

ORIGINAL

ORDINANCE NO. 105

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, ADOPTING A BUDGET FOR THE CITY OF WOODINVILLE, WASHINGTON, FOR THE YEAR 1995; SETTING FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS.

WHEREAS, a preliminary budget has been filed with the City Clerk as required by law; now, therefore,

THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The budget of the City of Woodinville, Washington for the year 1995, a copy of which is on file in the Office of the City Clerk/Treasurer, is hereby adopted by this reference, in the aggregate total of estimated revenues and appropriations for all funds combined of \$13,115,848.

Section 2. The totals of estimated revenues and appropriations for each separate fund, as set forth herein, are:

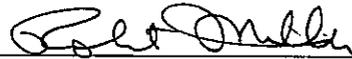
General Fund	\$5,398,883
Street Fund	\$ 872,452
Arterial Street	\$ 674,208
Council Contingency	\$ 401,000
L.T.G.O. Line of Credit Note Fund, 1994	\$ 40,000
Capital Project	\$1,041,300
Special Capital Project	\$ 534,300
Capital Street Reserve	\$1,424,200
Capital Surface Water Reserve	\$1,109,500
Capital Construction Fund	\$ 350,000
Mitigation	\$ 141,100
Surface Water Management	\$1,036,255
Equipment Rental	\$ 37,150
Equipment Replacement	\$ 37,500
Unemployment Reserve	\$ 18,000
Total All Funds:	\$13,115,848

Section 3. The Clerk is directed to transmit a certified copy of this ordinance to the Office of the Auditor of the State of Washington, Division of Municipal Corporations and to the Association of Washington Cities.

Section 4. Effective date. This ordinance shall be effective five (5) days after publication of an approved summary consisting of the title to this ordinance.

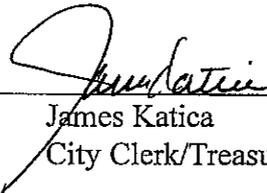
ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 12TH DAY OF DECEMBER, 1994.

APPROVED:

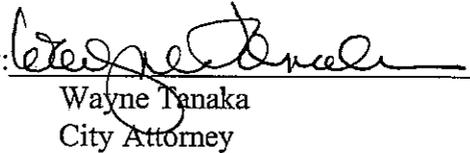


Robert Miller, Deputy Mayor

ATTEST/AUTHENTICATED:

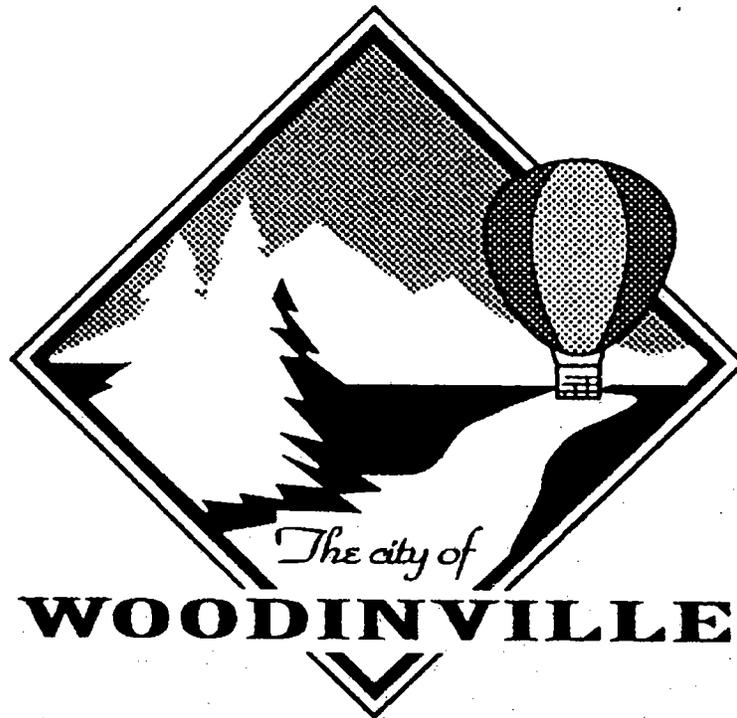
By: 
James Katica
City Clerk/Treasurer

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

By: 
Wayne Tanaka
City Attorney

FILED WITH THE CITY CLERK: 12/12/94
PASSED BY THE CITY COUNCIL: 12/12/94
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 105

PRELIMINARY 1995 BUDGET



City Manager's Recommended Budget

MEMORANDUM

TO: Mayor and City Council
FROM: Joe Meneghini, City Manager
DATE: November 1, 1994
RE: 1995 Budget Message

I am pleased to transmit the proposed 1995 City Budget. This is the City's second full operating budget, and it represents continued progress by our new City.

Fiscal 1994 witnessed the further evolvement of our City. The requirements of GMA and transportation issues has assumed much of our time in 1994 and will continue to be dominant themes in 1995.

Importantly, though, much has been accomplished in the way of major achievements since incorporation. Some examples are:

- Customer Service Program
- Financial and Debt Policies
- Establishment of a Street Preventative Maintenance Program
- \$800,000 Park Grant for Green Gateway site
- Development of Emergency Operation Plan (In progress)
- Beginning of Community Policing Focus
- Personnel Policies
- Established Human Service Policy
- GMA Comprehensive Planning Activities
- Initiation of Tourist Overlay Work
- Active Participation in Community Events
 - Family Fun Festival
 - April Basset Bash
 - Holiday Program
 - Farmers Market
 - Special Collections and Recycling Event
- Tree City USA
- Capital Improvement Plan (In Progress)
- Criminal Code Adoption

This is just a partial list of our accomplishments.

Of equal importance, the City has taken the initiative to address many unmet needs that have accumulated over the years:

- Park Land acquisition: Jerry Wilmot site and the Woodinville Heights site
- Solving Individual and Neighborhood Issues/Problems:
 - 192nd Street Lighting
 - Individual Resident Storm Easement Problem
 - Flooding Problems
 - Building/Safety Inspection Services
- Road Safety Projects: 173rd Street Storm Drainage Improvements
- Teen Activity: Teen Northshore support and assistance
- Introduction of a Police Apartment Watch Program

The 1995 Budget will strengthen our ability to continue to address community needs along these lines.

Importantly, the Budget incorporates continued work on Council goals developed this past year. These goals reflect; 1) community safety through community policing, emergency preparedness and neighborhood safety; 2) creating a foundation for the community's future through interim design standards: preparing capital improvement plan, continuance of sound fiscal policy, tourist overlay project, transportation and park planning and much more; and, 3) beginning to address unmet needs such as for our community youths through enhanced teen programs and recreational activity.

Budget Overview

City services in Woodinville are organized through a combination of contracts by outside agencies and direct services by the City itself. Direct services include building, planning, public service and general administration. Contract services includes police, road and storm drainage maintenance, jail, and courts, among others.

The contracts for services are currently through King County. Contract management is always challenging and sometimes difficult with large agencies. However, these services in 1994 are better focused and more responsive than ever before, thereby obtaining greater value for our residents and businesses.

Police services are moving from individual based programs to the development of a broader based and coordinated community policing model here in our City.

Likewise, changes have occurred in the road maintenance/service area. Staff has worked extensively with the County to improve services. For example, this winter the County has developed a new snow removal route in Woodinville that will result in improved winter road conditions for our residents and businesses.

Staff will continue to work with the County and its departments to improve and refine the variety of services provided for by contract.

New in this year's proposed budget is the addition of a parks and recreation budget reflecting the City's parks planning and development and the introduction of recreational activities planned for youth as outlined in Council's goals. We are currently working with service providers on the model for these services and will have more details later.

In the area of direct services, it is anticipated that 1995 will be as busy as 1994, if not more so, especially in building, planning and engineering. Because of the volume/workload issues, both building and planning need additional assistance for their operations.

It is being recommended that a full-time building inspector be added along with a receptionist position that would be allocated one-third of the time to the building department with planning and the fire district receiving the balance of the time. The new receptionist position would allow us to fully implement the one-stop permit approach with a proper staffing level.

The Planning Department, likewise, has a high volume of work starting with the City's Growth Management requirements, current planning applications, code issues, and special projects. Furthermore, many Council goals such as the tourist district overlay project, Sorenson, interim design standards, and comprehensive transportation strategy, require City-wide planning involvement. Here it is being recommended to increase staff over authorized levels by up to a 3/4 time planner position. The department would also share one-third of the receptionist noted above. In addition, more time is being reallocated internally to planning simply recognizing how staff time is being utilized.

In the administration area, 1995 will also be a year to implement a number of important features including the codification of the City's ordinances and further development of a formal record system for better information handling and control. These are major projects, and the record system is already underway with the assistance of a University of Washington records and retention program graduate volunteering her time.

The Public Services area has an ambitious work program both in the Street and Arterial Funds. Eight streets are designated to be seal coated or fog sealed in a continuation of a strong preventative maintenance approach to our transportation system. In addition, an overlay is proposed for the Woodinville-Snohomish Road from 140th to 190th and from 197th to the Snohomish County line.

The Arterial Street improvement program includes the construction of the intersection improvements at 168th Avenue and the Woodinville-Duvall Road, the design engineering for the 195th pedestrian walkway by Woodinville High School, the design and construction of improvements to the 156th Avenue intersection, and engineering design for signalization of the 200th Street intersection.

Also, in 1995, transportation planning will likewise continue to be a major focus of the Public Service Department.

In addition to the General Fund and Road Funds, one of the other main operating funds of the City is Surface Water Management. Water quality issues are of foremost importance to our area. 1995 will see work on the City's Water Quality Management Plan and a comprehensive storm water program as required by state and national legislation.

The SWM budget includes improvement projects for the Reinwood subdivision and for retention pond enhancements. Further, funds are being identified for a site acquisition for stocking light equipment and importantly, materials and supplies that are required by the City and its contractors either as a shared site with another agency or a stand alone facility.

