA). If reimbursement for overtime is not granted, then the City will be responsible for the direct overtime expense, less any mutual aid provided. Examples of this include, but are not limited to, flooding, windstorms, and sink holes.
 - 4.13.4. In the event a dignitary requiring federal, state, or local protection visits a City, the City will determine if additional police response is needed. The City Chief Executive Officer, in consultation with the City Police Chief, will establish the level of service to be provided.
 - 4.13.5. The KCSO Special Operations Section provides dignitary protection when the dignitary arrives in the County and assists in escorting the dignitary to the City. If the dignitary detail includes the US Secret Service, other Federal Government Agencies, or KCSO Special Operations, then the City is not responsible for expenses related to that detail. City expense is confined to meeting the City's established level of service for the dignitary visit, if overtime is incurred. Examples of dignitary protection services include, but are not limited to, traffic and crowd control related to visits from the Office of the President of the United States and foreign dignitaries.

4.13.6. Billing Process: The City Police Chief will accumulate and code all special event overtime forms. The original form will be routed to payroll and a copy forwarded to the Contract Unit for billing preparation.

5. Decisions and Policy-Making Authorities. The County will provide the services identified in Exhibit B in accordance with the following:

5.1. Operational Decisions and Policy-Making Authorities. The respective authorities of the City and the County to make operational decisions and develop and implement policies shall be governed by the guidelines contained in Exhibit C, "Roles and Responsibilities of Contract Service Personnel" (Exhibit C).

5.2. City Police Chief. The City may designate a county officer assigned to the City to act in the capacity of the police chief, consistent with the guidelines contained in Exhibit C.

6. Special Provisions.

6.1. Use of Non-Sworn Personnel. The City and the County intend to increase the use of non-sworn personnel, and the parties agree that the following functions and positions, among others, can be considered by the Oversight Committee for civilianization: parking enforcement; warrant service; court liaison; crime scene technician; evidence transport; background investigations; records management; crime prevention; accident scene traffic director; missing children services; lost property services; vacation house checks; business watch; permitting; fingerprinting; abandoned vehicle tagging; park patrol; and prisoner transport.

6.2. City Purchases. As an alternative to using the County's routine supplies and equipment, the City may purchase routine supplies or purchase or lease any equipment for its own use, provided that prior written approval is obtained from the County and the equipment can be integrated into applicable County systems. Routine supplies and equipment include, but are not limited to, paper, copying machines, cellular telephones, and office furnishings. In the event the City has received County approval to purchase and/or lease any of these or similar items for its own use, the County will delete from the City's contract amount the full county charge for any items that otherwise would have been provided by the County. The County will not approve items it can provide at an equal or lower cost or that are not standard issue.

6.3. Hourly Charges for Optional Support Services. To the extent the City does not select one or more support services designated as optional, the County will not charge the City for those services. In the event that any of these services are deployed at the request of the City's Police Chief or his/her designee with the appropriate authority, the City agrees to pay the County for the service based on the hourly charges contained in Exhibit E, "Hourly Costs For Selected Services" (Exhibit E). The County intends to apply these charges to other jurisdictions, regardless of whether the jurisdiction has an agreement with the County for law enforcement services.

6.4. City Police Facility. A City that selects either a city or shared supervision model department may purchase or lease its own facility and provide for the operation and maintenance of said facility. The facility must meet or exceed all applicable city, state and federal codes and requirements. The facility must also adequately meet the space and security needs of permanently assigned KCSO personnel. The City will be responsible for all charges associated with the planning, design, construction, and/or renovation of the facility and property.

6.4.1. If the City provides a full-function police precinct as defined in Exhibit F, "Glossary of Terms" (Exhibit F) for all precinct personnel serving the city, the County will delete all applicable support, facilities, operation, and maintenance costs for city-assigned personnel. If the City provides city police facilities that otherwise meet the full definition of a police precinct but house fewer than all precinct personnel serving the city, the County agrees to negotiate on a case-by-case basis an equitable reduction of charges to the City. This reduction

of charges to the City shall equal the contract charges for facilities, support, operations and maintenance for the personnel housed in the city facility. In all cases, plans and cost adjustment for city police precincts, support and operations must be negotiated and agreed upon in writing in advance, and payment for police services must remain current within 30 days of billing by the County.

- 6.5. Use of City Facility by County. There may be situations when the County needs to lease space for personnel serving unincorporated King County from the City. When this situation occurs, the County and the City may choose to negotiate for the use of a city facility on a case-by-case basis.
- 6.6. Refund of Accrued Replacement Reserves. If the City has reimbursed the County for the initial purchase of any equipment prior to this agreement, or if the City has purchased equipment under the provisions of Section 6.2, and if the City chooses to terminate this agreement, the County agrees to refund to the City any accrued replacement reserves, and any accrued market rate interest, on such equipment, including vehicles, and transfer ownership of such equipment from the County to the City.
- 6.7. Exclusion of Replacement Charges for 800 MHz Radios. If the City or County chooses to terminate this agreement, the County agrees to transfer ownership of that number of radios determined to have been purchased by the 800 MHz Levy from the County to the City. The City agrees to assume responsibility for any service costs associated with continued use of the radios on the regional 800 MHz radio system, including the cost of subscriber access, reprogramming, and maintenance. All other police 800 MHz radios used in the City will revert to County ownership. The cost of additional radios shall be borne by the City.
- 6.8. Observation of Labor Negotiations. The City may participate with other cities that contract with the County for law enforcement services to select no more than two representatives to observe labor negotiations between the County and the collective bargaining units representing the employees of the KCSO, provided that such observers adhere to rules established by the County and the bargaining units for the negotiations.
- 6.9. Stabilization of Personnel. The County will coordinate transfers to minimize the time positions are vacant, as well as the impact of vacancies to cities.
 - 6.9.1. Deputies who have been with the City for less than 24 months will not be granted a lateral transfer except with the concurrence of the City Chief Executive Officer.
 - 6.9.2. Timing and replacement of city-assigned staff who are promoted to a position outside the city will be managed with the concurrence of the City Chief Executive Officer.
- 6.10. Assignment of Detectives. At the request of the City and to the extent feasible, as determined by the KCSO in consultation with the City members of the Oversight Committee, the County shall assign to the precinct incorporating the City detectives from the KCSO Criminal Investigation Division, with the exception of detectives in the Major Crimes Unit of the division.
- 6.11. Additional Training. The City may provide training for City precinct detectives to perform criminal investigations for any optional criminal investigation services. The cost of any such training shall be borne by the City.
- 6.12. Cost Effect of Service Decisions. The City's costs shall not be raised as a result of another city's decision regarding the level or makeup of services. The County reserves the right to eliminate services to fulfill this provision.
- 6.13. Requests for Support Services. The City Police Chief or his/her designee shall have the authority to request any support service provided to the City. If such request is denied, the commander in charge of the support service shall review the decision and provide a report to the City Chief Executive Officer regarding the final determination.
- 6.14. City Identification. The City may select unique insignia and/or colors for uniforms and/or vehicles used by the deputies assigned to the City, provided that some form of the KCSO logo is retained on

the uniforms and vehicles. To the extent that the annual quartermaster allowance exceeds the costs of routine replacement of uniform items, the allowance shall be applied to the costs of adding the insignia to the uniforms or replacing the uniforms with alternative uniforms. Additional costs related to the uniforms shall be borne by the City. However, whenever an officer leaves the City, either at the initiative of the County or of the officer, within 24 months or less after the assignment to the City, and the cost of outfitting the replacement officer in the City exceeds the City's annual quartermaster allocation, then the City and the County shall split the cost equally. The uniforms will be pooled by the KCSO quartermaster and reissued to new or existing City deputies. The City will retain items that were specially purchased by the City (e.g., bicycle uniforms). Each City is allocated a quartermaster budget calculated by multiplying the number of dedicated sworn personnel by the quartermaster cost per FTE as calculated in the costing book each year. If, at the end of the year, the City goes over its allocated quartermaster budget due to the additional cost of City-specific uniform items, those additional costs will be billed in the following year.

- 6.15. Start-up Costs. The City agrees to reimburse the County for any and all personnel costs incurred toward hiring deputies in the year prior to their being assigned to the City. These costs, further described in Section 4.1 herein, shall be added to the total costs billed for year the deputies are assigned to the city and paid by the City according to this agreement.
- 6.16. Asset seizure. The KCSO Drug Enforcement (DEU) and Vice Units shall be the seizing entities for any asset seizure and forfeiture investigations involving drug-related offenses in violation of the Uniform Controlled Substances Act (RCW 69.50.505), violations of the Legend Drug Act (RCW 69.41), violations of the Money Laundering Act (RCW 9A.83), and/or any additional criminal or civil seizure statutes that may be applicable currently or in the future related, initiated by the City within its jurisdiction, or other cases initiated pursuant to asset seizure laws and under this agreement.
 - 6.16.1. The terms of this agreement apply to seizures and forfeitures that result from investigations initiated by, or with significant participation by, the City, regardless of whether the City contracts for DEU or Vice services.
 - 6.16.2. Seizures and forfeitures not initiated by, and without significant participation by, the City, are not covered by this agreement, and the City will not be provided a share of any forfeited funds.
 - 6.16.3. If there is a dispute as to the City's share of any forfeited funds, the person in charge of the DEU or Vice Unit and the City Police Chief will meet to attempt to resolve the matter. If this process does not result in a mutually-agreed upon resolution, the dispute will be handled in accordance with Sections 16 and 17 of this agreement.
 - 6.16.4. The KCSO will be responsible for gathering the proceeds from all relevant sales, for accounting for all seizures and forfeitures in conjunction with the personal and real property encompassed under the agreement, for submitting the 10 percent to the State of Washington in accordance with RCW 69.50.505 or making any other mandatory disbursement under the applicable statutes, and for distributing the remaining funds -- in equal shares -- to the parties. This distribution of remaining funds will occur after the KCSO has deducted any and all costs incurred related to the seizure and forfeiture. The final accounting of the seizure and distribution of funds will accompany the check the County writes to the City.
 - 6.16.5. Any properties, real or personal, forfeited to the KCSO pursuant to this agreement will be sold in accordance with RCW 69.50.505.
 - 6.16.6. Any funds distributed to the City will be used in accordance with RCW 69.50.505(i). By signing this agreement, the City acknowledges that it is solely responsible for familiarizing itself with the authorized use of forfeited funds as stated in the applicable RCW Chapter. If the City uses forfeited funds in a manner contrary to the seizure statutes, the County may terminate the asset forfeiture provisions of this agreement with 24 hours notice.

- 6.16.7. The KCSO DEU has sole discretion over the manner in which cases will proceed, including the discretion to settle or dismiss a case if deemed appropriate, and whether assets forfeited will be sold or put into service.
- 6.16.8. Any and all property seized by and forfeited to the KCSO Drug Enforcement or Vice Unit, whether by order of the court, or accepted in settlement in conjunction with this agreement, will be divided in the same manner as indicated above.
- 6.16.9. The parties agree and acknowledge that the attorney assigned to the KCSO DEU does not have an attorney-client relationship with the City. If such an attorney-client relationship exists, it exists only between the KCSO and the attorney assigned to the KCSO Drug Enforcement Unit.
- 6.17. Business Plan Development (Strategic Plan): The KCSO will develop a multi-year police services business plan that includes the City in the process. This process would identify KCSO initiatives in advance of the budget year. The goals would be:
- Document the long-term vision for the KCSO (3 to 5 year time frame); departmental mission and core business(s).
 - Identify strategic goals for accomplishing the vision; be action oriented with a strong emphasis on achieving practical outcomes.
 - Identify how customers will be served consistent with the vision and with limited financial resources.
 - Provide objectives, including performance measures, where available, that can be evaluated in the future.
- 6.18. Computers
- 6.18.1. The KCSO will provide a laptop and appropriate accessories or a desktop computer to every dedicated and flex sworn FTE purchased by the City.
- 6.18.2. The KCSO Computer Resources Unit will be responsible for the repair and maintenance of all equipment, software, and accessories that are used in conjunction with the mobile computing program.
- 6.18.3. Replacement computers will be furnished via the Computer Replacement Fund, approximately every three years. The City will be charged a monthly replacement fee based on the number of computers in the City. This annual cost will appear as a separate line in Exhibit B. If the City bought its own computers, it will receive the unspent balance of the replacement funds should the agreement be terminated.
- 6.18.4. Annually, the County will estimate the purchase price of replacement hardware, software, accessories and tax. The monthly computer replacement cost will be calculated on a useful life of three years.
- 6.19. Fire Investigation
- 6.19.1. For the year 2000, the City may purchase fire investigation services through this agreement. These services will be provided by the King County Department of Development and Environmental Services (DDES) Fire Marshall's Office by separate agreement with the KCSO. The cost for this service is shown on Exhibit B, and will be calculated in accordance with Exhibit G: "Arson Investigation Costing Model". Fire Investigation callouts will be in accordance with protocols outlined in Exhibit H: "Arson Investigation Call Out Protocols", unless superseded by new or revised protocols adopted by the Oversight Committee, DDES and affected fire agencies.
- 6.19.2. During the year 2000, the Oversight Committee will sponsor a series of discussions, to include the KCSO, DDES, the King County Executive, contract cities, Fire Agencies, and other cities receiving DDES Fire Investigation Services. The KCSO, in conjunction with

DDES, fire agencies and the cities will be responsible for developing a work plan for Oversight Committee approval. The purpose of this work plan will be to identify options for the long-term provision of fire investigation services to city customers. The work plan may consider the following issues: call-out protocols, costing methods, service delivery and organizational issues. The intent of these parties is that the Oversight Committee will make a recommendation for future service delivery by October 31, 2000.

6.19.3. Day-to-day fire investigation operational issues will be handled at the lowest practical organizational level. This may typically include staff from the city police, fire agencies and DDES.

6.20. Police Investigations Information. The KCSO Major Accident Response and Reconstruction Unit (MARR) and other police investigative services under this agreement shall include providing the City access to all records related to investigations of traffic collisions within the City, upon request, as the records are completed or become available, including but not limited to State Traffic Collision Reports, photographs, diagrams, witness statements and victim(s) statements in the possession of the KCSO. Distribution of toxicology reports and autopsy reports will be controlled by RCW 46.52.065 and 68.50.105. If victims or witnesses identified in any police report or statement have not been interviewed by County personnel, City representatives will coordinate their interviews of these persons with the KCSO prior to contact to avoid prejudice to ongoing criminal investigations, including discussion of scope, timing and value of joint interviews. The KCSO and the City will name representatives to implement this section.

7. Reporting.

7.1. Reporting Districts. Reporting districts coterminous with the City boundaries will be maintained to enable accurate data collection on law enforcement services provided and criminal activity.

7.2. Notification of Criminal Activity. The City Police Chief, if designated, or the precinct commander will notify the City in the event of a significant criminal occurrence within the City.

7.3. Quarterly Reports. The County will report quarterly on criminal activity and on law enforcement services provided by major category of service as listed in Exhibit B.

8. Personnel and Equipment. The County is acting hereunder as an independent contractor so that:

8.1. Control of Personnel. Control of personnel, standards of performance, discipline and all other aspects of performance shall be governed entirely by the County. Allegations of misconduct shall be investigated in accordance with Exhibit D, "Internal Investigations Protocol for Contract Cities" (Exhibit D).

8.2. Status of Employees. All persons rendering service hereunder shall be for all purposes employees of the County, except that the City may hire non-commissioned City employees to perform certain functions in conjunction with County police personnel.

8.3. Liabilities. All liabilities for salaries, wages, any other compensation, injury, or sickness arising from performance of the law enforcement services by the County hereunder shall be that of the County.

8.4. Provision of Personnel. The County shall furnish all personnel and such resources and material deemed by the County as necessary to provide the level of law enforcement service herein described.

8.5. Municipal Violations. KCSO commissioned personnel shall cite violations of municipal ordinances into the City's municipal court.

9. City Responsibilities. In support of the County providing the services described in Exhibit B, the City promises the following.

9.1. Municipal Police Authority. The City promises to confer municipal police authority on such County deputies as might be engaged hereunder in enforcing City ordinances within City boundaries, for the

purposes of carrying out this agreement.

- 9.2. Municipal Criminal Code. The City promises to adopt a criminal municipal code that incorporates, at a minimum, any portion of the Washington State criminal code defining a crime or crimes, which falls within the jurisdiction of the district or municipal court. This includes all misdemeanors and gross misdemeanors. Provided, that if the City fails to adopt, chooses not to adopt, or repeals such criminal municipal code, the City shall be responsible for reimbursing the County for all expenses associated with prosecution, adjudication, sentencing, and incarceration in any criminal case involving a crime that could have been included within a City municipal code.
- 9.3. Special Supplies. The City promises to supply at its own cost and expense any special supplies, stationary, notices, forms, and the like where such must be issued in the name of the City.
10. Duration. This agreement is effective upon authorization and signature by both parties, except that services and charges shall commence on January 1, 2000. The agreement period shall continue until December 31, 2002, and may be extended until December 31, 2004 by consensus of the Oversight Committee. After the original or extended agreement period has elapsed, the agreement shall renew automatically from year to year unless negotiations for a new contract are initiated by the Oversight Committee, those negotiations are completed and a new contract is adopted, or unless either party initiates the termination process outlined herein.
11. Termination Process. Either party may initiate a process to terminate this agreement as follows:
 - 11.1. Notice of Termination. The City may choose at some future time to provide law enforcement services other than through the County; similarly, the County may choose at some future time not to provide law enforcement services to the City. Any party wishing to terminate the agreement shall issue a written notice of intent not less than 45 days prior to issuing an 18-month written notice under section 11.2 of this agreement. Upon receipt of the written notice of intent, the City's Chief Executive Officer and the Sheriff shall hold a meeting, the purpose of which will be to understand the notice of intent including background of the reason(s), and a review of alternatives and impacts, among other matters. It is suggested that the Chair of the Oversight Committee be copied on any communication covered in this Section.
 - 11.2. Written Notice. After the 45-day period has run under Section 11.1 of this agreement, the party desiring to terminate the agreement shall provide at least 18 months written notice to the other party.
 - 11.3. Transition Plan. Within 120 days of the receipt of such written termination notice, the parties shall commence work on and complete a mutually agreed-upon transition plan providing for an orderly transition of responsibilities from the County to the City. The planning method should proceed along the lines of a project management approach to facilitate the joint planning process by the City and the County. The overarching goal of the transition plan will be to ensure there is not disruption in service to the community as the providers change. This plan would include desired outcomes, project phases (including a preliminary transition plan development) and timelines, and project roles and responsibilities. Each party shall bear its respective costs in developing the transition plan and each will work cooperatively with the other party in the coordination of efforts. The transition plan shall identify and address the continuity of professional and quality police services before, during and through the transition period. The transition plan shall also identify and address any personnel, capital equipment, workload and any other issues related to the transition. Each party shall bear its respective costs in developing the transition plan.
 - 11.4. Termination and/or Interest Charge. In the event the City fails to make a monthly payment within 60 days of billing, the County may charge an interest rate within two percentage points of the interest rate on the monthly County investment earnings. In addition, in the event the City fails to make a monthly payment within 120 days of billing, the County may terminate this agreement with 90 days written notice.

11.4.1. If the City and County are in disagreement over a portion of the bill, the City can withhold the disputed portion of the bill by placing the amount in escrow and following the process outlined in Section 16.3 for resolution of agreement dispute issues.

11.4.2. The County will not charge interest on the disputed portion of the bill nor will it begin the termination process as outlined in section 11.4 so long as the City follows the process outlined in 11.4.1 and pays the non-disputed portion of the bill within 60 days of billing.

12. Indemnification.

12.1. City Held Harmless. The County shall indemnify and hold harmless the City and its officers, agents, and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by any reason of or arising out of any negligent act or omission of the County, its officers, agents, and employees, or any of them relating to or arising out of performing services pursuant to this agreement. In the event that any such suit based upon such a claim, action, loss, or damages is brought against the City, the County shall defend the same at its sole cost and expense; provided that the City reserves the right to participate in said suit if any principle of governmental or public law is involved; and if final judgment in said suit be rendered against the City, and its officers, agents, and employees, or any of them, or jointly against the City and the County and their respective officers, agents, and employees, or any of them, the County shall satisfy the same.

12.2. County Held Harmless. The City shall indemnify and hold harmless the County and its officers, agents, and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by any reason of or arising out of any negligent act or omission of the City, its officers, agents, and employees, or any of them relating to or arising out of performing services pursuant to this agreement. In the event that any suit based upon such a claim, action, loss, or damages is brought against the County, the City shall defend the same at its sole cost and expense; provided that the County reserves the right to participate in said suit if any principle of governmental or public law is involved; and if final judgment be rendered against the County, and its officers, agents, and employees, or any of them, or jointly against the County and the City and their respective officers, agents, and employees, or any of them, the City shall satisfy the same.

12.3. Liability Related to City Ordinances, Policies, Rules and Regulations. In executing this agreement, the County does not assume liability or responsibility for or in any way release the City from any liability or responsibility which arises in whole or in part from the existence or effect of City ordinances, policies, rules or regulations. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, policy, rule or regulation is at issue, the City shall defend the same at its sole expense and, if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and reasonable attorney's fees.

12.4. Waiver Under Washington Industrial Insurance Act. The foregoing indemnity is specifically intended to constitute a waiver of each party's immunity under Washington's Industrial Insurance Act, Chapter 51 RCW, as respects the other party only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the indemnitor's employees. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

13. Non-discrimination. The County and the City certify that they are Equal Opportunity Employers. The County has developed and implemented Affirmative Action Programs in accordance with the guidelines in Revised Order 4 of the United States Department of Labor. The City will develop and implement Affirmative Action Programs that meet the applicable federal standards.

14. Audits and Inspections. The records and documents with respect to all matters covered by this agreement shall be subject to inspection, review or audit by the County or City during the term of this agreement and three (3) years after termination.

15. Amendments. This agreement may be amended at any time by mutual written agreement of the City, the King County Sheriff, and the King County Executive, provided that any such amendment must be approved by the Oversight Committee pursuant to section 17.2.4 of this agreement.
16. Agreement Administration.
 - 16.1. Agreement Administrators. The City Chief Executive Officer and the City Police Chief, if designated, or the precinct commander shall serve as agreement administrators to review agreement performance and resolve operational problems. The agreement administrators will meet at least quarterly with either party authorized to call additional meetings with ten days written notice to the other.
 - 16.2. Referral of Unresolved Problems. The City Chief Executive Officer shall refer any police service operational problem, which cannot be resolved, to the King County Sheriff. The Sheriff and City Chief Executive Officer shall meet as necessary to resolve such issues. Unresolved problems shall be referred to the Oversight Committee.
 - 16.3. Agreement Dispute Issues. Agreement dispute issues involving agreement language interpretation, cost, and other non-operational matters shall be referred to the Sheriff, the Chair of the Oversight Committee, the King County Executive's representative to the Oversight Committee, and the affected party or parties to review and resolve. In the event that the dispute involves the city of the Oversight Committee Chair, the Oversight Committee will designate an alternate City Chief Executive Officer to serve as Chair of the Oversight Committee for the purpose of resolving the specific issue. Any unresolved problems shall be referred to the Oversight Committee as a whole.
17. Agreement Oversight.
 - 17.1. Oversight Committee. The City and the County agree to establish an Oversight Committee consisting of the chief executive officers, or their designees, of the cities that contract with the County for law enforcement services, the King County Sheriff, one person designated by the County Executive, and one person designated by the chair of the King County Council's Law, Justice and Human Services Committee, or its successor.
 - 17.2. Scope of Committee. The committee shall meet at least bi-monthly to ensure the parties comply with the provisions of this agreement, including the administration of the agreement and the management and delivery of police services under the agreement.
 - 17.2.1. In addition, the committee shall establish performance measurements, standards, and benchmarks for evaluating the quality of the County's police services. These performance measures shall be developed in cooperation with the Cities that contract for police services. Focus of these measures shall be based on outcome measurements for effectiveness and efficiency as identified by the City Chief Executives and the Sheriff. The County shall work with the City, if desired, to develop a range of options by July 2000, or a later mutually agreed-upon date.
 - 17.2.2. The City's member of the Oversight Committee may make recommendations on any issue affecting agreement costs and conditions, such as the budget for the KCSO, personnel recruitment, training and standards, and collective bargaining issues. These recommendations may reflect approval or disapproval of any County proposal relating to these issues and shall be submitted to the County Executive, County Council, and/or City Council as appropriate. The County shall provide a written report on the outcome of these recommendations.
 - 17.2.3. If an operational problem or agreement dispute is referred to the Oversight Committee pursuant to sections 16.2 or 16.3 of this agreement, the Oversight Committee will meet and attempt to resolve the problem or dispute. If the Oversight Committee is unable to resolve the problem or dispute, this agreement shall be construed in accordance with the laws of the State of Washington.

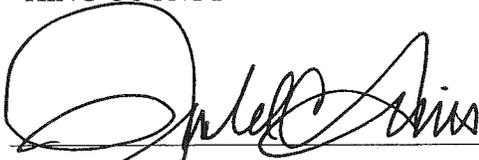
17.2.4. The Oversight Committee is responsible for approving amendments to this agreement, which are first agreed to by the City, the King County Sheriff, and the King County Executive. A majority of a quorum of the Oversight Committee will constitute approval of a proposed amendment.

18. Entire Agreement/Waiver of Default. The parties agree that this agreement is the complete expression of the terms hereto and any oral or written representations or understandings not incorporated herein are excluded. Both parties recognize that time is of the essence in the performance of the provisions of this agreement. Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver or breach of any provision of the agreement shall not be deemed to be waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the agreement unless stated to be such through written approval by the County, which shall be attached to the original agreement.

