

ORDINANCE NO. 77

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, ADOPTING A BUDGET FOR THE CITY OF WOODINVILLE, WASHINGTON, FOR THE YEAR 1994; SETTING FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS; AND CREATING AN EQUIPMENT REPLACEMENT FUND.

WHEREAS, a preliminary budget has been filed with the City Clerk as required by law; and

WHEREAS, the City Council believes an Equipment Replacement Fund is an appropriate fund to create for the replacement of equipment at the end of its useful life; now, therefore,

THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The budget of the City of Woodinville, Washington for the year 1994, a copy of which is on file in the Office of the City Clerk/Treasurer, is hereby adopted by this reference, in the aggregate total of estimated revenues and appropriations for all funds combined of \$9,390,360.

Section 2. The totals of estimated revenues and appropriations for each separate fund, as set forth herein, are:

General Fund	\$3,940,945
Street Fund	\$1,164,730
Arterial Street	\$ 302,055
Council Contingency	\$ 381,000
Capital Project	\$ 632,000
Special Capital Project	\$ 457,000
Capital Street Reserve	\$ 782,700
Capital Surface Water Reserve	\$ 622,500
Mitigation	\$ 23,400
Surface Water Management	\$1,037,980
Equipment Rental	\$ 10,650
Equipment Replacement	\$ 18,000
Unemployment Reserve	\$ 17,400
Total All Funds:	\$9,390,360

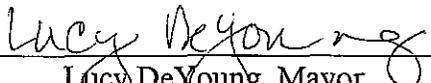
Section 3. There is hereby established a special fund to be designated the Equipment Replacement Fund. The purpose of this fund is to set aside revenue for the replacement of fixed assets not included in the Equipment Rental Fund.

Section 4. The Clerk is directed to transmit a certified copy of this ordinance to the Office of the Auditor of the State of Washington, Division of Municipal Corporations and to the Association of Washington Cities.

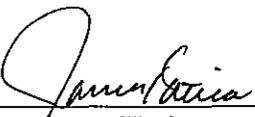
Section 5. Effective date. This ordinance shall be effective five (5) days after publication of an approved summary consisting of the title to this ordinance.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 13TH DAY OF DECEMBER, 1993.

APPROVED:


Lucy DeYoung, Mayor

ATTEST/AUTHENTICATED:

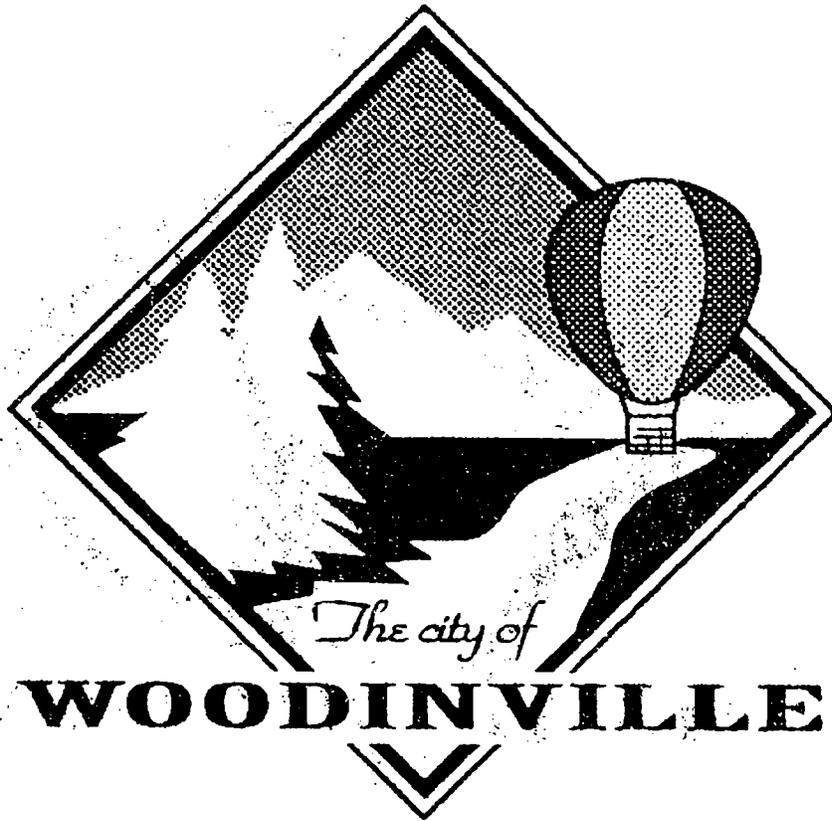
By: 
James Katica
City Clerk/Treasurer

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

By: 
Wayne Tanaka
City Attorney

FILED WITH THE CITY CLERK: 12/14/93
PASSED BY THE CITY COUNCIL: 12/13/93
PUBLISHED: 12/27/93
EFFECTIVE DATE: 1/1/94
ORDINANCE NO. 77

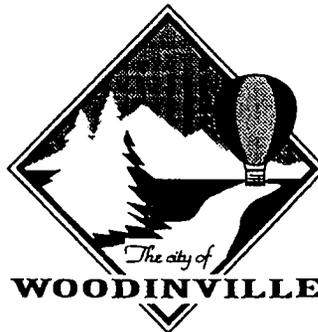
PRELIMINARY 1994 BUDGET



City Manager's recommended Budget

CITY OF WOODINVILLE

**Incorporated March 31, 1993
Population 9,407**



ELECTED OFFICIALS

Lucy DeYoung, Mayor

Councilmembers

Bob Miller, Mayor Pro tem

Mark Jessup

Don Brocha

Marsha Engel

Art Saulness

Don Schneider

MEMORANDUM

DATE: November 1, 1993
TO: Mayor and City Council
FROM: Joe Meneghini, City Manager
RE: Fiscal Year 1994 Proposed Budget

The Fiscal Year 1994 Budget represents Woodinville's first full year of operation. The City was established on 3/31/93 and has achieved many milestones and requirements in the first several months. A basic foundation of customer service and sound fiscal management are firmly in place and are closely identified with the City as defining characteristics.

Fiscal Year 1994 will continue to be a year of transition and evolution for our City. Much work lies ahead with the most critical being the community visioning process and the defining of community goals and objectives.

Budget Overview

The proposed budget for the coming year includes the currently established operating budget funds along with some new recommended reserve funds. The General Fund, which is the City's central operating fund, has a proposed total appropriation of ~~\$3,628,709~~ 3,649,975.

Of the 3.6 million, \$234,000 is for payment of debt service for moneys borrowed from the Street Fund for start-up expenses. As Council has already authorized, the payment of this debt now means that all debt and advances required to start up the new City have been paid off in the first year as opposed to the anticipated three year schedule. Further, \$1,061,850 of the \$3,628,709 appropriation is for establishing and building reserves, capital, and contingency funds which will provide the necessary base for a sound fiscal approach for future capital projects, and to manage unforeseen events and emergencies that inevitably face all communities.

In addition to the General Fund, the other primary operating funds are the Street, Arterial, and Surface Water Management (SWM) Funds with the balance of funds consisting of reserve, contingency, capital and equipment funds.

General Highlights

City services are organized and administered along two primary lines: 1) a small internal operation consisting of the administrative, building, planning, and public services

departments; and, 2) contract services for police, jail, courts, streets, and storm drainage, among others.

The other major area through which local services are provided is through special districts: importantly, Fire, Water/Sewer, and Library.

The majority of City services are through contracts with King County. Much work lies ahead on refining the workings of each of these contracts, nonetheless, progress has been made in a number of important areas: increased responsiveness and lines of communication, among others. It will take a few years before contracting arrangements are fully developed with a sufficient and reliable data base although city staff will be in a better position in the coming year to begin to assess overall performances.

The immediate task is to continue to work with King County staff on service delivery performances, oversight and monitoring activity, furthering better information collection and reporting.

In preparation of the budget, each contract was reviewed as for how it could be improved. Fiscal Year 1994 will see the base services for police and streets improved in a few select but critical areas.

The proposed Police Services contract includes the addition of a police sergeant in order to develop a specifically tailored community policing strategy for Woodinville. This position will enable a closer understanding of community needs and a more focused response to them.

Importantly, this position will serve the role of providing a cohesive and uniform oversight and direction of police services within the community.

Of special note, the Woodinville community police storefront is to continue as noted earlier, but also, quite significantly, there is a proposed addition by King County of a storefront operation in the Kingsgate community which will allow a broader and more in-depth coordination and concentration on service needs area-wide.

In Public Works, the Street Contract reflects a full year's operation with the City assuming inspection responsibilities for utility encroachment and development projects as of 1/1/94. This, along with having assumed construction design functions, allows the City better control over a vital area for this public asset base in the community.