Given the critical importance of water quality, programs are shifting from reactive to more of a preventative nature with increased emphasis on surface water maintenance and management.

The fee for this is currently \$85 per year per single dwelling unit. The fee varies for commercial and industrial use based on a number of factors. It is our recommendation that there be no increase to these fees and that the existing rate be extended for one year. Further, it is our recommendation that we evaluate the program in 1995 including the services provided, service level and future needs.

The review will include whether some of these services that are provided can be done jointly with another agency or in-house more cost-effectively than currently.

This simply highlights that as a City we need to look towards joint ventures and cooperative efforts where possible to maximize our effort and effectiveness not only in SWM but throughout the City.

Financial Profile

The City Council has enacted a series of financial policies to manage the budget and other fiscal matters. The budget presented here is proposed along these policy lines and Council goals.

The General Fund expenditures and transfers for 1995 are \$5,196,092, with revenues of \$4,733,000, and with an ending fund balance of \$576,791, or a 13.2% adjusted reserve.

As Council is aware, Woodinville has a solid economic base for our existing service levels. It will be several years before we reach a mature service level with respect to all our municipal services. This is especially true with regard to the future for parks, teen programs, recreation services, and community policing, among others. However, today the long-term financial need that the City faces is in the area of preserving our street assets and in beginning to address the large capital needs of our transportation system and other infrastructure.

As noted in our previous budget review, the street funds are heavily dependent on the General Fund or grants. The gas tax, and motor vehicle excise tax which together raise \$290,918, are insufficient to support our existing street structure, let alone the work that needs to be done. Currently \$1,421,086 is appropriated for the Street and Arterial funds which highlights their dependence on other revenues.

Capital needs require a balanced approach to meet the outlay often required and a critical part of this is the City's reserves. The City has 37 miles of streets which represents our largest asset base of approximately a \$15,000,000 investment. Other public assets such as the storm drains are in addition to this amount.

As part of the financial policy, Council's direction is that the property tax rates would be reviewed prior to any automatic adjustments of the 106% provision. Last year, the tax rate was set at \$1.60. An adjustment this year would help sustain our maintenance of effort in the capital account based on recent and expected inflation. The cumulative inflation over the 1994 and 1995 period is expected in the 5.8 % range.

Our recommendation is to adjust the property tax rate by 5% and, as such, move to preserve the City's capital base. A 5% adjustment would put the tax rate at \$1.62 which would raise approximately \$60,000. It should also be noted as we move to develop the Wilmot park, we show a \$350,000 community contribution through fund raisers. If this amount is not raised, we will use part of our capital to complete the park. This just underscores the City's long term capital requirements and the importance of a strong financial base.

As noted earlier in our interim Capital Improvement Plan discussions, capital needs will be our biggest challenge with the longest lead time of all matters that Council will regularly deal with.

SUMMARY

The 1995 proposed budget continues the City tradition of fiscal prudence and customer service base. The budget is structured to be able to address the Council goals and department work plans.

The budget allows us to move ahead and represents service and value to our residents and businesses.

I want to thank Jim Katica for coordinating the budget document, and the departments, for all their work involved in putting the budget together.

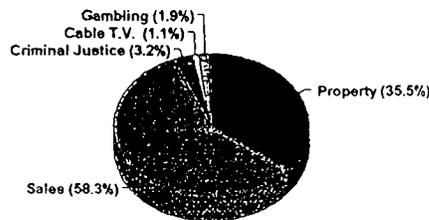
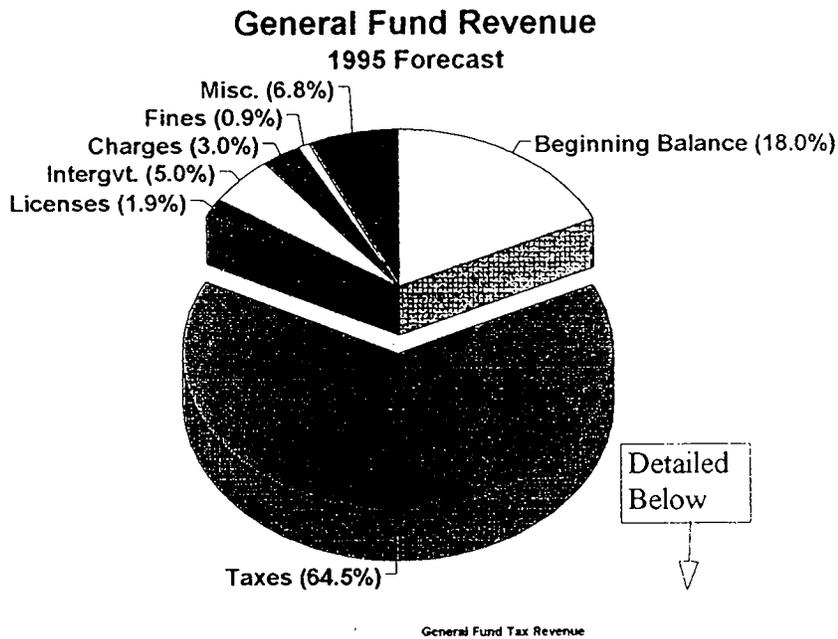
Summary

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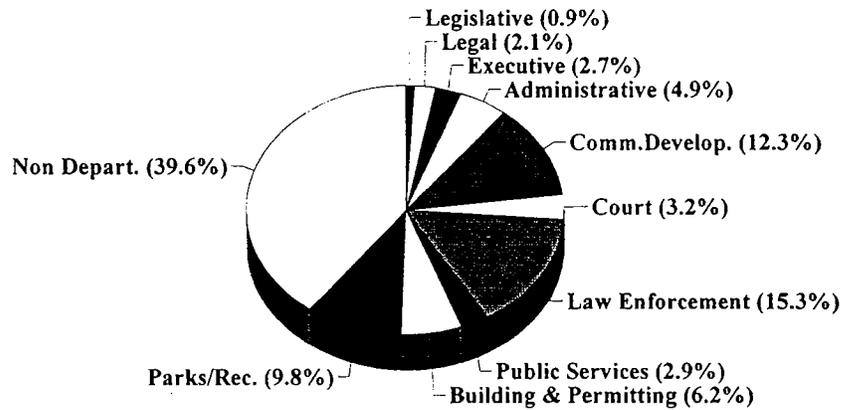
General Fund Revenue 1994 Budget, Expected, and 1995 Forecast

	1994 Budget	1994 Expect	1995 Forecast
Beginning Balance	\$118,845	\$280,100	\$1,039,900
Taxes	\$3,220,000	\$3,582,000	\$3,722,000
Licenses	\$140,500	\$110,500	\$110,000
Intergvt.	\$1,094,100	\$1,115,700	\$286,000
Charges	\$104,000	\$184,000	\$173,000
Fines	\$43,000	\$50,000	\$50,000
Misc.	\$20,500	\$37,000	\$392,000
Total Revenue	\$4,622,100	\$5,079,200	\$4,733,000
Non Revenue	\$870,000	\$870,000	\$0
Total Available	\$5,610,945	\$6,229,300	\$5,772,900



General Fund Expenditures 1994 Budget, Expected, and 1995 Recommended

<i>01 AM</i> 01-Nov-94	1994 Budget	1994 Expect	1995 Request
Legislative	\$49,305	\$46,002	\$49,352
Legal	\$90,000	\$100,000	\$110,000
Executive	\$95,896	\$92,496	\$141,262
Administrative	\$275,209	\$212,600	\$254,295
Comm.Develop.	\$360,887	\$331,992	\$639,103
Court	\$205,350	\$98,460	\$168,200
Law Enforcement	\$810,000	\$810,100	\$792,600
Public Services	\$142,958	\$122,450	\$149,750
Building & Permitting	\$148,722	\$166,270	\$324,355
Parks/Rec.	\$0	\$0	\$511,137
Non Depart.	\$3,241,907	\$3,211,747	\$2,056,038
Total	\$5,420,234	\$5,192,117	\$5,196,092

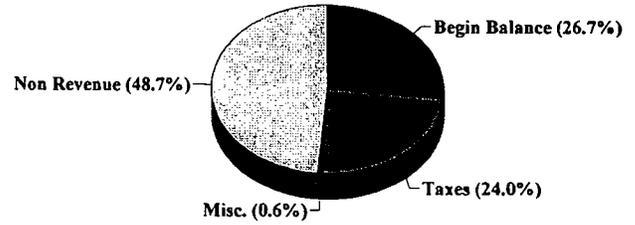


Streets and Arterial Street Funds: Sources and Uses

Sources

Begin Balance	\$413,407
Taxes	\$370,918
Misc.	\$9,700
Non Revenue	\$752,635

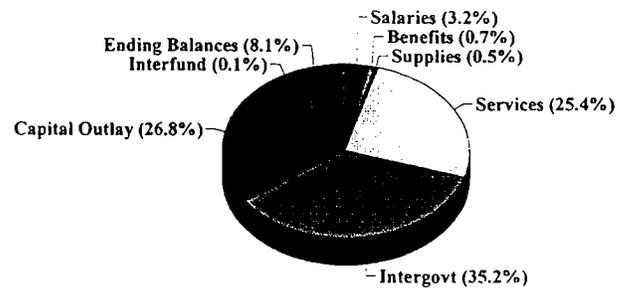
Sources of Revenue
Street and Arterial Street Funds



Uses

Salaries	\$49,437
Benefits	\$10,654
Supplies	\$7,050
Services	\$393,480
Intergovt	\$544,560
Capital Outlay	\$414,255
Interfund	\$1,650
Ending Balances	\$125,574

