

INTERLOCAL AGREEMENT FOR 2006-2007

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DL-053

Between

KING COUNTY and the CITY OF WOODINVILLE

This two-year Interlocal Agreement (hereinafter referred to as the Agreement) is executed between King County, a political subdivision of the State of Washington, and the City of Woodinville, a municipal corporation of the State of Washington, hereinafter referred to as "County" and "City" respectively.

This Agreement has been authorized by the legislative body of each party as designated below:

King County Ordinance No. 2003-0462

City Woodinville

PREAMBLE

King County and the City of Woodinville adopted the 2001 King County Comprehensive Solid Waste Management Plan, which includes waste reduction and recycling goals. In order to help meet these goals, the King County Solid Waste Division has established a waste reduction and recycling grant program for the cities that operate under the King County Comprehensive Solid Waste Management Plan. This program provides funding to further the development and/or enhancement of local waste reduction and recycling projects and for broader resource conservation projects that integrate with waste reduction and recycling programs and direction. This grant program does not fund household hazardous waste collection activities. Program eligibility and grant administration terms are discussed in the Grant Guidelines, attached to this agreement as Exhibit B. Grant funding for this program is subject to the yearly budget approval process of the King County Council.

Grant funding approved by the King County Council is available to all King County cities that operate under the King County Comprehensive Solid Waste Management Plan. The City will spend its grant funds to fulfill the terms and conditions set forth in the scope of work which is attached hereto as Exhibit A and incorporated herein by reference. The County expects that any information and/or experience gained through the grant program by the City will be generously shared with the County and other King County cities.

I. PURPOSE

The purpose of this Agreement is to define the terms and conditions for funding to be provided to the City of Woodinville by the County for waste reduction and recycling programs and/or services as outlined in the scope of work and budget attached as Exhibit A.

II. RESPONSIBILITIES OF THE PARTIES

The responsibilities of the parties to this Agreement shall be as follows:

A. The City

1. Funds provided to the City by the County pursuant to this Agreement shall be used to provide waste reduction and recycling programs and/or services as outlined in Exhibit A. The total amount of funds available from this grant in 2006 shall not exceed \$37,357. The City understands that even though this agreement is two years in duration, funding for this program is subject to the yearly budget approval process of the King County Council.
2. This agreement provides for distribution of 2006 and 2007 grant funds to the City. However, 2007 funds are not available until January 1, 2007, and 2007 funding is contingent upon King County Council approval of the 2007 King County budget.
3. During the two year grant program, the City will submit a minimum of two, but no more than eight, progress reports to the County in a form approved by the County. Reports must be signed by a city official. These reports will include:
 - a) a description of each activity accomplished pertaining to the scope of work; and
 - b) reimbursement requests with either copies of invoices for each expenditure for which reimbursement is requested or a financial statement, prepared by the city's finance department, that includes vendor name, description of service, date of service, date paid and check number.

If the City chooses to submit up to the maximum of eight (8) progress reports and requests for reimbursement during the two year grant program, they shall be due to the County on the last day of the month following the end of each quarter - April 30, July 30, October 31, January 31 - except for the final progress report and request for reimbursement which shall be due by March 31, 2008.

If the City chooses to submit the minimum of two progress reports and requests for reimbursement during the two year grant program, they shall be due to the County on January 31, 2007 and March 31, 2008.

Regardless of the number of progress reports the City chooses to submit, in order to secure reimbursement, the City must provide in writing to the County by the 5th working day of January 2007 and January 2008, the dollar amount of outstanding expenditures for which the City has not yet submitted a reimbursement request.

3. The City shall submit a final report to the County which summarizes the work completed under the grant program and evaluates the effectiveness of the projects for which grant funds were utilized, according to the evaluation methods specified in the scope of work. The final report is due within six months of completion of the project(s) outlined in the scope of work, but no later than June 30, 2008.

4. If the City accepts funding through this grant program for the provision of Waste Reduction and Recycling programs and projects for other incorporated areas of King County, the City shall explain the relationship with the affected adjacent city or cities that allows for acceptance of this funding and the specifics of the proposed programs and projects within the scope of work document related thereto.
5. The City shall be responsible for following all applicable Federal, State and local laws, ordinances, rules and regulations in the performance of work described herein. The City assures that its procedures are consistent with laws relating to public contract bidding procedures, and the County neither incurs nor assumes any responsibility for the City's bid, award or contracting process.
6. During the performance of this Agreement, neither the City nor any party subcontracting under the authority of this Agreement shall discriminate on the basis of race, color, sex, religion, nationality, creed, marital status, sexual orientation, age, or presence of any sensory, mental, or physical handicap in the employment or application for employment or in the administration or delivery of or access to services or any other benefits under this Agreement as defined by King County Code, Chapter 12.16.
7. During the performance of this Agreement, neither the City nor any party subcontracting under the authority of this Agreement shall engage in unfair employment practices as defined by King County Code, Chapter 12.18. The City shall comply fully with all applicable federal, state and local laws, ordinances, executive orders and regulations that prohibit such discrimination. These laws include, but are not limited to, RCW Chapter 49.60 and Titles VI and VII of the Civil Rights Act of 1964.
8. The City shall use recycled paper for the production of all printed and photocopied documents related to the fulfillment of this Agreement. The City shall use both sides of paper sheets for copying and printing and shall use recycled/recyclable products wherever practical.
9. The City shall maintain accounts and records, including personnel, financial, and programmatic records, and other such records as may be deemed necessary by the County, to ensure proper accounting for all project funds and compliance with this Agreement. All such records shall sufficiently and properly reflect all direct and indirect costs of any nature expended and service provided in the performance of this Agreement.

These records shall be maintained for a period of six (6) years after termination hereof unless permission to destroy them is granted by the Office of the State Archivist in accordance with RCW Chapter 40.14. These accounts shall be subject to inspection, review or audit by the County and/or by federal or state officials as so authorized by law.
10. The City shall maintain a record of the use of any equipment that costs more than \$1,000 and is purchased with grant funds from King County for a total period of three (3) years. The records shall be compiled into a yearly evaluation report, a copy of which shall be submitted to King County by March 31 of each year through the year 2010.