Direct Services

The City departments managed by staff include the administrative, building, and planning and public services. Like in the contract services, there are a number of significant projects for 1994: the visioning process involving the City Council, Planning Commission, community and the City Staff; comprehensive planning and CBD Grid road

system; park planning and development; capital improvement planning; computer project upgrades; urban growth boundary activity; community facility assessment and planning; emergency preparedness; and addressing human services areas, to name only some of the work areas.

The budget covering these functions includes funds for professional services to begin the GMA program, to improve operating equipment for better efficiencies, and further includes the recommended addition of a 1/2 time permitting clerk to be able to better handle and manage the increased activity in the building and planning departments. Of special note, the budget appropriation continues to address human service needs, most notably, our school age populations.

Based on the various projects listed above, the high level of work activity currently experienced by all departments, along with customary day to day tasks, difficulties in undertaking projects on a timely basis is likely to increase.

One of the fundamental challenges before the City is to chart the course and mission ahead which will be developed through the visioning process scheduled to start in early January and to set out the goals for the next several years.

At this juncture, the City has much to be satisfied with, but in order to sustain our early progress and to build on it, the City needs to address its organizational ability to undertake and manage the wide array of activity it now faces.

One approach would be an overlay concept approach to our base line organization. This would work along the lines of a contract project management arrangement to add capacity when and where it is needed and with the specific type of skill needed. I believe that this approach would resolve a number of bottlenecks that have been experienced recently and for those expected this coming year.

The area where this approach is most needed will be in public services. This is similar to the professional contract services needed for the GMA program but broader in its application and will be discussed further in the budget sessions.

Other Operating Funds

After the City's main operating fund, the General Fund, the other operating funds of the City are the Street, Arterial, and SWM.

Through the Street Fund, the City primarily manages the County road contract, a number of maintenance projects, and transfers to the Arterial and Street reserve funds for Capital projects.

In the Arterial Fund, two main objectives are the 140th Avenue construction project and the GMA transportation element.

The Surface Water Management Fund (SWM) is an enterprise fund with services provided by King County. As in the County roads maintenance contract, the coming year will see continued refinements in contract management issues. Fiscal Year 1994 will involve stream planning and monitoring programs in addition to the daily maintenance work.

Non-operating funds will be addressed in detail during scheduled budget sessions.

General

On a different note, there are a number of proposed memberships in the budget; Suburban Cities Association, Association of Washington Cities, and Puget Sound Regional Council. As such, the budget acknowledges the larger role Council has initiated and the reality of the importance of Woodinville's participation in the larger community around us. Clearly, the broad issues ahead on transportation, crime and justice, water quality, urban growth, affordable housing and others are regional in nature. Intergovernmental relations are increasingly important with direct and indirect consequences for Woodinville.

Also, as a new City, there will be various internal issues and concerns that will need to be addressed from time to time ranging from personnel policies, organizational arrangements, and so on.

Lastly, we need to be aware of several external factors that may affect the Woodinville community and our surrounding residents. These range from the State's financial health, its budget situation, I-601 and I-602 type initiatives, the overall economy, the metro merger and its consequences, and most importantly, the continuing stream of non-funded federal and state mandates that impact both our cost of providing services and even how we do things at the local level.

Summary

The community and Council have seen many achievements in 1993 with the establishment of the City. The City is clearly focused on locally established community goals and objectives that can and will make a strong community even stronger.

Thanks to Jim Katica on coordinating the budget preparation and to all of the staff not only in preparation of the 1994 budget, but especially for doing all that was required to get the City off to the good start now underway. Further, a special kudo goes to the interim team; Al Locke, Stan McNutt, Marie O'Connell, and Diana Beach for putting in place so much, so fast, and doing it so well.

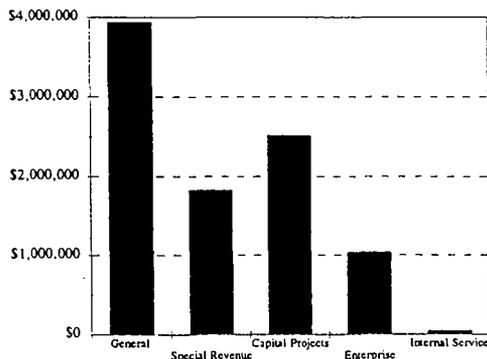
1994 BUDGET FUND DESCRIPTIONS

Government accounting systems are organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

TYPES OF FUNDS

The City of Woodinville currently has five types of funds: Current Expense, Special Revenue, Capital Project, Enterprise, and Internal Service Funds. Each type has certain implications and each is looked at in a very distinct way. Below are the five categories with a listing of all funds within each category. Also shown is the sum of all sources of revenue from each fund and a summation by category. On subsequent pages, we will consider each category, and describe the revenue sources that derive the fund total.

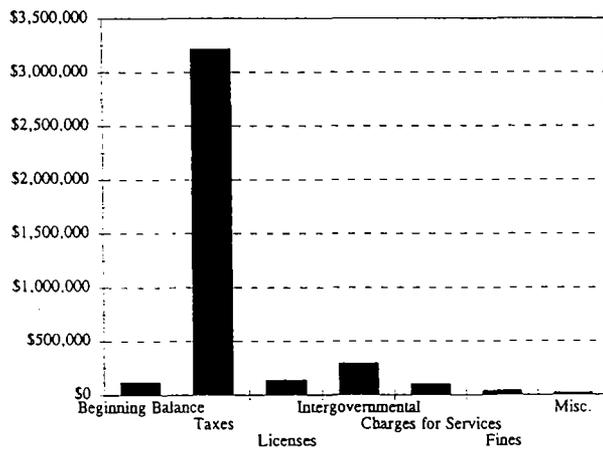
1994 Funds by Type and Revenue Forecast



Current Expense	
General Fund	\$3,940,945
Special Revenue	\$1,822,785
Street Fund	\$1,164,730
Arterial Street	\$302,055
Council Contingency	\$356,000
Capital Project Funds	\$2,517,600
Capital Project	\$632,000
Special Capital Project	\$457,000
Capital Street Reserve	\$782,700
Capital Surface Water Reserve	\$622,500
Mitigation	\$23,400
Enterprise Fund	
Surface Water Mgmt.	\$1,037,980
Internal Service Funds	\$46,050
Equipment Rental	\$10,650 ✓
Equipment Replacement	\$18,000 ✓ ³
Unemployment Reserve	\$17,400 ✓ ⁴
Total All Funds	\$9,365,360

Current Expense

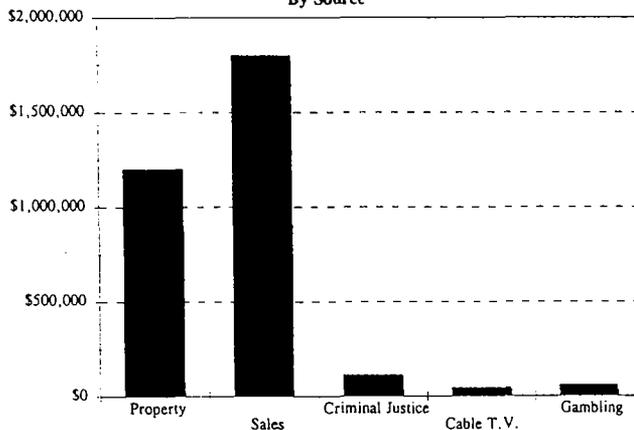
Current Expense, more commonly referred to as the General Fund accounts for all revenues and expenditures of the City which are not accounted for in other funds. It is the largest and most important accounting entity of the City. The majority of its revenue is generated from property taxes (diverted road tax in 1993) and sales tax. The first graph shows that the largest portion of General Fund revenue comes from taxes (82%). Note on the second graph that sales taxes are the largest source for 1994, approximately 56% of taxes.