Uses of Funds
Street and Arterial Streets

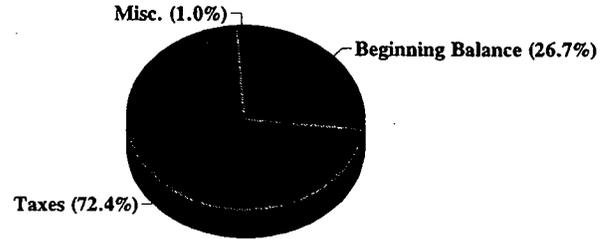


Surface Water Management: Sources and Uses

Sources

Beginning Balance	\$276,255
Taxes	\$750,000
Misc.	\$10,000

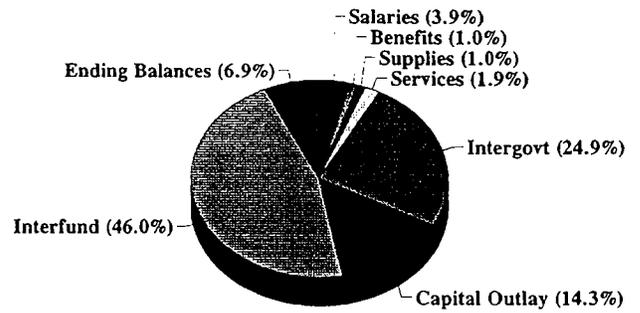
SWM Sources of Revenue



Uses

Salaries	\$40,437
Benefits	\$10,778
Supplies	\$10,250
Services	\$19,575
Intergovt	\$258,200
Capital Outlay	\$148,700
Interfund	\$476,585
Ending Balances	\$71,730

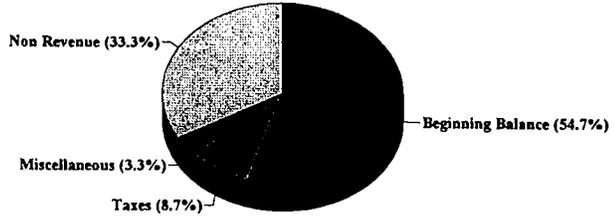
SWM: Uses



Capital Reserve Funds Sources

Capital Reserve, Special Capital Reserve, Street and Surface Water Reserves

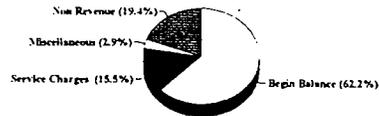
Beginning Balance	\$2,260,300
Taxes	\$360,000
Miscellaneous	\$138,000
Non Revenue	\$1,375,000
Totals	\$4,133,300



Internal Service Funds Sources and Uses

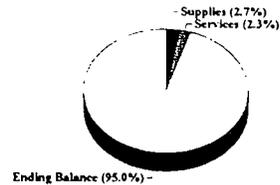
Sources

Begin Balance	\$57,600
Service Charges	\$14,350
Miscellaneous	\$2,700
Non Revenue	\$18,000



Uses

Supplies	\$2,500
Services	\$2,100
Ending Balance	\$88,050



Fund Summaries: All Funds 1994 and 1995

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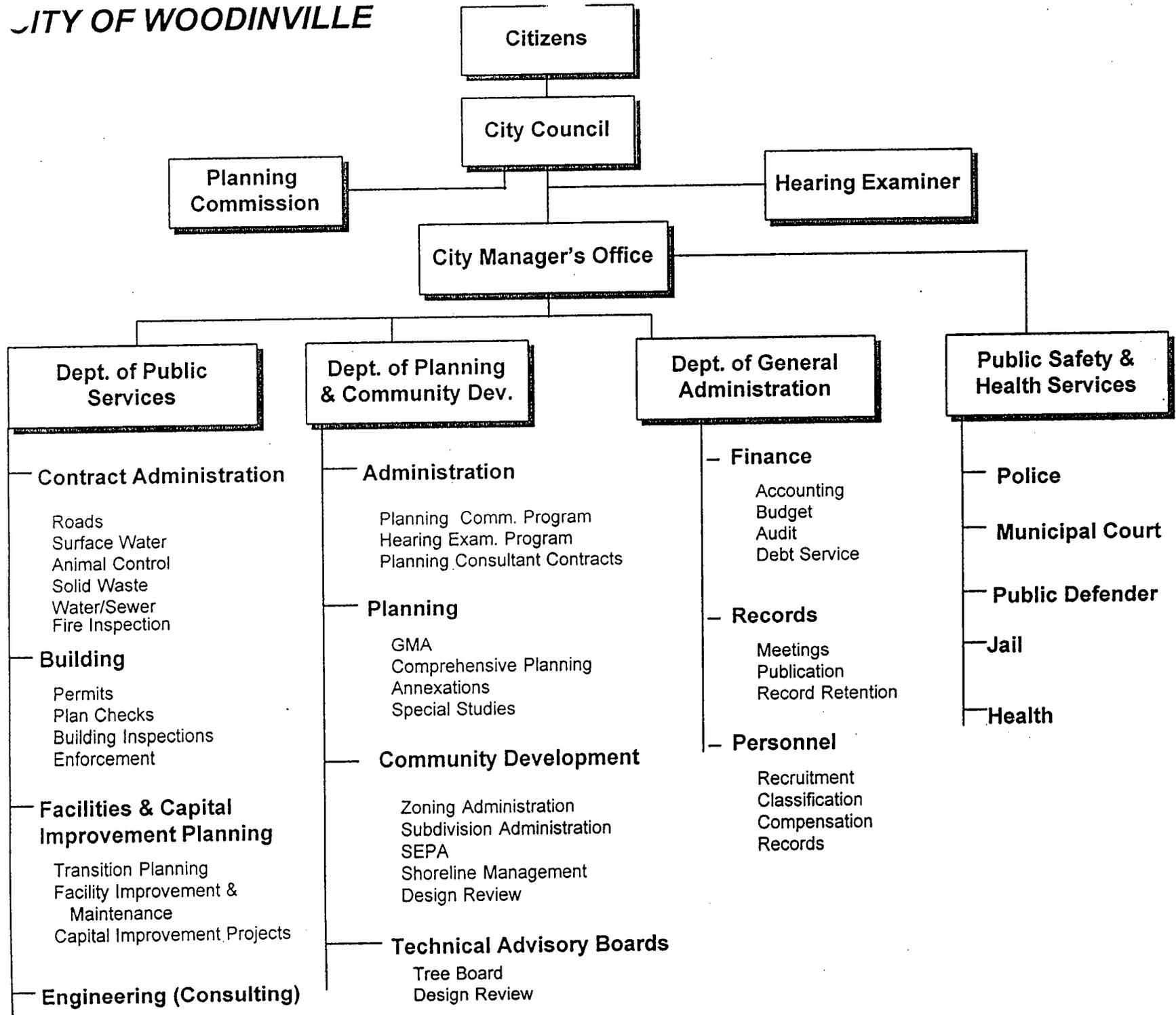
	General	Street	Arterial Street	Surface Water	Contingency	Mitigation	Capital Improvement	Special Capital Improvement	Capital Street Reserve	Capital Stormwater Reserve	Bond	Internal Service Funds	Total All Funds
1994													
Beginning Balance	\$280,100	\$751,200	\$39,500	\$300,400	\$175,000	\$11,600	\$143,300	\$146,800	\$51,300	\$164,500	\$0	\$23,800	\$2,087,500
Revenue	\$5,949,200	\$552,807	\$266,100	\$757,000	\$209,000	\$15,000	\$365,000	\$187,500	\$734,900	\$470,000	\$0	\$36,800	\$9,543,307
Expenditures	\$5,189,417	\$936,200	\$260,000	\$781,145	\$0	\$14,200	\$3,000	\$0	\$0	\$0	\$0	\$3,000	\$7,186,962
Ending Balance	\$1,039,883	\$367,807	\$45,600	\$276,255	\$384,000	\$12,400	\$505,300	\$334,300	\$786,200	\$634,500	\$0	\$57,600	\$4,443,845
1995													
Beginning Balance	\$1,039,883	\$367,807	\$45,600	\$276,255	\$384,000	\$12,400	\$505,300	\$334,300	\$786,200	\$634,500	\$0	\$57,600	\$4,443,845
Revenue	\$4,733,000	\$504,645	\$628,608	\$760,000	\$17,000	\$128,700	\$560,000	\$200,000	\$638,000	\$475,000	\$40,000	\$35,050	\$8,720,003
Expenditures	\$5,196,092	\$772,101	\$648,985	\$964,525	\$25,000	\$140,100	\$0	\$0	\$0	\$0	\$40,000	\$4,600	\$7,791,403
Ending Balance	\$576,791	\$100,351	\$25,223	\$71,730	\$376,000	\$1,000	\$1,065,300	\$534,300	\$1,424,200	\$1,109,500	\$0	\$88,050	\$5,372,445