IN WITNESS WHEREOF, the parties have executed this agreement.

KING COUNTY

City of Woodinville



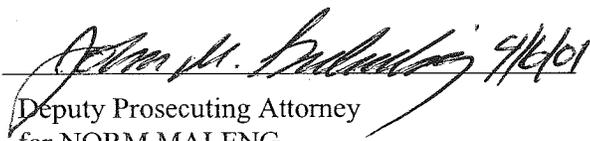
King County Executive



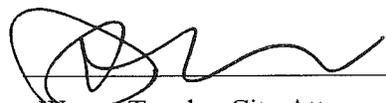
Donald D. Rose, Chief Executive Officer

Approved as to Form

Approved as to Form



Deputy Prosecuting Attorney
for NORM MALENG
King County Prosecuting Attorney



Wayne Tanaka, City Attorney
Jeff Taraday

2006 Proposed Exhibits

Exhibit A: Part One, Proposed Costs

October 6, 2005

Based on the 2006 Proposed Cost Book. For an explanation of the costs, service models, and the costing process, please refer to the Cost Book.

Precinct Services		Flex			City		
		Adj. FTE	Amount	Flex FTE Cost	FTEs	Amount	City FTE Cost
Administrative Specialist II	R/O	na	na	na	1.00	\$77,800	\$77,800
Administrative Specialist III	R/O	na	na	na	1.00	\$83,421	\$83,421
Administrative Specialist IV	R/O	na	na	na	1.00	\$88,425	\$88,425
Administrative Specialist I	R/O	na	na	na	1.00	\$72,806	\$72,806
Captain - City Chief	O	10.00	\$1,694,015	\$169,402	10.00	\$1,666,739	\$166,674
Captain- Precinct Operations	R/O	10.00	\$1,694,015	\$169,402	10.00	\$1,666,739	\$166,674
Community Crime Prevention Unit	O	2.00	\$259,897	\$129,949	2.00	\$254,442	\$127,221
Community Service Officers	O	7.00	\$695,077	\$99,297	7.00	\$675,983	\$96,569
Evidence and Supply Tech	R/O	na	na	na	1.00	\$84,359	\$84,359
Major - City Chief	O	4.00	\$732,589	\$183,147	4.00	\$721,678	\$180,420
Major - Pct Commander	R/O	4.00	\$732,589	\$183,147	4.00	\$721,678	\$180,420
Motorcycle - precinct based	O	na	na	na	1.00	\$ 128,642.80	\$128,643
NDET Detective	O	20.00	\$3,140,864	\$157,043	1.00	\$130,775	\$130,775
NDET Sergeant	O	na	na	\$149,866		\$147,138	\$147,138
Precinct Det./Proactive Sgt.	R	na	na	na	1.00	\$142,925	\$142,925
Precinct Detectives	R	20.00	\$3,045,807	\$152,290	7.00	\$126,562	\$126,562
Precinct Pro-Active	O	na	na	\$133,503	1.00	\$130,775	\$130,775
Reactive Patrol	R	307.00	\$40,329,362	\$131,366	307.00	\$39,491,974	\$128,638
Reactive Patrol/City Admin. Sgts	R	41.00	\$6,074,793	\$148,166	41.00	\$5,962,959	\$145,438
School Resource Officers	O	14.00	\$1,845,237	\$131,803	14.00	\$1,807,050	\$129,075
Sergeant - City Chief	R/O	7.00	\$1,097,759	\$156,823	7.00	\$1,078,665	\$154,095

Support Services		All Cities		
		Adj. FTE	Amount	Flex FTE Cost
Air Support	O	2.50	\$732,710	\$293,084
K-9 (Special Ops)	R/O	8.00	\$1,327,386	\$165,923
Communications-911	R	68.50	\$7,443,267	\$108,661
Domestic Violence Intervention	O	6.00	\$1,239,553	\$206,592
Drug Lab Response Team	O			
DWI	O	6.00	\$941,400	\$156,900
Fraud, Forgery, Organized Crime*	O	7.00	\$1,186,164	\$169,452
General Traffic	O	6.00	\$994,620	\$165,770
Hostage Negotiation	R/O	0.05	\$7,458	\$149,156
Major Crimes Detectives	R	22.00	\$3,889,886	\$176,813
Homicide Unit			\$506,340	
Marine Patrol	O	7.00	\$988,092	\$141,156
MARR Unit	O	6.00	\$650,676	\$108,446
Motorcycle	O	2.00	\$286,144	\$143,072
Tactical Unit	R	1.50	\$342,861	\$228,574

2006 Proposed Exhibits

Exhibit A: Part Two, Precinct Staff Allocation

October 6, 2005

Based on the 2006 Proposed Cost Book. For an explanation of the costs, service models, and the costing process, please refer to the Cost Book.

	Precinct 2	Precinct 3	Precinct 4	Shoreline	Total
Admin. Sergeant	1.00	0.00	2.00	0.00	3.00
Anti-Crime Deputies	0.00	0.00	5.00	0.00	5.00
Captain -City Chief	1.00	0.00	1.00	0.00	2.00
Captains - Precinct Ops	2.00	2.00	3.00	1.00	8.00
CPOs City (storefront deputies)	1.00	1.00	0.00	2.00	4.00
CPOs County (storefront deputies)	2.00	2.00	3.00	0.00	7.00
CPOs Flex	0.00	0.00	0.00	0.00	0.00
Crime Analysis	0.00	0.00	0.00	0.00	0.00
Crime Prevention	0.00	0.00	2.00	0.00	2.00
Detective Sergeants	1.00	1.00	2.00	1.00	5.00
Detectives	4.00	7.00	4.00	0.00	15.00
Detectives City only	2.00	1.00	7.00	3.00	13.00
HUD Funded Deputies	0.00	0.00	1.00	0.00	1.00
Major	1.00	1.00	1.00	1.00	4.00
NDET Detectives	6.00	7.00	7.00	0.00	20.00
NDET Sergeants	1.00	1.00	1.00	0.00	3.00
Patrol Deputies City	28.00	28.00	37.00	24.00	117.00
Patrol Deputies County only	18.00	23.00	46.00	0.00	87.00
Patrol Deputies Flex	32.00	46.00	0.00	0.00	78.00
Patrol Deputies Total	78.00	97.00	83.00	24.00	282.00
Patrol Sergeants City	6.00	4.00	3.00	6.00	19.00
Patrol Sergeants County only	3.50	3.00	1.00	0.00	7.50
Patrol Sergeants Flex	5.50	5.00	7.00	0.00	17.50
Patrol Sergeants Total	15.00	12.00	11.00	6.00	44.00
Proactive Sergeants	0.00	0.00	0.00	1.00	1.00
Proactive Detectives	0.00	0.00	0.00	0.00	0.00
Proactive Detectives -- City Only	0.00	0.00	5.00	2.00	7.00
School Resource Officers	2.00	1.00	1.00	1.00	5.00
Traffic/Motorcycle	2.00	1.00	3.00	4.00	10.00
Precinct Sworn Total	119.00	134.00	142.00	46.00	441.00
CSOs City	0.00	0.00	3.00	1.00	4.00
CSOs Flex	0.00	1.00	3.00	0.00	4.00
Clerical - City	0.00	0.00	1.00	1.00	2.00
Clerical - County	4.00	4.00	4.00	0.00	12.00
Evidence Tech	1.00	1.00	1.00	0.00	3.00
Precinct Staff Total	124.00	140.00	154.00	48.00	466.00

These numbers reflect the staffing shown in the 2006 Proposed Cost Book.

2004 DCFS

	Total DCFS	% Pct	% Total
Precinct Two Patrol Districts	26,600	98.90%	21.90%
Carnation	0	0.00%	0.00%
Kenmore	3,706	13.78%	3.05%
North Bend	1,454	5.41%	1.20%
Sammamish	3,765	14.00%	3.10%
Skykomish	5	0.02%	0.00%
Woodinville	3,167	11.78%	2.61%
Unincorporated Eastside	7,520	27.96%	6.19%
Unincorporated Westside	6,983	25.96%	5.75%
Precinct Three (Patrol Districts)	41,453	100.00%	34.13%
Beaux Arts	31	0.07%	0.03%
Covington	3,982	9.61%	3.28%
Maple Valley	3,263	7.87%	2.69%
Newcastle	1,399	3.37%	1.15%
Unincorporated	32,778	79.07%	26.98%
Precinct Four (Patrol Districts)	39,285	100.00%	32.34%
Burien	11,874	30.23%	9.78%
Vashon	1,817	4.63%	1.51%
SeaTac	9,902	25.21%	8.15%
Unincorporated Flex	11,721	29.84%	9.70%
Unincorporated	17,509	44.57%	14.41%
Precinct Five Patrol Districts	13,837	100.00%	11.39%
Shoreline	13,837	100.00%	11.39%

2004 DCFS

Precinct Two		Precinct Three		Precinct Four		Precinct Five	
Patrol District	DCFS						
B1	246	F1	1,478	K1	5,219	A1	13,837
B2		F2	2,734	K2	2,329	A2	
B3	1,060	F3	4,346	K6		A3	
B4	1,943	F4	4,504	K7	3,703	A4	
B5	2,186	F5	5,083	K8	3,971	A5	
B6	937	F6	1,346	K9	104	A6	
B7	611	F7	1,518	K11	366	A7	
B8	1,118	F8	3,230				
C1	1,883	F9	2,008	L1	9,902		
C2	1,234	F99	12	L2			
C22	1			L3			
C3	732	G1	306	L4			
C4	76	G2	96				
C5	140	G3	760	N1	11,874		
C6	1,273	G4	185	N2			
C7	939	G5	2,249	N3			
C9	124	G6	1,637	N4			
D1	1,454	G7	963	N5			
E1	3,706			N6			
E2		H1	3,263	V1	1,817		
E3		H2	1,399				
E4		H3	3,982				
E5							
O1	3,765	R11	31				
O2		J1	323				
O3							
O4							
R18	295						
W1	3,167						
W7	5						
Total	26,895	Total	41,453	Total	39,285	Total	13,837

KCSO TOTAL DCFS: 121,470

2006 Proposed Exhibits

Exhibit A: Part Four, Part I and II Crimes

October 6, 2005

	Part 1	Part 2	Total	Percent of Part 1	Percent of Total
Beaux Arts	8	1	9	0.04%	0.02%
Burien	2,192	2,288	4,480	10.45%	10.79%
Carnation		0	0	0.00%	0.00%
Covington	648	690	1,338	3.09%	3.22%
Kenmore	579	748	1,327	2.76%	3.20%
Maple Valley	482	585	1,067	2.30%	2.57%
Newcastle	296	227	523	1.41%	1.26%
North Bend	227	293	520	1.08%	1.25%
Sammamish	438	696	1,134	2.09%	2.73%
SeaTac	1,865	1,835	3,700	8.89%	8.91%
Shoreline	2,424	2,160	4,584	11.55%	11.04%
Skykomish	4	4	8	0.02%	0.02%
Woodinville	605	455	1,060	2.88%	2.55%
Unincorporated	11,212	10,555	21,767	53.44%	52.43%
Total	20,980	20,537	41,517	100.00%	100.00%

Exhibit A: Part Five, Specialty Unit Callouts

October 6, 2005

Part 1 Major Crimes

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	138.00	158.00	134.00	430.00	143.33	14.39%
Carnation				0.00	#DIV/0!	
Covington	23.00	24.00	33.00	80.00	26.67	2.68%
Kenmore	16.00	24.00	22.00	62.00	20.67	2.07%
Maple Valley	11.00	16.00	16.00	43.00	14.33	1.44%
Newcastle	9.00	6.00	14.00	29.00	9.67	0.97%
North Bend	11.00	11.00	7.00	29.00	9.67	0.97%
Sammamish	23.00	7.00	11.00	41.00	13.67	1.37%
SeaTac	96.00	92.00	97.00	285.00	95.00	9.53%
Shoreline	85.00	102.00	117.00	304.00	101.33	10.17%
Skykomish	1.00	1.00	0.00	2.00	0.67	0.07%
Woodinville	18.00	15.00	13.00	46.00	15.33	1.54%
Non-Contract	5.00	0.00	0.00	5.00	1.67	0.17%
Unincorporated	515.00	560.00	558.00	1633.00	544.33	54.63%
Total	951.00	1016.00	1022.00	2989.00	996.33	100.00%

Bomb Disposal Unit Callouts

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	3.00	3.00	5.00	11.00	3.67	2.13%
Carnation				0.00	#DIV/0!	
Covington	0.00	4.00	6.00	10.00	3.33	1.94%
Kenmore	3.00	3.00	2.00	8.00	2.67	1.55%
Maple Valley	4.00	2.00	1.00	7.00	2.33	1.36%
Newcastle	0.00	2.00	0.00	2.00	0.67	0.39%
North Bend	0.00	0.00	0.00	0.00	0.00	0.00%
Sammamish	4.00	5.00	2.00	11.00	3.67	2.13%
SeaTac	2.00	8.00	5.00	15.00	5.00	2.91%
Shoreline	6.00	7.00	6.00	19.00	6.33	3.68%
Skykomish	0.00	0.00	0.00	0.00	0.00	0.00%
Woodinville	3.00	4.00	2.00	9.00	3.00	1.74%
Non-Contract	5.00	0.00	0.00	5.00	1.67	0.97%
Unincorporated	143.00	128.00	148.00	419.00	139.67	81.20%
Total	173.00	166.00	177.00	516.00	172.00	100.00%

K-9 Details

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	452.00	509.00	601.00	1562.00	520.67	9.35%
Carnation				0.00	0.00	
Covington	13.00	63.00	29.00	105.00	35.00	0.59%
Kenmore	122.00	173.00	117.00	412.00	137.33	2.47%
Maple Valley	13.00	78.00	38.00	129.00	43.00	0.71%
Newcastle	3.00	19.00	6.00	28.00	9.33	0.16%
North Bend	11.00	6.00	7.00	24.00	8.00	0.15%
Sammamish	29.00	19.00	18.00	66.00	22.00	0.42%
SeaTac	266.00	317.00	329.00	912.00	304.00	5.46%
Shoreline	405.00	154.00	182.00	741.00	247.00	4.88%
Skykomish	10.00	2.00	0.00	12.00	4.00	0.09%
Woodinville	68.00	92.00	44.00	204.00	68.00	1.24%
Non-Contract	57.00	83.00	113.00	253.00	84.33	1.48%
Unincorporated	2,908.00	4,769.00	5886.00	13563.00	4521.00	78.77%
Total	4,357.00	6,284.00	7370.00	18011.00	6003.67	105.76%

FFOC Caseload

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	1.00	3.00	0.00	4.00	1.33	0.04%
Burien	187.00	210.00	205.00	602.00	200.67	5.90%
Carnation			0.00	0.00	0.00	
Covington	83.00	87.00	16.00	186.00	62.00	1.82%
Kenmore	61.00	88.00	121.00	270.00	90.00	2.65%
Maple Valley	61.00	48.00	49.00	158.00	52.67	1.55%
Newcastle	21.00	30.00	41.00	92.00	30.67	0.90%
North Bend	36.00	29.00	61.00	126.00	42.00	1.24%
Sammamish	117.00	94.00	82.00	293.00	97.67	2.87%
SeaTac	117.00	170.00	167.00	454.00	151.33	4.45%
Shoreline	306.00	349.00	479.00	1134.00	378.00	11.12%
Skykomish	0.00	0.00	3.00	3.00	1.00	0.03%
Woodinville	114.00	98.00	134.00	346.00	115.33	3.39%
Non-Contract	483.00	806.00	380.00	1669.00	556.33	16.37%
Unincorporated	1,448.00	1,613.00	1800.00	4861.00	1620.33	47.67%
Total	3,035.00	3,625.00	3538.00	10198.00	3399.33	100.00%

Hostage Negotiation Team Incidents

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	4.00	1.00	1.00	6.00	2.00	4.65%
Carnation	0.00	0.00		0.00	0.00	0.00%
Covington	0.00	1.00	1.00	2.00	0.67	1.55%
Kenmore	3.00	1.00	0.00	4.00	1.33	3.10%
Maple Valley	0.00	1.00	0.00	1.00	0.33	0.78%
Newcastle	1.00	1.00	0.00	2.00	0.67	1.55%
North Bend	0.00	0.00	0.00	0.00	0.00	0.00%
Sammamish	0.00	0.00	0.00	0.00	0.00	0.00%
SeaTac	4.00	4.00	8.00	16.00	5.33	12.40%
Shoreline	1.00	0.00	0.00	1.00	0.33	0.78%
Skykomish	0.00	0.00	0.00	0.00	0.00	0.00%
Woodinville	1.00	1.00	3.00	5.00	1.67	3.88%
Non-Contract	5.00	7.00	0.00	12.00	4.00	9.30%
Unincorporated	14.00	26.00	40.00	80.00	26.67	62.02%
Total	33.00	43.00	53.00	129.00	43.00	100.00%

Tactical Unit Incidents

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	3.00	2.00	2.00	7.00	2.33	5.65%
Carnation	0.00	0.00	0.00	0.00	0.00	0.00%
Covington	0.00	2.00	0.00	2.00	0.67	1.61%
Kenmore	3.00	1.00	0.00	4.00	1.33	3.23%
Maple Valley	0.00	1.00	0.00	1.00	0.33	0.81%
Newcastle	1.00	1.00	0.00	2.00	0.67	1.61%
North Bend	0.00	0.00	0.00	0.00	0.00	0.00%
Sammamish	0.00	0.00	1.00	1.00	0.33	0.81%
SeaTac	1.00	6.00	6.00	13.00	4.33	10.48%
Shoreline	1.00	0.00	4.00	5.00	1.67	4.03%
Skykomish	0.00	1.00	0.00	1.00	0.33	0.81%
Woodinville	0.00	2.00	0.00	2.00	0.67	1.61%
Non-Contract	0.00	0.00	5.00	5.00	1.67	4.03%
Unincorporated	24.00	38.00	19.00	81.00	27.00	65.32%
Total	33.00	54.00	37.00	124.00	41.33	100.00%

Domestic Violence Intervention Unit

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	0.00	0.00	0.00	0.00	0.00	0.00%
Carnation	0.00	0.00		0.00	0.00	0.00%
Covington	0.00	0.00	0.00	0.00	0.00	0.00%
Kenmore	35.00	39.00	20.00	94.00	31.33	3.67%
Maple Valley	1.00	0.00	0.00	1.00	0.33	0.04%
Newcastle	0.00	0.00	0.00	0.00	0.00	0.00%
North Bend	9.00	16.00	14.00	39.00	13.00	1.52%
Sammamish	31.00	42.00	29.00	102.00	34.00	3.99%
SeaTac	2.00	0.00	2.00	4.00	1.33	0.16%
Shoreline	1.00	0.00	0.00	1.00	0.33	0.04%
Skykomish	0.00	0.00	0.00	0.00	0.00	0.00%
Woodinville	0.00	0.00	0.00	0.00	0.00	0.00%
Non-Contract	6.00	28.00	10.00	44.00	14.67	1.72%
Unincorporated	711.00	771.00	792.00	2274.00	758.00	88.86%
Total	796.00	896.00	867.00	2559.00	853.00	100.00%

Exhibit A: Part Six, Detectives' Workload

October 6, 2005

	2004 Detective Cases	% Precinct Cases
Precinct Two	837	100.00%
Carnation	0	0.00%
Kenmore	110	13.14%
North Bend	37	4.42%
Sammamish	133	0.00%
Skykomish	1	0.12%
Woodinville	99	11.83%
Other	32	3.82%
Unincorporated	558	66.67%

	2004 Detective Cases	% Precinct Cases	% Precinct Cases for Detective Sergeant
Precinct Three	1,142	100.00%	100.00%
Beaux Arts Village	0	0.00%	0.00%
Covington	198	0.00%	14.78%
Maple Valley	122	10.68%	9.10%
Newcastle	58	5.08%	4.33%
Other	0	0.00%	0.00%
Unincorporated	962	84.24%	71.79%

01-172

SHERIFF KING COUNTY

KING COUNTY SHERIFF'S OFFICE
516 Third Avenue, W-116
Seattle, WA 98104-2312
Tel: 206-296-4155 • Fax: 206-296-0168

Susan L. Rahr
Sheriff

RECEIVED
NOV 08 2005
City of Woodinville

October 20, 2005

Mr. Pete Rose, City Manager
City of Woodinville
17301 133rd Ave. NE
Woodinville, WA 98072

RE: Final Proposed Exhibit B for 2006 Law Enforcement Services

Dear Mr. Rose:

Enclosed please find the final 2006 Exhibit B for the cost of police services based on the Proposed Cost Book. This exhibit is based on updated 2004 workload indicators (see enclosed updated Exhibit A) and 2006 unit cost estimates from the 2006 Proposed Cost Book (Snowflake) distributed in September. If you did not receive your cost books at that time, please contact us.

Please note that this exhibit does not reflect a charge for computer replacement in 2006. During the first quarter of 2006, we will review the computer replacement fund and projected financial obligations for new laptops with the Oyster Team. Based on our joint review, we will make a recommendation to the city managers regarding the computer replacement charges for 2006.

In accordance with Section 4.4 of the Interlocal Agreement, if the 2006 Adopted Cost Book and resulting Exhibit B's are lower than the Proposed charges, the lesser of the two prices will be charged. We will determine those costs in April 2006.

The attached Exhibit B becomes part of the official contract agreement between King County and the City of Woodinville for 2006 police services for the amount of \$1,644,053. If you have any questions or would like further information, please call Rebecca Connolly at (206) 205-7610 or Jason King at (206) 205-7609. Thank you for your ongoing partnership.

Sincerely,


Connie L. Griffith
Chief Financial Officer

cc: Mr. Jim Katica, Finance Director, City of Woodinville
City Chief Kent Baxter, Sheriff's Office
Captain Jim Graddon, Contracting Unit, Sheriff's Office

Enclosures

City of Woodinville

October 6, 2005

FINAL 2006 PROPOSED EXHIBIT

PRECINCT/CITY SERVICES			Pricing Structure: Flex Model		
Title	R/O	Billing Factor	Amount	Service Cost	FTE
Captain -- Operations	O	% Pct. DCFS	11.78%	\$19,948	0.12
Captain -- Administration	R	% Pct. DCFS	11.78%	\$19,948	0.12
Major -- Precinct Commander	R	% Pct. DCFS	11.78%	\$21,566	0.12
Pct. Detectives	R	% Pct. Cases	11.83%	\$72,051	0.47
Pct. Facilities & Maintenance	R	% Pct. DCFS	11.78%	\$26,577	
Reactive Patrol	O	FTE	6.00	\$788,196	6.00
Reactive Patrol Sergeants	O	FTE	1.00	\$148,166	1.00
Reactive Patrol Sgts. (flex)	R	% Pct. DCFS	11.78%	\$61,688	0.42
Sergeant -- City Chief	O	FTE	1.00	\$156,823	1.00
Total Precinct/City Service Cost				\$1,314,963	9.25

SUPPORT SERVICES			Amount	Service Cost	FTE
Title	R/O	Billing Factor	Amount	Service Cost	FTE
Communications -- 911	R	% DCFS	2.61%	\$194,063	1.79
DWI	O	FTE	0.06	\$9,414	0.06
Fraud, Forgery, Organized Crime	O	% Caseload	3.39%	\$40,244	0.24
Hostage Negotiation	R/O	% Incidents	3.88%	\$289	0.00
Major Crimes Detectives	R	% Pt. 1 Major Crimes	1.54%	\$59,865	0.34
MARR Unit	R/O	% Incidents	1.45%	\$9,410	0.09
Tactical Unit	R	% Incidents	1.61%	\$5,530	0.02
Total Support Service Cost				\$318,815	2.54

Total	\$1,633,778	11.79
Revised Total Cost	\$1,633,778	11.79
Fire Investigation Services Passthrough	\$10,275	
Cap Credit	\$0	
TOTAL COST	\$1,644,053	

NOTES

June 13, 2007



*"Citizens, business and local government;
a community commitment to our future."*

The Honorable Susan Rahr
King County Sheriff
516 3rd Avenue
Seattle, WA 98103

RE: Addition of School Resource Officer - City of Woodinville Contract

Dear Sheriff Rahr:

On behalf of the City of Woodinville, please add a dedicated full-time School Resource Officer to our contracted service level at a fully-loaded annual cost of \$137,351. This will be a new position effective July 1, 2007 and should be added to our complement of officers on the Woodinville Exhibit B.

Thank you for your attention to this matter. If you or your staff has any questions regarding this matter, I may be reached at 425-877-2275.

Sincerely,

CITY OF WOODINVILLE



Richard Leahy
City Manager

Att: Exhibit B

cc: Captain Dan Pingrey, King County Sheriff's Office
John McSwain, Woodinville Police Chief
Jim Katica, Woodinville Director of Administrative Services

City of Woodinville

September 21, 2006

Marine data have not yet been updated. Updates Fire Investigation Costs. May not reflect additional wireless card requests. Corrects the flex sergeant costs for some cities.