General Fund Revenue

Beginning Balance	\$118,845
Taxes	\$3,220,000
Licenses	\$140,500
Intergovernmental	\$294,100
Charges for Services	\$104,000
Fines	\$43,000
Misc.	\$20,500
Total	\$3,940,945

General Fund Tax Revenue By Source



Taxes

Property	\$1,200,000
Sales	\$1,800,000
Criminal Justice	\$115,000
Cable T.V.	\$45,000
Gambling	\$60,000
Total Taxes	\$3,220,000

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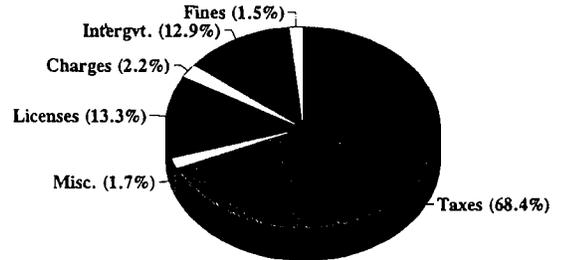
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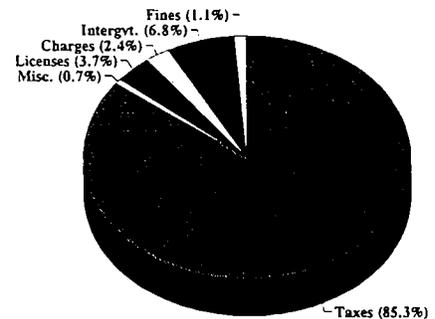
**General Fund
Sources of Revenue
General Fund**

	1993 Budget	1993 Expect	1994 Forecast
Taxes			
Property			\$1,200,000
Sales	\$847,000	\$1,200,000	\$1,800,000
Criminal Justice	\$50,000	\$85,000	\$115,000
Cable T. V.	\$10,000	\$22,000	\$45,000
Gambling	\$22,000	\$30,000	\$60,000
Total Taxes	\$929,000	\$1,337,000	\$3,220,000
Licenses			
Building/Plumbing	\$180,000	\$40,000	\$109,000
Fire			\$500
Misc.		\$20,000	\$31,000
Total Licenses	\$180,000	\$60,000	\$140,500
Intergovernmental			
MVET	\$98,000	\$98,000	\$153,700
Criminal Justice MVET	\$13,000	\$13,000	\$3,000
Liquor Excise	\$19,000	\$19,000	\$32,600
Liquor Profit	\$45,000	\$45,000	\$65,800
Misc.	\$0	\$15,000	\$39,000
Total Intergovernmental	\$175,000	\$190,000	\$294,100
Charges for Services			
Fire Permits/Plan Inspec.		\$10,000	\$6,000
Zoning and Subdivision		\$30,000	\$20,000
Plan Check	\$30,000	\$45,000	\$68,000
Misc.		\$5,000	\$10,000
Total Charges	\$30,000	\$90,000	\$104,000
Fines			
Fines and Forfeitures	\$21,000	\$12,000	\$40,000
Parking		\$1,000	\$3,000
Total Fines	\$21,000	\$13,000	\$43,000
Misc.			
Interest	\$23,000	\$12,000	\$20,000
Other Misc.		\$2,000	\$500
Total Miscellaneous	\$23,000	\$14,000	\$20,500
Total Revenue	\$1,358,000	\$1,704,000	\$3,822,100
Non Revenue			
Interfund Loans	\$886,000	\$230,000	\$0
T. A. N. 's	\$130,000	\$185,000	\$0
Total Non-Revenue	\$1,016,000	\$415,000	\$0
Total Available	\$2,374,000	\$2,119,000	\$3,822,100

**General Fund Revenue
1993 Budget**



**General Fund Revenue
1994 Forecast**



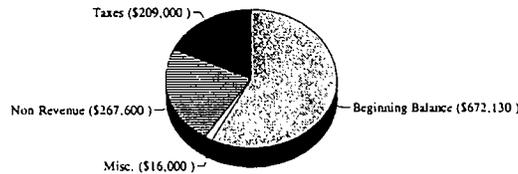
Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific taxes or other specific revenues which must be used for specific purposes.

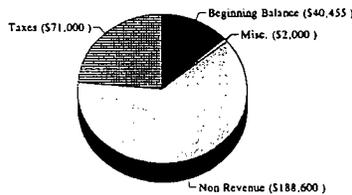
The City of Woodinville has three Special Revenue Funds: the Street, Arterial, and Council Contingency Fund. Other than the local share of gas tax money and, in 1993, the consolidated road tax revenue that was credited to the Street Fund, Special Revenue Funds are largely financed by General Fund Transfers, which we consider as a non-revenue source of funding.

	Streets	Arterial	Council Contingency
Beginning Balance	\$672,130	\$40,455	\$175,000
Misc.	\$16,000	\$2,000	\$6,000
Non Revenue	\$267,600	\$188,600	\$175,000
Taxes	\$209,000	\$71,000	\$0
Totals	\$1,164,730	\$302,055	\$356,000

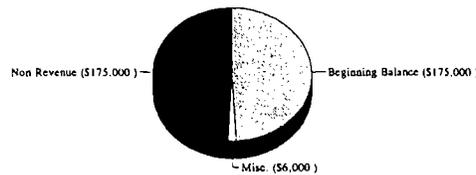
Street Fund



Arterial Streets



Council Contingency



Street Fund

	1993 Budget	1993 Expect	1994 Forecast
Beginning Balance			\$672,130
Taxes			
County Road Tax	\$1,054,000	\$1,054,000	\$0
Vehicle License	\$54,000	\$54,000	\$56,000
Gas Tax	\$106,000	\$106,000	\$153,000
Total Taxes	\$1,214,000	\$1,214,000	\$209,000
Miscellaneous			
Interest		\$2,000	\$14,000
Misc.		\$1,000	\$2,000
Total Misc.	\$0	\$3,000	\$16,000
Total Revenue	\$2,268,000	\$2,272,000	\$225,000
Non Revenue			
Transfer In (SWM)			\$37,600
Loan Payment			\$230,000
Total Non Revenue			\$267,600
Total Available	\$2,268,000	\$2,272,000	\$1,164,730

Arterial Streets

	1993 Budget	1993 Expect	1994 Forecast
Beginning Balance			\$40,455
Taxes			
Gas Tax	\$50,000	\$50,000	\$71,000
Miscellaneous			
Interest	\$0	\$0	\$2,000
Misc.			
Total Misc.	\$0	\$0	\$2,000
Total Revenue	\$50,000	\$50,000	\$73,000
Interfund			
Transfer (From Streets)			\$188,600
Total Available	\$50,000	\$50,000	\$302,055

Enterprise Funds

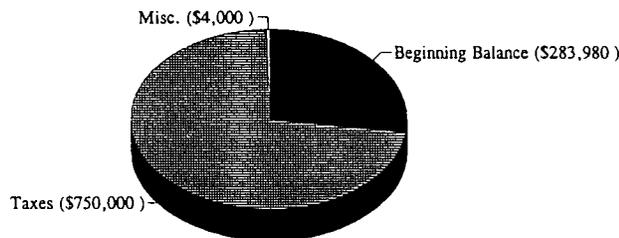
Enterprise Funds account for operations (a) that are normally financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The City of Woodinville has one enterprise fund, the Surface Water Management Fund. Revenue is received through property tax assessments collected by King County.

Surface Water Mgmt.

Beginning Balance	\$283,980
Taxes	\$750,000
Misc.	\$4,000
Totals	<u>\$1,037,980</u>

Surface Water Management



Capital Project Funds

Capital Project Funds account for the acquisition or development of capital facilities. Sources of revenues to this fund can include bond proceeds, grants, Real Estate Transfer Tax and transfers of revenues from other funds. Woodinville has 5 capital Project Funds: the Capital Project Fund, Special Capital Project Fund, Street Capital Project Fund, Surface Water Capital Project Fund, and the Mitigation Fund.

The **Capital Project Fund** receives money from the first 1/4 percent real estate excise tax and from a transfer from the General Fund. Projects that can be funded from the first one quarter percent are less restricted than the second one quarter percent, and may be spent for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative and judicial facilities; river and/or waterway flood control projects. Note that maintenance expenditures are allowed.

Previously, jurisdictions were limited to making improvements to real property with these funds, but the acquisition of parks is now allowed, meaning land can be purchased.

REET I (the first .25% real estate excise tax) monies can be spent only on projects specified in the capital facilities plan element of a comprehensive plan.

The **Special Capital Project Fund** receives money from the second one quarter percent (REET II) and may only be spent on public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.

The **Street Capital Project Fund** is a reserve for major road construction projects, and in 1994 receives money from the General Fund and the Street Fund.

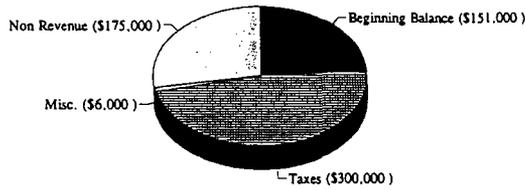
The **Surface Water Capital Project Fund** is similar to the Street Capital Project Fund, but is totally funded by the Surface Water Management Fund. The Surface Water Capital Project Fund will set aside money for larger projects in subsequent years.

The **Mitigation Fund** receives revenue collected from developers for their estimated share of costs of specific projects. If the Public Work project is not completed within the allocated time frame, the money and interest accrued must be returned to the developer.