Fund Summary: All Funds

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	General	Street	Arterial	Surface Water	Contingency	Mitigation	Bond Fund	Capital Reserve	Special Capital Reserve	Capital Street Reserve	Surface Water Reserve	Equipment Rental	Equipment Replacement	Unemployment	Totals		
Beginning Balance	\$1,039,883	\$367,807	\$45,600	\$276,255	\$384,000	\$12,400	\$0	\$505,300	\$334,300	\$786,200	\$634,500	\$21,600	\$18,500	\$17,500	\$4,443,845	Beginning Balance	
Taxes	\$3,722,000	\$221,210	\$149,708	\$750,000		\$127,700		\$180,000	\$180,000							\$5,330,618	Taxes
Licenses	\$110,000															\$110,000	Licenses
Intergovernmental	\$286,000															\$286,000	Intergovernmental
Charges for Services	\$173,000															\$187,350	Charges for Services
Fines	\$50,000											\$14,350				\$50,000	Fines
Misc.	\$392,000	\$8,500	\$1,200	\$10,000	\$17,000	\$1,000		\$30,000	\$20,000	\$38,000	\$50,000	\$1,200	\$1,000	\$500	\$570,400	Misc.	
Total Revenue	\$4,733,000	\$229,710	\$150,908	\$760,000	\$17,000	\$128,700		\$210,000	\$200,000	\$38,000	\$50,000	\$15,550	\$1,000	\$500	\$6,534,368	Total Revenue	
Non Revenue	\$0	\$274,935	\$477,700		\$0		\$40,000	\$350,000	\$0	\$600,000	\$425,000		\$18,000	\$0	\$2,185,635	Non Revenue	
Total Available	\$5,772,883	\$872,452	\$674,208	\$1,036,255	\$401,000	\$141,100	\$40,000	\$1,065,300	\$534,300	\$1,424,200	\$1,109,500	\$37,150	\$37,500	\$18,000	\$13,163,848	Total Available	
Salaries	\$719,857	\$49,437		\$40,437												\$809,731	Salaries
Benefits	\$184,978	\$10,654		\$10,778												\$206,410	Benefits
Supplies	\$170,875	\$7,050		\$10,250												\$190,675	Supplies
Services	\$884,413	\$144,250	\$249,230	\$19,575	\$25,000							\$2,500				\$1,324,568	Services
Intergovernmental	\$1,353,600	\$544,560		\$258,200								\$2,100				\$2,156,360	Intergovernmental
Capital Outlay	\$201,169	\$14,500	\$399,755	\$148,700												\$764,124	Capital Outlay
Debt Service	\$47,150						\$40,000									\$87,150	Debt Service
Interfund	\$1,634,050	\$1,650		\$476,585		\$140,100										\$2,252,385	Interfund
Total	\$5,196,092	\$772,101	\$648,985	\$964,525	\$25,000	\$140,100	\$40,000	\$0	\$0	\$0	\$0	\$4,600	\$0	\$0	\$7,791,403	Total	
Ending Balances	\$576,791	\$100,351	\$25,223	\$71,730	\$376,000	\$1,000	\$0	\$1,065,300	\$534,300	\$1,424,200	\$1,109,500	\$32,550	\$37,500	\$18,000	\$5,372,445	Ending Balances	

CITY OF WOODINVILLE



REVENUE HISTORY AND DETAIL

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SPECIAL REVENUE FUNDS

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General Fund

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	Budget 1994	Expect 1994	Forecast 1995
Taxes			
Property	\$1,200,000	\$1,250,000	\$1,320,000
Sales	\$1,800,000	\$2,100,000	\$2,170,000
Criminal Justice	\$115,000	\$120,000	\$120,000
Cable T.V.	\$45,000	\$42,000	\$42,000
Gambling	\$60,000	\$70,000	\$70,000
Total Taxes	\$3,220,000	\$3,582,000	\$3,722,000
Licenses			
Building/Plumbing	\$109,000	\$70,000	\$62,000
Fire	\$500	\$500	\$2,000
Misc.	\$31,000	\$40,000	\$46,000
Total Licenses	\$140,500	\$110,500	\$110,000
Intergovernmental			
MVET	\$153,700	\$153,700	\$135,000
Criminal Justice MVET	\$3,000	\$40,000	\$45,000
Liquor Excise	\$32,600	\$28,000	\$26,000
Liquor Profit	\$65,800	\$55,000	\$55,000
Misc./Grants	\$839,000	\$839,000	\$25,000
Total Intergovernmental	\$1,094,100	\$1,115,700	\$286,000
Charges for Services			
Fire Permits/Plan Inspec.	\$6,000	\$6,000	\$6,000
Zoning and Subdivision	\$20,000	\$50,000	\$40,000
Plan Check	\$68,000	\$70,000	\$76,000
Plan Check Site Dev.	\$0.0	\$50,000	\$43,000
Misc.	\$10,000	\$8,000	\$8,000
Total Charges	\$104,000	\$184,000	\$173,000
Fines			
Fines and Forfeitures	\$40,000	\$48,000	\$48,000
Parking	\$3,000	\$2,000	\$2,000
Total Fines	\$43,000	\$50,000	\$50,000
Misc.			
Interest	\$20,000	\$35,000	\$40,000
Other Misc.	\$500	\$2,000	\$352,000
Total Miscellaneous	\$20,500	\$37,000	\$392,000
Total Revenue	\$4,622,100	\$5,079,200	\$4,733,000
Non Revenue			
Interfund Loans	\$0	\$0	\$0
T.A.N.'s	\$870,000	\$870,000	\$0
Total Non-Revenue	\$870,000	\$870,000	\$0
Total Available	\$5,492,100	\$5,949,200	\$4,733,000

2,720,000

Revenue Detail: General Fund

Taxes

Property taxes increased by 5% over 1994. 1994 Rate \$1.60 per thousand of assessed value, and 1995 is \$1.62. Increased A.V. for 1995 is approximately 4%

Sales taxes. Continued growth in retail sales of about 3.5% is projected with a slight downtrend in construction over 1994

Criminal Justice is a county optional tax that is sales tax based

Licenses

Assuming activity similar to 1994

Intergovernmental

Criminal Justice MVET is grant funding that will be applied for in 1995

Other intergovernmental items are largely population-based

Charges for Services

Difficult to project, but assumption are that activity will be similar to 1994

Fines and Forfeitures

Same as 1994

Miscellaneous

Interest rate slightly higher for 1994

Other miscellaneous assumes a large effort for contributions for development of Jerry Wilmot Park. Contributions could also be "in-kind"

Special Revenue Funds

12:07:54 PM

18-Oct-94

Fund 101: Streets	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$672,000	\$751,200	\$367,807
Property Taxes	\$1,083,491	\$0	\$10,600	\$0
Vehicle License	\$55,465	\$56,000	\$72,000	\$72,000
Gas Tax (Unrestricted)	\$105,465	\$153,000	\$153,000	\$149,210
Subtotal Intergvt.	\$160,930	\$209,000	\$225,000	\$221,210
Investment Interest	\$6,281	\$9,793	\$35,000	\$8,500
Insurance Recoveries	\$860	\$0	\$0	\$0
Interfund Interest	\$0	\$4,207	\$4,207	\$0
Subtotal Miscellaneous	\$7,141	\$14,000	\$39,207	\$8,500
Non Revenue				
Interfund Loan Repayment	\$0	\$230,000	\$230,000	\$0
Operating Transfer In		\$37,600	\$48,000	\$274,935
Subtotal Non Revenue		\$267,600	\$278,000	\$274,935
Total Available	\$1,251,562	\$1,162,600	\$1,304,007	\$872,452

Fund 102: Arterial Streets	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance		\$40,455	\$39,500	\$45,600
Gas Tax (Restricted)	\$49,109	\$71,000	\$71,000	\$69,708
Grants				\$80,000
Subtotal Intergvt.				\$149,708
Investment Interest	\$368	\$2,000	\$6,500	\$1,200
Operating Transfer-In	\$0	\$188,600	\$188,600	\$477,700
Total Available	\$49,477	\$302,055	\$305,600	\$674,208

Special Revenue Funds

11:31:13 AM

20-Oct-94

Fund 103: Council Contingency	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$175,000	\$175,000	\$384,000
Investment Interest	\$0	\$6,000	\$9,000	\$17,000
Operating Transfer-In	\$175,000	\$200,000	\$200,000	\$0
Total Available	\$175,000	\$381,000	\$384,000	\$401,000

Fund 108: Mitigation	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$11,000	\$11,600	\$12,400
Mitigation	\$11,430	\$12,000	\$14,600	\$127,700
Investment Interest	\$160	\$400	\$400	\$1,000
Total Available	\$11,590	\$23,400	\$26,600	\$141,100

Revenue Detail: Special Revenue Funds

Street Fund

Vehicle License Est. based on 1994 revenue
 Gas Tax \$15.69 X 9,510 (population estimate)
 Interest 5% return
 Operating Transfer In \$49,935 from Surface Water (Drainage work + County overhead)
 \$225,000 from General Fund

Arterial Street Fund

Gas Tax \$7.33 X 9510)
 Grants ISTEPA
 Interest 5% return
 Operating Transfer In \$127,700 from Mitigation Fund
 \$350,000 from General Fund

Contingency Fund

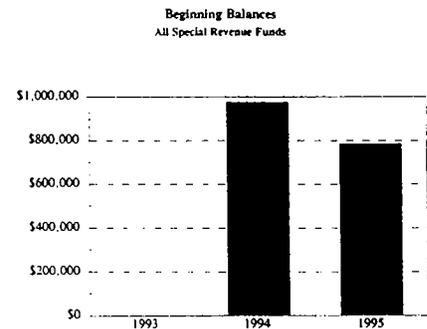
Interest 5% return

Mitigation Fund

Interest 5% return
 Mitigation Fees assessed to developers

Special Revenue Fund Totals Beginning Balances

1993	1994	1995
\$0	\$977,300	\$784,807



Debt Service Fund

20-Oct-94

12:38:31 PM

Fund 201 L.T.G.O. Line of Credit Note Fund

1995
Budget

Beginning Balance	\$0
Non Revenue	\$40,000
Totals	\$40,000

Revenue Detail: Debt Service Fund

Non Revenue

From a General Fund transfer
for short term loan on park property

Capital Project Funds

09:05:57 AM

01-Nov-94

Fund 301 Capital Projects

	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$151,000	\$143,300	\$505,300
Taxes	\$145,477	\$300,000	\$176,500	\$180,000
Misc.	\$1,323	\$6,000	\$13,500	\$30,000
Non Revenue	\$0	\$175,000	\$175,000	\$350,000
Total Available	\$146,800	\$632,000	\$508,300	\$1,065,300

326,000

Fund 302 Special Capital Projects

	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$151,000	\$146,800	\$334,300
Taxes	\$145,477	\$300,000	\$176,500	\$180,000
Misc.	\$1,323	\$6,000	\$11,000	\$20,000
Non Revenue	\$0	\$0	\$0	\$0
Total Available	\$146,800	\$457,000	\$334,300	\$534,300

Fund 303 Capital Street Reserve

	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$51,300	\$51,300	\$786,200
Misc.	\$0	\$10,000	\$13,500	\$38,000
Non Revenue	\$51,300	\$721,400	\$721,400	\$600,000
Total Available	\$51,300	\$782,700	\$786,200	\$1,424,200