PRECINCT/CITY SERVICES			Pricing Structure: Flex Model		
Title	R/O	Billing Factor	Amount	Service Cost	FTE
Captain -- Operations	O	% Pct. DCFS	11.62%	\$21,293	0.12
Captain -- Administration	R	% Pct. DCFS	11.62%	\$21,293	0.12
Major -- Precinct Commander	R	% Pct. DCFS	11.62%	\$22,433	0.12
Pct. Detectives	R	% Pct. Cases	14.21%	\$90,796	0.57
Pct. Facilities & Maintenance	R	% Pct. DCFS	11.62%	\$27,457	
* Reactive Patrol	O	FTE	7.00	\$974,328	7.00
* Reactive Patrol Sergeants	O	FTE	1.00	\$156,818	1.00
* Reactive Patrol Sgts. (flex)	R	% Pct. DCFS	11.62%	\$76,140	0.49
* Sergeant -- City Chief	O	FTE	1.00	\$165,858	1.00
Additional wireless units	O	Unit Cost		\$0	
Vehicle Changes	O	Vehicle Charge		\$(1,901.00)	
Total Precinct/City Service Cost				\$1,554,513	10.42

SUPPORT SERVICES					
Title	R/O	Billing Factor	Amount	Service Cost	FTE
Communications -- 911	R	% DCFS	2.54%	\$203,477	1.78
Fraud, Forgery, Organized Crime	O	% Caseload	3.42%	\$42,816	0.24
Hostage Negotiation	R/O	% Incidents	2.45%	\$194	0.00
Major Crimes Detectives	R	% Pt. 1 Major Crimes	1.48%	\$60,836	0.32
MARR Unit	R/O	% Incidents	1.94%	\$13,810	0.12
Tactical Unit	R	% Incidents	1.32%	\$4,775	0.02
Total Support Service Cost				\$325,908	2.48

Total	\$1,880,421	12.90
Revised Total Cost	\$1,880,421	12.90
Fire Investigation Services Passthrough	\$11,848	
Cap Credit	\$0	
TOTAL COST	\$1,892,269	

NOTES

* Positions marked with an asterisk include a charge for wireless services via a laptop computer. Additional wireless units may be purchased at the discretion of the city.

1. Vehicle change reflects use of Explorer in place of patrol vehicle.

City of Woodinville

September 21, 2006

Marine data have not yet been updated. Updates Fire Investigation Costs. May not reflect additional wireless card requests. Corrects the flex sergeant costs for some cities.

PRECINCT/CITY SERVICES			Pricing Structure: Flex Model		
Title	R/O	Billing Factor	Amount	Service Cost	FTE
Captain -- Operations	O	% Pct. DCFS	11.62%	\$21,293	0.12
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Major -- Precinct Commander	R	% Pct. DCFS	11.62%	\$22,433	0.12
Pct. Detectives	R	% Pct. Cases	14.21%	\$90,796	0.57
Pct. Facilities & Maintenance	R	% Pct. DCFS	11.62%	\$27,457	
* Reactive Patrol	O	FTE	7.00	\$974,328	7.00
* Reactive Patrol Sergeants	O	FTE	1.00	\$156,818	1.00
* Reactive Patrol Sgts. (flex)	R	% Pct. DCFS	11.62%	\$76,140	0.49
* Sergeant -- City Chief	O	FTE	1.00	\$165,858	1.00
Additional wireless units	O	Unit Cost		\$0	
Vehicle Changes	O	Vehicle Charge		\$ (1,901.00)	
Total Precinct/City Service Cost				\$1,554,513	10.42

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Title	R/O	Billing Factor	Amount	Service Cost	FTE
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Cap Credit	\$0	
TOTAL COST	\$1,892,269	

NOTES

* Positions marked with an asterisk include a charge for wireless services via a laptop computer. Additional wireless units may be purchased at the discretion of the city.

1. Vehicle change reflects use of Explorer in place of patrol vehicle.

1998 Workload and Staffing

King County Sheriff's Office

1998 DCFS	Total DCFS	% Precinct	% Precinct Flex	% Total
Precinct Two (Patrol Districts)	46,930	100.00%	100.00%	34.75%
Canonium (R18)	302	0.64%	1.45%	0.22%
Kammore (E1-E3 was B1-B2)	3,447	7.34%	16.52%	2.55%
North Bend (D1)	1,720	3.67%	0.00%	1.27%
Summamish (O1-O4 was C3-C5)	4,045	8.62%	19.38%	2.99%
Shoreline (A1-A6)	13,560	28.89%	0.00%	10.04%
Skykomish (W7)	16	0.03%	0.00%	0.01%
Woodinville (W1)	3,629	7.73%	8.69%	2.69%
Unincorporated Eastside	8,948	19.07%	0.00%	6.62%
Unincorporated Westside	11,263	24.00%	53.96%	8.34%

Precinct Three (Patrol Districts)	Total DCFS	% Precinct	% Precinct Flex	% Total
Breaux Aris Village (R11)	44	0.10%	0.10%	0.03%
Covington (H3)	3,793	8.64%	8.64%	2.81%
Maple Valley (H1)	3,104	7.07%	7.07%	2.30%
Newcastle (H2)	1,600	3.65%	3.65%	1.18%
Unincorporated	35,348	80.54%	80.54%	26.17%

Precinct Four (Patrol Districts)	Total DCFS	% Precinct	% Precinct Flex	% Total
Burien (N1-N6)	12,934	29.23%	33.06%	9.58%
SeaTac (L1-L4)	11,881	26.85%	30.37%	8.80%
Vashon (V1)	367	0.83%	0.00%	0.27%
Unincorporated Flex	14,312	32.35%	36.58%	10.60%
Unincorporated	19,431	43.92%		

1998 DCFS											
Precinct Two			Precinct Three			Precinct Four			KCSO Total		
Patrol District	DCFS	% Precinct	Patrol District	DCFS	% Precinct	Patrol District	DCFS	% Precinct	Total	% Precinct	Total
A1	1,350	2.88%	F1	2,207	4.72%	K1	5,607	12.16%	46,930	100.00%	44,246
A2	1,984	4.23%	F2	3,390	7.22%	K2	3,250	7.14%	43,889	100.00%	44,246
A3	3,318	7.07%	F3	4,315	9.19%	K6	214	0.48%			
A4	2,616	5.58%	F4	5,145	10.97%	K7	4,589	10.00%			
A5	1,566	3.34%	F5	4,892	10.43%	K8	4,752	10.33%			
A6	2,726	5.81%	F6	1,324	2.82%	K9	72	0.16%			
A7	1,216	2.59%	F7	1,655	3.53%	K11	580	1.24%			
B1	1,440	3.07%	F8	3,325	7.09%	L1	2,072	4.58%			
B2	1,133	2.41%	F9	2,078	4.43%	L2	2,279	4.87%			
B3	1,595	3.39%	F99	8	0.02%	L3	2,956	6.50%			
B4	1,958	4.19%	G1	503	1.07%	L4	4,594	10.00%			
B5	2,894	6.17%	G2	94	0.20%	N1	2,760	5.90%			
B6	1,406	3.00%	G3	780	1.66%	N2	2,321	5.00%			
B7	853	1.82%	G4	152	0.32%	N3	3,291	7.20%			
B8	1,440	3.07%	G5	2,335	5.00%	N4	2,626	5.79%			
C1	1,892	4.03%	G6	1,699	3.62%	N5	1,936	4.27%			
C2	1,452	3.09%	G7	917	1.95%	V1	367	0.81%			
C3	1,683	3.58%	H1	3,393	7.23%						
C4	1,843	3.93%	H2	1,600	3.41%						
C5	2,445	5.21%	H3	4,033	8.59%						
C6	1,178	2.51%	R11	44	0.10%						
C7	885	1.88%									
C9	174	0.37%									
D1	1,720	3.64%									
E1	323	0.69%									
E2	301	0.64%									
E3	824	1.76%									
E4	131	0.28%									
E5	636	1.35%									
R18	302	0.64%									
W1	3,629	7.73%									
W7	16	0.03%									
Total	46,930		Total	43,889		Total	44,246		Total	135,065	

King County Sheriff's Office

1998 Workload and Staffing

Exhibit A, Part 3

Precinct Two (Patrol Districts)	Part 1 Crimes		Part 2 Crimes		% Part 1 Crimes		% Total Crimes	
	Crimes	7,250	Crimes	14,195	Crimes	14,195	Crimes	31,529%
Canation (R18)	78	124	0.35%	202	0.45%			
Kennore (E1-E5 was B1-B2)	691	721	3.11%	1,412	3.14%			
North Bend (D1)	321	311	1.45%	632	1.40%			
Summamiash (O1-O4 was C3-C5)	471	462	2.12%	934	2.07%			
Shoreline (A1-A6)	2,117	2,227	9.54%	4,344	9.65%			
Skykomish (W7)	7	8	0.03%	15	0.03%			
Woodinville (W1)	550	446	2.48%	996	2.21%			
Unincorporated	2,710	2,951	12.21%	5,660	12.57%			
Precinct Three (Patrol Districts)	7,304	7,837	32.90%	15,141	33.62%			
Beauv. Arts Village (R11)	7	6	0.03%	13	0.03%			
Covington (H1)	694	658	3.13%	1,352	3.00%			
Maple Valley (H1)	487	579	2.19%	1,066	2.37%			
Newcastle (H2)	228	372	1.03%	600	1.33%			
Unincorporated	5,888	6,222	26.52%	12,110	26.89%			
Precinct Four (Patrol Districts)	7,951	7,743	35.82%	15,694	34.85%			
Burien (N1-N6)	2,395	2,377	10.79%	4,772	10.60%			
Ste/Tac (L1-L4)	2,109	1,872	9.50%	3,981	8.84%			
Skyway (S8)	738	731	3.32%	1,469	3.26%			
Unincorporated	2,709	2,763	12.20%	5,472	12.15%			
COUNTY TOTAL	22,200	22,830	100.00%	45,030	100.00%			

Patrol District	Precinct Two		Precinct Three				Precinct Four	
	Part 1 Crimes	Part 2 Crimes	Part 1 Crimes	Part 2 Crimes	Part 1 Crimes	Part 2 Crimes	Part 1 Crimes	Part 2 Crimes
	Crimes	Crimes	Crimes	Crimes	Crimes	Crimes	Crimes	Crimes
A1	142	215	F1	343	K1	860	815	
A2	324	266	F2	528	K11	123	112	
A3	580	528	F3	793	K2	497	577	
A4	465	502	F4	1,002	K6	61	25	
A5	248	231	F5	812	K7	788	804	
A6	358	485	F6	193	K8	738	731	
A7	177	179	F7	238	K9	7	3	
B1	367	315	F8	654	L1	366	345	
B2	156	215	F9	278	L2	439	372	
B3	132	176	F99	7	L3	588	450	
B4	286	349	G1	100	L4	716	705	
B5	417	498	G2	17	N1	387	477	
B6	137	224	G3	124	N2	447	404	
B7	92	111	G4	27	N3	596	569	
B8	166	199	G5	389	N4	492	592	
C1	439	408	G6	245	N5	473	335	
C2	209	224	G7	138	N6	58	50	
C22	3	2	H1	487	V1	315	377	
C3	205	211	H2	228				
C4	193	159	H3	694				
C5	295	310	R11	7				
C6	115	156						
C7	82	152						
C9	233	55						
D1	321	311						
E1	23	32						
E2	24	44						
E3	81	55						
E4	11	11						
E5	29	49						
R18	78	124						
W1	550	446						
W7	7	8						
Total	14,195	6,945	15,141	7,304	15,694	7,951	7,743	

1998 Workload and Staffing

King County Sheriff's Office

1999 Precinct Staff Allocation

	Precinct 2	Precinct 3	Precinct 4	Shoreline	Totals	P2 %	P3 %	P4 %	Shoreline	Tot %
Major	1	1	1	1	4	25.0%	25.0%	25.0%	25.0%	100.0%
Captain - City Chief	1	0	0	0	2	50.0%	0.0%	50.0%	0.0%	100.0%
Captains - Precinct Ops	2	2	2	1	7	28.6%	28.6%	28.6%	14.3%	100.0%
CPOs Flex	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%
CPOs City (storefront deputies)	1	0	0	2	3	33.3%	0.0%	36.4%	66.7%	100.0%
CPOs County (storefront deputies)	4	3	4	0	11	36.4%	27.3%	36.4%	0.0%	100.0%
Crime Analysis	1	1	1	0	3	33.3%	33.3%	33.3%	0.0%	100.0%
Crime Prevention	0	1	1	0	2	0.0%	50.0%	50.0%	0.0%	100.0%
DARE	0	0	1	0	1	0.0%	100.0%	0.0%	0.0%	100.0%
Detectives	7	8	10	3	28	25.0%	28.6%	35.7%	10.7%	100.0%
Detective Sergeants	1	1	1	1	4	25.0%	25.0%	25.0%	25.0%	100.0%
Proactive/Emphasis Team	4	6	10	4	24	16.7%	25.0%	41.7%	16.7%	100.0%
Proactive/COP Sgts.	0	1	2	0	3	0.0%	33.3%	66.7%	0.0%	100.0%
HUD Funded Deputies	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%
School Officer	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%
Traffic/Motorcycle	1.5	0.5	0	3	5	30.0%	10.0%	0.0%	60.0%	100.0%
Anti-Crime Deputies	0	0	5	0	5	0.0%	100.0%	0.0%	0.0%	100.0%
Admin. Sergeant	1	0	2	0	3	33.3%	0.0%	66.7%	0.0%	100.0%
Patrol Sergeants City	4	3	0	6	13	10.3%	7.7%	0.0%	15.4%	33.3%
Patrol Sergeants County only	3.5	3	1	0	7.5	9.0%	7.7%	2.6%	0.0%	19.2%
Patrol Sergeants Flex	5.5	5	8	0	18.5	14.1%	12.8%	20.5%	0.0%	47.4%
Patrol Sergeants Total	13	11	9	6	39	33.3%	28.2%	23.1%	15.4%	100.0%
Patrol Deputies City	36	22	45	23	126	12.6%	7.7%	15.7%	8.0%	44.1%
Patrol Deputies County only	19	24	18	0	61	6.6%	8.4%	6.3%	0.0%	21.3%
Patrol Deputies Flex	26	48	25	0	99	9.1%	16.8%	8.7%	0.0%	34.6%
Patrol Deputies Total	81	94	88	23	286	28.3%	32.9%	30.8%	8.0%	100.0%
Precinct Sworn Total	118.5	129.5	138	44	430	27.6%	30.1%	32.1%	10.2%	100.0%
CSOs City	0	0.5	2	1	3.5	0.0%	14.3%	57.1%	28.6%	100.0%
CSOs Flex	0	1	3	0	4	0.0%	25.0%	75.0%	0.0%	100.0%
Choral - City	0	0	0	1	1	0.0%	0.0%	0.0%	100.0%	100.0%
Choral - County	4	4	5	0	13	30.8%	30.8%	38.5%	0.0%	100.0%
Evidence Tech	1	1	1	0	3	33.3%	33.3%	33.3%	0.0%	100.0%
Precinct Staff Total	123.5	136	149	46	454.5	27.2%	29.9%	32.8%	10.1%	100.0%

1998 Workload and Staffing

King County Sheriff's Office

Precinct Detectives' 1998 Workload

	Detective Cases	% Precinct Cases
Precinct Two & Five		
Carnation	1352	100.00%
Kenmore	8	0.59%
North Bend	144	10.65%
Summumish	27	2.00%
Shoreline	93	6.88%
Skykomish	560	41.42%
Woodinville	0	0.00%
Unincorporated	93	6.88%
	427	31.58%

	Detective Cases	% Precinct Cases
Precinct Three		
Beaux Arts Village	1139	100.00%
Covington	1	0.09%
Maple Valley	158	13.87%
Newcastle	127	11.15%
Unincorporated	42	3.69%
	811	71.20%

	Detective Cases	% Precinct Cases
Precinct Four		
Burien	1450	100.00%
SeaTac	465	32.07%
Unincorporated	409	28.21%
	576	39.72%

King County Sheriff's Office

1998 Workload and Staffing

Exhibit A, Part 3

1996 Workload Indicators	Beaux Arts	Burien	Covington	Federal Way	Kemmore	Maple Valley	North Bend	SeaTac	Shoreline	Skykomish	Woodinville	Non-Contract	Umic.	Total
Part 1 Major Crimes	0	145	17	0	23	16	14	175	78	-	11	0	808	1,287
Bomb Disposal Incidents	0	10	8	24	4	1	2	1	15	-	4	19	94	182
Canine Details	0	211	6	308	130	29	14	224	197	-	82	83	1,138	2,339
FFOC Caseload	0	22	0	0	73	18	21	8	276	-	98	83	1,339	1,938
Hostage Negotiation Incidents	0	1	0	2	1	0	0	3	1	-	0	0	4	12
Tactical Unit Incidents	0	0	0	2	1	1	0	0	1	-	0	3	9	17
Vice Unit Arrests	0	0	0	0	0	0	0	0	0	-	0	2	33	35
Licensed Gambling Establishments	0	18	0	0	0	7	9	11	21	-	6	0	97	169

1996 Workload Indicators %	Beaux Arts	Burien	Covington	Federal Way	Kemmore	Maple Valley	North Bend	SeaTac	Shoreline	Skykomish	Woodinville	Non-Contract	Umic.	Total
Part 1 Major Crimes	0.00%	11.27%	1.32%	0.00%	1.79%	1.22%	1.09%	13.60%	6.06%	0.00%	0.85%	0.00%	62.81%	100.00%
Bomb Disposal Incidents	0.00%	5.49%	4.40%	13.19%	2.20%	0.52%	1.10%	0.55%	8.24%	0.00%	2.20%	10.44%	51.65%	100.00%
Canine Details	0.00%	9.02%	0.26%	13.17%	5.56%	1.24%	0.60%	9.58%	8.42%	0.00%	3.51%	0.00%	48.65%	100.00%
FFOC Caseload	0.00%	1.14%	0.00%	0.00%	3.77%	0.93%	1.08%	0.41%	14.24%	0.00%	0.00%	4.28%	69.09%	100.00%
Hostage Negotiation Incidents	0.00%	8.33%	0.00%	16.67%	8.33%	0.00%	0.00%	25.00%	8.33%	0.00%	0.00%	0.00%	33.33%	100.00%
Tactical Unit Incidents	0.00%	0.00%	0.00%	11.76%	5.88%	5.88%	0.00%	0.00%	5.88%	0.00%	0.00%	17.65%	52.94%	100.00%
Vice Unit Arrests	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.71%	94.29%	100.00%
Licensed Gambling Establishments	0.00%	10.65%	0.00%	0.00%	0.00%	4.14%	5.33%	6.51%	12.43%	0.00%	3.55%	0.00%	57.40%	100.00%

1997 Workload Indicators	Beaux Arts	Burien	Covington	Federal Way	Kemmore	Maple Valley	Newcastle	North Bend	Sammamish	SeaTac	Shoreline	Skykomish	Woodinville	Non-Contract	Total
Part 1 Major Crimes	0	138	7	-	35	4	11	11	20	136	101	0	21	0	1,251
Bomb Disposal Incidents	0	10	0	0	15	0	0.5	2	12	7	13	0	5	43	170
Canine Details	0	277	52	-	169	47	0	31	22	213	244	1	120	112	1,310
FFOC Caseload	0	87	41	-	48	72	10.5	37	53	46	253	1	63	99	1,421
Hostage Negotiation Incidents	0	3	0	0	2	0	0	0	1	1	0	0	0	2	17
Tactical Unit Incidents	0	1	0	0	2	0	0	0	1	0	0	0	0	7	19
Vice Unit Arrests	0	2	0	0	0	0	0	0	0	3	17	0	0	8	84
Licensed Gambling Establishments	0	18	0	0	0	5	0	9	0	11	21	0	6	0	174

1997 Workload Indicators %	Beaux Arts	Burien	Covington	Federal Way	Kemmore	Maple Valley	Newcastle	North Bend	Sammamish	SeaTac	Shoreline	Skykomish	Woodinville	Non-Contract	Total
Part 1 Major Crimes	0.00%	11.03%	0.56%	0.00%	2.80%	0.32%	0.88%	0.88%	1.60%	10.87%	8.07%	0.00%	1.68%	0.00%	61.31%
Bomb Disposal Incidents	0.00%	5.90%	0.00%	0.00%	8.85%	0.00%	0.29%	1.18%	7.08%	4.13%	7.67%	0.00%	2.95%	25.37%	100.00%
Canine Details	0.00%	10.66%	2.00%	0.00%	6.51%	1.81%	0.00%	1.19%	0.85%	8.20%	9.39%	0.04%	4.62%	4.31%	50.42%
FFOC Caseload	0.00%	3.90%	1.84%	0.00%	2.15%	3.23%	0.47%	1.66%	2.38%	2.08%	11.34%	0.04%	2.82%	4.44%	63.68%
Hostage Negotiation Incidents	0.00%	17.62%	0.00%	0.00%	11.76%	0.00%	0.00%	0.00%	5.26%	5.88%	0.00%	0.00%	0.00%	47.06%	100.00%
Tactical Unit Incidents	0.00%	5.26%	0.00%	0.00%	10.53%	0.00%	0.00%	0.00%	5.26%	0.00%	5.26%	0.00%	0.00%	36.84%	100.00%
Vice Unit Arrests	0.00%	2.38%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	3.57%	20.24%	0.00%	0.00%	9.52%	100.00%
Licensed Gambling Establishments	0.00%	10.34%	0.00%	0.00%	0.00%	2.87%	0.00%	5.17%	0.00%	6.32%	12.07%	0.00%	3.45%	0.00%	59.77%

King County Sheriff's Office

1998 Workload and Staffing

Exhibit A, Part 3

1998 Workload Indicators	Beaux Arts	Burien	Carnation	Covington	Kemore	Maple Valley	Newcastle	North Bend	Sammamish	SeaTac	Shoreline	Skykomish	Woodinville	Non-Contract	Uninc.	Total
Part 1 Major Crimes	0	146	0	33	18	17	12	10	12	155	104	0	11	1	78	519
Bomb Disposal Incidents	0	9	0	3	3	5	0	2	5	3	14	0	8	1	131	
Canine Details	0	220	0	28	88	80	12	23	23	128	162	0	60	25	915	1,741
FFOC Caseload	0	128	0	59	42	40	4	42	37	103	226	1	66		1,483	2,231
Hostage Negotiation Incidents	0	2	0	0	0	0	0	0	0	1	1	0	0	2	16	22
Tactical Unit Incidents	0	3	0	0	0	0	0	0	1	4	0	0	0	0	20	28
Vice Unit Arrests	0	0	0	0	1	0	0	0	0	0	4	0	0	0	125	130
Licensed Gambling Establishments	0	19	0	2	10	4	0	4	0	11	17	2	2	x	90	161

1998 Workload Indicators %	Beaux Arts	Burien	Carnation	Covington	Kemore	Maple Valley	Newcastle	North Bend	Sammamish	SeaTac	Shoreline	Skykomish	Woodinville	Non-Contract	Uninc.	Total
Part 1 Major Crimes	0.00%	28.13%	0.00%	6.36%	3.47%	3.28%	2.31%	1.93%	2.31%	29.87%	20.04%	0.00%	2.12%	0.19%	0.00%	100.00%
Bomb Disposal Incidents	0.00%	6.87%	0.00%	2.29%	2.29%	3.82%	0.00%	1.53%	3.82%	2.29%	10.69%	0.00%	6.11%	0.76%	59.54%	100.00%
Canine Details	0.00%	12.64%	0.00%	1.61%	5.05%	4.69%	0.00%	6.89%	1.32%	7.35%	9.30%	0.00%	3.45%	1.44%	52.56%	100.00%
FFOC Caseload	0.00%	5.74%	0.00%	2.64%	1.88%	1.79%	0.18%	1.88%	1.66%	4.62%	10.13%	0.04%	2.96%	0.00%	66.47%	100.00%
Hostage Negotiation Incidents	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	4.55%	4.55%	0.00%	0.00%	9.09%	72.73%	100.00%
Tactical Unit Incidents	0.00%	10.71%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	3.57%	14.29%	0.00%	0.00%	0.00%	0.00%	71.43%	100.00%
Vice Unit Arrests	0.00%	0.00%	0.00%	0.00%	0.77%	0.00%	0.00%	0.00%	0.00%	3.08%	3.08%	0.00%	0.00%	0.00%	96.15%	100.00%
Licensed Gambling Establishments	0.00%	11.80%	0.00%	1.24%	6.21%	2.48%	0.00%	2.48%	0.00%	6.83%	10.56%	1.24%	1.24%	0.00%	55.90%	100.00%

1996/97/98 Workload Indicator Average	Beaux Arts	Burien	Carnation	Covington	Kemore	Maple Valley	Newcastle	North Bend	Sammamish	SeaTac	Shoreline	Skykomish	Woodinville	Non-Contract	Uninc.	Total
Part 1 Major Crimes	0.00	143.00	0.00	19.00	25.33	12.23	11.50	11.67	16.00	155.33	94.33	0.00	14.33	0.33	525.11	1,028
Bomb Disposal Incidents	0.00	9.67	0.00	3.67	7.33	2.00	0.25	2.00	8.50	3.67	14.00	0.00	5.67	21.00	78.00	156
Canine Details	0.00	236.00	0.00	28.67	129.00	52.00	0.00	19.00	22.50	188.33	201.00	0.33	87.33	45.67	1,121.00	2,131
FFOC Caseload	0.00	79.00	0.00	33.33	54.33	43.33	7.25	33.33	45.00	52.33	251.67	0.67	75.67	66.67	1,414.33	2,151
Hostage Negotiation Incidents	0.00	2.00	0.00	0.00	1.00	0.00	0.00	0.00	0.50	1.67	0.67	0.00	0.00	1.33	9.33	17
Tactical Unit Incidents	0.00	1.33	0.00	0.00	1.00	0.33	0.00	0.00	1.00	1.33	0.67	0.00	0.00	3.33	12.00	21
Vice Unit Arrests	0.00	0.67	0.00	0.00	0.33	0.00	0.00	0.00	0.00	1.00	7.00	0.00	0.00	3.33	70.67	83
Licensed Gambling Establishments	0.00	18.33	0.00	0.67	3.33	5.33	0.00	7.33	0.00	11.00	19.67	0.67	4.67	0.00	97.00	168