11. The City agrees to credit King County on all printed materials provided by the County, which the City is duplicating, for distribution. Either King County's name and logo must appear on King County materials (including fact sheets, case studies, etc.), or, at a minimum, the City will credit King County for artwork or text provided by the County as follows: "artwork provided courtesy of King County Solid Waste Division" and/or "text provided courtesy of King County Solid Waste Division."
12. The City agrees to submit to the County copies of all written materials which it produces and/or duplicates for local waste reduction and recycling projects which have been funded through the waste reduction and recycling grant program. Upon request, the City agrees to provide the County with a reproducible copy of any such written materials and authorizes the County to duplicate and distribute any written materials so produced, provided that the County credits the City for the piece.
13. If the City accepts funding through this grant program for the provision of recycling collection events for adjacent areas of unincorporated King County, the City shall send announcements of the events to all residences listed in the carrier routes provided by King County. The announcements and all other printed materials related to these events shall acknowledge King County as the funding source.
14. The City understands that funding for recycling collection events for adjacent areas of unincorporated King County will be allocated on a yearly basis subject to the King County Council's yearly budget approval process and that provision of funds for these events is not guaranteed for the second year of the grant program.
15. This project shall be administered by Amy Ensminger, Recycling Coordinator; 17301 133rd Avenue NE; Woodinville, WA 98072; 425.489.2700, ext 2240; amy@ci.woodinville.wa.us or designee.

B. The County:

1. The County shall administer funding for the waste reduction and recycling grant program. Funding is designated by city and is subject to the King County Council's yearly budget approval process. Provided that the funds are allocated through the King County Council's yearly budget approval process, grant funding to the City will include a base allocation of \$5,000 per year with the balance of funds to be allocated according to the city's percentage of King County's residential and employment population. However, if this population based allocation formula calculation would result in a city receiving less than \$10,000 per year, that city shall receive an additional allocation that would raise their total grant funding to \$10,000 per year.

The City of Woodinville's budgeted grant funds for 2006 are \$37,357. This includes \$19,210 for providing Recycling Collection Events to residents of unincorporated King County adjacent to the city that are included in the carrier routes as provided to the City by the County and as listed in Exhibit A. Unspent 2006 funds may be carried over to 2007, but 2007 funds will not carry over to 2008.

The City of Woodinville's estimated grant funds for 2007 are \$37,357. 2007 funds are not available until January 1, 2007, and 2007 funding is contingent upon King County Council approval of the 2007 King County budget. Following approval of the 2007 King County budget, the County's grant program administrator will notify the city of the final 2007 grant funding.

2. Within forty-five (45) days of receiving a request for reimbursement from the City, the County shall either notify the City of any exceptions to the request which have been identified or shall process the request for payment. If any exceptions to the request are made, this shall be done by written notification to the City providing the reason for such exception. The County will not authorize payment for activities and/or expenditures which are not included in the scope of work and budget attached as Exhibit A, unless the scope has been amended according to Section V of this Agreement. King County retains the right to withhold all or partial payment if the City's report(s) and reimbursement request(s) are incomplete (i.e., do not include proper documentation of expenditures and/or adequate description of each activity described in the scope of work for which reimbursement is being requested), and/or are not consistent with the scope of work and budget attached as Exhibit A.
3. The County agrees to credit the City on all printed materials provided by the City to the County, which the County duplicates, for distribution. Either the City's name and logo will appear on such materials (including fact sheets, case studies, etc.), or, at a minimum, the County will credit the City for artwork or text provided by the City as follows: "artwork provided courtesy of the City of Woodinville and/or "text provided courtesy of the City of Woodinville"
4. The County retains the right to share the written material(s) produced by the City which have been funded through this program with other King County cities for them to duplicate and distribute. In so doing, the County will encourage other cities to credit the City on any pieces that were produced by the City.
5. The waste reduction and recycling grant program shall be administered by Morgan John, a Project Manager, or designee, to be specified by the King County Solid Waste Division.

III. DURATION OF AGREEMENT

This Agreement shall become effective on either January 1, 2006 or the date of execution of the Agreement by both the County and the City, if executed after January 1, 2006 and shall terminate on December 31, 2007. However, if execution by either party does not occur until after January 1, 2006, this Agreement allows for disbursement of grant funds to the City for County-approved programs initiated between January 1, 2006 and the later execution of the Agreement provided that the City complies with the reporting requirements of Section II. A of the Agreement.

IV. TERMINATION

- A. This Agreement may be terminated by King County, in whole or in part, for convenience without cause prior to the termination date specified in Section III, upon thirty (30) days advance written notice
- B. This Agreement may be terminated by either party, in whole or in part, for cause prior to the termination date specified in Section III, upon thirty (30) days advance written notice. Reasons for

termination for cause may include but not be limited to: nonperformance; misuse of funds; and/or failure to provide grant related reports/invoices/statements as specified in Section II.A.3. and Section II.A.4.

- C. If the Agreement is terminated as provided in this section: (1) the County will be liable only for payment in accordance with the terms of this Agreement for services rendered prior to the effective date of termination; and (2) the City shall be released from any obligation to provide further services pursuant to this Agreement.
- D. Nothing herein shall limit, waive, or extinguish any right or remedy provided by this Agreement or law that either party may have in the event that the obligations, terms and conditions set forth in this Agreement are breached by the other party.

V. AMENDMENTS

This Agreement may be amended only by written agreement of both parties. Amendments to scopes of work will only be approved if the proposed amendment is consistent with the most recently adopted King County Comprehensive Solid Waste Management Plan. Funds may be moved between tasks in the scope of work, attached as Exhibit A, only upon written or verbal request by the City and written or verbal approval by King County. Such requests will only be approved if the proposed change(s) is (are) consistent with and/or achieves the goals stated in the scope and falls within the activities described in the scope

VI. HOLD HARMLESS AND INDEMNIFICATION

The City shall protect, indemnify, and hold harmless the County, its officers, agents, and employees from and against any and all claims, costs, and/or issues whatsoever occurring from actions by the City and/or its subcontractors pursuant to this Agreement. The City shall defend at its own expense any and all claims, demands, suits, penalties, losses, damages, or costs of any kind whatsoever (hereinafter "claims") brought against the County arising out of or incident to the City's execution of, performance of or failure to perform this Agreement. Claims shall include but not be limited to assertions that the use or transfer of any software, book, document, report, film, tape, or sound reproduction or material of any kind, delivered hereunder, constitutes an infringement of any copyright, patent, trademark, trade name, and/or otherwise results in unfair trade practice.