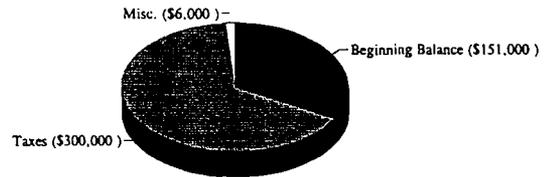
Capital Project Funds

	Cap Proj	Spec Proj	Cap Str	CapSWM	Mitigation
Beginning Balance	\$151,000	\$151,000	\$51,300	\$164,500	\$11,000
Taxes	\$300,000	\$300,000	\$0	\$0	\$12,000
Misc.	\$6,000	\$6,000	\$10,000	\$8,000	\$400
Non Revenue	\$175,000	\$0	\$721,400	\$450,000	\$0
Totals	\$632,000	\$457,000	\$782,700	\$622,500	\$23,400

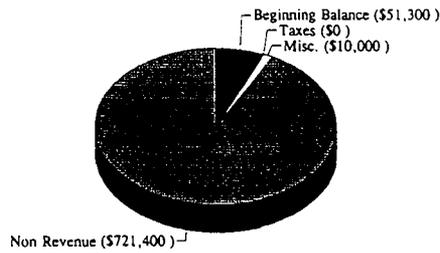
Capital Projects



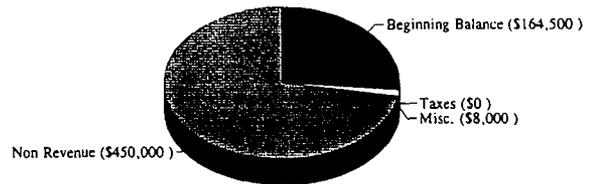
Special Capital Projects



Street Capital Projects



Surface Water Capital Projects



Mitigation



Internal Service Funds

The City has three Internal Service Funds: the Equipment Rental, Equipment Replacement, and Unemployment Reserve Funds.

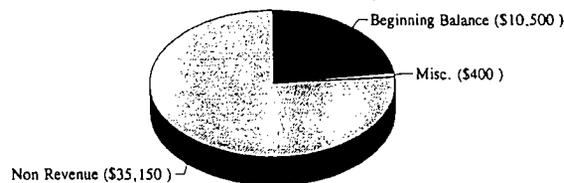
The Equipment Rental Fund receives revenue from the operating budgets of the various funds that use equipment from the "pool". The City currently has 2 trucks and one automobile in the Equipment Rental Fund. Rates are charged to the operating funds to cover the costs of gas, repairs, and for the replacement of the replacement of the vehicle at the end of its useful life.

The Equipment Replacement Fund receives money from the General Fund for the replacement of fixed assets not covered by the Rental Fund.

The Unemployment Compensation Fund is a reserve that will be used to pay unemployment claims against the City.

	Equipment Rental	Equipment Replacement	Unemployment Reserve
Beginning Balance	\$3,500	\$0	\$7,000
Misc.	\$0	\$0	\$400
Non Revenue	\$7,150	\$18,000	\$10,000
Totals	\$10,650	\$18,000	\$17,400

Equipment Rental, Replacement and
Unemployment Reserve



Council Contingency	1993 Budget	1993 Expect	1994 Forecast
Beginning Balance			\$175,000
Transfer In	\$175,000	\$175,000	\$175,000
Miscellaneous			
Interest			\$6,000
Misc.			
Total Misc.	\$0	\$0	\$6,000
Total Available	\$175,000	\$175,000	\$356,000

Capital Improvement Fund

Beginning Balance			\$151,000
Real Estate Tax	\$159,000	\$150,000	\$300,000
Transfer (From G.F.)			\$175,000
Interest	\$0	\$1,000	\$6,000
Total Available	\$159,000	\$151,000	\$632,000

Special Capital Improvement Fund

Beginning Balance			\$151,000
Real Estate Tax	\$0	\$150,000	\$300,000
Interest	\$0	\$1,000	\$6,000
Total Available	\$0	\$151,000	\$457,000

Surface Water Mgmt	1993 Budget	1993 Expect	1994 Forecast
Beginning Balance			\$283,980
Storm Drainage Fees	\$563,000	\$557,000	\$750,000
Interest	\$0	\$2,000	\$4,000
Total Available	\$563,000	\$559,000	\$1,037,980

Equipment Rental

Beginning Balance			\$3,500
Equipment Charges	\$14,000	\$4,000	\$7,150
Interest	\$0		
Total Available	\$14,000	\$4,000	\$10,650

Equipment Replacement

Interfund			
Transfer (From General Fund)			\$18,000
Total Available			\$18,000

Unemployment Fund	1993 Budget	1993 Expect	1994 Forecast
Beginning Balance			\$7,000
Transfer In	\$0	\$7,000	\$10,000
Interest		\$0	\$400
Total Available	\$0	\$7,000	\$17,400

Capital Street Reserve	1993	1993	1994
	Budget	Expect	Forecast
Beginning Balance			\$51,300
Transfer In	\$0	\$51,300	\$721,400
Miscellaneous			
Interest			\$10,000
Misc.			
Total Misc.	\$0	\$0	\$10,000
Total Available	\$0	\$51,300	\$782,700

Capital Surface Water Reserve

Beginning Balance			\$164,500
Transfer In	\$0	\$164,500	\$450,000
Miscellaneous			
Interest			\$8,000
Misc.			
Total Misc.	\$0	\$0	\$8,000
Total Available	\$0	\$164,500	\$622,500

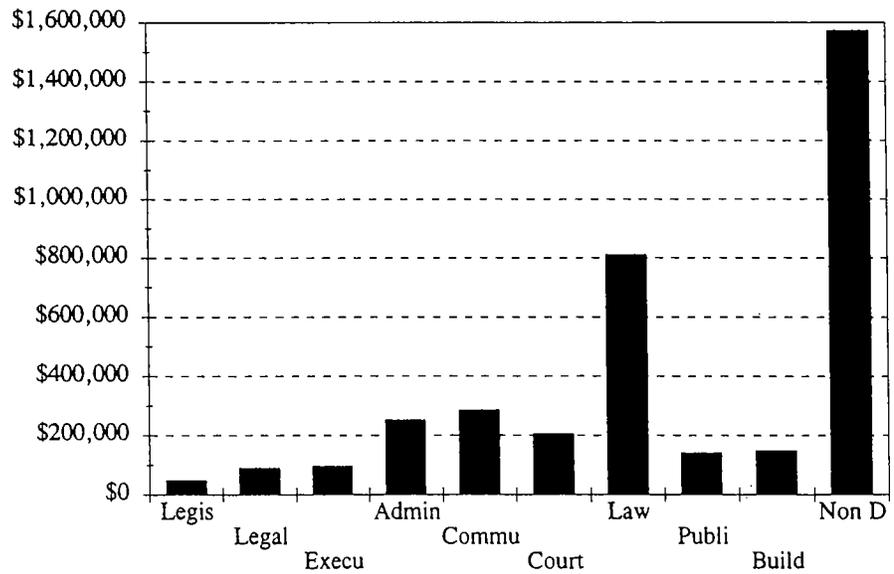
Mitigation Fund

	1993	1993	1994
	Budget	Expect	Forecast
Beginning Balance			\$11,000
Mitigation Fees	\$0	\$11,000	\$12,000
Interest		\$0	\$400
Total Available	\$0	\$11,000	\$23,400

Summary of General Fund Expenditures, by Department

	1993 Budget	1993 Expect	1994 Request
Legislative	\$39,000	\$43,300	\$49,305
Legal	\$90,000	\$70,000	\$90,000
Executive	\$95,500	\$66,805	\$95,696
Administrative	\$190,600	\$151,900	\$251,915
Community Development	\$190,600	\$111,850	\$286,583
Court	\$94,000	\$40,800	\$205,350
Law	\$450,000	\$397,000	\$810,000
Public Services	\$114,400	\$73,525	\$140,497
Building & Permitting	\$159,200	\$119,795	\$148,722
Non Departmental	\$950,700	\$925,180	\$1,571,907
Total	\$2,374,000	\$2,000,155	\$3,649,975

1994 Expenditures, by Department



Summary of Staffing Levels: 1993 and 1994

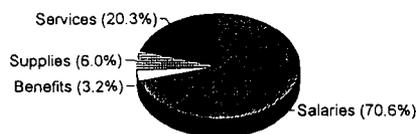
	1993	1994
Executive	1	1
Administrative	5.25	5.25
Community Development	2.5	2.75
Public Services	1.5	1.5
Building & Permitting	1.5	1.75
Street	0.75	0.75
Surface Water Mgmt.	0.75	0.75
Total	13.25	13.75

Legislative

The City Council is the legislative body of the City of Woodinville. Through the adoption of resolutions and ordinances, the Council establishes priorities for the City Manager and City Staff. The City Council convenes in regular sessions at 7:00 p.m. on the second and fourth Monday of each month. Study sessions are held on the remaining Mondays, beginning at 7:00 p.m.