1996/97/98 Workload Indicator Average %	Beaux Arts	Burien	Carnation	Covington	Kemore	Maple Valley	Newcastle	North Bend	Sammamish	SeaTac	Shoreline	Skykomish	Woodinville	Non-Contract	Uninc.	Total
Part 1 Major Crimes	0.00%	13.91%	0.00%	1.85%	2.46%	1.19%	1.12%	1.13%	1.56%	15.11%	9.17%	0.00%	1.39%	0.03%	51.07%	100.00%
Bomb Disposal Incidents	0.00%	6.21%	0.00%	2.35%	4.71%	1.28%	0.16%	1.28%	5.46%	2.35%	8.99%	0.00%	3.64%	13.48%	50.08%	100.00%
Canine Details	0.00%	11.08%	0.00%	1.35%	6.05%	2.44%	0.00%	6.89%	1.06%	8.84%	9.43%	0.02%	4.10%	2.14%	52.61%	100.00%
FFOC Caseload	0.00%	3.67%	0.00%	0.00%	2.53%	2.01%	0.34%	1.55%	2.09%	2.43%	11.70%	0.03%	3.52%	2.82%	65.75%	100.00%
Hostage Negotiation Incidents	0.00%	12.12%	0.00%	0.00%	6.06%	0.00%	0.00%	0.00%	3.03%	10.10%	4.04%	0.00%	0.00%	8.08%	56.57%	100.00%
Tactical Unit Incidents	0.00%	6.35%	0.00%	0.00%	4.76%	1.59%	0.00%	0.00%	4.76%	6.35%	3.17%	0.00%	0.00%	15.87%	57.14%	100.00%
Vice Unit Arrests	0.00%	0.80%	0.00%	0.00%	0.40%	0.00%	0.00%	0.00%	0.00%	1.20%	8.43%	0.00%	0.00%	4.02%	85.14%	100.00%
Licensed Gambling Establishments	0.00%	10.91%	0.00%	0.40%	1.98%	3.17%	0.00%	4.37%	0.00%	6.55%	11.71%	0.40%	2.78%	0.00%	57.74%	100.00%

Woodinville - 2000

Exhibit B
2000
Proposed

LABAKERJO\KCSO\CONTRACT\2000\2000 EXHIBITS.xls\Workload

UPDATED FOR 1996-98 WORKLOAD AND 2000 PROPOSED RED BOOK

Shared Supervision Model

<i>Precinct/City Services</i>		Flex Model Pricing Structure				
Title	R/O	Billing Factor	?	Amount	Cost	FTE
Canine (city)	R/O	FTE				
Captain - City Chief	O	FTE N				
Captain- Pct. Operations	R	% Pct. DCFS		7.34%	19,065	0.15
Community Crime Prevention Unit	O	% Pct. Activity	N	0.00%	-	-
Storefront Officers	O	% FTE	N	0.00%	-	-
Community Service Officers	O	% FTE				
DARE	O	% FTE	Y	5.99%	5,766	0.06
Evidence and Supply Tech	O	% FTE				
Pct. Facilities and Maintenance	R/O	% Pct. DCFS		7.73%	12,391	
Major - City Chief	O	FTE				
Major - Pct. Commander	R	% Pct. DCFS		7.73%	11,293	0.08
Office Tech I	O	NA				
Office Tech II	O	NA				
Office Tech III	O	NA				
Pct. Crime Analysis	O	% Pct. DCFS	Y	7.73%	7,968	0.08
Pct. Detectives	R	% Pct. Cases Assigned		6.88%	56,394	0.48
Pct. Detective Sgt.	R	NA				
Pct. Pro-Active	O	% FTE N				
Reactive Patrol (flex)	R	% Pct. DCFS	Y	0.00%	-	-
Reactive Patrol (city)	O	FTE Y				
Reactive Patrol Sgts. (flex)	R	% Pct. DCFS	Y	8.69%	55,484	0.48
Reactive Patrol Sgts (city)	R	FTE				

Precinct Cost \$ 1,021,652 9.32

<i>Support Services</i>	R/O	Billing Factor	?	Amount	Service Cost	FTE
Air Support	O	% DCFS or Cost per call	N	2.69%	-	-
Asset Forfeiture ¹	O	% P1 Crimes	N	2.48%	-	-
Bomb Disposal Unit	R/O	% Incidents	Y	3.64%	5,390	0.04
Canine	R/O	% Canine Details	Y	4.10%	40,914	0.33
Communications-911	R	% DCFS	Y	2.69%	148,159	1.91
Drug Enforcement Unit	O	% P1 Crimes	N	2.48%	-	-
DWI	O	% DCFS	Y	0.06	7,530	0.06
Fraud, Forgery, Organized Crime	O	% Caseload	Y	3.52%	31,654	0.25
General Traffic	O	FTE N				
Hostage Negotiation	R/O	% Incidents	Y	0.00%	-	-
Major Crimes Detectives	R	% P1 Major Crimes	Y	1.39%	41,766	0.31
Homicide Placeholder		% P1 Major Crimes		1.39%	5,108	
Marine Patrol	NA/R	NA N				
MARR Unit	R/O	% Incidents	Y	1.40%	5,486	0.08
Motorcycle	O	FTE N				
Tactical Unit	R	% Incidents	Y	0.00%	-	-
Vice	O	% Unit Arrests	Y	0.00%	-	-
Gambling	O	% Gambling Licenses	Y	2.78%	2,646	0.02

Support Cost \$ 288,653 2.99

Total Cost \$ 1,310,305 12.31

Computer Replacement (7.49 Computers) \$ 9,300

REVISED TOTAL COST 1,319,605 12.31

1) In 1998, all cities will be offered a 50/50 split (after costs) on seized assets. See MOU for more details.

Woodinville - 2000

Exhibit B
2000
Proposed

<u>Workload Indicators</u>	<u>City</u>	<u>% Prec</u>	<u>% Prec.</u> <u>Flex</u>	<u>%Total</u>
Dispatched Calls	3,629	7.73%	8.69%	2.69%
Pct Detective Caseload	93	6.88%		
Comm. Crime Prev. Csl.		0.00%		0.00%
Part 1 Crimes	550			2.48%
Part 2 Crimes	446			
Total Crimes	996			2.21%
Part 1 Major Crimes	14.33			1.39%
Bomb Disposal Incidents	5.67			3.64%
Canine Details	87.33			4.10%
FFOC Caseload	75.67			3.52%
Hostage Negotiation Incidents	0.00			0.00%
Tactical Unit Incidents	0.00			0.00%
Vice Unit Arrests	0.00			0.00%
Licensed Gambling Establishments	4.67			2.78%
Precinct CPO Flex	0			
Precinct Crime Analysts	1			
Precinct Detectives	7			
Pct. Patrol Flex %				
React Patrol Sgts. %				
Captains - Precinct Ops	2			
Pct. Facilities and Maintenance cost	160,241			
Precinct Sworn Staff	118.5			
Precinct CCPU Staff	0			

EXHIBIT C

ROLES AND RESPONSIBILITIES OF CONTRACT SERVICE PERSONNEL

I. ROLES AND RELATIONSHIPS

A) COMMISSIONED PERSONNEL

- 1) Contract service police chiefs, as well as other commissioned personnel, will be responsive to the public safety needs of the contracting entity, as well as its officials, residents, and/or population served.

B) CONTRACT POLICE CHIEF (CITY POLICE CHIEF FOR CONTRACT CITIES)

- 1) Command Structure
 - (a) Reports directly to Precinct Commander
 - (i) If the contract police chief is a KCSO Major, then he or she shall report directly to Division Chief
 - (ii) Works at the direction of the City Chief Executive Officer or contract manager/administrator, and in compliance with KCSO policy, procedures, and directives.
- 2) Title/Insignia
 - (a) Police chiefs shall wear one star on each collar point signifying their role as "Police Chief" of a contracting entity. Regardless of KCSO rank, contract chiefs will be addressed as "Chief of Police" in public settings, such as city council meetings, public meetings, and contract service staff meetings.
- 3) Interaction with Contracting Entity
 - (a) The police chief shall interact with contract entity staff and officials in accordance with RCW 35.18.110
 - (b) The police chief shall discuss and agree upon protocols for routine, daily interactions with the contract service CEO or manager/administrator as deemed appropriate by the contracting entity.
 - (c) The police chief shall function as a department head within the contracting entity's organizational structure, and is expected to conduct himself or herself in a manner that supports and maintains trust in the contracting entity.
 - (d) At the direction of the contract service CEO or manager/administrator, and as needed, the police chief shall attend and participate in the contracting entity's staff and council meetings, and official functions, celebrations, and commissions. As requested by the CEO or manager/administrator and as needed, the police chief will also represent the contract service police department at community meetings and functions.
 - (e) The Police Chief is the City's Director of Police Services and represents the Chief Executive Officer of the City for all law enforcement matters in the community/City. This may include working with other relevant City departments and or other public agencies (e.g. courts, schools, etc.) on behalf of the City.
 - (f) The KCSO views the Contract Cities as customers and will maintain a customer service orientation to managing the contracts. Consistent with this philosophy Police Chiefs are expected to represent the City's point of view, consider City needs in carrying out their duties and advocate on behalf of their City similar to other City departmental directors.
- 4) Duties
 - (a) Supervision Received:
 - (i) KCSO command staff maintains authority and responsibility over police chiefs and the precinct.
 - (ii) In the event a contracting entity's procedure, policy, goal or operation differs from that of the KCSO, that entity shall negotiate with the KCSO to reach a final determination.
 - (iii) The entity's Chief Executive Officer or manager/administrator shall have the general duty and responsibility of providing the assigned police chief with general direction relative to the furnishing of law enforcement services to the contracting entity.
 - (iv) The police chief shall maintain communication between command structures to ensure that changes in the KCSO are agreeable to the contracting entity and that changes in the entity

are agreeable to the KCSO.

(b) Duties Include:

- (i) Operations
- (ii) The police chief shall direct overall Contract City service police operations, ensuring law enforcement services within the City.
- (iii) The police chief shall analyze operations and develop plans to manage resources and ensure effective and efficient delivery of services.
- (iv) The police chief shall oversee the implementation of all policies and procedures relating to police services that are established by the contracting entity, and shall provide to the KCSO any written information relative to police services created by the entity. The chief shall notify the KCSO of all procedures that differ from KCSO policies and procedures.
- (v) The police chief shall utilize analysis of crime data to establish a plan for deploying resources to address identified needs.
- (vi) The police chief shall coordinate police activities for the contracting entity, including hours of operation and contract-specific protocols and procedures.
- (vii) The police chief shall prepare, in coordination with the King County Sheriff's Office Contract Unit, a budget for the contract police department.
- (viii) The police chief shall coordinate the response of support services used for law enforcement for the contracting entity (e.g., CID, Special Operations).
- (ix) The police chief shall establish policies and protocols for the response of services that are not purchased by the entity in advance (e.g., optional services).
- (x) The police chief shall notify the contracting entity's CEO or manager/administrator of any use of support services that were not purchased in advance upon their deployment for enforcing laws for the contracting entity.
- (xi) The police chief shall notify the contracting entity's CEO or manager/administrator of all major crimes or incidents.

5) Goals, Objectives, and Performance Indicators

- (a) The police chief shall establish goals and objectives for contract police services in conjunction with the City Chief Executive Officer that reflect the specific needs of the contracting entity. The chief shall also identify performance indicators for the entity to measure the established goals and objectives.
- (b) The police chief shall oversee the implementation of all KCSO policies and procedures within the contract services, and maintain a copy of current police procedures on file at the entity's chosen central location for the entity's reference. The chief shall notify the entity's CEO or manager/administrator of any KCSO procedures or changes that either supplement or affect the entity's established goals and objectives for police services.
- (c) The police chief shall review the entity's performance indicators for police services against the stated goals and objectives, and shall report to the CEO or manager/administrator on progress of goal attainment.

6) Personnel Management and Training

- (a) The police chief shall establish standards of performance for officers assigned to the contracting entity.
- (b) The police chief shall identify areas of supplemental training for officers assigned to the entity, and make recommendations to the KCSO for supplemental training. The chief shall also make recommendations to the contracting entity's CEO or manager/administrator for training not provided by KCSO.
- (c) The police chief shall periodically review the performance of officers assigned to the contracting entity and report to entity's CEO or manager/administrator and precinct command staff or Division Chief any recommendations for performance improvement.
- (d) The police chief shall perform selected roll calls of contract-assigned officers.
- (e) The police chief shall coordinate and direct duties of officers assigned to the contracting entity as

specific needs arise, and as requested by entity's CEO or manager/administrator within the context of established policies and procedures. The chief shall report to the precinct any changes in duty of contract-assigned officers.

C) CONTRACTING ENTITY POLICE MID-MANAGER

- 1) Command Structure
 - (a) The mid-manager shall report directly to police chief
 - (b) The mid-manager shall function as "Acting Police Chief" in the absence of the police chief
- 2) Title /Insignia
 - (a) The mid-manager shall wear appropriate rank insignia on contract entity uniform consistent with KCSO rank
- 3) Interaction With Contracting Entity
 - (a) The mid-manager shall interact with contracting entity staff and officials in accordance with RCW 35.18.110
 - (b) The mid-manager shall function as a police department mid-manager within contracting entity structure and shall present himself or herself in the community in a manner that supports and maintains trust in the contracting entity.
- 4) Duties
 - (a) The mid-manager shall directly assist police chief in carrying out duties outlined in I.B(4)

D) FIRST LEVEL SUPERVISOR/LINE OFFICERS/DETECTIVES/STAFF

- 1) Command Structure
 - (a) These individuals shall report directly to the police chief, mid-manager, or supervisor as appropriate.
- 2) Title/Insignia
 - (a) These individuals shall wear rank insignia on uniform consistent with KCSO rank
- 3) Interaction With Contracting Entity
 - (a) These individuals shall interact with contracting entity staff and officials in accordance with RCW 35.18.110
 - (b) These individuals shall present themselves in the community in a manner consistent with being a member of the entity's staff and in a manner that supports and maintains trust in the contracting entity.
- 4) Duties
 - (a) Will be commensurate with other KCSO assignments

II. AUTHORITY

- A) The contracting entity police chief shall have authority commensurate with his or her responsibility, which is recognized internally and externally.
- B) Issues that fall within the purview of the police chief of a contracting entity
 - 1) Prioritization of reactive patrol time
 - 2) Awards Program
 - 3) Travel and Expense Guidelines
 - 4) False Alarm Ordinances/Response
 - 5) Impound Procedures
 - 6) Community Policing
 - 7) Crime Prevention Standards
 - 8) Additional Training
 - 9) Supplemental Reports
 - 10) Incident Notification Policies
 - 11) Job Description of Supplemental full-time employees (FTE's)
 - 12) Expenditure of the contracting entity's police budget
 - 13) Direct access to department support services
 - 14) Staffing assignments and deployment within confines of dedicated City positions

- 15) Prioritize meeting attendance (meetings for the contracting entity take priority over county meetings; county meetings will be kept to a minimum and conducted as efficiently as possible)
 - 16) Authorization of support services.
 - 17) Use of volunteers and volunteer programs (except reserve officer).
- C) Issues that must have input and approval from the King County Sheriff's Office
- 1) Accident Response Criteria
 - 2) Court Attendance Policies
 - 3) Call-out Procedures
 - 4) Uniform/Equipment/Vehicles (including appearance regulations)
 - 5) Reserve Program
 - 6) Communications Center Procedures
 - 7) Traffic Enforcement Policy and Procedures
 - 8) K-9 Response Policy
 - 9) Response Priorities
 - 10) Shift Hours
 - 11) Specialty Unit Personnel Selection (Street Crimes Units, Crime Prevention, D.A.R.E., etc.)
 - 12) Prioritization of Precinct Detective Unit Workload
- D) Issues that fall within the purview of the KCSO and must be consistent between the King County Sheriff's Office and the contracting entities.
- 1) Pursuit Policy
 - 2) Seized Property
 - 3) Basic Skills Training
 - (a) Emergency Vehicle Operations; Firearms (Include Reviews)
 - 4) Use of Force
 - 5) Off-Duty Work
 - 6) Field Training Officer Program
 - 7) Personnel Evaluation System/Annual Performance Evaluation
 - 8) Internal Investigations Unit Policies & Procedures
 - 9) Reporting Forms
 - 10) Hostage Negotiations and Tactical Team Deployment
 - 11) Alternative Work Schedules
 - 12) Standards of Conduct
 - 13) Arrest Warrant Policies
 - 14) Labor Contracts (4)
 - 15) Supervisory Standards
- E) Issues governed exclusively by KCSO policies & procedures:
- 1) DV Response
 - 2) Search & Rescue
 - 3) Civil Process
 - 4) Landlord - Tenant Policies
 - 5) Abandoned/Unclaimed Property
 - 6) Training
 - 7) Basic Law Enforcement Training Academy
 - 8) BAC - State
 - 9) First Aid - L&I
 - 10) CPR - L&I
 - 11) Computer Info Access Training
 - 12) Airborne/Bloodborne Pathogens
 - 13) OSHA/WSHA/EPA Requirements
 - 14) King County Code of Ethics
 - 15) Public Disclosure and Records

- 16) Gun Permits and Concealed Pistol Licenses
- 17) Federal Labor Standards Act
- 18) Family Leave and Benefits Policies
- 19) Americans with Disabilities Act
- 20) Civil Service Rules
- 21) King County Career Service Rules
- 22) EEOC Guidelines/Requirements
- 23) Discipline

III. INCENTIVES/REWARDS

- A) Contracting entities may award incentives or other recognition within existing guidelines, ethics guidelines, department rules and contract language, interlocal agreements and the award systems of the entity, KCSO and county.

IV. COMMITMENTS, TRANSFERS, and PROMOTIONS

- A) KCSO staff requesting assignment to a contracting entity will make a two-year commitment to work as a member of the entity's police force, except in cases of promotion or other special circumstances. Such special circumstances require the concurrence of the entity's CEO or manager/administrator and applicable KCSO Division Chief.
- B) The transfer of personnel affecting the entity's police force will be coordinated by the KCSO, in consultation with the entity's Police Chief, to minimize the impact of potential vacancies. The number of the entity's vacant positions will be managed with a goal of achieving proportionality with the total number of vacant positions in the KCSO.
- C) Contracting entities may not make de facto promotions by their selection of personnel except in instances in which a pool of candidates is made available for selection by the KCSO.

V. STATISTICAL REPORTS

- A) Whenever possible, reports shall be generated by the Research, Planning, and Information Services Unit.
- B) All reports will be routed through RP&IS Unit.
- C) A courtesy copy of all unique reports that are generated by contract police departments will be sent to RP&IS Unit.
- D) Reports will include footnotes identifying the source of the information.
- E) Service enhancement proposals will be routed through RP&IS Unit.

VI. SHARED SUPERVISION PROTOCOL

- A) The City's Police Chief is responsible for police services within the City. If desired by the City, the City Police Chief, Precinct Commander and appropriate staff shall develop an agreement that addresses in-City Precinct directed field services.
- B) Dedicated City officers will be assigned to respond to calls within the City in line with City protocols, and consistent with section II of this document.

EXHIBIT D: INTERNAL INVESTIGATIONS UNIT PROTOCOLS

I. POLICY STATEMENT

- A) It is the desire of the Internal Investigations Unit (IIU) to be responsive to the needs of the Contract Cities, be sensitive to the rights of the individuals involved, and to comply with statutes, case law, and collective bargaining agreements that govern internal investigations.

II. COMPLAINTS OF PERSONNEL MISCONDUCT RECEIVED IN THE CONTRACT CITY

- A) Current KCSO policy requires that members refer the complainant to IIU or notify a supervisor. Supervisors who become aware of a complaint shall conduct a preliminary investigation and forward the results to their commander. IIU will ensure that the City Police Chief is made aware of complaints of significant misconduct in their City at the earliest practical time. The City Police Chief will ensure that the Chief Executive Officer is informed of all complaints of significant misconduct at the earliest practical time.
- B) City staff and councilmembers may receive complaints of Department personnel misconduct. These complaints should be referred to the Chief Executive Officer or designee who in turn will pass on to Precinct Commander/City Police Chief, an on duty supervisor, or IIU depending on the time of day, the availability of a supervisor, or the seriousness of the complaint.

III. COMPLAINTS OF PERSONNEL MISCONDUCT RECEIVED IN IIU

- A) Complaints received in the Internal Investigations Unit concerning personnel assigned to a contract city or incidents that occur within the City, will be investigated according to current policy. The IIU Commander, or designee, shall notify the affected Precinct Commander/City Police Chief of the complaint as soon as practical.
- B) The criteria for case assignment to the precinct/city for investigation shall be consistent with current KCSO Policy. General Order 10.40.135, identifies the following types of investigations that will remain with IIU for follow-up:
 - 1) When sustained, could result in termination or demotion
 - 2) Where criminal conduct is involved
 - 3) When there are controversial or newsworthy circumstances
 - 4) Any complaint the Commander deems appropriate to be investigated by IIU
 - 5) Any complaint the Sheriff directs IIU to investigate
- C) The Internal Investigations Unit reviews all "Use of Force Reports", and investigates complaints of excessive force.

IV. INVESTIGATION OF PERSONNEL MISCONDUCT

- A) Investigations of alleged personnel misconduct shall be conducted in accordance with General Orders Manual, Section 10, Personnel Complaint Manual and General Orders Manual 3.01.000, Investigation of Personnel Misconduct.
- B) Completed investigations conducted at the Precinct or City level shall be reviewed by the Precinct Commander/City Police Chief and forwarded to IIU through the Chain of Command.

V. INFORMATION PROVIDED TO THE CHIEF EXECUTIVE OFFICER

- A) Chief Executive Officers shall be notified of complaints of misconduct involving KCSO personnel assigned to the City or of incidents that occur within the City. This notification may come from either the Precinct Commander or the City Police Chief.
- B) Results of the investigation will be shared with the Chief Executive Officer, as soon as practical, but the investigative file may not be copied in accordance with case law. Specific discipline for sustained

complaints emanating from the member's assignment to the City will be disclosed to the Chief Executive Officer.

- C) Written correspondence to the complainant will originate from the KCSO. City letterhead with the signature block, "Commander, Internal Investigations Unit" may be used rather than the KCSO letterhead. The City letterhead option is available for the City, but not required.

VI. GRIEVANCE PROCEDURES

- A) KCSO members may file a grievance concerning the findings or discipline as the result of a complaint investigation according to the current collective bargaining agreement.
- B) Local, State, and Federal statutes; case law; and the member's collective bargaining agreement govern the grievance procedure.

LIBAKERJOWKCSO\CONTRACT\2000\2000 EXHIBITS.xls\Worksheet

2000 Hourly Costs for Selected Services-EXHIBIT E

Service	2000 Est. Cost	1996-98 Avg Flight Hours*	2000 Hourly Cost	Minimum Charge	Notes
Air Support*	532,194	617	863	863	Min. charge is 1 hour for off-duty calls.

Service	2000 Est. Cost	1996-98 Avg Mission Hours*	2000 Hourly Cost	Minimum Charge	Notes
Bomb Disposal Unit	148,138	879	168	674	Min. charge is 2 hours for 2 officers.

Service	2000 Est. Cost	2000 Person Hours**	2000 Hourly Cost	Minimum Charge	Notes
Canine Unit	998,246	14,016	71	142	Min. charge is 2 hours for 1 officer.

Service	2000 Est. Cost	2000 Person Hours**	2000 Hourly Cost	Minimum Charge	Notes
DARE Unit	96,218	1,752	55	1,922	Typical class = 35 hours at \$1,922.

Service	2000 Est. Cost	2000 Person Hours**	2000 Hourly Cost	Minimum Charge	Notes
Drug Unit	962,831	15,768	61	122	Min. charge is 2 hours for 1 officer.
Drug Lab Response Team	962,831	15,768	61	244	Min. charge is 2 hours for 2 officers.

Service	2000 Est. Cost	1996-98 Avg Mission Hours*	2000 Hourly Cost	Minimum Charge	Notes
Hostage Negotiation Team	5,783	162.50	36	285	Min. charge is 2 hours for 4 officers.

Service	2000 Est. Cost	2000 Person Hours**	2000 Hourly Cost	Minimum Charge	Notes
Major Crimes	2,995,962	51,684	58	116	Min. charge is 2 hours for 1 officer.

Service	2000 Est. Cost	2000 Hourly Cost of Boat	2000 Hourly Cost of Staff	Minimum Charge	Notes
Marine Patrol	838,712	38	61	319	Min. charge is 2 hours for 2 officers.
Marine Patrol - Dive Unit	see above	38	61	561	Min. charge is 2 hours for 4 officers.

Service	2000 Est. Cost	1998 Mission Hours*	2000 Hourly Cost	Minimum Charge	Notes
MARR Unit	392,919	3,889	101	404	Min. charge is 2 hours for 2 officers.
Service	2000 Est. Cost	2000 Person Hours**	2000 Hourly Cost	Minimum Charge	Notes
Polygraph Examiner	94,910	1,752	54	54	
Service	2000 Est. Cost	1996-98 Avg Mission Hours*	2000 Hourly Cost	Minimum Charge	Notes
Tactical Unit	282,012	1,240	227	3,184	Min. charge is 2 hours for 7 officers.

***AIR SUPPORT UNIT DETAILS.**

Search & Rescue ASU missions will be "no charge".

Pro Net (bank hold-up) tracking call-outs will be "no charge".

On-view activity made by the ASU will be at "no charge" to the jurisdiction.

On duty call-outs for ASU by non-contract cites will be billed based on the hourly rate, for the "exact mission time" (no longer a two hour minimum).

Off-duty call-outs for ASU will be billed at the minimum rate of "one hour" (no longer at the two-hour minimum).