VII. INSURANCE

- A. The City, at its own cost, shall procure by the date of execution of this Agreement and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with performance of work pursuant to this Agreement by the City, its agents, representatives, employees, and/or subcontractors. The minimum limits of this insurance shall be \$1,000,000 general liability insurance combined single limit per occurrence for bodily injury, personal injury, and property damage. Any deductible or self-insured retentions shall be the sole responsibility of the City. Such insurance shall cover the County, its officers, officials, employees, and agents as additional insureds against liability arising out of activities performed by or on behalf of the City pursuant to this Agreement. A valid Certificate of Insurance is attached to this Agreement as Exhibit C, unless Section VII.B. applies.
- B. If the Agency is a Municipal Corporation or an agency of the State of Washington and is self-insured for any of the above insurance requirements, a written acknowledgement of self-insurance is attached to this Agreement as Exhibit C.

VIII. ENTIRE CONTRACT/WAIVER OF DEFAULT

This Agreement is the complete expression of the agreement of the County and City hereto, and any oral or written representations or understandings not incorporated herein are excluded. Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement unless stated to be such through written approval by the County, which shall be attached to the original Agreement.

IX. TIME IS OF THE ESSENCE

The County and City recognize that time is of the essence in the performance of this Agreement.

X. SEVERABILITY

If any section, subsection, sentence, clause or phrase of this Agreement is, for any reason, found to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions.

XI. NOTICE

Any notice required or permitted under this Agreement shall be deemed sufficiently given or served if sent to the King County Solid Waste Division and the City at the addresses provided below:

Morgan John, Project Manager, or a provided designee,
King County Solid Waste Division
Department of Natural Resources and Parks
201 South Jackson Street, Suite 701
Seattle, WA 98104-3855

If to the City:

Amy Ensminger, Recycling Coordinator
City of Woodinville
17301 133rd Avenue NE
Woodinville, WA 98072

IN WITNESS WHEREOF this Agreement has been executed by each party on the date set forth below:

City

King County

Accepted for King County Executive

Donald Rose
(Title) City Manager

BY *Pam Bissomato*
Director of Natural Resources and Parks

12-20-05
Date

3/21/06
Date

Pursuant to _____

Pursuant to Ordinance No. 2003-0462

Approved as to form:

Approved as to form:

Zach Bell
City Attorney

Kathryn Kelling
King County Prosecuting Attorney

12/12/05
Date

3/2/06
Date

King County Waste Reduction and Recycling Grant Program
City of Woodinville
2006-2007 Scope of Work

A. BASIC INFORMATION

1. City of Woodinville
17301 133rd Avenue NE
Woodinville, WA 98072
2. Waste Reduction and Recycling Grant Program, Coordinated Prevention Grant and Local Hazardous Waste Management Program
3. Project Manager:
Amy Ensminger
Recycling Coordinator
425.489.2700, ext 2240
amy@ci.woodinville.wa.us
425-489-2756 (fax)
4. Budget:
 - a) WRR - \$37,357 in 2006 and 2007 for a two year total of \$74,714
(amount includes the City's base allocation of \$18,147 plus \$19,210 for serving unincorporated King County residents at Woodinville Recycling & Collection Events).
We anticipate spending the same amount of grant funds in 2006 as in 2007.
 - b) CPG - \$11,637.00
 - c) LHWMP - \$6,426.08

B. SCOPE OF WORK

1. *Task One: Rain Barrel / Compost Bin Sale*

- *Schedule - Spring 2006/07*
- *Number of Events - One per year*
- *Task Description - Rain barrel / Compost Bin sale. At this event, the City will:*
 - Purchase up to 350 low-cost plastic food grade containers and convert them into rain barrels.
 - Purchase up to 200 compost bins made of a polyethylene with 50% recycled content.
 - Distribute subsidized rain barrels and compost bins, and provide Woodinville residents with informational material on recycling. Residents will be charged between \$20-\$30 per barrel and/or bin.
 - Promote the program through City of Woodinville newsletters, website and event flyers.
 - Distribute up to 250-300 educational pamphlets on how to convert plastic food-grade containers into rain barrels, rain water conservation, composting organic material and the benefits of recycling. This education will further provide residents with a variety of uses for recycled plastic products and the steps towards getting involved.

- *Task Objectives* – The goal of this program is to promote the following:

Rain Barrel use for water conservation awareness. By collecting rain water in barrels, residents will reduce the amount of seasonal water usage from the potable municipal water supply. This program should result in greater resource efficiency, as it will promote water conservation awareness and changes in water use behavioral habits.

Rain Barrel use for recycled plastic material. By recycling these plastic food-grade containers, we create a new market for the reuse of material that might otherwise end up in our landfills and waste stream.

Compost Bin use to achieve greater resource efficiency in the City of Woodinville. Backyard composting extends the life of landfills and reduces stress on local composting facilities. This program should result in greater resource efficiency, as it will encourage City residents to buy products made with recycled material, to manage their yard debris on their own properties and to reuse the composted materials in their gardens.

- *Task Evaluation* - As a result of the rain barrel / compost bin sale, the City will:
- Promote redistribution and create a market for recycled plastic containers.
 - Promote water conservation awareness.
 - Promote an understanding regarding our water resources.
 - Monitor the program by reporting the number of barrels distributed, plastic material diverted from the waste stream and estimated amount of rain water collected.
 - Reduce the residential waste stream by an estimated 289 tons of yard debris annually or 2,890 tons in the next ten years.
 - Monitor the program by reporting the number of compost bins distributed and the estimated amount of yard debris diverted.

As part of our program, the City will prepare a file with e-mail addresses of a randomly selected group of barrel and bin recipients. Approximately six months after purchase, a survey will be conducted to gauge participation levels. The City will submit the report to King County.

In addition to promoting a market for recycled plastic containers, water conservation awareness, water resource understanding and diverting compostable materials from the City waste stream, attracting residents to events provides an opportunity to distribute educational material on City recycling programs and water conservation programs in King County to enhance the knowledge of residents and improve behavior in purchasing products, practices and changes in water use habits.