Legislative	Budget 1993	1993 Estimate	1994 Request
Salaries	\$9,788	\$13,400	\$34,800
Benefits	\$1,012	\$1,500	\$1,555
Supplies	\$2,200	\$900	\$2,950
Services	<u>\$26,000</u>	<u>\$27,500</u>	<u>\$10,000</u>
Department Total	\$39,000	\$43,300	\$49,305

Legislative



Legislative

28-Oct-93 05:10:39 PM	Budget 1993	1993 Estimate	1994 Request
Salaries	\$9,788	\$13,400	\$34,800
Benefits	\$1,012	\$1,500	\$1,555
Supplies	\$2,200	\$900	\$2,950
Office Supplies	\$1,500	\$600	\$1,500
Operating Supplies	\$700	\$300	\$700
Miscellaneous		\$0	\$750
Services	\$26,000	\$27,500	\$10,000
Professional Services	\$20,000	\$24,000	\$3,000 ²
Travel	\$3,000	\$3,000	\$4,000
Advertising	\$300	\$0	\$0
Repairs and Maintenance	\$1,000	\$0	\$0
Education/Training			\$1,500
Miscellaneous	\$1,700	\$500	\$1,500
Department Total	\$39,000	\$43,300	\$49,305

**LEGISLATIVE
Detail**

Supplies: \$2,950

Office Supplies

Council business cards, notecards, etc.

Operating Supplies

Misc. operating supplies

Services: \$10,000

Professional Services

Council-requested services/studies

Travel

Meals and lodging for conferences

Education

Conference registration

Miscellaneous

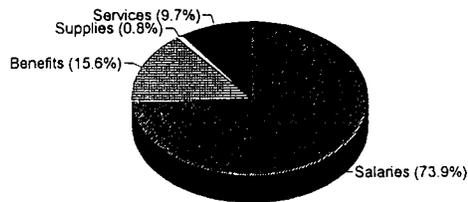
Undesignated

Executive

The Executive Department has overall responsibility to enforce all laws and ordinances of the City and to oversee all administrative affairs. The City Manager prepares and submits, as necessary, such reports and recommendations for Council consideration. The City Manager receives direction from Council regarding areas of concern and/or interest to the City of Woodinville, and directs Staff, through the Department Heads, to implement the goals of the Council. The Executive Department works with all City Staff to implement budget and policy decisions.

Executive	1993 Budget	1993 Estimate	1994 Request
Salaries	\$60,000	\$53,556	\$70,692
Benefits	\$16,000	\$9,549	\$14,904
Supplies	\$4,000	\$500	\$800
Services	\$15,500	\$3,200	\$9,300
Totals	\$95,500	\$66,805	\$95,696

Executive



Executive

28-Oct-93 05:10:39 PM	Budget 1993	1993 Estimate	1994 Request
Salaries	\$60,000	\$53,556	\$70,692
Benefits	\$16,000	\$9,549	\$14,904
Supplies	\$4,000	\$500	\$800
Office Supplies	\$4,000	\$500	\$800
Operating Supplies			
Small Tools/Minor Equipment			
Miscellaneous			\$200
Services	\$15,500	\$3,200	\$9,300
Professional Services	\$10,000	\$0	\$2,500
Communication			\$800
Travel	\$4,000	\$3,000	\$3,500
Advertising			
Rentals/Leases			
Insurance			
Public Utilities			
Repairs and Maintenance			
Education/Training			\$1,000
Miscellaneous	\$1,500	\$200	\$1,500
Department Total	\$95,500	\$66,805	\$95,696

**Executive
Detail**

Services: \$9,300

Professional Services

Undesignated professional contracts

Communication

Telephone

Travel

Lodging, meals, and travel expenses for conferences

Education/Training

Conference registrations

Staffing Levels

1993: 1

1994: 1

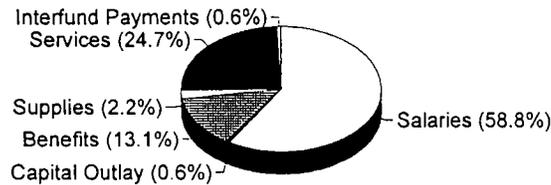
Administrative Services

The Administrative Services Department includes the responsibilities of the City Clerk, Treasurer and general administration. Administrative Services is responsible for maintaining the official City records in accordance with the guidelines of the State of Washington. Other responsibilities include greeting and assisting citizens, ensuring that citizen requests for information and/or service are met, preparation of packet material for City Council and Planning Commission meetings; preparation of legal notices.

The Administrative Services Department is responsible for managing City finances including investments, accounts payable, receivable and payroll. The Administrative Department produces financial statements for internal and external reporting requirements.

Administrative Services	1993 Budget	1993 Estimate	1994 Request
Salaries	\$108,100	\$108,100	\$148,048
Capital Outlay	\$500	\$700	\$1,500
Benefits	\$26,000	\$19,700	\$33,067
Supplies	\$8,000	\$3,500	\$5,500
Services	\$48,000	\$19,000	\$62,300
Interfund Payments	\$0	\$900	\$1,500
Totals	\$190,600	\$151,900	\$251,915

Administrative



Administrative Services

28-Oct-93 05:10:39 PM	Budget 1993	1993 Estimate	1994 Request
Salaries	\$108,100	\$108,100	\$148,048
Benefits	\$26,000	\$19,700	\$33,067
Supplies	\$8,000	\$3,500	\$5,500
Office Supplies	\$8,000	\$3,500	\$3,000
Operating Supplies			\$1,000
Small Tools/Minor Equipment			\$1,000
Miscellaneous			\$500
Services	\$48,000	\$19,000	\$62,300
Professional Services	\$40,000	\$15,000	\$45,000
Communication			\$3,800
Travel	\$1,500	\$1,000	\$2,000
Advertising	\$5,000	\$1,500	\$3,000
Rentals/Leases			
Insurance			
Public Utilities			
Repairs and Maintenance		\$500	\$1,500
Education/Training			\$5,500
Miscellaneous	\$1,500	\$1,000	\$1,500
Intergovernmental			
Professional Services			
Capital Outlay			
Machinery/Equip	\$500	\$700	\$1,500
Interfund Payments	\$0	\$900	\$1,500
Professional Services			
Operating Rentals		\$900	\$1,500
Other			
Department Total	\$190,600	\$151,900	\$251,915

Professional Services

Hearing Officer \$40,000

Capital Outlay

Scanner \$1,500

ADMINISTRATIVE SERVICES
Detail

Supplies: \$5,500

Office Supplies

Supplies for packets, budget documents, codebooks

Operating Supplies

Software upgrades, misc. operating supplies

Small Tools

Binding machine, office chairs,

Services: \$62,300

Professional Services

Hearing Officer, trust account fees, codification services

Travel

Meals and lodging for conferences, classes

Advertising

Public notification

Education

Classes, coursework, and conference registration

Capital Outlay: \$1,500

Document scanner

Interfund Payments: \$1,500

Operating Rentals

Rental cost of pool vehicle

Staffing Levels

1993: 5.25

1994: 5.25

Legal

28-Oct-93	Budget	1993	1994
05:10:39 PM	1993	Estimate	Request
Services			
Professional Services	\$90,000	\$70,000	\$90,000
Department Total	\$90,000	\$70,000	\$90,000

Court Services

28-Oct-93	Budget	1993	1994
05:10:39 PM	1993	Estimate	Request
Services	\$7,000	\$3,500	\$38,000
Professional Services	\$7,000	\$3,500	\$38,000
Intergovernmental	\$87,000	\$37,300	\$167,350
Professional Services(Jail)	\$50,000	\$30,100	\$134,700
Professional Services(Court)	\$37,000	\$7,200	\$32,650
Department Total	\$94,000	\$40,800	\$205,350



**King County
Budget Division**

Office of
Financial Management
400 King County Courthouse
516 Third Avenue
Seattle, Washington 98104
(206) 296-3434

RECEIVED

MAY 16 1994

City of woodinville

May 10, 1994

Mr. Joseph Meneghini, Manager
City of Woodinville
13203 NE 175th
Woodinville, WA 98072

RE: Final Costs for 1994 Law Enforcement Contract

Dear Mr. Meneghini:

I have enclosed the revised annual update of final costs for the 1994 Law Enforcement Contract between the City of Woodinville and King County. We're sorry that the previous contract went out with last year's date.

Please contact Carol Gagnat, Regional Affairs Coordinator, at 296-3477 if you have any questions on this material.