** Based on 1,752 available hours per year

Available Time	Days	Hours
Work Days	261	2,088
Sick Leave	(9)	(72)
Vacation	(15)	(120)
Military Leave	(1)	(5)
In-Service Training	(5)	(40)
Holidays	(12)	(96)
TOTAL	219	1,752

Exhibit E

Speciality Unit Hours

Unit	1996	1997	1998	3 Yr Average
Air Support	495.00	828.00	528.00	617.00
Bomb Disposal	1,672.00	563.50	402.00	879.17
Hostage Negotiation	75.25	208.50	203.75	162.50
TAC-30	519.75	1,098.75	2,102.00	1,240.17

EXHIBIT F

GLOSSARY OF TERMS

Absence

The state of being absent from one's assigned duties for a period of time though funds, in most cases, continue to be expended.

Absent without leave

Absent without authorization.

Administrative Sergeant

Reports directly to the City's Commanding Officer (Captain or Major) and assists in carrying out the commander's duties; functions as "Acting Police Chief" in the absence of the City Police Chief; wears appropriate rank insignia on city uniform consistent with KCSO rank; interacts with the city staff and city council members in accordance with RCW 35.18.110; and; is expected to present her/himself in the community in a manner that supports and maintains trust in the contract city government and staff.

Alternative shift schedules

Subject to negotiation, this includes flex time (an employee's shift starting time may vary up to 4 hours from normal).

Audit

A formal examination of the KCSO's accounts or financial situation; a methodical examination and review.

Backfill

Staffing a patrol district with some one other than the normally scheduled deputy due to a planned or unplanned absence.

Benefits

Medical, dental, unemployment, A & D and life insurance, retirement plans; and vacation, sick and holiday pays.

Bereavement Leave

Up to 3 days leave with pay that can be used when a member of one's immediate family passes away.

BLET/BLEA

Basic Law Enforcement Training/Academy (720 hours).

Captain

Appointed by the Sheriff from a certified eligibility list provided by the King County Civil Service Commission and subordinate to the rank of Major.

Car Per Officer (CPO)

Take home vehicles assigned to department members.

Career Service Employee

An employee who is appointed to a career service position as a result of a competitive examination process.

Chief

See "Contract City Police Chief" below.

Chief (Division)

Appointed by the Sheriff with the consent of the County Council and subordinate to the rank of Sheriff.

City Department Model

Under the city department model, the level, degree and type of precinct/city services and the number of positions assigned to those services shall be determined by the City in consultation with the King County Sheriff or his/her designee. For precinct level services, operates as a stand alone model.

City Police Precinct

To qualify as a City Police Precinct, the following minimum standards must be met:

- meet or exceed all applicable city, state and federal codes and requirements.
- provide sufficient secure office space to accommodate all personnel permanently assigned to the precinct.
- provide appropriate locker and shower/restroom facilities for all male and female assigned staff.
- provide adequate secure, fenced parking for police vehicles.
- provide at least two separate holding cells that meet all county, state and federal codes for temporarily segregating and detaining male/female and juvenile/adult prisoners.
- provide a private, secure entrance through which prisoners can be moved in and out of the holding cell area.
- provide two interview rooms and a meeting/roll-call room.
- provide a permanent evidence storage room and additional safe, secure storage for small arms ammunition, explosives, flammable materials and other hazardous substances.
- provide a secure area in which to air dry wet evidence prior to packaging.
- provide a connection to the county WAN and other applicable telecommunications systems infrastructure that meets or exceeds county standards.
- provide concealed pistol permit and other administrative services to the public at the city police precinct or other city facility.

Civil Service Employee

An employee who is appointed to a (government) civil *service* position as a result of a competitive examination process.

Clothing Allowance

Deputies not required to wear a uniform for at least one full month receive additional pay while so assigned.

Commissioned

Sworn officers/deputies.

Communications Center

Provides emergency telecommunications services between citizens and appropriate public safety agencies on a 24 hour a day basis including a Computer Assisted Dispatch (CAD) system that allows operators to dispatch sworn officers and non-sworn community service officers (CSO's) to calls for police services and take some types of incident reports via the telephone.

Community Service Officer (CSO)

Non-sworn, uniformed staff who do not have arrest authority.

Compensatory time

Time off that is granted with pay in lieu of pay to FLSA-overtime eligible employees for work performed either on an authorized overtime basis or on a holiday that is normally scheduled as a day off.

Contract City Police Chief

Reports directly to Precinct Commander (if Major, directly to Division Chief); works at the direction of city manager/administrator and in compliance with KCSO Policy, Procedures & Directives; Interacts with city staff and council members in accordance with RCW 35.18.110; Functions as a department head within the contract city structure. KCSO ranks that qualify for the chief's position are determined by city population: Sergeant – less

than 20,000: Captain – greater than 20,000: cities choosing the full city model department may select a Major as chief.

Court overtime

Deputies are compensated for court appearances, pre-trial hearings or conferences at the county overtime rate stated in the Collective Bargaining Agreement, Article 8, Section 3.

Dedicated staff

Personnel regularly assigned to a contract city.

Deputy (Officer)

Appointed by the Sheriff from a certified eligibility list provided by the King County Civil Service Commission and subordinate to the rank of Sergeant.

Disability

A person is considered to have a “disability” if s/he has a physical or mental impairment that substantially limits one or more major life activities, has a record of such an impairment, or is regarded as having such an impairment.

Discretionary training

Training not mandated by federal, state or county regulations.

Dispatched calls for service (DCFS)

Police details that are initiated through the communications center.

Educational incentive pay

Additional pay commensurate with an employee’s education.

Fair Labor Standards Act (FLSA)

A law governing compensation for hours worked/overtime.

Family Leave

Paid absence to care for a child, spouse or parent with a serious health condition (employees may receive up to 6 days paid leave per year to be used in lieu of sick leave for family care purposes).

Family Medical Leave Act (FMLA)

Federal Emergency Management Agency (FEMA)

Field Training Officer (FTO)

An experienced deputy with special training used to train and evaluate recruit officers.

Field Training Program

An organized training program and standardized evaluation process for recruit officers to ensure that each candidate has an equal opportunity to succeed.

Field Training Sergeant

Assists in the FTO selection process, monitors recruit and FTO performance; initiates, schedules, monitors and documents any special recruit training assignments; completes weekly evaluation reports of reach Phase II recruit, schedules and chairs Alternate Week Evaluation meetings.

Flexible Services Model

Under the flexible services model, base level law enforcement services will be provided to the city in proportion to the City’s share of workload.

Hazardous duty pay

Additional pay given to a deputy while serving in one of the following assignments: helicopter, bomb disposal, motorcycle, scuba diver, K-9, TAC-30, patrol, clandestine drug lab team.

Lateral Academy

Recruit training for lateral entry officers.

Lateral entry deputy/officer

A deputy hired with prior law enforcement experience.

Leaves of absence

Governed by R.C.W. 41.14.160 and King County Ordinance 3.12.250.

1. Precinct or Section Commanders may grant up to twenty-four (24) hours of leave without pay for their Department members under their command.
2. Leaves without pay over twenty-four (24) hours may only be granted by the Sheriff.
 - A) Leaves without pay for periods of more than one (1) month shall also be approved in writing and in advance by the Director of the Office of Human Resource Management.
3. Department members shall obtain the appropriate memorandum form from the Personnel Unit, and complete either:
 - A) Medical leave of absence (other than maternity); or
 - B) Medical leave of absence (maternity).

Leave with pay

Authorized time off with pay - examples include vacation, compensatory time, and parental leave.

Leave without pay

Any absence of an employee from duty without compensation.

LEOFF 1

Law Enforcement and Fire Fighters Retirement System (Prior to October 1, 1977).

LEOFF 2

Law Enforcement and Fire Fighters Retirement System (Since October 1, 1977).

Limited commission (also called a special commission)

Grants a deputy specific duties within a specified area.

Longevity pay

Additional pay given for length of service.

Major

Appointed by the Sheriff with the consent of the County Council and subordinate to the rank of Division Chief.

Managing Patrol Performance (MPP)

A computer based patrol staffing model.

Mandatory training

Training that is mandated by state or federal regulations (i.e., Firearms, EVOC, Hazmat, First Aid and CPR).

Master Police Officer (MPO)

A non-civil service position appointed by a Selection Committee BI-annually from an eligibility list meeting the criteria in KCSO General Orders Manual Section 1.06.000 and subordinate to the rank of Sergeant.

Media Relations Officer (MRO)

Deputy chosen to be responsible for organizing all media interactions.

Military leave

Leave of absence with pay for active military duty.

Non-chargeable services

Services generally deployed county-wide and not charged under the contract for legislative or policy reasons.

Non-commissioned

Non-sworn personnel.

Officer

See Deputy

Parental leave

Leave of absence to care for a newborn child, a newly adopted child or a newly placed foster child.

Permanent (Regular) assignment

Normal duty station.

PERS 1

Public Employees Retirement System (Prior to October 1, 1977).

PERS 2

Public Employees Retirement System (Since October 1, 1977).

Phase I Recruit

A deputy who is attending the Basic Law Enforcement Academy or one of the Pre or Post BLEA courses.

Phase II Recruit

A deputy who, after successful completion of the Basic Academy, is assigned to a precinct for field training for three months with a series of three Field Training Officers (FTO's).

Phase III Recruit

A deputy who successfully completes Phase II will be assigned to a district as a one-person unit/car under the supervision of a MPO (recruits will have special training assignments and receive monthly observation reports).

Phase IV Recruit

A deputy who, after 12 months of employment, is working safely, skillfully and effectively as a "competent police officer" (the deputy is assigned a MPO mentor through the end of his/her probationary time, but no longer has monthly observation reports).

Post BLET/BLEA

Post Basic Law Enforcement Training/Academy.

Pre BLET/BLEA

Pre Basic Law Enforcement Training/Academy.

Premium pay

Additional pay for specialty assignment.

Promotion

The movement of an employee to a higher rank.

Quartermaster

A sergeant who provides uniforms and equipment for department personnel.

Retirement

Completing employment/service as administered and in accordance with the provisions of RCW Chapter 41.40.

School Resource Officer (SRO)

A deputy who provides a school-based community policing presence at primary and secondary schools.

Shared Supervision Model

Under the shared supervision model, the level, degree and type of precinct/city direct services (such as reactive patrol, precinct detectives and city administrative sergeants, for example) and the number of positions assigned to those services shall be determined by the City in consultation with the King County Sheriff or his/her designee (Precinct command and supervision shall be shared by the County and the City). Patrol and other precinct staff may be dedicated to the City, but line supervision and other staff are shared with the rest of the precinct.

Sheriff

Elected Chief Executive of the King County Sheriff's Office.

Sick leave

Paid leave of absence from work due to employee or family member's illness.

Transfer

Movement of an employee from one position to another position that has the same or comparable job classification and salary.

Temporary assignment/position

An assignment/position that is not a regular assignment/position and includes probationary period or provisional appointment.

Termination

Separation of employment as a result of discharge, resignation, retirement, reduction in force, or death.

Vacancy

A position which is empty, unfilled, or unoccupied such that no funds are being expended.

Washington State Criminal Justice Training Center (WSCJTC)

Commonly referred to as the "Academy", the WSCJTC is located in the City of Burien, and serves as the primary training site for western Washington police recruits.

EXHIBIT G
ARSON INVESTIGATION COSTING MODEL

ARSON SERVICE TO CITIES
SUMMARY OF ESTIMATED COSTS FOR AVERAGE
OF 3 CALCULATION METHODS
Updated for Cities participating as of 03/03/00

<i>Jurisdiction</i>	<i>Percent Based on Hours Share</i>	<i>Percent Based on Value Share</i>	<i>Percent Based on Incident Share</i>	<i>\$ Share Average of Three Methods</i>	<i>Percent Average of Three Methods</i>
Black Diamond	1.3%	1.4%	0.9%	\$1,469	1.2%
Burien	20.4%	15.4%	18.0%	\$22,007	17.9%
Camation	0.2%	0.2%	0.4%	\$349	0.3%
Covington	9.5%	4.3%	9.9%	\$9,703	7.9%
Des Moines	3.2%	4.1%	1.6%	\$3,666	3.0%
Duval	0.1%	1.2%	0.9%	\$896	0.7%
Enumclaw	1.0%	7.4%	1.8%	\$4,208	3.4%
Kenmore	7.5%	8.9%	12.4%	\$11,783	9.6%
Maple Valley	3.7%	6.4%	6.1%	\$6,625	5.4%
North Bend	1.9%	2.9%	2.2%	\$2,849	2.3%
Pacific	1.5%	4.1%	1.9%	\$3,045	2.5%
Seatac	15.3%	19.0%	15.5%	\$20,360	16.6%
Sammamish	5.1%	0.0%	4.9%	\$4,095	3.3%
Shoreline	25.7%	21.4%	18.5%	\$26,888	21.9%
Woodinville	3.7%	3.4%	5.1%	\$4,985	4.1%
Total	100.0%	100.0%	100.0%	\$122,929	100.0%

EXHIBIT H

ARSON INVESTIGATION CALL OUT PROTOCOLS

Fire Investigation Unit - Call Out Protocols – Contract Cities

FINV-0012b

Department/Issuing Agency

Building Services Division

Effective Date

Apr 1, 2000

Approved by

Type of Action Page Number

Revision Page 1 of 3

1.0 **SUBJECT TITLE:** Fire Investigation Unit - Call Out Protocols for contract cities

2.0 **PURPOSE:**

- 2.1 To outline the policies of the King County Fire Marshal's Office regarding the investigation of fires in cities having a contractual agreement for fire investigation with King County and to establish recommended procedures to be followed by the responsible fire suppression agency in determining when a King County fire investigator should be requested.

3.0 **ORGANIZATIONS AFFECTED:**

- 3.1 Department of Development and Environmental Services
- 3.2 King County Fire Marshal's Office
- 3.3 Fire Departments/Districts providing fire suppression to a city that has contracted with the King County Fire Marshal's Office for fire investigation services.
- 3.4 King County Sheriff's Office
- 3.5 Cities having contracts with King County for fire investigation services

4.0 **REFERENCES:**

- 4.1 Uniform Fire Code
- 4.2 R.C.W. Chapter Title 9 and 9A
- 4.3 R.C.W. 19.27.110
- 4.4 R.C.W. 52.12.031 (7)
- 4.5 R.C.W. 48.48.060
- 4.6 King County Administrative Policies and Procedures
- 4.7 King County Fire Marshal Operating instructions Manual
- 4.8 King County Fire Marshal Policy & Procedure Manual

5.0 **PROCEDURE:**

- 5.1 The Fire Investigation Unit should be notified and respond to fires as follows:
- a. Fires where one or more deaths have occurred.
 - b. Fires where one or more serious injuries have occurred, and those injuries have required or are expected to require hospitalization of the injured party(s).
 - c. Fires that are suspected to be, or are known to be intentionally set and are not investigated by Fire Department personnel under one of the excepted categories in 6.2.
 - d. Fires where the fire suppression agency has not determined a cause, except where the loss is minimal and there is no measurable value in determining the cause.
 - e. All fires where there is evidence that an explosive device was used to initiate the fire or resulted in the fire occurring.

Note: This provision is not intended to include containers normally found at the fire scene that exploded as a result of the fire, such as propane bottles, compressed air bottles or aerosol containers.

- 5.2 The King County Fire Marshal's Office will maintain an investigative program designed to collect, store and disseminate information relating to the prevention of fires, accidental or arson caused, to reduce loss of life, fire related injuries, incident frequency and monetary loss.
- 5.3 Every effort will be made to determine the cause of every investigated fire.
- 5.4 Where the cause has been determined to be arson, the Fire Investigation Unit of the King County Fire Marshal's Office shall perform the follow-up investigation and preparation of criminal charges where appropriate.
- 5.5 In incidents involving death or serious injury where hospitalization was or is expected to be required, all reports, evidence, and photographs will be properly secured by the fire investigation unit until the case has been resolved
- 5.6 The King County Fire Investigation Unit will compile and submit monthly UCR (Uniform Crime Reporting) data for the Federal Bureau of Investigation to the King County Sheriff's Office, for cities who contract with the King County Sheriff's Office for police services and to the City Police department for all cities that maintain their own Police Department if requested.

6.0 **RESPONSIBILITIES:**

- 6.1 The King County Fire Investigation Unit is responsible for the investigation of all fires that have been investigated by the Fire Investigation Unit as outlined in section 5.1 of this document.

- 6.2 Qualified Fire Department personnel in the responsible fire suppression agency may conduct fire investigations in the following categories:
- a. Intentionally set fires in Dumpsters and other refuse/garbage containers.
 - b. Intentionally set fires in Newspaper collection containers
 - c. Intentionally set fires in Newspaper distribution structures (Times, P.I., etc.).
 - d. Intentionally set fires in Containers used for collection of clothing, etc.
 - e. Intentionally set fires in abandoned vehicles with a value less than \$250.
 - f. And other such fires as the responsible fire department is qualified to investigate.
- 6.3 For investigations conducted by Fire Department personnel for the investigations noted in section 6.2 above the following recommended procedures may be followed:
- a. Notification of the King County Fire Investigation Unit the following business day of all fire investigations conducted by the Fire Department in accordance with Section 6.2 for all fires that were determined to be intentionally set.
 - b. Examination of the fire scene to determine area, point of origin and cause
 - c. Identification, protection, preservation and collection of all physical evidence for all fires that were determined to be intentionally set. Fire department personnel will assist the responsible police department patrol unit in packaging of evidence, which will then be transported by the patrol unit for storage.
 - d. Preparation of a comprehensive fire investigation report using the King County Fire Investigation Unit format and, where necessary, a fire scene sketch for all fires that were determined to be intentionally set.
 - e. Photographing of the fire scene should be accomplished in three (3) steps, 1) prior to disturbing any debris or other items at or near the point of origin, 2) once again during the examination and 3) at the conclusion of the examinations. Any items considered to be evidence should be shown in photographs at the time and place they were discovered and identified.
 - f. Notification of the responsible police department via the police communications center where arson is suspected or confirmed.
 - g. Forwarding of the fire report along with all available information obtained during the investigation and transfer of the physical evidence, where appropriate, to the Fire Investigation Unit for all fires that were determined to be intentionally set.
 - h. Forwarding a copy of the photographs (or other acceptable photographic medium) and the negatives of the incident to the Fire Investigation Unit for all fires that were determined to be intentionally set.

Note: The proper documentation of fire incidents, accidental or arson, is critical. The scene examination must provide factual information describing what, where, why, and how this fire occurred. Photographs, properly taken, will provide a picture record of the conditions on arrival, during examination, and at the conclusion. The combination will be the basis for re-construction of the fire scene, determination of important time factors and sequence of events prior to and at the time of the fire, including the fire tactics used in extinguishing the fire, an important consideration.

SHERIFF

KING COUNTY

KING COUNTY SHERIFF'S OFFICE
516 Third Avenue W-116
Seattle, WA 98104-2312
Tel: (206) 296-4155 • Fax: (206) 296-0168

David G. Reichert
Sheriff

May 14, 2002

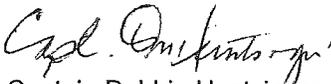
Mr. Pete Rose
City Manager
17301 133rd Ave. NE
Woodinville, WA 98072

Dear Mr. Rose:

Enclosed please find the signed amendment to the Interlocal Agreement allowing for the purchase of fire investigation services. Please note that this document becomes part of the official contract agreement between King County and the City of Woodinville.

If you have any questions or would like further information, please feel free call me at 206-296-4183.

Sincerely,



Captain Debbie Huntsinger
Contracting Services and Records Section

cc: Mr. Jim Katica, Finance Director, City of Woodinville
Chief Pat Lee, Technical Services Division, Sheriff's Office
Chief Sue Rahr, Field Operations, Sheriff's Office
City Chief Ken Wardstrom, Sheriff's Office
Captain Debbie Huntsinger, Contracting Unit, Sheriff's Office
Jon McCracken, Finance Director, Sheriff's Office

Enclosures

RECEIVED
MAY 16 2002
City of Woodinville

RECEIVING NO. 1448
DATE 5-17-02
CITY CLERK [Signature]
01-172

Amendment to Interlocal Agreement

Between King County and Cities of Burien, Carnation, Covington, Kenmore, Maple Valley, Newcastle, North Bend, Sammamish, SeaTac, Shoreline and Woodinville for Fire Investigation Services Conducted Pursuant to the 2000 Interlocal Agreement relating to Law Enforcement Services

6.19.1 Fire Investigation

For Beginning in the year 2000, the City may purchase fire investigation services through this agreement. These services will be provided by the King County Department of Development and Environmental Services (DDES) Fire Marshal's Office by separate agreement with the KCSO. The cost for this service is shown on Exhibit B, and will be calculated in accordance with Exhibit G: "Arson Investigation Costing Model." Fire Investigation callouts will be in accordance with protocols outlined in Exhibit H: "Arson Investigation Call Out Protocols," unless superseded by new or revised protocols adopted by the Oversight Committee, DDES and affected fire agencies.

IN WITNESS WHEREOF, the parties have executed this agreement.

KING COUNTY

City of Woodinville

[Signature]
King County Executive

[Signature]
Chief Executive Officer

Approved as to Form

Approved as to Form

[Signature] 4/29/02
Deputy Prosecuting Attorney
for NORM MALENG
King County Prosecuting Attorney

[Signature]
City Attorney

01-172

SHERIFF
KING COUNTY

KING COUNTY SHERIFF'S OFFICE
516 Third Avenue, W-116
Seattle, WA 98104-2312
Tel: 206-296-4155 • Fax: 206-296-0168

Susan L. Rahr
Sheriff

RECEIVING NO. 2439
DATE 1-30-06
RECEIVED BY CLERK SCP
NOV 08 2005
City of Woodinville

October 20, 2005

Mr. Pete Rose, City Manager
City of Woodinville
17301 133rd Ave. NE
Woodinville, WA 98072

RE: Final Proposed Exhibit B for 2006 Law Enforcement Services

Dear Mr. Rose:

Enclosed please find the final 2006 Exhibit B for the cost of police services based on the Proposed Cost Book. This exhibit is based on updated 2004 workload indicators (see enclosed updated Exhibit A) and 2006 unit cost estimates from the 2006 Proposed Cost Book (Snowflake) distributed in September. If you did not receive your cost books at that time, please contact us.

Please note that this exhibit does not reflect a charge for computer replacement in 2006. During the first quarter of 2006, we will review the computer replacement fund and projected financial obligations for new laptops with the Oyster Team. Based on our joint review, we will make a recommendation to the city managers regarding the computer replacement charges for 2006.

In accordance with Section 4.4 of the Interlocal Agreement, if the 2006 Adopted Cost Book and resulting Exhibit B's are lower than the Proposed charges, the lesser of the two prices will be charged. We will determine those costs in April 2006.

The attached Exhibit B becomes part of the official contract agreement between King County and the City of Woodinville for 2006 police services for the amount of \$1,644,053. If you have any questions or would like further information, please call Rebecca Connolly at (206) 205-7610 or Jason King at (206) 205-7609. Thank you for your ongoing partnership.

Sincerely,



Connie L. Griffith
Chief Financial Officer

cc: Mr. Jim Katica, Finance Director, City of Woodinville
City Chief Kent Baxter, Sheriff's Office
Captain Jim Graddon, Contracting Unit, Sheriff's Office

Enclosures

City of Woodinville

October 6, 2005

FINAL 2006 PROPOSED EXHIBIT

PRECINCT/CITY SERVICES			Pricing Structure: Flex Model		
Title	R/O	Billing Factor	Amount	Service Cost	FTE
Captain -- Operations	O	% Pct. DCFS	11.78%	\$19,948	0.12
Captain -- Administration	R	% Pct. DCFS	11.78%	\$19,948	0.12
Major -- Precinct Commander	R	% Pct. DCFS	11.78%	\$21,566	0.12
Pct. Detectives	R	% Pct. Cases	11.83%	\$72,051	0.47
Pct. Facilities & Maintenance	R	% Pct. DCFS	11.78%	\$26,577	
Reactive Patrol	O	FTE	6.00	\$788,196	6.00
Reactive Patrol Sergeants	O	FTE	1.00	\$148,166	1.00
Reactive Patrol Sgts. (flex)	R	% Pct. DCFS	11.78%	\$61,688	0.42
Sergeant -- City Chief	O	FTE	1.00	\$156,823	1.00
Total Precinct/City Service Cost				\$1,314,963	9.25

SUPPORT SERVICES			Amount	Service Cost	FTE
Title	R/O	Billing Factor	Amount	Service Cost	FTE
Communications -- 911	R	% DCFS	2.61%	\$194,063	1.79
DWI	O	FTE	0.06	\$9,414	0.06
Fraud, Forgery, Organized Crime	O	% Caseload	3.39%	\$40,244	0.24
Hostage Negotiation	R/O	% Incidents	3.88%	\$289	0.00
Major Crimes Detectives	R	% Pt. 1 Major Crimes	1.54%	\$59,865	0.34
MARR Unit	R/O	% Incidents	1.45%	\$9,410	0.09
Tactical Unit	R	% Incidents	1.61%	\$5,530	0.02
Total Support Service Cost				\$318,815	2.54

Total	\$1,633,778	11.79
Revised Total Cost	\$1,633,778	11.79
Fire Investigation Services Passthrough	\$10,275	
Cap Credit	\$0	
TOTAL COST	\$1,644,053	

NOTES

2006 Proposed Exhibits
City of Woodinville

October 6, 2005

WORKLOAD INDICATORS

	City	% Prec	% Prec. Flex	%Total
Dispatched Calls	3,167	11.78%	9.87%	2.61%
Pct Detective Caseload	99	11.83%		
Part 1 Crimes	#REF!			#REF!
Part 2 Crimes	455			
Total Crimes	#REF!			2.55%
Part 1 Major Crimes	15.33			1.54%
Bomb Disposal Incidents	3.00			1.74%
Canine Details	68.00			1.24%
FFOC Caseload	115.33			3.39%
Hostage Negotiation Incidents	1.67			3.88%
Tactical Unit Incidents	0.67			1.61%
Pct. Detectives	4.00			
Captains - Pct. Ops	2			
Pct. Facilities and Maintenance cost	225,702			

2006 Proposed Exhibits

Exhibit A: Part Two, Precinct Staff Allocation

October 6, 2005

Based on the 2006 Proposed Cost Book. For an explanation of the costs, service models, and the costing process, please refer to the Cost Book.