Fund 304 Capital Storm Water Reserve

	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$164,500	\$164,500	\$634,500
Misc.	\$0	\$8,000	\$20,000	\$50,000
Non Revenue	\$164,500	\$450,000	\$450,000	\$425,000
Total Available	\$164,500	\$622,500	\$634,500	\$1,109,500

Revenue Detail: Capital Project Funds

Capital Projects

Revenue

Taxes 1/4% Real Estate Excise Tax
 Interest 5% return
 Non Revenue \$350,000 from General Fund

Special Capital Projects

Revenue

Taxes 1/4% Real Estate Excise Tax
 Interest 5% return

Capital Street Reserve

Revenue

Non Revenue \$600,000 from General Fund

Capital Storm Water Reserve

Revenue

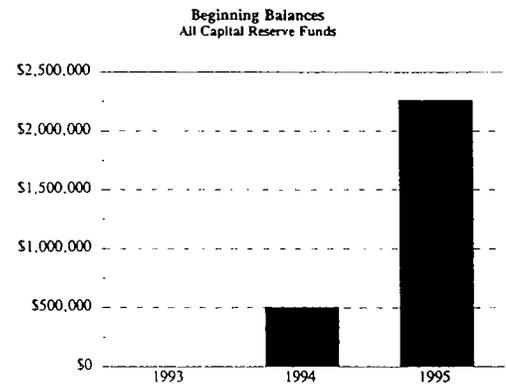
Non Revenue \$425,000 from Surface Water

Interest 5% return

Capital Fund Totals

Beginning Balances

1993	1994	1995
\$0	\$505,900	\$2,260,300



Enterprise Fund

20-Oct-94
12:46:43 PM

Fund 410 Surface Water	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$300,400	\$300,400	\$276,255
Taxes	\$543,070	\$750,000	\$750,000	\$750,000
Misc.	\$4,644	\$4,000	\$7,000	\$10,000
Non Revenue	\$0	\$0	\$0	\$0
Totals	\$547,714	\$1,054,400	\$1,057,400	\$1,036,255

Revenue Detail: Enterprise Fund

Surface Water Management Revenue

Taxes	Assessments charged to all real property
Interest	5% return

Internal Service Funds

03:22:22 PM

20-Oct-94

Fund 501 Equipment Rental	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$3,500	\$16,800	\$21,600
Internal Charges	\$18,000	\$7,150	\$7,150	\$14,350
Misc.	\$47	\$0	\$650	\$1,200
Totals	\$18,047	\$10,650	\$24,600	\$37,150

Fund 503 Equipment Replacement	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$0	\$0	\$18,500
Misc.	\$0	\$0	\$500	\$1,000
Non Revenue	\$0	\$18,000	\$18,000	\$18,000
Totals	\$0	\$18,000	\$18,500	\$37,500

Fund 505 Unemployment	1993 Actual	1994 Budget	1994 Est.	1995 Budget
Beginning Balance	\$0	\$7,000	\$7,000	\$17,500
Misc.	\$0	\$400	\$500	\$500
Non Revenue	\$7,000	\$10,000	\$10,000	\$0
Totals	\$7,000	\$17,400	\$17,500	\$18,000

Revenue Detail: Internal Service Funds

04:03:22 PM
20-Oct-94

Equipment Rental Revenue

Charges Fees assessed to Departments and Funds for the use of vehicles.

Misc. Interest at 5% return

Equipment Replacement Revenue

Misc. Interest at 5% return

Non Revenue \$18,000 from General Fund

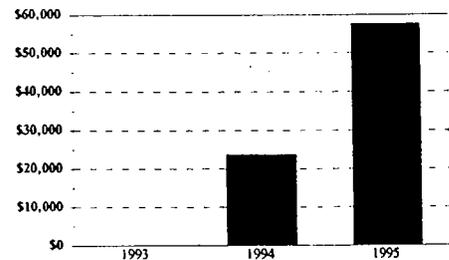
Unemployment Revenue

Misc. Interest at 5% return

Internal Service Fund Totals Beginning Balances

1993	1994	1995
\$0	\$23,800	\$57,600

Beginning Balances
Internal Service Funds



Expenditure History and Detail

EXPENDITURE HISTORY AND DETAIL

GENERAL FUND

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Legislative

The City Council is the legislative body of the City of Woodinville. Through the adoption of resolutions and ordinances, the Council establishes priorities for the City. The City Council convenes in regular sessions at 7:00 p.m. on the second and fourth Monday of each month. Study sessions are held on the first and third Mondays, beginning at 7:00 p.m.

Expenditure History

Legislative	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$11,600	\$34,800	\$34,800	\$34,800
Benefits	\$1,142	\$1,555	\$1,752	\$1,752
Supplies	\$1,257	\$2,950	\$850	\$1,300
Services	\$32,692	\$10,000	\$8,600	\$11,500
Department Total	\$46,691	\$49,305	\$46,002	\$49,352

Legislative

27-Oct-94

10:37:06 AM

	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$11,600	\$34,800	\$34,800	\$34,800
Benefits	\$1,142	\$1,555	\$1,752	\$1,752
Supplies	\$1,257	\$2,950	\$850	\$1,300
Office Supplies	\$985	\$1,500	\$200	\$400
Operating Supplies	\$272	\$700	\$500	\$700
Miscellaneous		\$750	\$150	\$200
Services	\$32,692	\$10,000	\$8,600	\$11,500
Professional Services	\$30,326	\$3,000	\$3,800	\$5,000
Travel	\$1,912	\$4,000	\$3,000	\$4,000
Advertising	\$0	\$0	\$0	\$0
Repairs and Maintenance	\$0	\$0	\$0	\$0
Education/Training		\$1,500	\$1,500	\$2,000
Miscellaneous	\$454	\$1,500	\$300	\$500
Department Total	\$46,691	\$49,305	\$46,002	\$49,352

LEGISLATIVE FUND
Detail

Supplies: \$1,300

Office Supplies

Supplies for packets, materials, and miscellaneous items

Operating Supplies

Council required operating supplies

Services: \$11,500

Professional Services

Council retreat

Travel

Mileage and lodging for conferences, meetings, including AWC and Suburban Cities

Education

Conference, seminar and meeting fees

Legal

The City of Woodinville contracts with the firm of Ogden Murphy and Wallace for providing the services of a City Attorney.

Expenditure History

Legal	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Services	\$64,340	\$90,000	\$100,000	\$110,000

Legal

27-Oct-94 12:15:10 PM	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Services				
Professional Services	\$64,340	\$90,000	\$100,000	\$110,000
Department Total	\$64,340	\$90,000	\$100,000	\$110,000

Executive

The Executive Department has overall responsibility to enforce all laws and ordinances of the City and to oversee all administrative affairs. The City Manager prepares and submits, as necessary, such reports and recommendations for Council consideration. The City Manager receives direction from Council regarding areas of concern and/or interest to the City of Woodinville, and directs Staff, through the Department Heads, to implement the goals of the Council. The Executive Department works with all City Staff to implement budget and policy decisions.

Expenditure and Staffing History

Executive	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$53,555	\$70,692	\$70,692	\$105,478
Benefits	\$9,490	\$14,904	\$14,904	\$23,984
Supplies	\$212	\$1,000	\$250	\$700
Services	\$1,399	\$9,300	\$6,650	\$11,100
Totals	\$64,656	\$95,896	\$92,496	\$141,262

Staffing	1993	1994	1995
	1	1	2

Executive

27-Oct-94

1993

1994

1994

1995

01:58:47 PM

Actual

Budget

Estimate

Recommend

	Actual	Budget	Estimate	Recommend
Salaries	\$53,555	\$70,692	\$70,692	\$105,478
Benefits	\$9,490	\$14,904	\$14,904	\$23,984
Supplies	\$212	\$1,000	\$250	\$700
Office Supplies	\$212	\$800	\$200	\$500
Operating Supplies				
Small Tools/Minor Equipment				
Miscellaneous		\$200	\$50	\$200
Services	\$1,399	\$9,300	\$6,650	\$11,100
Professional Services	\$0	\$2,500	\$2,500	\$3,500
Communication		\$800	\$600	\$800
Travel	\$344	\$3,500	\$2,200	\$3,500
Advertising				
Rentals/Leases		\$0	\$50	\$100
Insurance				
Public Utilities				
Repairs and Maintenance				
Education/Training		\$1,000	\$500	\$1,000
Miscellaneous	\$1,055	\$1,500	\$800	\$2,200
Department Total	\$64,656	\$95,896	\$92,496	\$141,262

**EXECUTIVE
Detail**

Salaries and Benefits: \$129,462

Includes reallocation of employee to Executive Department from Public Services.

Services: \$11,100

Professional Services

Contracts for miscellaneous professional services.

Travel

Conference travel expenses

Education

Memberships

Administration

The Administrative Services Department includes the responsibilities of the City Clerk, Treasurer and general administration. Administrative Services is responsible for maintaining the official City records in accordance with the guidelines of the State of Washington. Other responsibilities include greeting and assisting citizens, ensuring that citizen requests for information and/or service are met, preparation of packet material for City Council meetings; preparation of legal notices.

The Administrative Services Department is responsible for managing City finances including investments, accounts payable, receivable and payroll, producing financial statements for internal and external reporting.