Sincerely,

Maureen Morris,
Chief Financial Officer
MM:CG:ms

cc: Carol Gagnat, Regional Affairs Coordinator
Michael Gedeon, Budget Supervisor
ATTN: David Cline, Budget Analyst
Sheriff/Director James Montgomery, Department of Public Safety
ATTN: Captain Craig Wilke
Jon McCracken, Finance Manager

**Interlocal Agreement Addendum
City of Woodinville
Law Enforcement Services - 1994**

Net King County DCFS	161,918
Total for Woodinville	2,183
Percent	1.35%

Net Chargeable Cost - King County (Table I)	\$52,027,973
Woodinville Base Service (\$52,027,973 x 1.35%)	\$702,378
WOODINVILLE CONTRACT AMOUNT 1994 (8 MONTH TOTAL)	\$702,378
WOODINVILLE MONTHLY AMOUNT 1994	\$58,532

Anticipated Supplemental Services	
Sargeant (Salary & Benefits)	\$59,102
Startup Costs	
Vehicle @ \$15,129	15,129
Motor Pool (6 months)	7,440
Quartermaster	1,800
Exams & Equipment	3,300
Total Supplemental Services	\$89,971

Law Enforcement

28-Oct-93 05:10:39 PM	Budget 1993	1993 Estimate	1994 Request
Intergovernmental			\$810,000
Professional Services	\$450,000	\$397,000	\$791,000
1993 Estimated Adjust.			\$19,000
Department Total	\$450,000	\$397,000	\$810,000

Intergovernmental

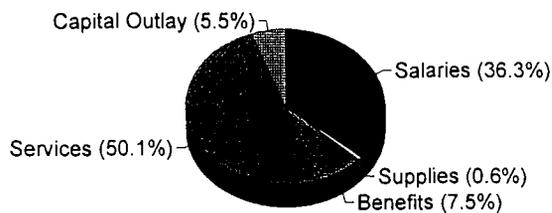
Contract Services	\$700,100
Sergeant	\$66,500
Vehicle	\$23,500

Community Development

The Community Development/Planning Department is responsible for preparation and implementation of the City's Comprehensive Plan. This department is also responsible for ensuring the City meets the requirements of the state mandated Growth Management Act. The Community Development/Planning Department works closely with the Planning Commission and City Council to identify long term goals of the City, as well as managing operational planning activities including ensuring compliance with the Comprehensive Plan and Zoning Code.

Community Development	1993 Budget	1993 Estimate	1994 Request
Salaries	\$92,000	\$62,900	\$104,115
Supplies	\$10,000	\$500	\$1,765
Benefits	\$20,000	\$15,200	\$21,403
Services	\$65,000	\$33,250	\$143,500
Capital Outlay	\$0	\$0	\$15,800
Interfund Payments	\$3,600	\$0	\$0
Totals	\$190,600	\$111,850	\$286,583

Community Development



Community Development

28-Oct-93
05:10:39 PM

	Budget	1993	1994
	1993	Estimate	Request
Salaries	\$92,000	\$62,900	\$104,115
Benefits	\$20,000	\$15,200	\$21,403
Supplies	\$10,000	\$500	\$1,765
Office Supplies	\$10,000	\$500	\$500
Operating Supplies			\$725
Small Tools/Minor Equipment			\$540
Miscellaneous			
Services	\$65,000	\$33,250	\$143,500
Professional Services	\$60,000	\$30,000	\$127,500
Communication			\$1,800
Travel	\$2,000	\$600	\$3,000
Advertising	\$1,000	\$1,600	\$7,500
Rentals/Leases		\$50	\$200
Insurance			
Public Utilities			
Repairs and Maintenance			
Education/Training			\$1,500
Miscellaneous	\$2,000	\$1,000	\$2,000
Intergovernmental			
Professional Services			
Capital Outlay			
Machinery/Equip			\$15,800
Interfund Payments	\$3,600	\$0	\$0
Professional Services			
Operating Rentals	\$3,600	\$0	\$0
Other			
Department Total	\$190,600	\$111,850	\$286,583

Salaries

Includes 1/4 new employee

Professional Services

GMA \$112,000
Housing Element \$12,500
Parcel Database \$3,000

Capital Outlay

Flat File; Misc. Equip. \$1,800
CAD/Blueprint (1/2) \$14,000

Perot - Mike

**COMMUNITY DEVELOPMENT
Detail**

Supplies: \$1,765

Office Equipment
Art/photo and public display

Operating
Counter map

Minor Equipment
Map and drafting equipment

Services: \$143,500

Professional
GMA, housing element, parcel database

Communication
Telephone

Travel
Planning Commission & staff for training and GMA

Advertising
Public notices

Education/Training
Conferences for Planning Commission & staff

Miscellaneous
Professional memberships, services

Staffing Levels

1993: 2.5

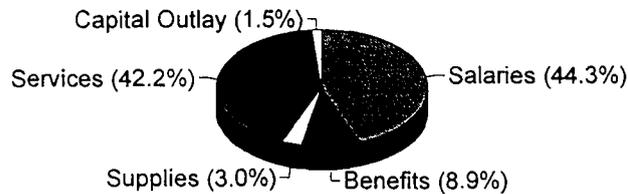
1994: 2.75

Public Services

Public Services is responsible for conducting site inspections within the City to ensure intergovernmental contracts with King County are being fulfilled and that contracted City services such as road maintenance, law enforcement and surface water management are maintained to City standards. Public Services performs a variety of other functions including conducting special studies around areas of concern or interest, and responding to citizen requests and complaints.

Public Services	1993 Budget	1993 Estimate	1994 Request
Salaries	\$73,800	\$53,600	\$62,274
Benefits	\$16,000	\$7,900	\$12,573
Supplies	\$4,000	\$2,350	\$4,250
Services	\$17,000	\$9,675	\$59,300
Capital Outlay	\$0	\$0	\$2,100
Interfund Payments	\$3,600	\$0	\$0
Totals	\$114,400	\$73,525	\$140,497

Public Services



Public Services

15-Nov-93 11:02:34 AM	1993 Budget	1993 Estimate	1994 Request
Salaries	\$73,800	\$53,600	\$62,274
Benefits	\$16,000	\$7,900	\$12,573
Supplies	\$4,000	\$2,350	\$4,250
Office Supplies	\$4,000	\$2,350	\$2,400
Operating Supplies			\$900
Small Tools/Minor Equipment			\$750
Miscellaneous			\$200
Services	\$17,000	\$9,675	\$59,300
Professional Services	\$15,000	\$7,500	\$55,000
Communication	\$1,000	\$500	\$1,300
Travel		\$350	\$1,200
Advertising		\$500	\$500
Rentals/Leases			
Insurance			
Public Utilities	\$500		
Repairs and Maintenance		\$325	\$500
Education/Training	\$500	\$500	\$500
Miscellaneous			\$300
Intergovernmental			
Professional Services			
Capital Outlay	\$0	\$0	\$2,100
Machinery/Equip			\$2,100
Interfund Payments	\$3,600	\$0	\$0
Professional Services			
Operating Rentals	\$3,600	\$0	\$0
Other			
Department Total	\$114,400	\$73,525	\$140,497

Professional Services

- Park Plan \$25,000
- CTR \$15,000
- Project Mgmt. \$15,000

*reconst 7 140K
WPKK
Dev. of Central Bus. Dist
Capital Outlay (Reimb. by R10)*

- Flat Files \$1,400
- File Cab \$700

*→ Construction Drawings
→ Plotter, can Disc -
Files for Svc
Contracts, rpts*

*→ v/s - sum
574 -*

PUBLIC SERVICES
Detail

Supplies: \$4,250

Office Supplies

Paper, maps, codes and standards, permit forms

Operating Supplies

Paint, rain gear, batteries

Small tools/minor equipment

Flashlights, gloves, hard hats

Services: \$59,300

Professional Services

Park Comprehensive Plan, commute trip reduction program, project manager for major public works

Communication

Telephone expenses

Travel

Lodging, meal, and registration for conferences

Advertising

Required for soliciting professional services

Repairs and Maintenance

Repairs to equipment

Education

Conference fees

Miscellaneous

Professional association dues

Staffing Levels

1993: 1.5

1994: 1.5

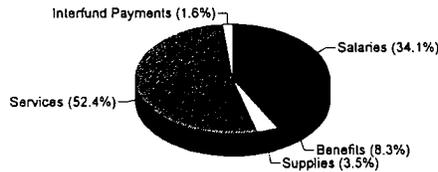
Building

The Building Department is responsible for reviewing building permit applications and conducting inspections of construction in process for conformance with the Uniform Building Code, Uniform Plumbing Code, Uniform Mechanical Code and related standards. The Building Department coordinates with Fire District No. 35 to ensure enforcement of the Uniform Fire Code. Additionally the Building Department enforces zoning and subdivision codes when applicable.