	Precinct 2	Precinct 3	Precinct 4	Shoreline	Total
Admin. Sergeant	1.00	0.00	2.00	0.00	3.00
Anti-Crime Deputies	0.00	0.00	5.00	0.00	5.00
Captain -City Chief	1.00	0.00	1.00	0.00	2.00
Captains - Precinct Ops	2.00	2.00	3.00	1.00	8.00
CPOs City (storefront deputies)	1.00	1.00	0.00	2.00	4.00
CPOs County (storefront deputies)	2.00	2.00	3.00	0.00	7.00
CPOs Flex	0.00	0.00	0.00	0.00	0.00
Crime Analysis	0.00	0.00	0.00	0.00	0.00
Crime Prevention	0.00	0.00	2.00	0.00	2.00
Detective Sergeants	1.00	1.00	2.00	1.00	5.00
Detectives	4.00	7.00	4.00	0.00	15.00
Detectives City only	2.00	1.00	7.00	3.00	13.00
HUD Funded Deputies	0.00	0.00	1.00	0.00	1.00
Major	1.00	1.00	1.00	1.00	4.00
NDET Detectives	6.00	7.00	7.00	0.00	20.00
NDET Sergeants	1.00	1.00	1.00	0.00	3.00
Patrol Deputies City	28.00	28.00	37.00	24.00	117.00
Patrol Deputies County only	18.00	23.00	46.00	0.00	87.00
Patrol Deputies Flex	32.00	46.00	0.00	0.00	78.00
Patrol Deputies Total	78.00	97.00	83.00	24.00	282.00
Patrol Sergeants City	6.00	4.00	3.00	6.00	19.00
Patrol Sergeants County only	3.50	3.00	1.00	0.00	7.50
Patrol Sergeants Flex	5.50	5.00	7.00	0.00	17.50
Patrol Sergeants Total	15.00	12.00	11.00	6.00	44.00
Proactive Sergeants	0.00	0.00	0.00	1.00	1.00
Proactive Detectives	0.00	0.00	0.00	0.00	0.00
Proactive Detectives -- City Only	0.00	0.00	5.00	2.00	7.00
School Resource Officers	2.00	1.00	1.00	1.00	5.00
Traffic/Motorcycle	2.00	1.00	3.00	4.00	10.00
Precinct Sworn Total	119.00	134.00	142.00	46.00	441.00
CSOs City	0.00	0.00	3.00	1.00	4.00
CSOs Flex	0.00	1.00	3.00	0.00	4.00
Clerical - City	0.00	0.00	1.00	1.00	2.00
Clerical - County	4.00	4.00	4.00	0.00	12.00
Evidence Tech	1.00	1.00	1.00	0.00	3.00
Precinct Staff Total	124.00	140.00	154.00	48.00	466.00

These numbers reflect the staffing shown in the 2006 Proposed Cost Book.

2004 DCFS

	Total DCFS	% Pct	% Total
Precinct Two Patrol Districts	26,600	98.90%	21.90%
Camation	0	0.00%	0.00%
Kenmore	3,706	13.78%	3.05%
North Bend	1,454	5.41%	1.20%
Sammamish	3,765	14.00%	3.10%
Skykomish	5	0.02%	0.00%
Woodinville	3,167	11.78%	2.61%
Unincorporated Eastside	7,520	27.96%	6.19%
Unincorporated Westside	6,983	25.96%	5.75%
Precinct Three (Patrol Districts)	41,453	100.00%	34.13%
Beaux Arts	31	0.07%	0.03%
Covington	3,982	9.61%	3.28%
Maple Valley	3,263	7.87%	2.69%
Newcastle	1,399	3.37%	1.15%
Unincorporated	32,778	79.07%	26.98%
Precinct Four (Patrol Districts)	39,285	100.00%	32.34%
Burien	11,874	30.23%	9.78%
Vashon	1,817	4.63%	1.51%
SeaTac	9,902	25.21%	8.15%
Unincorporated Flex	11,721	29.84%	9.70%
Unincorporated	17,509	44.57%	14.41%
Precinct Five Patrol Districts	13,837	100.00%	11.39%
Shoreline	13,837	100.00%	11.39%

2004 DCFS

Precinct Two		Precinct Three		Precinct Four		Precinct Five	
Patrol District	DCFS						
B1	246	F1	1,478	K1	5,219	A1	13,837
B2		F2	2,734	K2	2,329	A2	
B3	1,060	F3	4,346	K6		A3	
B4	1,943	F4	4,504	K7	3,703	A4	
B5	2,186	F5	5,083	K8	3,971	A5	
B6	937	F6	1,346	K9	104	A6	
B7	611	F7	1,518	K11	366	A7	
B8	1,118	F8	3,230				
C1	1,883	F9	2,008	L1	9,902		
C2	1,234	F99	12	L2			
C22	1			L3			
C3	732	G1	306	L4			
C4	76	G2	96				
C5	140	G3	760	N1	11,874		
C6	1,273	G4	185	N2			
C7	939	G5	2,249	N3			
C9	124	G6	1,637	N4			
D1	1,454	G7	963	N5			
E1	3,706			N6			
E2		H1	3,263	V1	1,817		
E3		H2	1,399				
E4		H3	3,982				
E5							
O1	3,765	R11	31				
O2		J1	323				
O3							
O4							
R18	295						
W1	3,167						
W7	5						
Total	26,895	Total	41,453	Total	39,285	Total	13,837

KCSO TOTAL DCFS: 121,470

2006 Proposed Exhibits

Exhibit A: Part Four, Part I and II Crimes

October 6, 2005

	Part 1	Part 2	Total	Percent of Part 1	Percent of Total
Beaux Arts	8	1	9	0.04%	0.02%
Burien	2,192	2,288	4,480	10.45%	10.79%
Carnation		0	0	0.00%	0.00%
Covington	648	690	1,338	3.09%	3.22%
Kenmore	579	748	1,327	2.76%	3.20%
Maple Valley	482	585	1,067	2.30%	2.57%
Newcastle	296	227	523	1.41%	1.26%
North Bend	227	293	520	1.08%	1.25%
Sammamish	438	696	1,134	2.09%	2.73%
SeaTac	1,865	1,835	3,700	8.89%	8.91%
Shoreline	2,424	2,160	4,584	11.55%	11.04%
Skykomish	4	4	8	0.02%	0.02%
Woodinville	605	455	1,060	2.88%	2.55%
Unincorporated	11,212	10,555	21,767	53.44%	52.43%
Total	20,980	20,537	41,517	100.00%	100.00%

2006 Proposed Exhibits

Exhibit A: Part Five, Specialty Unit Callouts

October 6, 2005

Part 1 Major Crimes

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	138.00	158.00	134.00	430.00	143.33	14.39%
Carnation				0.00	#DIV/0!	
Covington	23.00	24.00	33.00	80.00	26.67	2.68%
Kenmore	16.00	24.00	22.00	62.00	20.67	2.07%
Maple Valley	11.00	16.00	16.00	43.00	14.33	1.44%
Newcastle	9.00	6.00	14.00	29.00	9.67	0.97%
North Bend	11.00	11.00	7.00	29.00	9.67	0.97%
Sammamish	23.00	7.00	11.00	41.00	13.67	1.37%
SeaTac	96.00	92.00	97.00	285.00	95.00	9.53%
Shoreline	85.00	102.00	117.00	304.00	101.33	10.17%
Skykomish	1.00	1.00	0.00	2.00	0.67	0.07%
Woodinville	18.00	15.00	13.00	46.00	15.33	1.54%
Non-Contract	5.00	0.00	0.00	5.00	1.67	0.17%
Unincorporated	515.00	560.00	558.00	1633.00	544.33	54.63%
Total	951.00	1016.00	1022.00	2989.00	996.33	100.00%

Bomb Disposal Unit Callouts

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	3.00	3.00	5.00	11.00	3.67	2.13%
Carnation				0.00	#DIV/0!	
Covington	0.00	4.00	6.00	10.00	3.33	1.94%
Kenmore	3.00	3.00	2.00	8.00	2.67	1.55%
Maple Valley	4.00	2.00	1.00	7.00	2.33	1.36%
Newcastle	0.00	2.00	0.00	2.00	0.67	0.39%
North Bend	0.00	0.00	0.00	0.00	0.00	0.00%
Sammamish	4.00	5.00	2.00	11.00	3.67	2.13%
SeaTac	2.00	8.00	5.00	15.00	5.00	2.91%
Shoreline	6.00	7.00	6.00	19.00	6.33	3.68%
Skykomish	0.00	0.00	0.00	0.00	0.00	0.00%
Woodinville	3.00	4.00	2.00	9.00	3.00	1.74%
Non-Contract	5.00	0.00	0.00	5.00	1.67	0.97%
Unincorporated	143.00	128.00	148.00	419.00	139.67	81.20%
Total	173.00	166.00	177.00	516.00	172.00	100.00%

K-9 Details

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	452.00	509.00	601.00	1562.00	520.67	9.35%
Carnation				0.00	0.00	
Covington	13.00	63.00	29.00	105.00	35.00	0.59%
Kenmore	122.00	173.00	117.00	412.00	137.33	2.47%
Maple Valley	13.00	78.00	38.00	129.00	43.00	0.71%
Newcastle	3.00	19.00	6.00	28.00	9.33	0.16%
North Bend	11.00	6.00	7.00	24.00	8.00	0.15%
Sammamish	29.00	19.00	18.00	66.00	22.00	0.42%
SeaTac	266.00	317.00	329.00	912.00	304.00	5.46%
Shoreline	405.00	154.00	182.00	741.00	247.00	4.88%
Skykomish	10.00	2.00	0.00	12.00	4.00	0.09%
Woodinville	68.00	92.00	44.00	204.00	68.00	1.24%
Non-Contract	57.00	83.00	113.00	253.00	84.33	1.48%
Unincorporated	2,908.00	4,769.00	5,886.00	13,563.00	4,521.00	78.77%
Total	4,357.00	6,284.00	7,370.00	18,011.00	6,003.67	105.76%

FFOC Caseload

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	1.00	3.00	0.00	4.00	1.33	0.04%
Burien	187.00	210.00	205.00	602.00	200.67	5.90%
Carnation			0.00	0.00	0.00	
Covington	83.00	87.00	16.00	186.00	62.00	1.82%
Kenmore	61.00	88.00	121.00	270.00	90.00	2.65%
Maple Valley	61.00	48.00	49.00	158.00	52.67	1.55%
Newcastle	21.00	30.00	41.00	92.00	30.67	0.90%
North Bend	36.00	29.00	61.00	126.00	42.00	1.24%
Sammamish	117.00	94.00	82.00	293.00	97.67	2.87%
SeaTac	117.00	170.00	167.00	454.00	151.33	4.45%
Shoreline	306.00	349.00	479.00	1,134.00	378.00	11.12%
Skykomish	0.00	0.00	3.00	3.00	1.00	0.03%
Woodinville	114.00	98.00	134.00	346.00	115.33	3.39%
Non-Contract	483.00	806.00	380.00	1,669.00	556.33	16.37%
Unincorporated	1,448.00	1,613.00	1,800.00	4,861.00	1,620.33	47.67%
Total	3,035.00	3,625.00	3,538.00	10,198.00	3,399.33	100.00%

Hostage Negotiation Team Incidents

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	4.00	1.00	1.00	6.00	2.00	4.65%
Carnation	0.00	0.00		0.00	0.00	0.00%
Covington	0.00	1.00	1.00	2.00	0.67	1.55%
Kenmore	3.00	1.00	0.00	4.00	1.33	3.10%
Maple Valley	0.00	1.00	0.00	1.00	0.33	0.78%
Newcastle	1.00	1.00	0.00	2.00	0.67	1.55%
North Bend	0.00	0.00	0.00	0.00	0.00	0.00%
Sammamish	0.00	0.00	0.00	0.00	0.00	0.00%
SeaTac	4.00	4.00	8.00	16.00	5.33	12.40%
Shoreline	1.00	0.00	0.00	1.00	0.33	0.78%
Skykomish	0.00	0.00	0.00	0.00	0.00	0.00%
Woodinville	1.00	1.00	3.00	5.00	1.67	3.88%
Non-Contract	5.00	7.00	0.00	12.00	4.00	9.30%
Unincorporated	14.00	26.00	40.00	80.00	26.67	62.02%
Total	33.00	43.00	53.00	129.00	43.00	100.00%

Tactical Unit Incidents

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	3.00	2.00	2.00	7.00	2.33	5.65%
Carnation	0.00	0.00	0.00	0.00	0.00	0.00%
Covington	0.00	2.00	0.00	2.00	0.67	1.61%
Kenmore	3.00	1.00	0.00	4.00	1.33	3.23%
Maple Valley	0.00	1.00	0.00	1.00	0.33	0.81%
Newcastle	1.00	1.00	0.00	2.00	0.67	1.61%
North Bend	0.00	0.00	0.00	0.00	0.00	0.00%
Sammamish	0.00	0.00	1.00	1.00	0.33	0.81%
SeaTac	1.00	6.00	6.00	13.00	4.33	10.48%
Shoreline	1.00	0.00	4.00	5.00	1.67	4.03%
Skykomish	0.00	1.00	0.00	1.00	0.33	0.81%
Woodinville	0.00	2.00	0.00	2.00	0.67	1.61%
Non-Contract	0.00	0.00	5.00	5.00	1.67	4.03%
Unincorporated	24.00	38.00	19.00	81.00	27.00	65.32%
Total	33.00	54.00	37.00	124.00	41.33	100.00%

Domestic Violence Intervention Unit

	2002	2003	2004	Total	3 yr Avg	3 yr %
Beaux Arts	0.00	0.00	0.00	0.00	0.00	0.00%
Burien	0.00	0.00	0.00	0.00	0.00	0.00%
Carnation	0.00	0.00		0.00	0.00	0.00%
Covington	0.00	0.00	0.00	0.00	0.00	0.00%
Kenmore	35.00	39.00	20.00	94.00	31.33	3.67%
Maple Valley	1.00	0.00	0.00	1.00	0.33	0.04%
Newcastle	0.00	0.00	0.00	0.00	0.00	0.00%
North Bend	9.00	16.00	14.00	39.00	13.00	1.52%
Sammamish	31.00	42.00	29.00	102.00	34.00	3.99%
SeaTac	2.00	0.00	2.00	4.00	1.33	0.16%
Shoreline	1.00	0.00	0.00	1.00	0.33	0.04%
Skykomish	0.00	0.00	0.00	0.00	0.00	0.00%
Woodinville	0.00	0.00	0.00	0.00	0.00	0.00%
Non-Contract	6.00	28.00	10.00	44.00	14.67	1.72%
Unincorporated	711.00	771.00	792.00	2274.00	758.00	88.86%
Total	796.00	896.00	867.00	2559.00	853.00	100.00%

Exhibit A: Part Six, Detectives' Workload

October 6, 2005

	2004 Detective Cases	% Precinct Cases
Precinct Two	837	100.00%
Carnation	0	0.00%
Kenmore	110	13.14%
North Bend	37	4.42%
Sammamish	133	0.00%
Skykomish	1	0.12%
Woodinville	99	11.83%
Other	32	3.82%
Unincorporated	558	66.67%

	2004 Detective Cases	% Precinct Cases	% Precinct Cases for Detective Sergeant
Precinct Three	1,142	100.00%	100.00%
Beaux Arts Village	0	0.00%	0.00%
Covington	198	0.00%	14.78%
Maple Valley	122	10.68%	9.10%
Newcastle	58	5.08%	4.33%
Other	0	0.00%	0.00%
Unincorporated	962	84.24%	71.79%

Copies:

Jason King, KC Budget + Acct
Contract File - Admin

Jim Katuca

Kent Baxter



"Citizens, business and local government;
a community commitment to our future."

March 22, 2006

Sheriff Susan Rahr
516 3rd Avenue
Seattle, WA 98103

RE: CHANGE TO LEVELS OF SERVICE

Dear Sheriff Rahr,

Since last November, the Woodinville City Council has been discussing strategies to deal with law enforcement issues in Woodinville. Chief Baxter and I eventually broke down the aspects of the discussion into four areas. Those were adequate coverage for public and officer safety during peak demand periods, the need for proactive response to increasing Part 1 & 2 crime trends driven primarily by certain property crime factors, a feeling that more officer presence was needed in the schools, and the growth in walk-in calls taking more time from the Chief and Sergeant duties. The City Council has taken action to address three of the four policing issues and it will result in the acquisition of additional services via our Interlocal agreement for police services.

This week, the Woodinville City Council approved the immediate hiring of a power-shift officer to provide necessary coverage (officer deployment) during the department's busiest days and times during the week at a fully-loaded annual cost of \$132,000. This will be added to the complement of six patrol officers shown on the Woodinville contract Exhibit B. Council understands that this new position will take approximately eight months to fill and that the City will be responsible for paying for the new officer as soon as the officer starts the Academy. The City Council is not willing to wait for the additional service level and asked staff to process a budget amendment of approximately \$85,000 to fill the position with an overtime deputy until the new position becomes available from the academy sometime in November 2006.

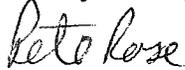
In addition to the new position, Council approved additional funding of \$8,000 for an officer overtime fund to double the City's SRO participation at Woodinville High School (**Discretionary SRO Fund**). It is important to note that this is

matching the Northshore School District's current investment of \$8,000 in SRO services at Woodinville High School and is not meant to supplant it.

Finally, the Council approved immediate funding of an on-going \$50,000 discretionary fund for enhanced crime fighting by funding small task forces of specialized officers or other methods to focus on evening crimes (**Discretionary Crime Fighting Fund**). Chief Baxter plans to work with NDET, TAC 30, and Centralized Crime Analysis to determine the best possible approach for targeting the commercial burglary, auto theft and car prowls that are leading the Part I Crimes in our City. The funds will be paid to NDET at the exhibit E rate per hour and if other officers are used they will be paid at the time and a half rate. Chief Baxter understands that TAC 30 is available at no additional cost if properly scheduled.

Chief Baxter will be working with Jason King in Budget and Accounting to establish separate discretionary overtime funds so that these monies can be tracked in our budget process.

Thank you for your attention to this matter.



Pete Rose

City Manager

City of Woodinville



KING COUNTY SHERIFF'S OFFICE
516 Third Avenue, W-116
Seattle, WA 98104-2312
Tel: 206-296-4155 • Fax: 206-296-0168

Susan L. Rahr
Sheriff

RECEIVING NO. 2794
DATE 3-21-07
CITY CLERK JSL
01-172

**RESEARCH AGREEMENT
Between the City of Woodinville
And the King County Sheriff's Office**

Agreement made this 27th day of February, 2007, between Mick Monken, Public Works Director, City of Woodinville (hereinafter referred to as "Researcher") and the King County Sheriff's Office.

Whereas the Researcher has made a written request to the King County Sheriff's Office, a copy of which is attached hereto and whereas the King County Sheriff's Office has reviewed the written request and determined that it clearly specifies (1) the information sought, and (2) the research or evaluative purpose for which the information is sought.

The Researcher represents that he is in receipt of and is familiar with the provisions of Chapters 13.50, 46.52, and 10.97 RCW.

Now, therefore, it is agreed as follows:

1. The Sheriff's Office will supply the following items of information to the Researcher:
 - Copies of all traffic collision reports describing traffic accident which have occurred within the limits of the City of Woodinville. The researcher may receive such copies directly from a representative of the Woodinville Police Department.

2. The Researcher will:
 - Abide by the restrictions set forth in Chapters 4652, 10.97 and 13.50 RCW.
 - Immediately notify the Sheriff's Office in writing of any proposed material changes in the purpose or objectives of his research or the manner in which said information will be used.

The Researcher agrees to indemnify and hold harmless the King County Sheriff's Office and its officers, agents and employees from and against any and all loss, damages, injury liability suits and proceedings however caused, arising directly or indirectly out of any action or conduct of the Researcher in the exercise of this Agreement. Such indemnification shall include all costs of defending any such suit, including attorney fees.

In witness whereof the parties have signed their names hereto this 1st day of March, 2007.

By *Justin Kinkade* 3/10/07, Records Manager
King County Sheriff's Office Title

By *[Signature]*, Director of Public Works
City of Woodinville Title

ORIGINAL

RECEIVED NO. 4213
DATE 5-12-09
CITY CLERK GAC
01-172

**Amendment to Interlocal Agreement
Between King County and Cities of Beaux Arts, Burien, Covington, Kenmore, Maple Valley,
Newcastle, North Bend, Sammamish, SeaTac, Shoreline, Skykomish, and Woodinville
for Law Enforcement and Fire Investigation Services**

WHEREAS, the parties entered into an Interlocal Agreement for law enforcement services in 2000;

AND WHEREAS, in 2002 section 6.19.1 relating to fire investigation services was amended;

NOW THEREFORE:

1) Section 6.19 is amended as follows:

6.19 Fire Investigation

6.19.1 ~~Beginning in the year 2000, the~~ City may purchase fire investigation services through this agreement. These services will be provided by the King County Sheriff's Office (KCSO) Department of Development and Environmental Services (DDES) Fire Marshal's Office ~~by separate agreement with the KCSO and are optional to the city. If the city purchases fire investigation services from the County,~~ ~~the~~ cost for this service is shown on Exhibit B, and will be calculated in accordance with Exhibit G: "~~Arson~~ Fire Investigation Costing Model." Fire Investigation callouts will be in accordance with protocols outlined in Exhibit H: "~~Arson~~ Fire Investigation Call Out Protocols," unless superseded by new or revised protocols adopted by the Oversight Committee, ~~(DDES)-KCSO,~~ and affected fire agencies.

6.19.2 ~~During the year 2000, the Oversight Committee will sponsor a series of discussions, to include the KCSO, DDES, the King County Executive, contract cities, Fire Agencies, and other cities receiving DDES Fire Investigation Services. The KCSO, in conjunction with DDES, fire agencies and the cities will be responsible for developing a work plan for Oversight Committee approval. The purpose of this work plan will be to identify options for the long term provision of fire investigation services to city customers. The work plan may consider the following issues: call-out protocols, costing methods, service delivery and organizational issues. The intent of these parties is that the Oversight Committee will make a recommendation for future service delivery by October 31, 2000.~~

6.19.3 Day-to-day fire investigation operational issues will be handled at the lowest practical organizational level. This may typically include staff from the city police, fire agencies and ~~DD~~ES King County Sheriff's Office.

2) Exhibit G is amended as follows:

EXHIBIT G: ~~ARSON~~ FIRE INVESTIGATION COSTING MODEL

Pursuant to section 6.19 of the Interlocal Agreement Relating to Law Enforcement Services, the King County Sheriff's Office (KCSO) ~~Department of Development and Environmental Services (DD~~ES) will provide optional fire investigation services to cities contracting with the King County Sheriff's Office ~~KCSO~~ for police services. The extent to which contract cities use these fire investigation services is not likely to be uniform. This exhibit sets forth the model by which costs of providing such service is to be allocated among the contracting cities.

A city will be charged in accordance with its percentage of historic usage of the service. The total cost to the County is reflected in Exhibit B, as updated by the County from year to year. A percentage of that total cost is assigned to each city based on its historic usage. The percentages of historic usage by cities are updated for each successive contract year. A three-year average is used with the most recent year being added and the oldest year being deleted. A summary table setting forth the current updated percentage assigned to each city is included in Exhibit B.

To determine the cost for each city, the total County cost identified in Exhibit B shall be multiplied by the city's average percentage of use indicated on the most current summary table (Exhibit B). Each city must pay the amount specified whether the service is used during the contract year or not. If a city does not use the services during the contract year, that city's percentage assignment for fire investigation services will drop due to the three-year averaging approach described above. There is no refund for low usage or non-usage.

In the event that cities collectively utilize more or less hours than the previously established "share" of the Fire Investigations Unit assigned to contract cities, and the total ~~program~~ cost

~~city charge no longer meets accordingly exceeds the total cost to the County set forth in Exhibit B, the County shall adjust the "share" in the following year's Exhibit B per Section 4 (Compensation) of the ILA. Any "share" adjustment shall require the approval of a majority of Oversight Committee members. those cities exceeding their assigned percentage shall be responsible for the additional cost. Additional costs shall be billed to cities at the DDES' hourly overtime rate set forth in Exhibit B.~~

3) Exhibit H is amended as follows:

EXHIBIT H: ARSON FIRE INVESTIGATION CALL OUT PROTOCOLS

1.0 SUBJECT TITLE: King County Sheriff's Office Fire Investigation Unit - Call Out Protocols for contract cities

2.0 PURPOSE:

2.1 To outline the policies of the King County ~~Fire Marshal's~~ Sheriff's Office regarding the investigation of fires in cities having a contractual agreement for fire investigation with King County and to establish recommended procedures to be followed by the responsible fire suppression agency in determining when a King County fire investigator should be requested.

3.0 ORGANIZATIONS AFFECTED:

~~3.1~~ Department of Development and Environmental Services

~~3.2~~ King County ~~Fire Marshal's~~ Sheriff's Office

~~3.3~~ Fire Departments/Districts providing fire suppression to a city that has contracted with the King County ~~Fire Marshal's~~ for fire investigation services.