Expenditure and Staffing History

Administrative Services	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$109,015	\$152,801	\$153,000	\$151,921
Benefits	\$21,772	\$51,608	\$35,000	\$42,074
Supplies	\$2,976	\$5,500	\$3,200	\$4,500
Services	\$16,596	\$62,300	\$19,900	\$49,800
Capital Outlay	\$697	\$1,500	\$0	\$4,500
Interfund Payments	\$0	\$1,500	\$1,500	\$1,500
Totals	\$151,056	\$275,209	\$212,600	\$254,295

Staffing	1993	1994	1995
	5.2	5.2	4.6

Administrative Services

27-Oct-94 10:50:16 AM	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$109,015	\$152,801	\$153,000	\$151,921
Benefits	\$21,772	\$51,608	\$35,000	\$42,074
Supplies	\$2,976	\$5,500	\$3,200	\$4,500
Office Supplies	\$2,976	\$3,000	\$2,000	\$2,500
Operating Supplies		\$1,000	\$1,000	\$1,000
Small Tools/Minor Equipment		\$1,000	\$100	\$500
Miscellaneous		\$500	\$100	\$500
Services	\$16,596	\$62,300	\$19,900	\$49,800
Professional Services	\$13,148	\$45,000	\$8,000	\$30,000
Communication		\$3,800	\$3,800	\$3,800
Travel	\$848	\$2,000	\$2,000	\$2,000
Advertising	\$1,464	\$3,000	\$3,000	\$3,000
Repairs and Maintenance	\$27	\$1,500	\$100	\$500
Education/Training		\$5,500	\$2,500	\$5,500
Miscellaneous	\$1,109	\$1,500	\$500	\$5,000
Capital Outlay				
Machinery/Equip	\$697	\$1,500	\$0	\$4,500
Interfund Payments	\$0	\$1,500	\$1,500	\$1,500
Professional Services				
Operating Rentals		\$1,500	\$1,500	\$1,500
Other				
Department Total	\$151,056	\$275,209	\$212,600	\$254,295

ADMINISTRATIVE SERVICES
Detail

Supplies: \$4,500

Office Supplies

Supplies for packets, budget documents, code books

Operating Supplies

Software upgrades, misc. operating supplies

Small Tools/Minor Equipment

Keyboard, calculator, repair items

Services: \$49,800

Professional Services

Hearing Officer, trust account fees, codification services

Travel

Meals and lodging for conferences, classes

Advertising

Public notification

Education

Classes, course work, and conference registration

Capital Outlay: \$4,500

Stand-alone P.C. station

Interfund Payments: \$1,500

Operating Rentals

Rental cost of pool vehicle

Community Development

The Community Development/Planning Department is responsible for assisting decision makers develop the City's Comprehensive Plan that conforms to the Growth Management Act. The Department has responsibility for implementing goals and policies of the Comprehensive Plan by administering the City's Zoning Code, Subdivision Code, Shoreline Management Program, SEPA and annexation procedures. The Community Development/Planning Department works closely with the Planning Commission and City Council to identify long term goals of the City and to manage and staff the Hearing Examiner Program.

Expenditure and Staffing History

Community Development	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$62,816	\$108,363	\$108,363	\$216,439
Benefits	\$12,841	\$26,435	\$26,435	\$61,645
Supplies	\$2,305	\$1,765	\$2,315	\$4,775
Services	\$20,269	\$208,524	\$194,879	\$297,575
Capital Outlay	\$0	\$15,800	\$0	\$55,069
Interfund Payments	\$3,600	\$0	\$0	\$3,600
Totals	\$101,831	\$360,887	\$331,992	\$639,103

Staffing	1993	1994	1995
	2.5	3.75	6.28

Community Development

27-Oct-94

10:17:54 AM

	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$62,816	\$108,363	\$108,363	\$216,439
Benefits	\$12,841	\$26,435	\$26,435	\$61,645
Supplies	\$2,305	\$1,765	\$2,315	\$4,775
Office Supplies	\$2,305	\$500	\$1,500	\$2,940
Operating Supplies		\$725	\$725	\$1,040
Small Tools/Minor Equipment		\$540	\$90	\$795
Services	\$20,269	\$208,524	\$194,879	\$297,575
Professional Services	\$16,650	\$192,524	\$179,500	\$227,000
Communication		\$1,800	\$1,800	\$7,500
Travel	\$89	\$3,000	\$600	\$5,150
Advertising	\$2,130	\$7,500	\$9,700	\$18,500
Rentals/Leases		\$200	\$950	\$1,200
Education/Training		\$1,500	\$1,409	\$10,725
Miscellaneous	\$1,400	\$2,000	\$920	\$1,500
Printing				\$26,000
Capital Outlay	\$0	\$15,800	\$0	\$55,069
Machinery/Equip		\$15,800		\$55,069
Interfund Payments	\$3,600	\$0		\$3,600
Operating Rentals	\$3,600	\$0		\$3,600
Department Total	\$101,831	\$360,887	\$331,992	\$639,103

COMMUNITY DEVELOPMENT
Detail

Salaries and Benefits: \$278,084

Includes salaries and benefits for new positions.

Supplies: \$4,775

Office Supplies

General supplies, file folders, forms, computer and copy paper, etc.

Operating Supplies

Software upgrades, misc. operating supplies

Small Tools/Minor

Minor Equipment: roll map file, stand map file, easel, small calculators,
and map edger

Services: \$297,595

Professional Services

EDAW, OTAK, D.E.A., David Nemens, half CAD Professional Services,
and contracts for miscellaneous professional services.

Travel

Conference travel expenses

Advertising

Publication of notices such as:

GMA

SEPA

Hearing

Annexation

Capital Outlay: \$55,069

Machinery and Equipment

Permit tracking (1/2)

CAD station (1/2)

Computer set-ups, desks, chairs for new staff, and other miscellaneous
items

Court Services

Court expenditures cover the costs of prosecution, including prosecuting attorney fees, defense costs, when applicable, and jail fees.

Expenditure History

Court Services	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Services	\$39	\$38,000	\$55,460	\$95,200
Intergovernmental	<u>\$11,923</u>	<u>\$167,350</u>	<u>\$43,000</u>	<u>\$73,000</u>
Totals	\$11,962	\$205,350	\$98,460	\$168,200

Court Services

27-Oct-94

02:18:06 PM

	1993	1994	1994	1995
	Actual	Budget	Estimate	Recommend
Services	\$39	\$38,000	\$55,460	\$95,200
Professional Services	\$39	\$38,000	\$55,460	\$95,200
Intergovernmental	\$11,923	\$167,350	\$43,000	\$73,000
Professional Services(Jail)		\$134,700	\$15,000	\$40,000
Professional Services(Court)	\$11,923	\$32,650	\$28,000	\$33,000
Department Total	\$11,962	\$205,350	\$98,460	\$168,200

COURT SERVICES
Detail

Services: \$95,200

Professional Services

Prison Transport, Ticket Routing, Public Defense, Prosecuting
Attorney

Intergovernmental: \$73,000

Jail Services

Court Services

Law Enforcement

Law enforcement services are provided by King County through an interlocal agreement.

Expenditure History

Law Enforcement	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Supplies	\$0	\$0	\$0	\$500
Services	\$0	\$750	\$0	\$1,100
Intergovernmental	\$396,170	\$810,000	\$810,100	\$790,000
Capital Outlay	\$0	\$0	\$0	\$1,000
Totals	\$396,170	\$810,750	\$810,100	\$792,600

Law Enforcement

28-Oct-94

04:29:33 PM

	1993	1994	1994	1995
	Actual	Budget	Estimate	Recommend
Supplies				\$500
Office Supplies				\$500
Operating Supplies				
Services		\$750	\$0	\$1,100
Communication		\$750		\$900
Miscellaneous				\$200
Intergovernmental	\$396,170	\$810,000	\$810,100	\$790,000
Professional Services	\$396,170	\$791,000	\$790,100	\$790,000
1993 Estimated Adjust.		\$19,000	\$20,000	\$0
Capital Outlay				\$1,000
Machinery/Equip				\$1,000
Department Total	\$396,170	\$810,750	\$810,100	\$792,600

**LAW ENFORCEMENT
Detail**

Supplies: \$500

Services: \$1,100

Communication
Miscellaneous

Intergovernmental: \$790,000

King County contract

Capital Outlay: \$1,000

Computer Upgrade

Public Services

Public Services is responsible for conducting site inspections within the City to ensure intergovernmental contracts with King County are being fulfilled and that contracted City services such as road maintenance and surface water management are maintained to City standards. Public Services performs a variety of other functions including conducting special studies around areas of concern or interest, and responding to citizen requests and complaints.

Expenditure and Staffing History

Public Services	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$53,849	\$62,177	\$64,200	\$58,767
Benefits	\$7,972	\$15,131	\$14,000	\$12,783
Supplies	\$1,437	\$4,250	\$1,900	\$4,550
Services	\$10,660	\$59,300	\$36,650	\$62,900
Capital Outlay	\$0	\$2,100	\$2,100	\$7,150
Interfund Payments	\$3,600	\$0	\$3,600	\$3,600
Totals	\$77,518	\$142,958	\$122,450	\$149,750

Staffing	1993	1994	1995
	1.5	2	1

Public Services

27-Oct-94

02:18:06 PM

	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$53,849	\$62,177	\$64,200	\$58,767
Benefits	\$7,972	\$15,131	\$14,000	\$12,783
Supplies	\$1,437	\$4,250	\$1,900	\$4,550
Office Supplies	\$1,437	\$2,400	\$500	\$2,500
Operating Supplies		\$900	\$750	\$1,000
Small Tools/Minor Equipment		\$750	\$500	\$750
Miscellaneous		\$200	\$150	\$300
Services	\$10,660	\$59,300	\$36,650	\$62,900
Professional Services	\$8,685	\$55,000	\$32,000	\$52,500
Communication		\$1,300	\$1,300	\$2,200
Travel	\$565	\$1,200	\$1,200	\$2,200
Advertising	\$500	\$500	\$650	\$1,000
Rentals/Leases			\$250	\$250
Repairs and Maintenance		\$500	\$150	\$500
Education/Training	\$0	\$500	\$800	\$1,550
Miscellaneous	\$910	\$300	\$300	\$500
Printing				\$2,200
Capital Outlay		\$2,100	\$2,100	\$7,150
Machinery/Equip		\$2,100	\$2,100	\$7,150
Interfund Payments	\$3,600	\$0	\$3,600	\$3,600
Operating Rentals	\$3,600	\$0	\$3,600	\$3,600
Department Total	\$77,518	\$142,958	\$122,450	\$149,750

PUBLIC SERVICES
Detail

Salaries and Benefits: \$71,550

Supplies: \$4,550

Office supplies, operating supplies, small tools/equipment, and miscellaneous

Services: \$62,900

Professional Services

Commute Trip Reduction, hazardous waste collection events, consulting engineering services

Communication

Telephone expense

Travel

Lodging, etc. conferences

Education

Conference registration, technical education

Advertising

Notification/publication

Printing

Public information flyers, recycling information

Capital Outlay: \$7,150

Two computer upgrades, 1/2 Computer Senior Engineer (hard & software), furniture, and miscellaneous

Interfund: \$3,600

Equipment rental

Building and Permitting

The Building Department is responsible for reviewing building permit applications and conducting inspections of construction in process for conformance with the Uniform Building Code, Uniform Plumbing Code, Uniform Mechanical Code and related standards. The Building Department coordinates with Fire District No. 36 to ensure enforcement of the Uniform Fire Code. Additionally the Building Department enforces zoning, subdivision, site development, and street improvement codes, when applicable.