2. Task Two: Chipping Event*

- *Schedule* - Spring 2006/07
- *Number of Events* – One per year
- *Activities* - In the spring of 2001 the city implemented its first “chipping event” in the wake of a countywide burn ban. This program enables City residents to bring their excess woody debris to a central area to be chipped. The program has been successful in reducing the amount of woody debris going into the waste stream. At our first event, approximately 35 cubic yards of chipped debris was collected. By 2005, the amount had increased to 160 cubic yards. The chips are used by the City as mulch in the significant number of planting and habitat restoration events performed each year.
- *Event Promotional Methods:*
 - Notices in City newsletters (whenever possible)
 - Postings at City Hall, Community Center, City website and local businesses
 - Posting a banner at the Woodinville Community Center on the corner of NE 175th Street/133rd Avenue NE (the City’s main thoroughfare)
 - Publicizing event in the local paper, the Woodinville Weekly
- *Task Evaluation* - Event reports will include:
 - Number of vehicles attending
 - Volume of material collected
 - Event cost by budget category
 - Event comments

**The Chipping Event will be funded by King County WRR and State Department of Ecology grant funds.*

3. Task Three: Recycling and Collection Events

- *Schedule* - Spring and Fall 2006/07
- *Number of Recycle and Collection Events* – Two per year
- *Event Hours* - 9:00am to 3:00pm
- *Location of Event* - Woodinville Park & Ride

Materials to be collected:

- | | |
|---------------------------------|-------------------------------------|
| • Appliances | • Reusable Household Goods |
| • Refrigerators and Freezers* + | • Textiles |
| • Ferrous Metals | • Used Motor Oil* |
| • Non-ferrous Metals | • Used Motor Oil Filters* |
| • Tires+ | • Used Antifreeze* |
| • Lead Acid Batteries* | • Used Petroleum Based Products* |
| • Household Batteries* | • Bulky Yard Debris |
| • Porcelain Toilets and Sinks+ | • Clean Scrap Wood |
| • Propane Tanks+ | • Electronic Equipment/Cell Phones+ |
| • Cardboard | • Other materials when possible |

+User fees apply

**Collection of these materials funded by LHWMP grant*

- *The following educational materials will be distributed -*
 - Information on City recycling programs
 - Educational materials produced by King County Department of Natural Resources and Local Hazardous Waste Management Plan
 - Other educational materials as appropriate
- *Event promotional methods -*
 - This event will be coordinated with King County and flyers will be sent to Public Health, Seattle & King County, King County Solid Waste Division, Woodinville and surrounding King County households. Woodinville will send promotional flyers to King County households included in the following carrier routes:

Zip Code	Routes
98052	C008, C036, C044
98053	C064
98072	B001 – B031, R003, R006, R007, R008, R009, R013, R014, R017, R018, R020
98077	R030 – R039, R041

- By notices in City newsletters (whenever possible)
 - By posting notices at local businesses
 - By posting a notice at City Hall, Community Center and City web site
 - By publicizing the event through the King County Solid Waste Division Promotional Activities
- *Evaluation - Event reports will include:*
 - Number of vehicles attending
 - Volume of each material collected
 - Event cost by budget category
 - Event comments
 - Graphic or tabular comparison of 2005 volumes and vehicles with prior years' events
 - Summary of survey data collected (if taken)
 - *Performance Objectives - The City plans to send out approximately 15,000 promotional flyers to Woodinville and surrounding King County households per event and to publicize the events through the City website.*

Based on past events, the City anticipates a great amount of material will be diverted from the local waste stream each year and processed for recycling. The events also provide an opportunity to recycle moderate risk waste. The Local Hazardous Waste Management Program in King County will pay for event expenses as well.
 - *Impact Objectives - By hosting Recycling and Collection Events, Woodinville can reduce the amount of recyclable material finding their way to the local landfill. The City of Woodinville has a population of roughly 10,500. The City expects, based on past events, 1,200-1,400 households will actively participate each year by bringing recyclable materials to the event for proper disposal and recycling.*

In addition to diverting materials from the City waste stream, attracting residents to events provides an opportunity to distribute educational material on City and King County recycling programs. The educational materials can enhance the knowledge of residents and improve behavior in purchase, handling and disposal of recyclable materials.

4. *Task Four: Recycling Education Program*

➤ *Schedule - 2006/07*

In the spring of 2004 the City purchased software for use in creating flyers, City newsletters and promotional material relating to waste reduction and recycling. The project's intent is to provide the material to help educate and encourage residents to make recycling an everyday lifestyle practice and to promote continued participation in recycling programs.

Event Promotion Methods - The City will notify Woodinville and King County residents of special events through direct mailings. Flyers, brochures and additional educational material will be distributed at these and other City events, at the local library, the community center, through information printed in the City newsletter, on the City website, and through local newspaper ads.

- *Recycling Programs, Education and Benefits via the Internet* - The City will continue to update its website to provide a greater variety of resources and recycling information. We will research programs, available resources and their accessibility as well as current, state-of-the-art information and procedures. Educational updates, links, programs and products will be provided whenever possible.
- *Task Evaluation* - By updating the website, providing resources, producing a majority of our handouts, flyers, newsletters and promotional material in-house, we anticipate keeping the cost down on promotion and advertising of our recycling events. The city will provide a cost comparison sheet for 2006 and prior events.

5. Task Five: Landscape Recycling Program

➤ *Schedule – 2006/07*

As part of the in-house landscape program, the City will purchase a portable screen to separate organic material from trash in the street sweepings. The material would then be composted for later use in City plantings and landscape. The recycling of material would greatly reduce the amount of debris being sent to the landfill and disposed in the waste stream.

➤ *Task Evaluation - As a result of this program the City will:*

- Reduce the amount of spoils going into the waste stream by an estimated 250 cubic yards annually.
- Divert an estimated 50 cubic yards of vegetative debris from the waste stream by composting it with the organic material collected and recycling it naturally back into the environment.
- Decrease transportation costs and the amount of fuel expended into the environment by reducing spoils material hauling.
- Reduce disposal costs and decrease landfill need.

The City will monitor this program and report on the findings annually.