~~3.4~~ King County Sheriff's Office

~~3.5~~ Cities having contracts with King County for fire investigation services

4.0 REFERENCES:

- 4.1 ~~Uniform~~ International Fire Code
- 4.2 R.C.W. Chapter Title 9 and 9A
- 4.3 R.C.W. 19.27.110
- 4.4 R.C.W. 52.12.031 (7)
- 4.5 R.C.W. 48.48.06050
- 4.6 King County Administrative Policies and Procedures
- 4.7 King County Fire Marshal Operating instructions Manual
- 4.8 King County Fire ~~Marshal~~ Investigation Unit Policy & Procedure Manual

5.0 PROCEDURE:

- 5.1 The Fire Investigation Unit should be notified and respond to fires as follows:
 - a. Fires where one or more deaths have occurred.
 - b. Fires where one or more serious injuries have occurred, and those injuries have required or are expected to require hospitalization of the injured party(s).
 - c. Fires that are suspected to be, or are known to be intentionally set and are not investigated by Fire Department personnel under one of the excepted categories in 6.2.
 - d. Fires where the fire suppression agency has not determined a cause, except where the loss is minimal and there is no measurable value in determining the cause.
 - e. All fires where there is evidence that an explosive device was used to initiate the fire or resulted in the fire occurring.

Note: This provision is not intended to include containers normally found at the fire scene that exploded as a result of the fire, such as propane bottles, compressed air bottles or aerosol containers.

- 5.2 The King County Fire ~~Marshal's~~ Sheriff's Office will maintain an investigative program designed to collect, store and disseminate information relating to the prevention of

fires, accidental or arson caused, to reduce loss of life, fire related injuries, incident frequency and monetary loss.

- 5.3 Every effort will be made to determine the cause of every investigated fire.
- 5.4 Where the cause has been determined to be arson, the Fire Investigation Unit of the King County ~~Fire Marshal's~~ Sheriff's Office shall perform the follow-up investigation and preparation of criminal charges where appropriate.
- 5.5 In incidents involving death or serious injury where hospitalization was or is expected to be required, all reports, evidence, and photographs will be properly secured by the fire investigation unit until the case has been resolved
- 5.6 The King County Fire Investigation Unit will compile and submit monthly UCR (Uniform Crime Reporting) data for the Federal Bureau of Investigation to the King County Sheriff's Office, for cities who contract with the King County Sheriff's Office for police services and to the City Police department for all cities that maintain their own Police Department if requested.
- 5.7 Fire investigators will submit a scene report within 48 hours of an incident to the police chief and fire chief.

6.0 RESPONSIBILITIES:

- 6.1 The King County Fire Investigation Unit is responsible for the investigation of all fires that have been investigated by the Fire Investigation Unit as outlined in section 5.1 of this document.
- 6.2 Qualified Fire Department personnel in the responsible fire suppression agency may conduct fire investigations in the following categories:
 - a. Intentionally set fires in Dumpsters and other refuse/garbage containers.
 - b. Intentionally set fires in Newspaper collection containers

- c. Intentionally set fires in Newspaper distribution structures (Times, P.I., etc.).
- d. Intentionally set fires in Containers used for collection of clothing, etc.
- e. Intentionally set fires in abandoned vehicles with a value less than \$250.
- f. And other such fires as the responsible fire department is qualified to investigate.

6.3 For investigations conducted by Fire Department personnel for the investigations noted in section 6.2 above the following recommended procedures may be followed:

- a. Notification of the King County Fire Investigation Unit within 48 hours ~~the following business day~~ of all fire investigations conducted by the Fire Department in accordance with Section 6.2 for all fires that were determined to be intentionally set.
- b. Examination of the fire scene to determine area, point of origin and cause
- c. Identification, protection, preservation and collection of all physical evidence for all fires that were determined to be intentionally set. Fire department personnel will assist the responsible police department patrol unit in packaging of evidence, which will then be transported by the patrol unit for storage.
- d. Preparation of a comprehensive fire investigation report using the King County Fire Investigation Unit format and, where necessary, a fire scene sketch for all fires that were determined to be intentionally set.
- e. Photographing of the fire scene should be accomplished in three (3) steps, 1) prior to disturbing any debris or other items at or near the point of origin, 2) once again during the examination and 3) at the conclusion of the examinations. Any items considered to be evidence should be shown in photographs at the time and place they were discovered and identified.
- f. Notification of the responsible police department via the police communications center where arson is suspected or confirmed.
- g. Forwarding of the fire report along with all available information obtained during the investigation and transfer of the physical evidence, where appropriate, to the Fire Investigation Unit for all fires that were determined to be intentionally set.

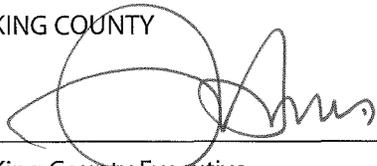
- h. Forwarding a copy of the photographs (or other acceptable photographic medium) and the negatives of the incident to the Fire Investigation Unit for all fires that were determined to be intentionally set.

Note: The proper documentation of fire incidents, accidental or arson, is critical. The scene examination must provide factual information describing what, where, why, and how this fire occurred. Photographs, properly taken, will provide a picture record of the conditions on arrival, during examination, and at the conclusion. The combination will be the basis for re-construction of the fire scene, determination of important time factors and sequence of events prior to and at the time of the fire, including the fire tactics used in extinguishing the fire, an important consideration.

4) This amendment replaces any previous amendments.

IN WITNESS WHEREOF, the parties have executed this agreement.

KING COUNTY



King County Executive

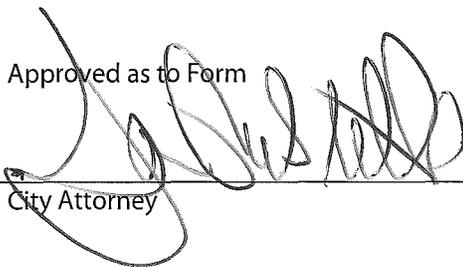
City of WOODINVILLE



Chief Executive Officer

Approved as to Form

Senior Deputy Prosecuting Attorney
for DAN SATTERBERG
King County Prosecuting Attorney



City Attorney

SHERIFF
KING COUNTY

KING COUNTY SHERIFF'S OFFICE
516 Third Avenue, W-116
Seattle, WA 98104-2312
Tel: 206-296-4155 • Fax: 206-296-0168

Susan L. Rahr
Sheriff

May 8, 2009

Mr. Richard Leahy
City Manager
17301 133rd Ave NE
Woodinville, Wa. 98072

RE: Fire Investigations Amendment to 2000 Interlocal Agreement

Dear Mr. Leahy:

Enclosed please find one signed original version of the most recent amendment to our Interlocal Agreement for law enforcement services. This amendment makes the changes we agreed to regarding the Fire Investigations Unit's move from the Department of Development and Environmental Services (DDES) to the Sheriff's Office in 2008.

We value our continuing partnership with you and your city. If we can be of any assistance, or if you have questions regarding this amendment, please don't hesitate to call me at (206) 205-0470.

Thank you,



Robin Rask
King County Sheriff's Office, Contracting Unit

cc: Chief Greg Dymerski, KCSO Criminal Investigations Division
Captain Debbie Huntsinger, KCSO Major Investigations Section
KCSO Budgeting & Accounting
KCSO Contracts File

Enclosure

RECEIVED
MAY 08 2009
City of Woodinville



KING COUNTY SHERIFF'S OFFICE
516 Third Avenue, W-116
Seattle, WA 98104-2312
Tel: 206-296-4155 • Fax: 206-296-0168

Susan L. Rahr
Sheriff

01-172
RECEIVED
OCT 18 2011
City of Woodinville

October 14, 2011

Mr. Richard Leahy
City Manager, City of Woodinville
17301 133rd Ave. NE
Woodinville, WA 98072

Re: Woodinville Facility Sharing Proposal with King County Sheriff's Office

Dear Mr. Leahy:

The King County Sheriff's Office is continuing the process of closing two precincts in the east part of King County, co-locating police operations with our contract partner cities, and joining with the City of Sammamish to relocate a consolidated "East Precinct Command Center" (EPCC). As we communicated in our letter to you of May 31, 2011, we are using recent budget cuts and annexations as an opportunity to realign our business and also build on our partnerships with our contract cities.

Following up on our previous communication, this letter is to express our formal request to house unincorporated officers in the City of Woodinville facility as part of this new move and reorganization. Our proposal would place unincorporated officers inside City boundaries thereby increasing law enforcement presence, create efficiencies for City of Woodinville Police Department officers, provide police facility improvements for Woodinville, and also provide a financial credit to the City.

Woodinville is uniquely located so that the positioning of unincorporated officers inside the City would also enhance our capability to provide more efficient police services and to unincorporated residents in the surrounding areas. Therefore, the County Council and Executive stand behind this proposal and have authorized funding to support its development.

Since staff assignment must be coordinated with the shutdown of the precincts, we have reached the point at which we need to confirm Woodinville's interest to share City space for the use of unincorporated officers and receive a credit in return. We have enclosed details on potential space improvements and credit methodology for your review and consideration, which we hope you will find informative and useful. In return, I hope to get your feedback and insight on Woodinville's level of interest by the end of October.

SHERIFF
KING COUNTY

KING COUNTY SHERIFF'S OFFICE
516 Third Avenue, W-116
Seattle, WA 98104-2312
Tel: 206-296-4155 • Fax: 206-296-0168

Susan L. Rahr
Sheriff

CONTRACT FILE

RECEIVED

OCT 19 2011

City of Woodinville

October 18, 2011

Mr. Richard Leahy
City Manager, City of Woodinville
17301 133rd Avenue Northeast
Woodinville, WA 98072

RE: Final Proposed Exhibit B for 2012 Law Enforcement Services

Dear Mr. Leahy:

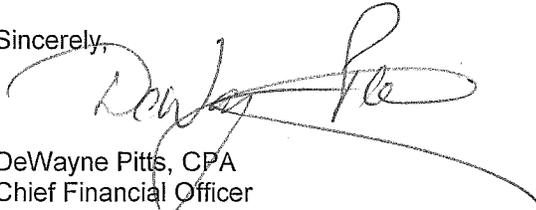
Enclosed please find the final 2012 Exhibit B for the cost of police services based on the Proposed Cost Book. This exhibit is based on updated 2010 workload indicators and unit cost estimates from the 2012 Proposed Cost Book. It includes a facility credit of \$12,100, pending Woodinville's decision to house some county staff.

The 2012 Exhibit is in a new format, based on the recommendations from the Police Services Review Team earlier this year. The new Exhibit format provides greater insight into your overhead costs and now has a page 2 displaying overhead detail. The old format of the Exhibit was also provided for comparison purposes.

In accordance with Section 4.4 of the Interlocal Agreement, if the 2012 Adopted Cost Book and resulting Exhibit B's are lower than the Proposed charges, the lesser of the two prices will be charged. We will determine Adopted costs in Spring of 2012. If you wish to make service changes to your exhibit before that time, please notify us.

The attached Exhibit B becomes part of the official contract agreement between King County and the City of Woodinville for 2012 police services for the amount of \$2,390,224. If you have any questions or would like further information, please call Anita Clouse at (206) 205-0489.

Sincerely,



DeWayne Pitts, CPA
Chief Financial Officer

cc: Mr. Jim Katica, Finance Director
City Chief Sydney Jackson
File Copies: Sheriff's Office Contracting Unit and Budget & Accounting Section

Enclosures

City Name
Woodinville

Precinct East Pct
Cost Book: Proposed
Draft or Final: Final
Date: 18-Oct-11

Exhibit B

Final - Based on 2012 Proposed Cost Book

Dedicated Police Services	Units	Salary	Benefits	Step 6 Adjustmt	Total Cost	FTEs
Police Chief *	1.0	\$120,040	\$38,060		\$158,100	1.00
Patrol or Admin Sergeants *	1.0	\$111,150	\$36,914		\$148,064	1.00
Officers *	7.0	\$91,487	\$34,380	\$2,367	\$897,633	7.00
School Resource Officers	1.0	\$90,180	\$34,211	\$2,367	\$126,758	1.00
Detectives	1.0	\$95,118	\$34,848	\$2,367	\$132,333	1.00
Overtime					\$80,200	--
Cost of Dedicated Personnel, Subject to Reconciliation					\$1,543,088	11.00

Uniform, Equipment, and Supplies					\$24,333	--
Additional Wireless Cards	1			\$539	\$539	--
Vehicles					\$128,285	--
Vehicle Adjustments	Y			-\$3,026	-\$3,026	--
800MHz					\$20,469	--
Wireless Data					\$5,386	--
Subtotal, Dedicated Police Services					\$1,719,074	11.00

Additional Police Services	Units	Salary	Benefits	Other	City Cost	FTEs
Precinct Command Staff	5.52%	\$505,521	\$142,298	\$54,649	\$38,796	0.17
Patrol Supervision	5.52%	\$1,111,496	\$369,142	\$275,301	\$64,651	0.37
Precinct Support Staff	11.53	Per Precinct FTE		\$3,231	\$37,272	0.34
Communications/Dispatch	2.61%	\$4,490,107	\$1,835,995	\$42,744	\$166,297	1.94
Hostage Negotiation Team	1.30%	\$6,110	\$1,772	\$2,902	\$140	0.00
Major Crimes Investigation	1.38%	\$2,467,237	\$907,447	\$736,874	\$56,711	0.38
MARR Unit	1.72%	\$651,496	\$238,370	-\$305,284	\$10,066	0.12
SWAT (TAC-30) Team	0.82%	\$338,630	\$116,758	\$160,291	\$5,047	0.03
Fire Investigation Unit					\$17,529	
Subtotal, Additional Police Services					\$396,507	3.34

Central County Overhead				2.2%	\$52,672	
Sheriffs Office Overhead (Includes pending facility credit)				5.2%	\$123,811	
Direct Support Services Overhead				4.1%	\$98,160	
Subtotal, Overhead				11.5%	\$274,643	1.57

TOTAL CONTRACT COST **\$2,390,224** **15.91**

Total Wireless Cards:	10	Less: 2011 Adopted Exhibit	-\$2,306,099	
		Increase Over Prior Year	\$84,125	3.6%

Note: Sheriff's Office Overhead (in this Draft), includes a facility credit of \$12,100 for use of city facility by county staff. This credit is pending Woodinville's acceptance.

Woodinville

Overhead Paid by Contract City - (2012 Proposed Exhibits)

Central County Overhead	No Charge	Charge	Woodinville
Building Occupancy – Downtown Seattle Complex		Y	\$ 4,141
Building Occupancy – Com Center		Y	1,421
Building Occupancy – PMU		Y	1,635
Building Occupancy – Range		Y	1,315
Building Occupancy – Pacific Raceways		Y	310
Building Occupancy – Photo Lab	N		731
Subtotal, Building Occupancy – Other		Y	5,411
Bus Pass Subsidy Program	N		-
Budget Services and Office of Performance, Strategy & Budget	N		-
Personnel Services (Labor relations, recruitment, education, training, civil rights compliance, etc.)		Y	5,785
Financial Management (Central payroll, accounting systems, data processing, etc.)		Y	6,274
Fixed Assets/Real Property Management (Central maintenance of fixed asset inventory & leases)		Y	121
Ombudsman & State Auditor	N		-
Records Management	N		-
Business Relations Economic Development	N		-
Office of Emergency Management	N		-
Officer Insurance		Y	30,940
Subtotal			\$ 52,672
% of Total Exhibit			2.2%
Sheriff's Office Overhead	No Charge	Charge	Woodinville
Sheriff Administration	N		-
Inspectional Services Unit	N		-
Budget & Accounting		Y	18,425
Contract Services		Y	4,022
Internal Investigations		Y	16,759
Information Services Section		Y	41,234
Legal Unit		Y	7,688
Personnel Section		Y	11,997
Research, Planning & Informational Services		Y	10,748
Precinct Facility Charges		Y	4,322
Precinct Facility Credits		Y	(12,100)
Patrol Ops Unit		Y	18,341
System Service Messaging		Y	1,705
Major Accident Response & Reconstruction (Officer-involved accidents)		Y	1,794
Misc. Revenue - From HUD, SRO & False Alarm Civil Penalty		Y	(1,124)
Subtotal			\$ 123,811
% of Total Exhibit			5.2%
Direct Support Services Overhead	No Charge	Charge	Woodinville
Photo Lab		Y	3,623
Polygraph Unit		Y	2,199
Property Management Unit & Evidence Storage		Y	20,457
Records (e.g. police reports & criminal history)		Y	18,190
Data Unit (e.g. warrants, orders & DVIU reports)		Y	14,728
Ravensdale Firing Range		Y	11,322
Training Unit		Y	27,642
Subtotal			\$ 98,160
% of Total Exhibit			4.1%
TOTAL Overhead			\$ 274,642
% of Total Exhibit			11.5%
Total 2012 Proposed Exhibit			\$ 2,390,224

City Name

Woodinville

Precinct East Pct

Cost Book: Proposed

Draft or Final: FINAL

Date: 7-Oct-11

Exhibit B**Final - Based on 2012 Proposed Cost Book - (OLD FORMAT)**

Dedicated Police Services	Units	Salary	Benefits	Step 6 Adjustmt	Total Cost	FTEs
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Patrol or Admin Sergeants *	1.0	\$111,150	\$36,914		\$148,064	1.00
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Overtime					\$80,200	--
Cost of Dedicated Personnel, Subject to Reconciliation					\$1,543,088	11.00
Uniform, Equipment, and Supplies					\$24,333	--
Additional Wireless Cards	1			\$539	\$539	--
Vehicles					\$128,285	--
Vehicle Adjustments	Y			-\$3,026	-\$3,026	--
Insurance, 800 MHz, etc.					\$59,170	--
Subtotal, Dedicated Police Services					\$1,752,389	11.00

Additional Police Services	Units	Salary	Benefits	Other	City Cost	FTEs
Precinct Command Staff	5.52%	\$505,521	\$142,298	\$54,649	\$38,796	0.17
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MARR Unit	1.72%	\$651,496	\$238,370	-\$305,284	\$10,066	0.12
SWAT (TAC-30) Team	0.82%	\$338,630	\$116,758	\$160,291	\$5,047	0.03
Subtotal, Additional Police Services					\$378,979	3.34

Police Support Services						
Payroll, crime analysis, evidence, recruiting computers, records, personnel, etc.	Per All FTE			\$12,194	\$173,703	1.23
Training, firing range, data	Per Sworn FTE			\$4,662	\$55,933	0.34
Subtotal, Police Support Services					\$229,636	1.57

Additional Credits and Charges						
Overhead Charges					\$19,469	
Facility Charges	5.5%				\$4,322	
Credit for use of city facility by county staff					-\$12,100	
Subtotal, Additional Credits and Charges					\$11,691	0.00

Total, Police Services					\$2,372,695	15.91
Fire Investigation charge					\$17,529	
TOTAL CONTRACT COST, WITH FIRE INVESTIGATION					\$2,390,224	15.91

Notes				Sum of =	\$300,498	
Total Wireless Cards:	10.00			Less: 800 MHz	-\$20,469	
				Less: Wireless Data	-\$5,386	
					\$274,642	Overhead

SHERIFF
KING COUNTY

KING COUNTY SHERIFF'S OFFICE
516 Third Avenue, W-116
Seattle, WA 98104-2312
Tel: 206-296-4155 • Fax: 206-296-0168

Susan L. Rahr
Sheriff

January 20, 2012

Richard Leahy, City Manager
City of Woodinville
17301 133rd Ave. N.E.
Woodinville, WA 98072

RE: CITY FACILITIES SHARING AGREEMENT

Dear Richard:

Enclosed you will find an original or copy of the signed City Facilities Sharing Agreement. If you have any questions about the enclosed document please contact Jason King at (206) 205-7609 or Jason.King@kingcounty.gov

Sincerely,



Robin Rask
Contracts Unit

RECEIVED NO. 4610
DATE 1-25-12
CITY CLERK Jsk

01-172

RECEIVED

JAN 25 2012

CITY OF WOODINVILLE

**Memorandum of Agreement between the
King County Sheriff's Office
and the
City of Woodinville
Relating to Facility Charges and Credits**

COPY

This is a Memorandum of Agreement ("MOA") between King County (the "County") and the City of Woodinville (the "City") (collectively, the "Parties") relating to the housing of unincorporated King County Sheriff's Office ("KCSO") personnel in city facilities, certain improvement costs associated therewith, and the resulting cost charges or credits applied to City Cost Exhibits, as defined in the Interlocal Agreement between King County and the City of Woodinville Relating to Law Enforcement Services (the "ILA"), beginning in the 2012 Exhibit cycle.

WHEREAS, this effort is part of an organizational restructuring of KCSO in which existing Kenmore and Maple Valley precinct locations will be consolidated into a new "East Precinct Command Center" located in Sammamish City Hall.

WHEREAS, several partner cities have additionally been designated as KCSO substations from which KCSO personnel will continue to serve the residents of unincorporated areas.

WHEREAS, this organizational restructuring will provide a public benefit to the City and residents of unincorporated King County.

WHEREAS, KCSO and the City have a formal partnership agreement for law enforcement services under the ILA.

WHEREAS, the ILA allows that the Parties may choose to negotiate the use of a City facility (hereafter the "Facility") by KCSO personnel providing services to unincorporated King County.

WHEREAS, this MOA memorializes the shared arrangement under which the City and KCSO will house personnel serving unincorporated areas in City facilities and determine the resulting cost charge or credit to the City.

THEREFORE, in furtherance of the aforementioned consideration, the Parties agree as follows:

1. **TERM:** Either the City or the County may terminate this MOU upon providing the other with twelve (12) months advance written notice.
2. **USE OF FACILITY:** The County shall use the facility as a permanent location for assigned officers as long as this agreement is in effect. The City agrees to provide the County with access to the Facility. The City shall be responsible for maintenance and repair of the Facility, which costs shall be included in the cost calculations provided for in Section 3 below. The County shall be responsible for any damage above ordinary wear and tear caused by KCSO's use of the Facility.
3. **CREDIT FOR COUNTY USE OF CITY FACILITY:** The Parties agree on a methodology for determining the number of KCSO personnel designated to share the Facility which is described as set forth in Exhibit A, attached hereto and incorporated herein, the appropriate square footage allotments, the cost per square foot charges, and resulting credit shall be calculated as provided in Exhibit A, attached hereto and incorporated herein.
4. **IMPROVEMENTS TO CITY FACILITIES:** The County, at its sole cost and expense, will provide necessary furnishings, and equipment as needed for unincorporated KCSO staff assigned to the Facility. The County will further pay to the City up to \$57,491 as a cost reimbursement for certain improvements made by the City to the Facility, which improvements are provided in Exhibit B attached hereto and incorporated herein.
5. **COMPLIANCE WITH APPLICABLE LAWS:** The City shall comply with all applicable laws, ordinances and regulations in using funds provided by the County for the improvements to the Facility provided in Exhibit B, including, to the extent applicable, those related to "public works," payment of prevailing wages and competitive bidding of contracts. The City agrees to indemnify, defend and hold harmless the County should it be sued or made the subject of an administrative investigation or hearing for a violation of such laws related to the construction of improvements to the Facility.
6. **COST EXHIBIT B CHARGE/CREDIT:** The charge or credit to the City after calculations have been made as provided in Exhibit A will be reflected on the Exhibit B to the ILA and will be revised as on an annual basis in accordance with the terms set forth in Exhibit A to this agreement.

7. INDEMNIFICATION: The County and the City mutually agree that in any and all causes of action and/or claims, arising under the terms, activities, use and /or operations of this MOA, each party shall be responsible to the other only to the extent of its comparative fault in causing the alleged damages or injuries. Each party agrees to defend, indemnify and release the other party from any and all costs, causes of action and/or claims arising from the sole negligence of the indemnifying party. The Parties specifically and expressly intend to waive each party's immunity under industrial insurance, Title 51 RCW, with respect to the other party only and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the indemnifying party's employees. This waiver has been mutually negotiated.

IN WITNESS WHEREOF, the Parties have executed this MOA.

KING COUNTY

CITY OF WOODINVILLE



Steve Salyer
Manager, Real Estate Services
Facilities Management Division

Rich Leahy, City Manager

Date: 10/23/2011

Date: 1/11/12

EXHIBIT A:

An exhibit to the "Memorandum of Agreement between the King County Sheriff's Office and the City of Woodinville Relating to Facility Charges and Credits"

Summary of charges and credits for the East Precinct facility move - 2012 Proposed	
Adjustment Type	Amount
Current Precinct Charge ¹	\$ 4,322
Ongoing Credit ²	\$ (12,100)
Net City of Woodinville Impact (Credit)	
	\$ (7,778)

Shared space credit for Unincorporated KCSO personnel designated to share the City facility			
Personnel type	Calculated credit	Number of personnel	Calculation methodology
Patrol deputy	\$ 6,292	13	(66 SF) X (13) / (3) X (\$22 PSF)
Patrol sergeant	\$ 1,452	2	(66 SF) X (2) / (3) X (\$22 PSF)
Detectives / Prof Staff	\$ 4,356	3	(66 SF) X (3) X (\$22 PSF)
Total	\$ 12,100	18	(66 square feet) X (# patrol assigned) / (3 shifts) X (lease or market rate)

Notes:

¹ Current Precinct charge to cities for shared FTE space: This is the (# of city FTEs / total # of Pct FTEs) X allocated amount.

Allocated amount: Subtract county-only FTEs to get shared staff % - (56%) X (times) Sammamish lease amount + plus cost of Sgt supv in cities

² Shared space credit for housing County FTEs: A uniform credit based on a standard cubicle size (55sf) plus 20% for shared space. Deputies / Sgts divided by 3 for shifts.