Building and Permitting	1993 Budget	1993 Estimate	1994 Request
Salaries	\$41,600	\$34,010	\$50,775
Benefits	\$11,000	\$7,485	\$12,392
Supplies	\$10,000	\$5,000	\$5,205
Services	\$93,000	\$72,120	\$78,000
Interfund Payments	\$3,600	\$1,180	\$2,350
Capital Outlay	\$0	\$0	\$0
Totals	\$159,200	\$119,795	\$148,722

Building and Permitting



Building & Permitting

28-Oct-93 05:10:39 PM	Budget 1993	1993 Estimate	1994 Request
Salaries	\$41,600	\$34,010	\$50,775
Benefits	\$11,000	\$7,485	\$12,392
Supplies	\$10,000	\$5,000	\$5,205
Office Supplies	\$10,000	\$5,000	\$2,500
Operating Supplies			\$380
Small Tools/Minor Equipment			\$1,850
Miscellaneous			\$475
Services	\$93,000	\$72,120	\$78,000
Professional Services	\$90,000	\$67,800	\$68,900
Communication			\$2,000
Travel	\$1,000	\$750	\$1,400
Advertising	\$1,000	\$0	\$500
Rentals/Leases			
Insurance			
Public Utilities			
Repairs and Maintenance	\$1,000	\$1,200	\$1,200
Education/Training			\$2,150
Miscellaneous		\$2,370	\$1,850
Capital Outlay	\$0	\$0	\$0
Machinery/Equip			
Interfund Payments	\$3,600	\$1,180	\$2,350
Professional Services			
Operating Rentals	\$3,600	\$1,180	\$2,350
Other			
Department Total	\$159,200	\$119,795	\$148,722

Salaries
Includes 1/4 new person

Professional Services
Plan Check \$53,000
Site Review \$12,900
Cover for Dean \$3,000

In 1994 - certain projects -
Not incl. 2 major dev.
~
3 major warehouses -

Critical -> at the edge -

**BUILDING
Detail**

Supplies: \$5,205

Office Supplies

Printing, paper, and forms

Operating Supplies

Film and processing, codes

Small Tools

Map hanger, drafting table and chair, moisture meter

Services: \$78,000

Professional Services

plan check services, field inspection services, coverage for staff on vacation.

Travel

Lodging, meals, and travel expenses for conferences

Advertising

Soliciting professional services

Education/Training

Classes for building inspector

Miscellaneous

Trade memberships and meeting expense

Interfund Payments: \$2,350

Operating Rentals

Rental cost of pool vehicle

Staffing Levels

1993: 1.5

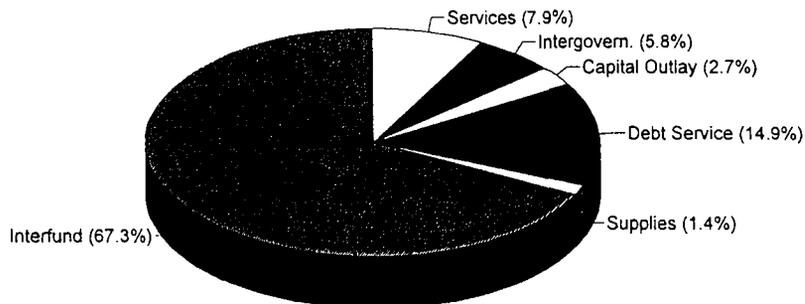
1994: 1.75

Non-Departmental

Non-Departmental is an account that pays for goods and services that are considered general governmental services not specific to a particular department. Included are General Fund debt service payments, intergovernmental payments for miscellaneous services, and interfund payments of a reserve nature.

Non-Departmental	1993 Budget	1993 Estimate	1994 Request
Services	\$149,900	\$136,000	\$124,000
Intergovern.	\$438,300	\$253,300	\$91,200
Capital Outlay	\$80,000	\$110,000	\$43,000
Debt Service	\$272,500	\$230,880	\$234,207
Supplies	\$10,000	\$10,000	\$21,500
Interfund	\$0	\$185,000	\$1,058,000
Totals	\$950,700	\$925,180	\$1,571,907

Non-Departmental



Non-Departmental

01-Nov-93

03:32:53 PM

	Budget	1993	1994
	1993	Estimate	Request
Supplies	\$10,000	\$10,000	\$21,500
Office Supplies	\$10,000	\$10,000	\$15,000
Operating Supplies			\$3,000
Small Tools/Minor Equipment			\$2,000
Miscellaneous			\$1,500
Services	\$149,900	\$136,000	\$124,000
Professional Services	\$64,400	\$60,000	\$46,000
Communication	\$13,500	\$20,000	\$4,000
Travel			
Advertising			
Rentals/Leases	\$27,000	\$20,000	\$24,000
Insurance	\$25,000	\$14,000	\$25,000
Public Utilities			
Repairs and Maintenance	\$12,000	\$14,000	\$15,000
Education/Training			
Miscellaneous	\$8,000	\$8,000	\$10,000
Intergovernmental			
Professional Services	\$438,300 ✓	\$253,300 ✓	\$91,200
Capital Outlay			
Machinery/Equip	\$80,000	\$110,000	\$43,000
Debt Service			
Principal	\$270,500	\$229,000	\$230,000
Debt Service			
Interest	\$2,000	\$1,880	\$4,207
Interfund Payments	\$0	\$185,000	\$1,058,000
Reserve Transfers			\$978,000
Operating Rentals			
Other		\$185,000 ✓	\$80,000
Department Total	\$950,700	\$925,180	\$1,571,907

Communication

Postage \$4,000

Professional Services

Audit \$7,000

Computer Svc \$15,000

Emerg Svc \$9,000 *

Svc Contracts \$10,000

Misc. \$5,000

Rentals/Leases

City Hall \$17,400 ✓

Copier/Fax \$5,000 ✓

Pitney Bowes \$700 ✓

Misc \$900 ✓

Intergovernmental

PSRC \$4,000

Health District \$27,000 ✓

Air Pollution \$4,000

Human Services \$38,000 ✓

Election Costs \$8,000 ✓

Alcohol Treatment \$4,000

AWC \$4,000

Suburban Cities \$2,200

Capital Outlay

Copier \$15,000 ✓

A/V Equipment \$4,500

Improvements/Office Furn. \$4,500 ✓

Emergency generator \$11,000 ✓

Park Play Equipment \$8,000 ✓

Debt Service

Street Loan (P&I) \$234,207

Interfund

Contingency Fund \$175,000 ✓

Unemployment \$10,000 ✓

Equipment Replacement \$18,000 ✓

Street Reserve \$600,000

Capital Reserve Fund \$175,000

Other Reserves

Operational Reserve \$80,000

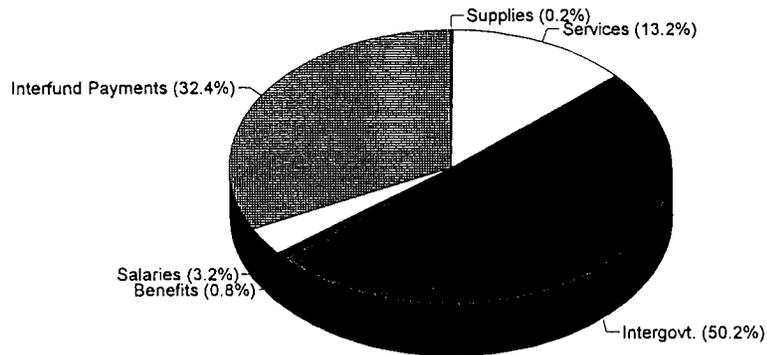
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Streets

The Street Department contracts for street maintenance with King County, other governmental agencies, and private contractors.

Streets	1993 Budget	1993 Estimate	1994 Request
Supplies	\$500	\$500	\$2,150
Services	\$349,000	\$232,900	\$127,340
Intergovt.	\$784,000	\$0	\$482,700
Benefits	\$5,300	\$6,320	\$7,437
Salaries	\$20,250	\$24,000	\$31,137
Interfund Payments	\$3,600	\$282,150	\$311,650
Capital Outlay	\$51,350	\$0	\$0
Totals	\$1,214,000	\$545,870	\$962,414

Streets



Streets

01-Nov-93
03:56:12 PM

	Budget	1993	1994
	1993	Estimate	Request
Salaries	\$20,250	\$24,000	\$31,137
Benefits	\$5,300	\$6,320	\$7,437
Supplies	\$500	\$500	\$2,150
Office Supplies	\$500	\$500	\$2,150
Operating Supplies			
Small Tools/Minor Equipment			
Miscellaneous			
Services	\$349,000	\$232,900	\$127,340
Professional Services	\$334,000	\$224,900	\$114,200
Communication	\$8,000		\$620
Travel			
Advertising			\$500
Rentals/Leases			\$500
Insurance			\$820
Public Utilities		\$8,000	\$10,700
Repairs and Maintenance			
Education/Training			
Miscellaneous	\$7,000		
Intergovernmental			
Professional Services	\$784,000		\$482,700
Capital Outlay	\$51,350		
Machinery/Equip			
Improvements	\$51,350	51,350	
Interfund Payments	\$3,600	\$282,150	\$311,650
Professional Services			
Operating Rentals	\$3,600	\$850	\$1,650
Other		\$281,300	\$310,000
Department Total	\$1,214,000	\$545,870	\$962,414

Benefits
Includes volunteer L&I (1000 Hours) \$630

Services
Other Professional \$114,200

Intergovernmental
King County \$482,700

Interfund Payments
Transfer to Arterial \$188,600
Transfer to Street Reserve \$121,400