2006 & 2007 RECYCLING BUDGETS

We anticipate spending the same amount of grant funding in 2006 as in 2007

TASKS		Local Hazardous Waste Management Program	King County Waste Reduction & Recycling	Coordinated Prevention Grant	TOTAL GRANT AMOUNT
REVENUE SOURCES		\$6,426.08	\$37,357.00	\$8,728.00	\$52,511.08
1). Rain Barrel/Compost Bin Sale	Recycling Coordinator Costs		\$750.00		
	Assistant Recycling Coordinator Costs		\$1,500.00		
	Recycling Coord (50 hrs)		\$3,200.00		
	Asst. Recyc Coord (100 hrs)		\$450.00		
	Maintenance Staff (16 hrs)		\$335.00		
	Maintenance Staff Retrofit (hrs vary)		\$6,000.00		
	Rain Barrels (purchased out of 2005 funds)				
			\$12,235.00		\$12,235.00
2). Chipping Event	Recycling Coordinator Costs		\$300.00	\$900.00	
	Assistant Recycling Coordinator Costs		\$563.00	\$1,687.00	
	Recycling Coord. (80 hrs)		\$275.00	\$825.00	
	Asst Recyc Coord (150 hrs)		\$1,500.00	\$4,500.00	
	Maint Supervisor (10 hrs)		\$137.00	\$412.00	
	Maintenance Staff (20 hrs)		\$25.00	\$75.00	
	Sweeper (\$100) / Port-o-let (\$100)		\$50.00	\$150.00	
			\$2,850.00	\$8,549.00	\$11,399.00
3). Collection Events	Recycling Coordinator Costs	\$375.00	\$675.00		
	Assistant Recycling Coordinator Costs	\$937.50	\$2,812.00		
	Recycling Coord (70 hrs)	\$1,150.00	\$1,150.00		
	Asst Recyc Coord (250 hrs)	Collection / Hauling Costs:			
	Maint Supervisor (20 hrs)	\$1,500.00			
	Maintenance Staff (20 hrs)	\$700.00			
	Maintenance Staff (16 hrs)	\$0.00			
	Maintenance Staff (16 hrs)	\$0.00			
	Tires		\$200.00		
	Scrap metal, appliances (haul fees)		\$125.00		
	Wood waste		\$3,000.00		
	Porcelain		\$210.00		
	Cardboard		\$150.00		
	Printing / Mailing	\$1,413.58	\$4,200.00		
	Event Supplies (water/ice/donuts/cookies/lunch)		\$200.00		
	Other Expenses (advertising)		\$350.00		
	Rentals - Backhoe & Fuel / Sweeper / Port-o-let	\$350.00	\$525.00		
		\$6,426.08	\$13,597.00		\$20,023.08
4). Education Program	Assistant Recycling Coordinator Costs		\$750.00		
	Asst Recyc. Coord. (50 hrs)		\$150.00		
			\$900.00		\$900.00
5). Landscape Recycle Program	Assistant Recycling Coordinator Costs		\$375.00		
	Asst Recyc. Coord. (25 hrs)		\$7,400.00		
	Portable Screening Plant		\$7,775.00		
			\$7,775.00		\$7,775.00
TOTAL ESTIMATED EXPENDITURES		\$6,426.08	\$37,357.00	\$8,549.00	\$52,332.08

NOTE: Hourly rates for City staff are as follows: Recycling Coordinator* - \$15.00; Assistant Recycling Coordinator - \$25.00; Event Staff - \$15.00, \$25.00, \$30.00, \$35.00.

*Maintains a regular full-time position at the City of Woodinville as Senior Administrative Assistant. We are only billing a portion of salary against the recycling program.

		one-year	two-year
TASK ONE	RAIN BARREL / COMPOST BIN SALE	\$12,235.00	\$24,470.00
TASK TWO	SPRING CHIPPING EVENT	\$2,850.00	\$5,700.00
TASK THREE	SPECIAL COLLECTION EVENTS ~ Spring/Fall 2006-07	\$13,597.00	\$27,194.00
TASK FOUR	RECYCLING EDUCATION PROGRAM	\$900.00	\$1,800.00
TASK FIVE	LANDSCAPE RECYCLE PROGRAM	\$7,775.00	\$15,550.00
		\$37,357.00	\$74,714.00

Grant Guidelines

Program Eligibility:

Grant funds may be used for any of the programs previously funded by the City Optional and Waste Reduction Recycling Programs, including residential and commercial waste reduction and recycling education programs, business assistance programs, and special recycling events. Cities may also use their funds on broader resource conservation programs, as long as they are part of an overall waste reduction/recycling program. Cities may choose to use their funding on one program or a combination of programs. For WR/R program ideas, please refer to the Program Eligibility section below.

Please note these lists are not exhaustive, but merely intended to provide some guidance on what is/isn't eligible. Cities should also refer to the 2001 Comprehensive Solid Waste Management Plan for direction in program development. If you are unsure if your proposed program is eligible for funding, please call Morgan John (296-8443).

Eligible for funding:

- School WR/R education/implementation programs
- Compost bin sales/giveaways
- Cooperative grasscycling programs
- Grants for turning yard waste and tree trimmings into mulch
- Promotion and education of new solid waste and recycling services
- Business recognition programs
- Recycling Collection Events, including collection of tires
- Business, WR/R, residential education/communications
- Product stewardship initiatives - could be education programs or working with other agencies/organizations/businesses to implement programs
- City recycling programs and facilities

Eligible for funding on a case by case basis, as long as program is part of an overall WR/R Program. However, the County would not provide reimbursement if, for example, all of a city's grant dollars were used to sell/give away rain barrels or distribute compact fluorescent light bulbs.

- Water Conservation - i.e. Rain Barrels
- Energy Conservation
- Water Quality: integrated pest management; catch basin filters
- Demonstration gardens; interpretive signage; recycled-content park furnishings

The following are not eligible for funding:

Collection of garbage, except for residual garbage related to the collection of recyclables.

Collection of any household hazardous waste items including, but not limited to:
(Cities should pursue funding through LHWMP or CPG)

- Treated wood
- Paint
- Lead acid batteries
- Oil, gasoline, and antifreeze
- Florescent lights
- Household Hazardous Waste education programs

Grant Administration:

Requests for Reimbursement:

Cities may submit as few as two requests for reimbursement during the funding cycle, with the first request due by January 31, 2007 and the final request due no later than March 15, 2008. However, cities may submit requests for reimbursement as frequently as quarterly. Quarterly requests should be submitted on April 30, July 31, Oct. 31 and Jan 31 of each year, except for the final request for reimbursement, which is due no later than March 15, 2008. The Budget Summary Report Form (Attachment 4) must be used when submitting requests for reimbursement.

By December 31st of each year of the grant cycle, cities must notify SWD of their total expenditures for work that has been completed to-date, but for which requests for reimbursement have not yet been submitted.

Progress and Final Reports:

Progress reports describing program activities, accomplishments and evaluation results need to accompany each request for reimbursement. A final report describing the outcome of grant-funded activities is due with the final request for reimbursement. If, however, the city does not have the results of its program evaluation by the end of the grant cycle, the final narrative report may be submitted no later than six months after the end of the grant cycle on June 30, 2008.

(Note: The final request for reimbursement would still need to be submitted by March 15, 2008.)

All Progress and Final Reports need to be signed by a city official. Signed reports may be submitted via facsimile.

Amendments:

Formal amendments to grant ILAs are not necessary unless the city wishes to make significant changes to its scope of work and/or budget. In general, a significant change would be one in which the city wishes to add or delete a task from their scope of work. A minor change, such as moving dollars between tasks, would only require written notification, which may be submitted via e-mail. However, the city should contact the Division when considering changes to their scopes and budgets to determine if a formal amendment is needed.