Terms:

- 1) The credit shall be calculated annually from January 1 to December 31 of each year. If the shared operation begins after January 1, 2012, the credit shared be prorated by the annual cost, divided by 365 days, multiplied by the remaining number of days in the year.
- 2) The annual credit shall be adjusted, according to the credit methodology above, with the addition or subtraction of unincorporated KCSO staff in the city premise. Mid-year adjustments shall be prorated by the annual cost, divided by 365 days, multiplied by the remaining number of days in the year.
- 3) The credit shall be inflated annually based on the CPI-U West Index from Aug to Aug.

An Exhibit B to the "Memorandum of Agreement between the King County Sheriff's Office and the City of Woodinville Relating to Facility Charges and Credits"

Tenant Improvements:

Tenant Improvements to the Premise shall consist of the following items (below) with construction to be performed by the City of Woodinville subject to reimbursement from King County at its sole expense. The City of Woodinville shall retain final authority to approve, prior to commencement, all work done to City premises. Modifications to the existing project plan must be jointly approved by the City of Woodinville and King County.

Item	Improvement	Estimated Cost
A	Improved security - secure entry and doorway. Electronic card access at front entrance.	\$17,300
B	Secure evidence room - secure evidence door entry. Cover windows and security mesh in ceiling. HVAC balancing if needed.	\$3,700
C	Gun locker from Precinct	0
D	Add a BAC Machine	\$1,000
E	Design / Overhead	\$12,938
F	T I Contingency	\$13,464
G	Data connection increased by 24 data ports. Separate I-net connection	0
H	Sales Tax	\$3,089
I	Project Contingency	\$6,000
	Total	\$57,491

The bid process for design and for construction may begin immediately following signatures of both parties to this Memorandum of Agreement.

Background

Over the last year, as we began to develop our reorganization plans, the Sheriff's Office and other County staff worked with our contract city partners to assess the capability to house unincorporated deputies, and to determine which facility improvements would be needed to make each city plan work.

In June of this year the King County Council approved three related ordinances: 1) the shutdown and sale of our Maple Valley and Kenmore precincts; 2) the new Sammamish lease for our consolidated East Precinct Command Center (EPCC); and 3) the direction to negotiate Memorandums of Agreements (MOAs) with contract partners for shared space.

During July and August, plans and discussions with our contract partners became more finalized, and we came to agreement with four cities and the Muckleshoot Tribe for housing officers within their facilities. These agreements were subsequently approved by the County Council as a group in September.

Proposal to house unincorporated officers in City of Woodinville

Woodinville's police chief was also directly involved in this planning process and provided input on changes that would benefit dedicated City of Woodinville police staff in the long term. Based on the Chief's assessment, we determined that there could be space for 15 patrol staff (including two patrol sergeants), two detectives, and one support FTE to use the City facility as a primary assignment location.

It is important to note that not all 18 staff would be present in the City at one time. For the 15 patrol staff, the use would be spread out over three shifts per day, seven days a week. Additionally, because patrol officers spend the majority of their time in the field, their use of the facility would primarily be for breaks, roll calls, and updating computer databases. No major changes to the space would be needed for this proposal, as the patrol officers would use existing space in what is called a "hot-desk" configuration. This allows patrol staff to plug in their laptops in a shared space, and for different officers to use the same desk on the three shifts. Furthermore, the detectives and the support FTE would not be in the space everyday and would have a secondary facility desk provided within division spaces.

As noted previously, unincorporated deputies and the two detectives have been intermittently using the space on informal basis already; this proposal would formalize that practice while providing reimbursement to the City.

Impacts to the City of Woodinville

We are proposing this change as part of our ongoing efforts to decrease costs and improve interoperability with our contract partners. For operational and partnership reasons, our first choice would be to share space in your City facility. Co-locating contract and unincorporated deputies from adjacent patrol districts enhances efficiency in both service areas, by improving communication and through better recognition of crime trends that cross jurisdictional boundaries. From an operational

viewpoint, the City of Woodinville is ideally located close to the more populated unincorporated areas in northeast King County; however, we believe the advantages are equally beneficial for the City.

A key advantage to the City of Woodinville is the increased police presence as more unincorporated deputies transit through or stop in the City on the way to their patrol districts. Response times for backup to Woodinville officers will be quicker than if unincorporated officers are assigned to the City of Sammamish or other unincorporated locations such as Redmond Ridge. With evidence storage in the City, this concept would also result in less time out of the City for Woodinville officers to drop off evidence at the precinct. Finally, the county has committed to pay for space improvements that will permanently benefit the City's police department.

Ongoing Financial Impacts

Regardless of whether or not the City favors this space-sharing plan, the changes we've already made to the East precincts will lower the facility contract costs. The current facility charge for 2012 has been replaced by a lower charge for the space used by precinct command staff and flex patrol sergeants (who supervise City officers when City sergeants are not on duty). Offsetting the facility cost will be a credit to cities that house unincorporated staff. As described above, we are requesting the City of Woodinville to allow the assignment of 18 unincorporated staff in the City. The term of the space sharing agreement would be for one year, renewable annually. The payment would be part of the annual cost exhibit and would show up on the same line as the facility charge as an offsetting credit.

The annual credit for ongoing use of the City's facility is estimated to be \$12,100 per year beginning in 2012, broken out in Exhibit A attached. The credit is based on a space planning standard square footage for a cubicle, the number of deputies assigned, and a market-based rental rate amount of \$22 psf. Since the deputies will be working over three shifts in a 24-hour period, they will share one space for every three officers; thus the resulting credit is divided by three for deputies. The credit calculation for the two sergeants assumes they work two different shifts and would require only one desk. More details are provided in the attached spreadsheet.

In response to previous City questions, we researched market-based rents in Woodville. Commercial property that was built in the 1990's is available in the \$13 to \$17 psf range triple net. The \$22 psf estimate for Woodinville was arrived at by using a mid-point triple net rate of \$15 plus a \$7 psf estimate for utilities. This rate is similar to lease rates that other partner cities are paying for leases negotiated prior to the current recession. The credit would be updated annually using a mutually agreed inflator. We have assumed the CPI-U West for this proposal.

One-time Improvements to Woodinville Facility

Under this proposal, the County would reimburse the City for one-time improvements up to \$57,491. Sheriff's Office staff worked closely with the City of Woodinville's police chief to determine which facility enhancements are necessary to provide shared space to county staff. These improvements would also enhance the operations of the City's dedicated police staff independent of a space sharing

arrangement with the county. The following is a list of improvements the county has agreed to pay for including the estimated costs:

Item	Improvement	Estimated Cost
A	Improved security - secure entry and doorway. Electronic card access at front entrance.	\$17,300
B	Secure evidence room - secure evidence door entry. Cover windows and security Mesh in ceiling. HVAC balancing if needed.	\$3,700
C	Gun locker from Precinct	0
D	Add a BAC Machine	\$1,000
E	Design / Overhead	\$12,938
F	TI Contingency	\$13,464
G	Data connection increased by 24 data ports. Separate I-net connection	0
H	Sales Tax	\$3,089
I	Project Contingency	\$6,000
	Total	\$57,491

The proposed design and construction would be managed by the City of Woodinville Public Works Department, who would have to ability to modify and approve all improvements to City Hall. The Sheriff's Office will work with your Public Works Department to ensure that the Tenant Improvement Project is on time and at or under the budget approved by the King County Council. The following is a list of the steps each of the Contract Cities' Public Works Departments are taking to complete their projects:

1. Sheriff's Office staff will work with the City Public Works Department to develop the specifications, plans and schedule for the bid set.
2. After the bid is let and submissions received, but before the contract is awarded, Sheriff's Office staff work with the City Public Works Department, as needed, to adjust the specifications to ensure that the project stays under budget and on time.
3. After the city awards the contract, Sheriff's Office staff work with Public Works to monitor actual costs and help evaluate any potential change orders.
4. The project would be set up on a reimbursement basis. Upon completion of the signed agreement, the Sheriff's Office will ensure a record of contract is set up in the county procurement system in order to reimburse the City for project costs.

We are providing a draft Exhibit B which would be an attachment to the MOA for the proposed tenant improvement project work. Please note that there are design and contingency funds built into the project estimate to ensure flexibility within the project. Any material changes to the project scope would need to be jointly approved.

Agreement Steps

The Sheriff's Office wishes to move forward with a space-sharing plan. We are hopeful that the advantages are seen as mutually beneficial to the City of Woodinville as well. If so, the next steps are to develop an agreement that is suitable to the City within our operating and county council mandated financial constraints.

In terms of an agreement format, the other cities' agreements varied with the type and level of detail. The City of Kenmore and the Muckleshoot Tribe own their buildings and used a Memorandum of Agreement (MOA) format with a few modifications. The City of Newcastle leases space in a commercial building and also used the MOA format. The cities of Covington and Maple Valley also lease space, but they both used a sub-lease agreement. The County prefers to use the MOA format since the authority for the space sharing agreement is contained within our contract Interlocal Agreement (ILA), and because the proposal does not sub-let space for our exclusive use, which would require a sub-lease agreement.

We have updated a draft MOA, which includes additional terms to address your previously expressed concerns. If you decide to move forward, the next step would be to review our draft agreement and notify us of specific changes you would like made, as well as any general or legal concerns. If operational information is needed, we can put you in touch with the Patrol Operations Chief or Precinct Major to answer any questions. For legal questions, as mentioned before, the County attorney who drafted and approved all of the other agreements is available for consultation.

If an agreement of terms can be reached, we would strive to place an ordinance before the County Council in early December to get approval of the agreement and allow the public works improvements to commence.

Thank you in advance for your review of this proposal. It is my hope that you find it beneficial to Woodinville as we do. Ultimately, it is the long-term health of the partnership we share that is of utmost importance to me, and I do think this proposal supports our partnership and joint interests. I will contact you within the next week to confirm your decision.

Thank you again for your police services partnership.

Sincerely,



Sue Rahr
Sheriff

cc: Mr. Jim Katica, Finance Director
Sgt Sydney Jackson, City Chief

Enclosures

SHERIFF
KING COUNTY

KING COUNTY SHERIFF'S OFFICE
516 Third Avenue, W-1116
Seattle, WA 98104-2312
Tel: 206-296-4155 • Fax: 206-296-0168

Susan L. Rahr
Sheriff

CONTACT FILE

RECEIVED

MAY 8 2012

City of Woodinville

May 18, 2012

Mr. Richard Leahy
City Manager, City of Woodinville
17301 133rd Ave. NE
Woodinville, WA 98072

RE: Final Adopted Exhibit B for 2012 Law Enforcement Services

Dear Mr. Leahy:

Enclosed please find the Final 2012 Exhibit B for the cost of police services based on the Adopted Cost Book.

In accordance with Section 4.4 of the Interlocal Agreement, if the 2012 Adopted Cost Book and resulting Exhibit B's are lower than the Proposed cost, the lesser of the two prices will be charged. Per the agreement, the City will pay the lower Adopted cost for 2012.

The attached Exhibit B becomes part of the official contract agreement between King County and the City of Woodinville for 2012 police services in the total amount of \$2,386,677.

The King County Sheriff's Office greatly values our partnership to provide your city with quality law enforcement services. If you have any questions or would like further information, please call Anita Clouse at (206) 205-0489.

Sincerely,



DeWayne Pitts, CPA
Chief Financial Officer

cc: Mr. Jim Katica, Finance Director
City Chief Sydney Jackson
Karen Stevens, LAN Administrator
File Copies: Sheriff's Office Contracting Unit and Budget & Accounting Section

Enclosures

City Name
Woodinville

Precinct East Pct
Cost Book: Adopted
Draft or Final: Final
Date: 16-May-12

Exhibit B

Final - Based on 2012 Adopted Cost Book

Dedicated Police Services	Units	Salary	Benefits	Step 6 Adjustmt	Total Cost	FTEs
Police Chief *	1.0	\$120,204	\$38,081		\$158,285	1.00
Patrol or Admin Sergeants *	1.0	\$111,564	\$36,968		\$148,532	1.00
Officers *	7.0	\$91,901	\$34,433	\$2,367	\$900,910	7.00
School Resource Officers	1.0	\$90,345	\$34,232	\$2,367	\$126,944	1.00
Detectives	1.0	\$95,283	\$34,869	\$2,367	\$132,519	1.00
Overtime					\$77,386	--
Cost of Dedicated Personnel, Subject to Reconciliation					\$1,544,576	11.00

Uniform, Equipment, and Supplies					\$22,733	--
Additional Wireless Cards	1			\$539	\$539	--
Vehicles					\$126,516	--
Vehicle Adjustments	Y			-\$2,484	-\$2,484	--
800MHz					\$21,547	--
Wireless Data					\$5,386	--
Subtotal, Dedicated Police Services					\$1,718,812	11.00

Additional Police Services	Units	Salary	Benefits	Other	City Cost	FTEs
Precinct Command Staff	5.53%	\$505,272	\$142,552	\$52,513	\$38,698	0.17
Patrol Supervision	5.53%	\$1,115,644	\$369,677	\$267,138	\$64,556	0.37
Precinct Support Staff	11.53	Per Precinct FTE		\$3,187	\$36,765	0.34
Communications/Dispatch	2.61%	\$4,536,513	\$1,858,827	\$9,620	\$167,280	1.96
Hostage Negotiation Team	1.30%	\$9,155	\$3,022	\$2,466	\$190	0.00
Major Crimes Investigation	1.38%	\$2,467,093	\$906,482	\$755,846	\$56,958	0.38
MARR Unit	1.72%	\$652,334	\$238,473	-\$300,995	\$10,156	0.12
SWAT (TAC-30) Team	0.82%	\$342,235	\$117,278	\$148,472	\$4,983	0.03
Fire Investigation Unit					\$17,532	
Subtotal, Additional Police Services					\$397,117	3.36

Central County Overhead				2.2%	\$51,838		
Sheriffs Office Overhead (Includes pending facility credit)				5.2%	\$123,661		
Direct Support Services Overhead				4.0%	\$95,250		
Subtotal, Overhead					11.3%	\$270,748	1.57

TOTAL CONTRACT COST **\$2,386,677** **15.93**

Total Wireless Cards:	10	Less: 2011 Adopted Exhibit	<u>-\$2,306,099</u>			
		Increase Over Prior Year	<u>\$80,578</u>			3.5%
		Adopted is lower than Proposed by	\$3,547			

Woodinville

Overhead Paid by Contract City - (2012 Adopted Exhibits)

Central County Overhead	No Charge	Charge		Woodinville
Building Occupancy – Downtown Seattle Complex		Y		\$ 3,774
Building Occupancy – Com Center		Y	1,331	
Building Occupancy – PMU		Y	1,653	
Building Occupancy – Range		Y	1,315	
Building Occupancy – Pacific Raceways		Y	308	
Building Occupancy – Photo Lab	N		623	
Subtotal, Building Occupancy – Other		Y		5,229
Bus Pass Subsidy Program	N			-
Budget Services and Office of Performance, Strategy & Budget	N			-
Personnel Services (Labor relations, recruitment, education, training, civil rights compliance, etc.)		Y		6,252
Financial Management (Central payroll, accounting systems, data processing, etc.)		Y		6,255
Fixed Assets/Real Property Management (Central maintenance of fixed asset inventory & leases)		Y		105
Ombudsman & State Auditor	N			-
Records Management	N			-
Business Relations Economic Development	N			-
Office of Emergency Management	N			-
Officer Insurance		Y		30,223
Subtotal				\$ 51,838
% of Total Exhibit				2.2%
Sheriff's Office Overhead	No Charge	Charge		Woodinville
Sheriff Administration	N			-
Inspectional Services Unit	N			-
Budget & Accounting		Y		18,747
Contract Services		Y		4,048
Internal Investigations		Y		16,649
Information Services Section		Y		41,347
Legal Unit		Y		7,741
Personnel Section		Y		12,031
Research, Planning & Informational Services		Y		10,712
Precinct Facility Charges		Y		4,107
Precinct Facility Credits		Y		(12,100)
Patrol Ops Unit		Y		17,984
System Service Messaging		Y		1,722
Major Accident Response & Reconstruction (Officer-involved accidents)		Y		1,789
Misc. Revenue - From HUD, SRO & False Alarm Civil Penalty		Y		(1,116)
Subtotal				\$ 123,661
% of Total Exhibit				5.2%
Direct Support Services Overhead	No Charge	Charge		Woodinville
Photo Lab		Y		4,356
Polygraph Unit		Y		2,106
Property Management Unit & Evidence Storage		Y		20,384
Records (e.g. police reports & criminal history)		Y		16,282
Data Unit (e.g. warrants, orders & DVIU reports)		Y		14,433
Ravensdale Firing Range		Y		10,680
Training Unit		Y		27,009
Subtotal				\$ 95,250
% of Total Exhibit				4.0%
TOTAL Overhead				\$ 270,748
% of Total Exhibit				11.3%
Total 2012 Adopted Exhibit				\$ 2,386,677

SHERIFF
KING COUNTY

KING COUNTY SHERIFF'S OFFICE
516 Third Avenue, W-116
Seattle, WA 98104-2312
Tel: 206-296-4155 • Fax: 206-296-0168

Susan L. Rahr
Sheriff

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City of Woodinville

Agreement Kite

October 5, 2012

Mr. Richard Leahy
City Manager, City of Woodinville
17301 133rd Ave. NE
Woodinville, WA 98072

RE: Final Proposed Exhibit B for 2013 Law Enforcement Services

Dear Mr. Leahy:

Enclosed please find the Final 2013 Exhibit B for the cost of police services based on the Proposed Cost Book.

In accordance with Section 4.4 of the Interlocal Agreement, if the 2013 Adopted Cost Book and resulting Exhibit B's are lower than the Proposed cost, the lesser of the two prices will be charged. We will determine Adopted costs in Spring of 2013. If you wish to make service changes to your exhibit before that time, please notify us.

The attached Exhibit B becomes part of the official contract agreement between King County and the City of Woodinville for 2013 police services in the total amount of \$2,440,750.

The King County Sheriff's Office greatly values our partnership to provide your city with quality law enforcement services. If you have any questions or would like further information, please call Anita Clouse at (206) 263-2548.

Sincerely,



DeWayne Pitts, CPA
Chief Financial Officer

cc: Mr. Jim Katica, Finance Director
City Chief Sydney Jackson
Karen Stevens, LAN Administrator
File Copies: Sheriff's Office Contracting Unit and Budget & Accounting Section

Enclosures

Woodinville

Cost Book: Proposed
 Draft or Final: FINAL
 Date: 2-Oct-12

Exhibit B

Final - Based on 2013 Proposed Cost Book

Dedicated Police Services	Units	Salary	Benefits	Step 6 Adjustmt	Total Cost	FTEs
Police Chief	1.0	\$120,341	\$38,279		\$158,620	1.00
Patrol or Admin Sergeants	1.0	\$111,540	\$37,144		\$148,684	1.00
Officers	7.0	\$91,877	\$34,610	\$2,368	\$901,981	7.00
School Resource Officers	1.0	\$90,481	\$34,430	\$2,368	\$127,280	1.00
Detectives	1.0	\$95,420	\$35,067	\$2,368	\$132,854	1.00
Overtime					\$77,383	--
Cost of Dedicated Personnel, Subject to Reconciliation					\$1,546,801	11.00
Uniform, Equipment, and Supplies					\$22,559	--
Additional Wireless Cards	1			\$539	\$539	--
Vehicles					\$133,170	--
Vehicle Adjustments	Y			-\$1,143	-\$1,143	--
800MHz					\$21,359	--
Wireless Data					\$5,386	--
Subtotal, Dedicated Police Services					\$1,728,671	11.00
Additional Police Services	Units	Salary	Benefits	Other	City Cost	FTEs
Precinct Command Staff	6.28%	\$521,594	\$145,209	\$55,975	\$45,426	0.19
Patrol Supervision	6.28%	\$836,546	\$278,583	\$192,069	\$82,156	0.47
Precinct Support Staff	11.66	Per Precinct FTE		\$2,741	\$31,956	0.28
Communications/Dispatch	2.81%	\$4,668,898	\$1,932,281	-\$101,860	\$182,645	2.11
Hostage Negotiation Team	1.56%	\$17,809	\$6,040	\$4,803	\$448	0.00
Major Crimes Investigation	1.36%	\$2,427,645	\$891,387	\$787,392	\$55,823	0.36
MARR Unit	2.14%	\$654,991	\$240,552	-\$286,170	\$13,047	0.15
SWAT (TAC-30) Team	0.80%	\$341,105	\$117,811	\$169,977	\$5,031	0.03
Fire Investigation Unit					\$11,411	
Subtotal, Additional Police Services					\$427,942	3.59
Central County Overhead				2.1%	\$51,362	
Sheriffs Office Overhead (Includes pending facility credit)				5.4%	\$131,659	
Direct Support Services Overhead				4.1%	\$101,116	
Subtotal, Overhead				11.6%	\$284,137	1.62
TOTAL CONTRACT COST					\$2,440,750	16.21
Total Wireless Cards:	11			Less: 2012 Adopted Exhibit	-\$2,386,677	
				Increase Over Prior Year	\$54,073	2.3%

Woodinville

Overhead Paid by Contract City - (2013 Proposed Exhibits)

Central County Overhead	No Charge	Charge		Woodinville
Building Occupancy – Downtown Seattle Complex		Y		\$ 3,837
Building Occupancy – Com Center		Y	1,463	
Building Occupancy – PMU		Y	1,682	
Building Occupancy – Range		Y	1,336	
Building Occupancy – Pacific Raceways		Y	313	
Building Occupancy – Photo Lab		Y	634	
Subtotal, Building Occupancy – Other		Y		5,427
Bus Pass Subsidy Program	N			-
Budget Services and Office of Performance, Strategy & Budget	N			-
Personnel Services (Labor relations, recruitment, education, training, civil rights compliance, etc.)		Y		6,565
Financial Management (Central payroll, accounting systems, data processing, etc.)		Y		5,464
Fixed Assets/Real Property Management (Central maintenance of fixed asset inventory & leases)		Y		125
Ombudsman & State Auditor	N			-
Records Management	N			-
Business Relations Economic Development	N			-
Office of Emergency Management	N			-
Officer Insurance		Y		29,944
Subtotal				\$ 51,362
% of Total Exhibit				2.1%
Sheriff's Office Overhead	No Charge	Charge		Woodinville
Sheriff Administration	N			-
Inspectional Services Unit	N			-
Budget & Accounting		Y		21,134
Contract Services		Y		4,546
Internal Investigations		Y		17,384
Information Services Section		Y		43,863
Legal Unit		Y		8,204
Personnel Section		Y		12,841
Research, Planning & Informational Services		Y		11,463
Precinct Facility Charges		Y		4,322
Precinct Facility Credits		Y		(12,100)
Patrol Ops Unit		Y		18,652
System Service Messaging		Y		1,716
Major Accident Response & Reconstruction (Officer-involved accidents)		Y		1,860
Misc. Revenue - From HUD, SRO & False Alarm Civil Penalty		Y		(2,226)
Subtotal				\$ 131,659
% of Total Exhibit				5.4%
Direct Support Services Overhead	No Charge	Charge		Woodinville
Photo Lab		Y		4,565
Polygraph Unit		Y		2,260
Property Management Unit & Evidence Storage		Y		21,266
Records (e.g. police reports & criminal history)		Y		18,163
Data Unit (e.g. warrants, orders & DVIU reports)		Y		15,577
Ravensdale Firing Range		Y		11,358
Training Unit		Y		27,927
Subtotal				\$ 101,116
% of Total Exhibit				4.1%
TOTAL Overhead				\$ 284,137
% of Total Exhibit				11.6%
Total 2013 Proposed Exhibit				\$ 2,440,750



SNOHOMISH COUNTY SHERIFF'S OFFICE
CORRECTIONS BUREAU

INTEGRITY • DIGNITY • COMMITMENT • PRIDE

Ty Trenary, Sheriff

*BETH
FOR CONTRACT FILES*
Copies:
Sydney
Jim
Alex

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SEP 04 2013

City of Woodinville

August 30, 2013

City Manager
17301 133rd Ave NE
Woodinville, WA 98072

Dear City Manager:

The purpose of this correspondence is to correct the August 21, 2013 letter pertaining to the 2014 Jail Service rates. Below is the correct summary of 2014 rate increases. Section 9 of the agreement establishes our annual rate increase at 90 percent (90%) of the Bureau of Labor Statistics Consumer Price Index (Urban Wage Earners) for the Seattle-Tacoma-Bremerton area, measured from June of the prior year to June of the current year (June 2012 – June 2013). In no event shall the increase be greater than three percent (3%).

The CPI-W rate for the 12-months ending June 2013 is 1.16 percent, making 90% of CPI-W equal to 1.044%. The revised rates for 2014 will be a 1.044% increase over 2013 rates and are calculated as follows:

Jail Service	2013	2014	Increase
Booking Fee	\$94.95	\$95.94	\$0.99
Daily Maintenance Fee	\$65.94	\$66.63	\$0.69
Work Release Daily Fee	\$44.31	\$44.77	\$0.46
Electronic Home Detention Daily Fee	\$16.88	\$17.06	\$0.18
In-Custody Work Crew Daily Fee	\$44.31	\$44.77	\$0.46

The above billing rates will go into effect with the January 2014 billing.

Your contact for contract administration purposes is Bureau Chief Jeffrey Miller. He can be reached at (425)388-3616. For operational issues, Major Mark Baird is your contact. He can be reached at (425) 388-3419. We apologize for any inconvenience this may have caused. Thank you for your continued partnership with Snohomish County. We continue to strive to provide safe, secure detention services for our community and agency partners, and appreciate your business.

Sincerely,

Deborah Payne
Corrections Finance Supervisor

Cc: Contract file