Expenditure and Staffing History

Building & Permitting	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$27,172	\$50,775	\$54,000	\$135,442
Benefits	\$1,412	\$12,392	\$14,000	\$37,813
Supplies	\$138	\$5,205	\$3,240	\$4,250
Services	\$1,836	\$78,000	\$92,680	\$103,400
Capital Outlay	\$0	\$0	\$0	\$41,100
Interfund Payments	\$0	\$2,350	\$2,350	\$2,350
Totals	\$30,558	\$148,722	\$166,270	\$324,355

Staffing	1993	1994	1995
	1.5	2.25	3.83

Building & Permitting

27-Oct-94 12:11:43 PM	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$27,172	\$50,775	\$54,000	\$135,442
Benefits	\$1,412	\$12,392	\$14,000	\$37,813
Supplies	\$138	\$5,205	\$3,240	\$4,250
Office Supplies	\$138	\$2,500	\$900	\$1,500
Operating Supplies		\$380	\$410	\$800
Small Tools/Minor Equipment		\$1,850	\$1,630	\$1,450
Miscellaneous		\$475	\$300	\$500
Services	\$1,836	\$78,000	\$92,680	\$103,400
Professional Services	\$1,428	\$68,900	\$86,800	\$91,500
Communication		\$2,000	\$1,680	\$2,300
Travel	\$0	\$1,400	\$700	\$2,300
Advertising	\$0	\$500	\$250	\$500
Rentals/Leases			\$100	\$100
Repairs and Maintenance	\$408	\$1,200	\$500	\$1,200
Education/Training		\$2,150	\$1,850	\$3,700
Miscellaneous		\$1,850	\$800	\$1,800
Capital Outlay		\$0		\$41,100
Machinery/Equip				\$41,100
Interfund Payments	\$0	\$2,350	\$2,350	\$2,350
Professional Services				
Operating Rentals	\$0	\$2,350	\$2,350	\$2,350
Other				
Department Total	\$30,558	\$148,722	\$166,270	\$324,355

**BUILDING DEPARTMENT
Detail**

Salaries and Benefits: \$173,255

Includes salaries and benefits for new positions.

Supplies: \$4,250

Office Supplies

General supplies, file folders, forms, computer and copy paper, etc.

Operating Supplies

Miscellaneous operating supplies, etc.

Services: \$103,400

Professional Services

Communication

Travel

Advertising

Rentals/Leases

Repairs and Maintenance

Education/Training

Miscellaneous

Capital Outlay: \$41,100

Microfiche reader

Computer Hardware

Software

Software (Permit Tracking System - 50%)

Interfund Payments: \$2,350

Operating Rentals

Parks and Recreation

The Parks and Recreation department is a new department for 1995. Included are the costs of a recreation program, and development costs for our existing parks.

Expenditure History

Parks and Recreation	1995 Recommend
Salaries	\$17,010
Benefits	\$4,927
Supplies	\$3,100
Services	\$121,200
Capital Outlay	<u>\$368,000</u>
Totals	\$514,237

Staffing	1995
	0.5

Parks & Recreation Fund

28-Oct-94

1995

03:51:47 PM	Recommend
Salaries	\$17,010
Benefits	\$4,927
Supplies	\$3,100
Office Supplies	\$50
Operating Supplies	\$1,500
Small Tools/Minor Equipment	\$1,500
Miscellaneous	\$50
Services	\$121,200
Professional Services	\$115,000
Communication	\$250
Travel	\$250
Advertising	\$1,500
Rentals/Leases	\$750
Insurance	\$0
Public Utilities	\$3,000
Repairs and Maintenance	\$200
Education/Training	\$250
Miscellaneous	\$0
Capital Outlay	\$368,000
Machinery/Equip	\$8,000
Improvements	\$360,000
Department Total	\$514,237

**PARK FUND
Detail**

Salaries and Benefits: \$21,937

Salaries and benefits from a reallocation of employees

Supplies: \$3,100

Office, Operating, Small Tools, and miscellaneous

Services: \$121,200

Professional Services

Green Gateway, Design/Soils
Recreational Services contract

Travel

Meals and lodging for conferences, classes

Advertising

Public notification

Education/Training

Classes, coursework, and conference registration

Rentals

Insurance

Repair and maintenance

Capital Outlay: \$368,000

Improvements

Green Gateway, Neighborhood Parks

Non-Departmental

Non-Departmental is an account that pays for goods and services that are considered general governmental services not specific to a particular department. Included are General Fund debt service payments, intergovernmental payments for miscellaneous services, and interfund payments of a reserve nature.

Expenditure History

Non-Departmental	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Supplies	\$10,322	\$21,500	\$19,700	\$29,100
Services	\$136,348	\$124,000	\$95,640	\$141,838
Intergovern.	\$30,727	\$91,200	\$91,200	\$122,600
Capital Outlay	\$112,536	\$1,713,000	\$1,713,000	\$99,500
Debt Service	\$230,880	\$234,207	\$234,207	\$40,000
Interfund	\$185,665	\$1,058,000	\$1,058,000	\$1,623,000
Totals	\$706,478	\$3,241,907	\$3,211,747	\$2,056,038

Non-Departmental

01-Nov-94

10:55:13 AM

	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Supplies	\$10,322	\$21,500	\$19,700	\$29,100
Office Supplies	\$10,322	\$15,000	\$15,000	\$22,000
Operating Supplies		\$3,000	\$4,000	\$6,000
Small Tools/Minor Equipment		\$2,000	\$300	\$500
Miscellaneous		\$1,500	\$400	\$600
Services	\$136,348	\$124,000	\$95,640	\$141,838
Professional Services	\$55,582	\$46,000	\$35,000	\$70,500
Communication	\$19,190	\$4,000	\$4,000	\$5,000
Rentals/Leases	\$16,555	\$24,000	\$21,000	\$35,400
Insurance	\$13,938	\$25,000	\$23,640	\$17,238
Repairs and Maintenance	\$9,943	\$15,000	\$2,000	\$2,700
Miscellaneous	\$21,140	\$10,000	\$10,000	\$11,000
Intergovernmental				
Professional Services	\$30,727	\$91,200	\$91,200	\$122,600
Capital Outlay	\$112,536	\$1,713,000	\$1,713,000	\$99,500
Machinery/Equip	\$112,536	\$43,000	\$43,000	\$99,500
Property		\$1,670,000	\$1,670,000	
Debt Service				
Principal	\$229,000	\$230,000	\$230,000	\$0
Debt Service				
Interest	\$1,880	\$4,207	\$4,207	\$40,000
Interfund Payments	\$185,665	\$1,058,000	\$1,058,000	\$1,623,000
Reserve Transfers	\$182,000	\$978,000	\$978,000	\$950,000
Operating Transfers				\$593,000
Other	\$3,665	\$80,000	\$80,000	\$80,000
Department Total	\$706,478	\$3,241,907	\$3,211,747	\$2,056,038

**Non Departmental
Detail**

Supplies: \$29,100

Copier paper, pens, general supplies, and miscellaneous

Services: \$149,838

Professional Services

Audit, Computer services, emergency service contract,
newsletter, copier postage maint. contracts

Intergovernmental: \$122,600

Health District, Puget Sound Regional Council, Election, AWC, Surburban Cities,
Alcohol Treatment, Human Services

Capital Outlay: \$99,500

A/V equipment (\$2000), City Hall improvements (\$15,000), auto/truck
(\$36,000), phone system (\$20,000), 800 MgHz phones (\$20,000), emergency
equip, (\$3,000), Postage machine (\$3,500)

Debt Service: \$40,000

Interest on park property

Interfund Payments: \$1,523,000

Equipment Replacement (\$18,000)
Street Fund (\$225,000)
Arterial Street (\$350,000)
Street Reserve (\$600,000)
Capital Reserve (\$350,000)
Operational Reserve (\$80,000)

Streets

The Street Department contracts for street maintenance with King County, other governmental agencies, and private contractors.