Order Report
CDS Version: October 2005

CDS Counts

Date: 10/26/2005

Lacy & Par

KAREN MAY- WOODINVILLE

Page 1

Time: 04:24 PM

Order #:T152048

98052 - REDMOND WA

Route	Homes	Apt	Sub	Bus	Total	Income	Home	Age	PHWC	Sat
C008	461	0	461	0	461	\$128922	\$350000	49	35%	S
C036	422	0	422	0	422	\$137173	\$362583	51	37%	S
C044	177	735	912	0	912	\$88127	\$298077	60	20%	S
Total	1060	735	1795	0	1795					

98053 - REDMOND WA

Route	Homes	Apt	Sub	Bus	Total	Income	Home	Age	PHWC	Sat
C064	346	412	758	0	758	\$119831	\$442593	37	33%	S
Total	346	412	758	0	758					

98072 - WOODINVILLE WA

Route	Homes	Apt	Sub	Bus	Total	Income	Home	Age	PHWC	Sat
B001 **	88	0	88	0	88	N/A	N/A	N/A	N/A	S
B002 **	80	0	80	0	80	N/A	N/A	N/A	N/A	S
B003 **	56	0	56	0	56	N/A	N/A	N/A	N/A	S
B004 **	84	0	84	0	84	N/A	N/A	N/A	N/A	S
B005 **	70	0	70	0	70	N/A	N/A	N/A	N/A	S
B006 **	58	0	58	0	58	N/A	N/A	N/A	N/A	S
B007 **	44	0	44	0	44	N/A	N/A	N/A	N/A	S
B008 **	119	0	119	0	119	N/A	N/A	N/A	N/A	S
B009 **	50	0	50	0	50	N/A	N/A	N/A	N/A	S
B010 **	52	0	52	0	52	N/A	N/A	N/A	N/A	S
B011 **	72	0	72	0	72	N/A	N/A	N/A	N/A	S
B012 **	72	0	72	0	72	N/A	N/A	N/A	N/A	S
B013 **	64	0	64	0	64	N/A	N/A	N/A	N/A	S
B014 **	46	0	46	0	46	N/A	N/A	N/A	N/A	S
B015 **	54	0	54	0	54	N/A	N/A	N/A	N/A	S
B016 **	62	0	62	0	62	N/A	N/A	N/A	N/A	S
B017 **	19	0	19	0	19	N/A	N/A	N/A	N/A	S
B018 **	39	0	39	0	39	N/A	N/A	N/A	N/A	S
B019 **	40	0	40	0	40	N/A	N/A	N/A	N/A	S
B020 **	48	0	48	0	48	N/A	N/A	N/A	N/A	S
B021 **	70	0	70	0	70	N/A	N/A	N/A	N/A	S
B022 **	75	0	75	0	75	N/A	N/A	N/A	N/A	S
B023 **	76	0	76	0	76	N/A	N/A	N/A	N/A	S
B024 **	68	0	68	0	68	N/A	N/A	N/A	N/A	S
B025 **	32	0	32	0	32	N/A	N/A	N/A	N/A	S

B026 ** 120 0 120 0 120 N/A N/A N/A N/A S

Order Report
CDS Version: October 2005

CDS Counts
Date: 10/26/2005
Lacy & Par
KAREN MAY- WOODINVILLE

Page 2
Time: 04:24 PM
Order #:T152048

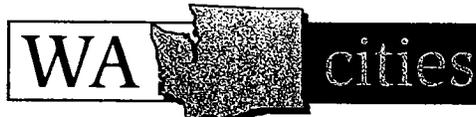
98072 - WOODINVILLE WA

Route	Homes	Apt	Sub	Bus	Total	Income	Home	Age	PHWC	Sat
B027 **	120	0	120	0	120	N/A	N/A	N/A	N/A	S
B028 **	120	0	120	0	120	N/A	N/A	N/A	N/A	S
B029 **	120	0	120	0	120	N/A	N/A	N/A	N/A	S
B030 **	120	0	120	0	120	N/A	N/A	N/A	N/A	S
B031 **	80	0	80	0	80	N/A	N/A	N/A	N/A	S
R003	506	3	509	0	509	\$106066	\$244072	47	38%	S
R006	67	463	530	0	530	\$50965	\$225000	45	30%	S
R007	381	144	525	0	525	\$103587	\$291393	49	30%	S
R008	497	8	505	0	505	\$124321	\$362389	50	34%	S
R009	442	0	442	0	442	\$136529	\$345395	50	34%	S
R013	163	162	325	0	325	\$108015	\$320238	54	20%	S
R014	443	1	444	0	444	\$137421	\$392241	51	33%	S
R017	521	47	568	0	568	\$106848	\$246500	47	38%	S
R018	456	0	456	0	456	\$107781	\$252222	50	17%	S
R020	394	2	396	0	396	\$138106	\$415625	50	37%	S
Total	6088	830	6918	0	6918					

98077 - WOODINVILLE WA

Route	Homes	Apt	Sub	Bus	Total	Income	Home	Age	PHWC	Sat
R030	370	6	376	0	376	\$102152	\$340351	49	29%	S
R031	476	0	476	0	476	\$136640	\$349643	52	27%	S
R032	419	0	419	0	419	\$131358	\$331600	51	37%	S
R033	422	0	422	0	422	\$137779	\$417708	49	39%	S
R034	388	0	388	0	388	\$138433	\$418571	49	43%	S
R035	482	0	482	0	482	\$103980	\$316400	47	33%	S
R036	442	3	445	0	445	\$117194	\$296875	53	33%	S
R037	363	0	363	0	363	\$137680	\$465116	49	52%	S
R038	322	0	322	0	322	\$138250	\$485556	49	40%	S
R039	397	0	397	0	397	\$137048	\$327128	54	39%	S
R041	400	0	400	0	400	\$139037	\$555451	49	52%	S
Total	4481	9	4490	0	4490					

Grand Total 11975 1986 13961 0 13961



Insurance Authority

RECEIVED
JAN 17 2006
COUNTY BOARD
CLERK

P.O. Box 88030

Tukwila, WA 98138

Phone: 206-575-6046

Fax: 206-575-7426

11-Jan-06

Cert#: 4375

King County Solid Waste Division
Attn: Morgan John, Program Manager
201 S. Jackson St., Suite 701
Seattle, WA 98104-3855



RE: City of Woodinville
WR/R Grant #D36046D for 2006 Spring & Fall Recycling
programs.