Should be added to exp
Ry

**STREETS
Detail**

Supplies: \$2,150

Office supplies

Supplies purchased by the City for roadway maintenance

Services: \$127,340

Professional Services

See item A attached

Communication

Telephone expenses

Advertising

Required for solicitation of professional services

Rentals

Rental of equipment for volunteer services

Insurance

Cost of liability insurance

Public utilities

Street lighting Puget Power cost

Intergovernmental: \$482,700

Professional

See item B attached

Interfund Payments: \$311,650

Operating Rentals

1/2 of rental cost of pool vehicle

Staffing Levels

1993: .75

1994: .75

ITEM A

PROFESSIONAL SERVICES

Flower Box Maintenance/Watering	1,500
Seal Coating Asphalt	40,000
Street Tree Removal and Replacement	55,200
Sidewalk Spraying	10,000
Provision of Sand to Seniors	500 →
Fog Sealing Asphalt	7,000
TOTAL	\$114,200

EST of 140k

ITEM B

PROFESSIONAL SERVICES (KING COUNTY)

Basic Services

Regular Maintenance

Traveled Way/Roadway Surfaces	39,559
Shoulders	24,338
Drainage	39,418
Traffic Pedestrian Services	19,766
Roadside	40,011
Administration/Other	56,738
Sidewalks (1/2 of 1%)	253
Snow and Ice Removal	24,876
Traffic Signs	16,772
Traffic Signal	43,328

TOTAL BASIC SERVICES **\$305,059**

Optional Services

Overlay Paving	36,000
New Signs	4,000
Mapping	0
Miscellaneous (including crack sealing)	35,000

TOTAL OPTIONAL SERVICES **\$75,000**

SUBTOTAL KING COUNTY ROAD MAINTENANCE **\$380,059**

KING COUNTY OVERHEAD @27% **\$102,616**

TOTAL KING COUNTY SERVICE COSTS **\$482,675**

Arterial Streets

28-Oct-93 05:10:39 PM	Budget 1993	1993 Estimate	1994 Request
Services	\$0	\$9,545	\$146,150
Professional Services	\$0	\$9,545	\$146,150
Capital Outlay	\$50,000	\$0	\$113,850
Machinery/Equip			
Improvements	\$50,000		\$113,850
Department Total	\$50,000	\$9,545	\$260,000

Professional Services

GMA Trans Element \$135,000
 140th Ave Design \$11,150

Capital Outlay

140th Ave Construction \$113,850

48,137 →

Design
 Capital
 →

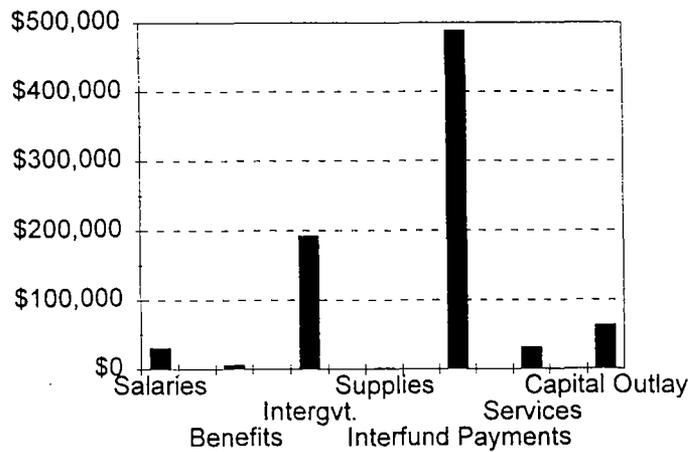
Surface Water Management

Similar to the Street Fund, the City contracts with King County, other governmental agencies, and private contractors to provide surface water management services. Revenue is received from an assessment on property within Woodinville.

Surface Water Mgmt.

Salaries	\$20,250	\$24,000	\$31,137
Benefits	\$5,250	\$6,320	\$6,807
Intergvt.	\$42,000	\$75,350	\$192,900
Supplies	\$500	\$500	\$2,000
Interfund Payments	\$3,600	\$168,850	\$489,250
Services	\$326,800	\$0	\$31,740
Capital Outlay	\$164,500	\$0	\$64,000
Totals	\$562,900	\$275,020	\$817,834

Surface Water Mgmt.



Surface Water Mgmt.

28-Oct-93 05:10:39 PM	Budget 1993	1993 Estimate	1994 Request
Salaries	\$20,250	\$24,000	\$31,137
Benefits	\$5,250	\$6,320	\$6,807
Supplies	\$500	\$500	\$2,000
Office Supplies	\$500	\$500	\$2,000
Operating Supplies			
Small Tools/Minor Equipment			
Miscellaneous			
Services	\$326,800	\$0	\$31,740
Professional Services	\$326,800	\$0	\$28,000
Communication			\$620
Travel			\$1,000
Advertising			\$500
Rentals/Leases			\$350
Insurance			\$820
Public Utilities			
Repairs and Maintenance			\$250
Education/Training			\$200
Miscellaneous			
Intergovernmental			
Professional Services	\$42,000	\$75,350	\$192,900
Capital Outlay	\$164,500	\$0	\$64,000
Machinery/Equip			\$14,000
Improvements	\$164,500	164,500	\$50,000
Interfund Payments	\$3,600	\$168,850	\$489,250
Professional Services			
Operating Rentals	\$3,600	\$850	\$1,650
Other		\$168,000	\$487,600
Department Total	\$562,900	\$275,020	\$817,834

Professional Services

Stream Plan	\$25,000
Parcel Database	\$3,000

Intergovernmental

(King County)	
Facility Maint.	\$86,200
Drainage Investigation	\$24,800
Basin Steward	\$16,300
Public Involvement	\$30,600
Stream Monitoring	\$20,000
Misc.	\$15,000
	\$192,900

Capital Outlay

Stream Enhancement	\$50,000
CAD/Blueprint (1/2)	\$14,000
Xerox-type	

Interfund Payments

Street Transfer	\$37,600
Reserve	\$450,000

*Transfer to
Cap. SWM Res.*

**SURFACE WATER MANAGEMENT
Detail**

Supplies: \$2,000

Office Supplies
Supplies for spills and flooding

Services: \$31,740

Professional Services
Trib 087 stream plan; one half of the cost of a parcel data base

Communication
Telephone expenses

Travel
Lodging, meals, and travel expenses for conferences

Advertising
Soliciting professional services

Rentals
Equipment for stream work and flooding

Insurance
Liability insurance

Education
Training for NPDES requirements; conference registration

Intergovernmental: \$192,900

Professional Services
King County Storm Water contract

Capital Outlay: \$64,000

Machinery/Equipment
1/2 cost of CAD station and blueprint machine

Improvements
Stream enhancement (Reintree)
(Renwood)

SURFACE WATER MANAGEMENT
Detail (page two)

Interfund Payments: \$1,650

Operating Rentals

1/2 rental cost of pool vehicle

Staffing Levels

1993: .75

1994: .75

Equipment Rental

28-Oct-93

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	Budget 1993	1993 Estimate	1994 Request
Supplies	\$0	\$0	\$2,000
Office Supplies			
Operating Supplies			\$1,500
Small Tools/Minor Equipment			\$500
Miscellaneous			
Services	\$14,400	\$500	\$2,000
Professional Services			
Insurance			\$800
Public Utilities			
Repairs and Maintenance	\$14,400	\$500	\$1,200
Education/Training			
Miscellaneous			
Department Total	\$14,400	\$500	\$4,000

Fund Summary: Beginning Balances, Revenue, Expenditures, and Ending Balances

01-Nov-93

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	201	101	102	410	501	301	302	103	108	503	303	304	505
	General	Street Fund	Arterial	SWM	Equip Rent	Capital Project	Special Capital Project	Council Contingency	Mitigation	Equip Replace	Capital Street Reserve	Capital SWM Reserve	Unempl. Comp. Reserve
Beginning Balance	\$118,845	\$672,130	\$40,455	\$283,980	\$3,500	\$151,000	\$151,000	\$175,000	\$11,000		\$51,300	\$164,500	\$7,000
Taxes	\$3,220,000	\$209,000	\$71,000	\$750,000		\$300,000	\$300,000	\$175,000	\$12,000		\$10,000	\$8,000	\$400
Miscellaneous	\$602,100	\$16,000	\$2,000	\$4,000		\$6,000	\$6,000	\$6,000	\$400		\$721,400	\$450,000	\$10,000
Non Revenue		\$267,600	\$188,600		\$7,150	\$175,000				\$18,000			
Total Available	\$3,940,945	\$1,164,730	\$302,055	\$1,037,980	\$10,650	\$632,000	\$457,000	\$356,000	\$23,400	\$18,000	\$782,700	\$622,500	\$17,400
Operating	\$2,289,252	\$650,764	\$146,150	\$264,584	\$4,000								
Capital	\$62,400	\$0	\$113,850	\$64,000									
Interfund	\$1,061,850	\$311,650		\$489,250									
Debt Service	\$234,207												
Total Appropriations	\$3,647,709	\$962,414	\$260,000	\$817,834	\$4,000								
Ending Balance	\$293,236	\$202,316	\$42,055	\$220,146	\$6,650	\$632,000	\$457,000	\$356,000	\$23,400	\$18,000	\$782,700	\$622,500	\$17,400