Expenditure and Staffing History

Streets	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$17,711	\$39,709	\$39,709	\$49,437
Benefits	\$3,881	\$11,335	\$10,000	\$10,654
Supplies	\$1,587	\$2,150	\$4,300	\$7,050
Services	\$128,440	\$127,340	\$78,600	\$144,250
Intergovt.	\$0	\$482,700	\$482,700	\$544,560
Capital Outlay	\$0	\$0	\$9,200	\$14,500
Interfund Payments	\$284,900	\$311,650	\$311,650	\$1,650
Totals	\$436,519	\$974,884	\$936,159	\$772,101

Staffing	1993	1994	1995
	0.75	0.75	1

Streets

27-Oct-94

04:55:05 PM

	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Salaries	\$17,711	\$39,709	\$39,709	\$49,437
Benefits	\$3,881	\$11,335	\$10,000	\$10,654
Supplies	\$1,587	\$2,150	\$4,300	\$7,050
Office Supplies	\$1,587	\$2,150	\$2,150	\$3,000
Operating Supplies			\$50	\$50
Small Tools/Minor Equipment			\$1,750	\$3,500
Miscellaneous			\$350	\$500
Services	\$128,440	\$127,340	\$78,600	\$144,250
Professional Services	\$126,041	\$114,200	\$63,000	\$120,400
Communication	\$1,117	\$620	\$580	\$700
Travel			\$0	\$200
Advertising		\$500	\$400	\$500
Rentals/Leases		\$500	\$500	\$2,500
Insurance		\$820	\$820	\$950
Public Utilities	\$223	\$10,700	\$12,800	\$15,500
Repairs and Maintenance	\$875		\$500	\$500
Education/Training				\$500
Miscellaneous	\$184			\$2,500
Intergovernmental				
Professional Services		\$482,700	\$482,700	\$544,560
Capital Outlay	\$0		\$9,200	\$14,500
Machinery/Equip				\$3,500
Improvements			\$9,200	\$11,000
Interfund Payments	\$284,900	\$311,650	\$311,650	\$1,650
Operating Rentals	\$3,600	\$1,650	\$1,650	\$1,650
Other	\$281,300	\$310,000	\$310,000	
Department Total	\$436,519	\$974,884	\$936,159	\$772,101

STREETS SERVICES
Detail

Salaries and Benefits: \$60,091

Salaries, benefits, overtime, and temporary help.

Supplies: \$7,050

Office Supplies
Miscellaneous supplies

Operating Supplies
Software upgrades, misc. operating supplies

Small Tools

Services: \$144,250

Professional Services

Seal Coat:	NE 202nd	NE 201st Street
	151st NE/149th Pl. Loop	148th Avenue
	153rd Avenue NE	Wood-Snoh Hwy: 175th to 140th
	N 1/2 of Leota Loop	

Fog Seal: 175th

Contract Landscaping & Maintenance
Street Tree R & R

Miscellaneous Services

Communication, rental/leases, insurance, public utilities, repairs and maintenance

Intergovernmental: \$545,640

Professional Services (King County)

Capital Outlay: \$14,500

Woodinville-Duvall Street light

Arterial Streets

Similar to the Street Fund, the City contracts with other governmental agencies and private contractors to provide reconstruction and renovation of the City's arterials.

Expenditure History

Arterial Streets	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Services	\$10,020	\$146,150	\$117,300	\$249,230
Capital Outlay	\$0	\$113,850	\$142,700	\$399,755
Totals	\$10,020	\$260,000	\$260,000	\$648,985

Arterial Streets

28-Oct-94

02:19:42 PM

	1993	1994	1994	1995
	Actual	Budget	Estimate	Recommend
Services	\$10,020	\$146,150	\$117,300	\$249,230
Professional Services	\$10,020	\$146,150	\$117,300	\$249,230
Capital Outlay	\$0	\$113,850	\$142,700	\$399,755
Machinery/Equip				
Improvements		\$113,850	\$142,700	\$399,755
Department Total	\$10,020	\$260,000	\$260,000	\$648,985

**ARTERIAL FUND
Detail**

Services: \$249,230

Professional Services:

- 168th Avenue-Construction Engineer
- 200th St. - Design Engineer
- 156th Avenue Signal and Channelization
- 124th - 173rd Reconstruction-Soil Investigation
- Comp Plan (Entranco)

Capital Outlay: \$399,755

1995 Construction:

- 168th Ave./Woodinville-Duvall Rd. Intersection
- Sammamish Valley Trail - Right-of-Way Option
- 156th/Woodinville Duvall Rd. Intersection

Surface Water Management

Similar to the Street Fund, the City contracts with King County, other governmental agencies, and private contractors to provide surface water management services. Much of the increase in costs for 1995 is reflective of State and Federal mandates. Revenue is received from an assessment on property within Woodinville.

Expenditure and Staffing History

Surface Water	1993 Actual	1994 Budget	1994 Estimate	1995 Request
Salaries	\$17,711	\$39,709	\$42,000	\$40,437
Benefits	\$3,882	\$10,705	\$10,000	\$10,778
Supplies	\$1,334	\$2,000	\$2,000	\$10,250
Services	\$45,512	\$31,740	\$3,995	\$19,575
Intergovernmental	\$10,733	\$192,900	\$208,900	\$258,200
Capital Outlay	\$0	\$64,000	\$0	\$148,700
Interfund	\$168,100	\$489,250	\$514,250	\$476,585
Totals	\$247,272	\$830,304	\$781,145	\$964,525

Staffing	1993	1994	1995
	0.75	0.75	1

Surface Water Mgmt.

24-Oct-94

02:22:22 PM

	1993 Actual	1994 Budget	1994 Estimate	1995 Request
Salaries	\$17,711	\$39,709	\$42,000	\$40,437
Benefits	\$3,882	\$10,705	\$10,000	\$10,778
Supplies	\$1,334	\$2,000	\$2,000	\$10,250
Office Supplies	\$1,334	\$2,000	\$2,000	\$2,500
Operating Supplies			\$0	\$500
Small Tools/Minor Equipment			\$0	\$7,000
Miscellaneous				\$250
Services	\$45,512	\$31,740	\$3,995	\$19,575
Professional Services	\$43,558	\$28,000	\$1,000	\$8,500
Communication		\$620	\$500	\$1,500
Travel		\$1,000	\$500	\$1,200
Advertising		\$500	\$500	\$1,500
Rentals/Leases		\$350	\$350	\$375
Insurance		\$820	\$820	\$850
Public Utilities				
Repairs and Maintenance	\$50	\$250	\$200	\$250
Education/Training		\$200	\$75	\$3,400
Miscellaneous	\$1,904		\$50	\$2,000
Intergovernmental		\$192,900	\$208,900	\$258,200
Professional Services	\$10,733	\$192,900	\$192,900	\$242,200
Taxes			\$16,000	\$16,000
Capital Outlay	\$0	\$64,000	\$0	\$148,700
Machinery/Equip		\$14,000	\$0	\$43,700
Improvements	\$0	\$50,000		\$105,000
Interfund Payments	\$168,100	\$489,250	\$514,250	\$476,585
Professional Services				
Operating Rentals	\$3,600	\$1,650	\$1,650	\$1,650
Other	\$164,500	\$487,600	\$512,600	\$474,935
Department Total	\$247,272	\$830,304	\$781,145	\$964,525

**SURFACE WATER MANAGEMENT
Detail**

Supplies: \$10,250

Office Supplies

Engineering Supplies/Paper for OCE Printer Etc.

Operating Supplies

Spill Response Kit for City Cars

Small Tools/Minor Equipment

Hand Tools, Chain Saw, Small Lab Equipment Tools

Miscellaneous

Services: \$19,575

Professional Services

GIS

124th Avenue Engineering

Communication

Telephone expenses; Add Phone, Moving Expenses

Travel

Lodging, meals, and travel expenses for conferences

Advertising

Soliciting professional services/Public Information

Rentals

Equipment for stream work and flooding

Insurance

Liability insurance

Repairs and Maintenance

Education

Training for NPDES requirements; conference registration

Miscellaneous

Intergovernmental: \$258,200

Professional Services
Basic Services
Discretionary Services
Taxes (B&O)

Capital Outlay: \$148,700

Machinery/Equipment
One half cost of CAD station and software
One additional work station for Engineer
Water Quality Samplers

Improvements
Stream enhancement (Reinwood carry over)
Retention Pond Enhancements

Interfund Payments: \$474,935

Other
Transfer to SWM Capital Reserve (\$425,000)
Transfer to Streets (\$49,935)

Equipment Rental

The Equipment Rental Fund pays for the operating costs of the vehicles, including gas, oil, and maintenance. The Fund will also accumulate money necessary to replace the vehicles at the end of their useful lives. The City currently has two trucks and a car.

Expenditure History

Equipment Rental	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Supplies	\$0	\$2,000	\$1,600	\$2,500
Services	\$1,250	\$2,000	\$963	\$2,100
Totals	\$1,250	\$4,000	\$2,563	\$4,600

Equipment Rental

28-Oct-94

02:14:47 PM

	1993 Actual	1994 Budget	1994 Estimate	1995 Recommend
Supplies	\$0	\$2,000	\$1,600	\$2,500
Office Supplies				
Operating Supplies		\$1,500	\$1,500	\$2,000
Small Tools/Minor Equipment		\$500	\$100	\$500
Miscellaneous				
Services	\$1,250	\$2,000	\$963	\$2,100
Professional Services				
Insurance		\$800	\$463	\$600
Repairs and Maintenance	\$1,250	\$1,200	\$500	\$1,500
Department Total	\$1,250	\$4,000	\$2,563	\$4,600

**EQUIPMENT RENTAL
Detail**

Supplies: \$2,500

Operating Supplies
Fuel, oil, etc.

Services: \$2,100

Insurance through WCIA
Repairs and maintenance

Contingency Fund	
25-Oct-94 08:21:55 AM	1995 Request
Services	\$25,000
Professional Services	\$25,000
Miscellaneous	\$0
Department Total	\$25,000

**CONTINGENCY FUND
Detail**

Services

Professional Services
Stream Plan for Trib '87

Bond Fund	
25-Oct-94	1995
08:21:55 AM	Request
Debt Service	
Interest	\$40,000
Department Total	\$40,000

**BOND FUND
Detail**

Debt Service: \$40,000

Interest

Interest payment received from the General Fund for a short-term loan on the Jerry Wilmot Park

Mitigation Fund	
25-Oct-94	1995
08:21:55 AM	Request
Interfund Payments	\$140,100
Professional Services	
Operating Rentals	
Other	\$140,100
Department Total	\$140,100

**MITIGATION FUND
Detail**

Interfund: \$140,100

Interfund payment to Arterial Streets to pay developers share of street improvements.