Evidence of Coverage

The above captioned entity is a member of the Washington Cities Insurance Authority (WCIA), which is a self insured pool of over 115 municipal corporations in the State of Washington.

WCIA has at least \$1 million per occurrence combined single limit of liability coverage in its self insured layer that may be applicable in the event an incident occurs that is deemed to be attributed to the negligence of the member.

WCIA is an Interlocal Agreement among municipalities and liability is completely self funded by the membership. As there is no insurance policy involved and WCIA is not an insurance company, your organization cannot be named as an "additional insured".

Sincerely,

Eric B. Larson
Deputy Director

cc: Pete Rose
Amy Ensminger, Public Works Dept.

CONTRACT AMENDMENT

Project Name 2006-2007 WR/R Grant Program
 Agency/Contractor City of Woodinville
 Address 17301 133rd Ave NE;
Woodinville, WA 98072

Contract No. D36046D
 Date Entered Jan. 1, 2006
 Amendment No. 1
 Date Entered Jan. 1, 2007

AMENDMENT REQUESTED BY:
<i>Solid Waste Division</i>
Organization
<i>Theresa Jennings, Director</i>
Name

AMENDMENT AFFECTS: ("X" applicable items)	
<input checked="" type="checkbox"/> Scope of Services	Method of Payment
Time of Performance	Reliance
<input checked="" type="checkbox"/> Compensation	Terms & Conditions
Results of Services	

NECESSITY FOR CHANGE This amendment updates the City of Woodinville's 2006-2007 WR/R grant agreement with revised 2007 grant funds for the City to continue the implementation of the City's 2006-07 WR/R tasks, as described in Exhibit A-Revised for 2007, Scope of Work.

IN WITNESS HEREOF, the parties hereto have caused this amendment to be executed and instituted on the date first above written.

KING COUNTY, WASHINGTON
 By *Ron Sims*
For Ron Sims, King County Executive
 Date 5/9/07

ACKNOWLEDGEMENT AND ACCEPTANCE	
Agency/Contractor	
By <u><i>Ronald A. Juby</i></u>	
Title <u>CITY MANAGER</u>	
Date <u>3-30-07</u>	

CONTRACT AMENDMENT

Page 2 of 2 Pages

Project Name 2006-2007 WR/R Grant Program
Agency/Contractor City of Woodinville

Contract No. D36046D
Date Entered Jan. 1, 2006
Amendment No. 1
Date Entered Jan. 1, 2007

AMEND Section II.B.1., second paragraph

TO READ The City of Woodinville's budgeted grant funds for 2007 are \$39,989. This includes \$21,842 for providing Recycling Collection Events to residents of unincorporated King County that are included in the carrier routes as provided to the City by the County. Unspent 2006 funds may be carried over to 2007, but 2007 funds will not carry over to 2008.

REPLACE Exhibit A

WITH Exhibit A-Revised for 2007

Exhibit A-Revised for 2007
King County Waste Reduction and
Recycling Grant Program

City of Woodinville
2007 Scope of Work

A. BASIC INFORMATION

1. City of Woodinville
17301 133rd Avenue NE
Woodinville, WA 98072
2. Waste Reduction and Recycling Grant Program, Coordinated Prevention Grant and Local Hazardous Waste Management Program
3. Project Manager:
Amy Ensminger, Recycling Coordinator
425.489.2700, ext 2240
425-489-2756 (fax)
amye@ci.woodinville.wa.us
4. Budget:
 - a) WRR - \$39,989 in 2007 (amount includes the City's base allocation of \$18,147 plus \$21,842 for serving unincorporated King County residents at Woodinville Recycling & Collection Events).
 - b) CPG - \$4,511.79 (amount equals City's two year allocation of \$11,637 less \$7,125.21 for 2006 expenditures).
 - c) LHWMP - \$6,780.23

B. SCOPE OF WORK

1. *Task One: Rain Barrel / Compost Bin Sale*

- *Schedule - Spring 2007*
- *Number of Events - One per year*
- *Task Description - Rain barrel / Compost Bin sale. At this event, the City will:*
 - Purchase "bases only" for 60 Earth Machine compost bins.
 - Distribute remaining subsidized rain barrels and compost bins, and provide Woodinville residents with informational material on recycling. Residents will be charged \$15 per barrel and/or bin.
 - Promote the program through City of Woodinville newsletters, website and event flyers.
 - Distribute educational material on how to convert plastic food-grade containers into rain barrels, rain water conservation, composting organic material and the benefits of recycling. This education will further provide residents with a variety of uses for recycled plastic products and the steps towards getting involved.

- *Task Objectives* – The goal of this program is to promote the following:

Rain Barrel use for water conservation awareness. By collecting rain water in barrels, residents will reduce the amount of seasonal water usage from the potable municipal water supply. This program should result in greater resource efficiency, as it will promote water conservation awareness and changes in water use behavioral habits.

Rain Barrel use for recycled plastic material. By recycling these plastic food-grade containers, we create a new market for the reuse of material that might otherwise end up in our landfills and waste stream.

Compost Bin use to achieve greater resource efficiency in the City of Woodinville. Backyard composting extends the life of landfills and reduces stress on local composting facilities. This program should result in greater resource efficiency, as it will encourage City residents to buy products made with recycled material, to manage their yard debris on their own properties and to reuse the composted materials in their gardens.

- *Task Evaluation* - As a result of the rain barrel / compost bin sale, the City will:

- Promote redistribution and create a market for recycled plastic containers.
- Promote water conservation awareness.
- Promote an understanding regarding our water resources.
- Monitor the program by reporting the number of barrels distributed, plastic material diverted from the waste stream and estimated amount of rain water collected.
- Reduce the residential waste stream by an estimated 289 tons of yard debris annually or 2,890 tons in the next ten years.
- Monitor the program by reporting the number of compost bins distributed and the estimated amount of yard debris diverted.

As part of our program, the City will prepare a file with e-mail addresses of a randomly selected group of barrel and bin recipients. Approximately six months after purchase, a survey will be conducted to gauge participation levels. The City will submit the report to King County.

In addition to promoting a market for recycled plastic containers, water conservation awareness, water resource understanding and diverting compostable materials from the City waste stream, attracting residents to events provides an opportunity to distribute educational material on City recycling programs and water conservation programs in King County to enhance the knowledge of residents and improve behavior in purchasing products, practices and changes in water use habits.

