

ORDINANCE NO. 87

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, CREATING A PARKS AND RECREATION COMMISSION, PROVIDING FOR THE SELECTION AND REMOVAL OF PARKS AND RECREATION COMMISSIONERS, AND SETTING FORTH THEIR DUTIES AND RESPONSIBILITIES.

WHEREAS, the City of Woodinville, Washington, was incorporated as of March 31, 1993; and

WHEREAS, the citizens of the City of Woodinville are supportive of creating and sustaining parks and recreation within the City; and

WHEREAS, RCW 35.21 authorizes the creation of a commission to administer programs; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Parks and Recreation Commission Created. There is hereby created a Parks and Recreation Commission, consisting of five members, to provide guidance and direction in meeting the parks and recreational needs of the City by advising the City Council and staff on matters relating to planning, acquisition, development and operation of park facilities and recreational programs within the City.

Section 2. Membership.

A. **Number of Members.** The Parks and Recreation Commission shall consist of five members, each of whom shall be appointed for a term of three years. Provided, however, the first appointments to the Parks and Recreation Commission shall consist of three individuals appointed for terms of two years and two individuals appointed for terms of three years. Subsequent appointments shall be for three year terms. Terms shall expire on November 1.

B. **Appointment.** Members of the Parks and Recreation Commission shall be appointed by the Mayor, subject to confirmation by the City Council. Members of the Parks and Recreation Commission must reside within the city limits of the City of Woodinville. Parks and Recreation Commission members shall be selected without respect to political affiliation and shall serve without compensation.

C. **Ex Officio Appointment.** With the consent of the majority of the Parks and Recreation Commission, the Chairperson may appoint up to two (2) non-voting members to the

Commission with expertise in an area where the Commission is working. Ex officio members of the Parks and Recreation Commission need not be residents of the City of Woodinville. The duration of such appointments will be established by the Commission at the time the appointments are made.

D. Removal. Members of the Parks and Recreation Commission may be removed by a majority vote of the entire City Council for neglect of duty, conflict of interest, malfeasance in office or other just cause, or for unexcused absence for more than three consecutive regular meetings. The decision of the City Council shall be final and there shall be no appeal therefrom.

E. Vacancies. Vacancies, occurring other than through the expiration of term, shall be filled for the unexpired term in the same manner as for appointments as provided in this ordinance.

Section 3. Meetings.

A. The Parks and Recreation Commission shall elect from among its members a chairperson, who shall preside at all meetings, a vice chairperson, who shall preside in the absence of the chairperson, and a secretary, who shall be responsible for maintaining the official minutes and other records of the Parks and Recreation Commission. The chairperson, vice chairperson and secretary shall be elected annually. A majority of the Parks and Recreation Commission members shall constitute a quorum for the transaction of business and a majority vote of those present shall be necessary to carry any motion.

B. The Parks and Recreation Commission shall adopt such rules and regulations as are necessary for the conduct of its business.

C. The Parks and Recreation Commission shall provide for a regular meeting schedule, including time, place and frequency of meetings as necessary, but no less frequent than once a month. The Commission may, from time to time, provide for special meetings in accordance with RCW 42.30. All meetings shall be open to the public, in accordance with RCW 42.30, the Open Public Meetings Act.

D. The parks and recreation staff shall be advisory to the Board.

Section 4. Duties and Responsibilities. The Parks and Recreation Commission shall be an advisory board to the City Council, responsible for providing guidance and direction concerning the following matters:

- a. Comprehensive park planning;
- b. The acquisition of land and/or other facilities for parks and recreational facilities;
- c. Development, design and operation of parks and recreation programming and facilities;
- d. Facility use fees and procedures;
- e. Park, play field and facility design;
- f. Capital improvement planning;
- g. Concessions;

- h. Contracts, interlocal agreements, and lease agreements regarding parks and recreation activities;
- i. A recommended annual budget for the acquisition, development, and operation of parks and recreation facilities and programs;
- j. All matters as may, from time to time, be referred to the Parks and Recreation Commission by the City Council, or the City Manager.

Section 5. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 6. Effective Date. This ordinance, or a summary thereof consisting of the title, shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF WOODINVILLE THIS 9th
DAY OF September, 1996.

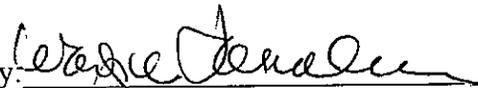
APPROVED:


Robert Miller, Mayor

ATTEST/AUTHENTICATED:


James K. Katica
City Clerk/Treasurer

APPROVED AS TO FORM :
OFFICE OF THE CITY ATTORNEY

By: 

FILED WITH THE CITY CLERK: 9/9/96
PASSED BY THE CITY COUNCIL: 9/9/96
PUBLISHED: 9/16/96
EFFECTIVE DATE: 9/21/96
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