2. *Task Two: Chipping Event**

- *Schedule* - Spring 2007
- *Number of Events* – One per year
- *Activities* - In 2001 the city implemented its first “chipping event” in the wake of a countywide burn ban. This program enabled City residents to bring their excess woody debris to a central location to be chipped. The program has been successful in reducing the amount of woody debris going into the waste stream. In 2001, approximately 35 cubic yards of chipped debris was collected. By 2006, the amount had increased to 220 cubic yards. The chips are used by the City as mulch in the significant number of planting and habitat restoration events performed each year.

➤ *Event Promotional Methods:*

- Notices in City newsletters (whenever possible)
- Postings at City Hall, Community Center, City website and local businesses
- Placing a banner at the Carol Edwards Community Center on the corner of NE 175th Street/133rd Avenue NE (the City's main thoroughfare)
- Publicizing event in the local paper, the Woodinville Weekly

➤ *Task Evaluation - Event reports will include:*

- Number of vehicles attending
- Volume of material collected
- Event cost by budget category
- Event comments

**The Chipping Event will be funded by King County WRR and State Department of Ecology grant funds.*

3. Task Three: Recycling and Collection Events

- *Schedule - Spring and Fall 2007*
- *Number of Recycle and Collection Events - Two*
- *Event Hours - 9:00am to 3:00pm*
- *Location of Event - Woodinville Park & Ride*

Materials to be collected:

- | | |
|---------------------------------|--------------------------------------|
| • Appliances | • Reusable Household Goods |
| • Refrigerators and Freezers* + | • Textiles |
| • Ferrous Metals | • Used Motor Oil* |
| • Non-ferrous Metals | • Used Motor Oil Filters* |
| • Tires + | • Used Antifreeze* |
| • Lead Acid Batteries* . | • Used Petroleum Based Products* |
| • Household Batteries* | • Bulky Yard Debris |
| • Porcelain Toilets and Sinks | • Clean Scrap Wood |
| • Propane Tanks | • Electronic Equipment/Cell Phones + |
| • Cardboard | • Other materials when possible |

+User fees apply

**Collection of these materials funded by LHWMP grant*

➤ *The following educational materials will be distributed -*

- Information on City recycling programs
- Educational materials produced by King County Department of Natural Resources and Local Hazardous Waste Management Plan
- Other educational materials as appropriate

➤ *Event promotional methods -*

- This event will be coordinated with King County and flyers will be sent to Public Health, Seattle & King County, King County Solid Waste Division, Woodinville and surrounding King County households. Woodinville will send promotional flyers to King County households included in the following carrier routes:

98052	C008, C036, C044
98053	CO64
98072	B001 - B031, R003, R006, R007, R008, R009, R013, R014, R017, R018, R020
98077	R030 - R039, R041

- By notices in City newsletters (whenever possible)
- By posting notices at local businesses
- By posting a notice at City Hall, Community Center and City web site
- By publicizing the event through the King County Solid Waste Division Promotional Activities

➤ *Evaluation -* Event reports will include:

- Number of vehicles attending
- Volume of each material collected
- Event cost by budget category
- Event comments
- Graphic or tabular comparison of 2006 volumes and vehicles with prior years' events
- Summary of survey data collected (if taken)

➤ *Performance Objectives -* The City plans to send out approximately 15,000 promotional flyers to Woodinville and surrounding King County households per event and to publicize the events through the City website.

Based on past events, the City anticipates a great amount of material will be diverted from the local waste stream each year and processed for recycling. The events also provide an opportunity to recycle moderate risk waste. The Local Hazardous Waste Management Program in King County will pay for event expenses as well.

➤ *Impact Objectives -* By hosting Recycling and Collection Events, Woodinville can reduce the amount of recyclable material finding their way to the local landfill. The City of Woodinville has a population of roughly 10,500. The City expects, based on past events, 1,200-1,400 households will actively participate each year by bringing recyclable materials to the event for proper disposal and recycling.

In addition to diverting materials from the City waste stream, attracting residents to events provides an opportunity to distribute educational material on City and King County recycling programs. The educational materials can enhance the knowledge of residents and improve behavior in purchase, handling and disposal of recyclable materials.

4. Task Four: Recycling Education Program

➤ *Schedule – 2007*

Create flyers, newsletters and promotional material relating to waste reduction and recycling. The project's intent is to provide the material to help educate and encourage residents to make recycling an everyday lifestyle practice and to promote continued participation in recycling programs.

- *Promotional Material* – The City shall purchase promotional items such as refrigerator magnets, stress balls, bookmarks, pens/pencils, etc. manufactured from recycled product, and containing recycling messages.
- *Recycling Tote Bags* - The City will purchase tote bags screened with a recycle reminder, City logo, phone number and web address. The bags will be filled with recycling information and brochures, and distributed at events, and made available to citizens who visit City Hall.
- *Event Promotion Methods* - The City will notify Woodinville and King County residents of special events through direct mailings. Flyers, brochures and additional educational material will be distributed at these and other City events, at the local library, the community center, through information printed in the City newsletter, on the City website, and through local newspaper ads.
- *Recycling Programs, Education and Benefits via the Internet* - The City will continue to update its website to provide a greater variety of resources and recycling information. We will research programs, available resources and their accessibility as well as current, state-of-the-art information and procedures. Educational updates, links, programs and products will be provided whenever possible.
- *Task Evaluation* - By updating the website, providing resources, producing a majority of our handouts, flyers, newsletters and promotional material in-house, we anticipate keeping the cost down on promotion and advertising of our recycling events. The city will provide a cost comparison sheet for 2006 and prior events.

5. ~~Task Five: Landscape Recycling Program~~

~~➤ Schedule 2006/07~~

~~As part of the in-house landscape program, the City will purchase a portable screen to separate organic material from trash in the street sweepings. The material would then be composted for later use in City plantings and landscape. The recycling of material would greatly reduce the amount of debris being sent to the landfill and disposed in the waste stream.~~

~~➤ Task Evaluation~~ As a result of this program the City will:

- ~~• Reduce the amount of debris going into the waste stream by an estimated 250 cubic yards annually.~~
- ~~• Divert an estimated 50 cubic yards of vegetative debris from the waste stream by composting it with the organic material collected and recycling it naturally back into the environment.~~
- ~~• Decrease transportation costs and the amount of fuel expended into the environment by reducing spoils material hauling.~~
- ~~• Reduce disposal costs and decrease landfill need.~~

~~The City will monitor this program and report on the findings annually.~~

