ORDINANCE NO. 274

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, ADOPTING A BUDGET FOR THE CITY OF WOODINVILLE, WASHINGTON, FOR THE YEAR 2001; SETTING FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS.

WHEREAS, the City Council has identified numerous projects in the Capital Improvement Program that are addressed in the 2001 budget, and

WHEREAS, to clearly segregate the projects and ensure accountability, it is necessary to establish a fund for each of the capital projects, and

WHEREAS, a preliminary budget has been filed with the City Clerk as required by law; now, therefore,

THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. A new fund, the City Hall System Replacement Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the City Hall System Replacement Fund will only be used for the repair, other than ordinary repair and maintenance, and replacement of major components of the new City Hall, excluding any equipment that would be replaced from the Equipment Replacement Fund.

Section 2. A new fund, the Stream Corridor Acquisition Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the Stream Corridor Acquisition Fund shall be used for the acquisition of land or conservation easements in the Little Bear Creek Basin or the Sammamish River shoreline.

Section 3. A new fund, the Habitat Enhancements Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the Habitat Enhancement Fund shall be used for the habitat restoration along key stream corridors to enhance ecologically significant fish runs.

Section 4. A new fund, the 177th /131st Streets Intersection Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the 177th /131st Streets Intersection Fund shall be used to add an additional left turn lane to improve circulation, including widening, pedestrian improvements, channelization, street lighting, right-of-way acquisition, and Gateway treatment.

Section 5. A new fund, the 177th Street Corridor Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the 177th Street Corridor Fund will be used for the widening of an existing two-lane road to a three lane arterial.

Section 6. A new fund, the 175th/131st Right Turn Pocket Fund is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the 175th/131st Right Turn Pocket Fund will be used for the extension of the existing right turn lane for approximately 80 to 100 feet to the east, including mitigation costs associated with the cemetery.

Section 7. The budget of the City of Woodinville, Washington for the year 2000, a copy of which is on file in the Office of the City Clerk, is hereby adopted by this reference, in the aggregate total of estimated revenues and appropriations for all funds combined of $41,968,158.

Section 8. The totals of estimated revenues and appropriations for each separate fund, as set forth herein, are:

General Fund	$10,190,254
Street Fund	$ 1,376,205
Arterial Street	$ 214,869
Contingency	$ 268,611
Mitigation	$ 501,695
Admission Tax	$ 281,399
System Replacement	$ 50,000
Debt Service	$ 4,277,236
Capital Project	$ 1,226,118
Special Capital Project	$ 1,654,571
Capital Street Reserve	$ 2,209,992
Capital Surface Water Reserve	$ 2,057,842
177th Street Construction	$ 2,513,664
Real Property	$ 14,966
Civic Center	$ 3,452,577
City Hall Fund	$ 3,170,615
133rd Ave Capital Project	$ 1,170,000
175th/140th Capital Project	$ 200,000
124th Ave Capital Project	$ 553,000
Wood-Sno.Rd/200th Capital Project	$ 156,400
Stream Corridor Planting Capital Project	$ 25,000
Pedestrian Crossing Capital Project	$ 62,000
SR202/127th Pl Capital Project	$ 999,000
SR202/148th Ave Capital Project	$ 522,000
SR522/SR202 Capital Project	$ 312,000
Little Bear Creek Lineal Park Capital Project	$ 25,000
Woodinview Park Capital Project	$ 110,000

Open Space Acquisition Capital Project	$	120,000
Skate Park Capital Project	$	120,885
Woodin Creek Capital Project	$	90,000
Stream Corridor Acquisition	$	175,000
Habitat Enhancements	$	118,000
177th /131st Intersection	$	900,000
177th Street Corridor	$	500,000
175th/131st Right Turn Pocket	$	200,000
Surface Water Management	$	1,414,803
Equipment Rental	$	154,137
Equipment Replacement	$	547,450
Unemployment Reserve	$	32,869

Section 9. The City Clerk is directed to transmit a certified copy of this ordinance to the Office of the Auditor of the State of Washington, Division of Municipal Corporations and to the Association of Washington Cities.

Section 10. Effective date. This ordinance shall be effective five (5) days after publication of an approved summary consisting of the title to this ordinance.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 4 TH DAY OF DECEMBER 2000.

APPROVED:

Randolph L. Ransom, Mayor

ATTEST/AUTHENTICATED:

By: Sandra C. Steffler/CMC
Sandra C. Steffler/CMC
City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

By: _____

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 274

2001

The city of
WOODINVILLE

FINAL BUDGET

City of Woodinville

"Citizens, business and local government:
a community commitment to our future."

Elected Officials

Randy Ransom, Mayor
Scott Hageman, Deputy Mayor
Cathy Wiederhold
Carol Bogue
Robert Miller
Gareth Grube
Donald J. Brocha

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Readers' Guide to the Woodinville Budget

This document describes how Woodinville plans to meet the communities' needs in 2001. Woodinville's Budget Book is not only an assembly of information required for making policy and resource decisions, it is also a resource for citizens interested in learning more about the operation of their City government.

This reader's guide has been provided to inform the reader where particular information may be found. Woodinville's 2001 Budget Book is divided into five sections: Budget Message/Introduction, Revenue & Expenditure Summary, Revenue Detail, and Expenditure Detail. Summary tables and detailed financial information are available in the appendix.

Budget Message/Introduction

The introduction presents the City Manager's Budget Message, highlights Council's goals, describes the Fund Structure and Budget Process, and provides a discussion of the strategic choices and decisions made in the development of the 2001 budget.

Revenue and Expenditure Summary

These sections provide a summary of sources and uses of revenue for the 2001 budget. Various taxes such as sales, property, utility, admission, and REET taxes are discussed. A summary of expenditures by Fund Type is provided. A list of the Manager's Recommended Capital Outlays and Capital Projects is presented.

Revenue Detail

This section summarizes anticipated revenues in 2001 as well as revenue comparisons from previous years. Beginning fund balances and brief descriptions of the various funds are presented.

Expenditure Detail

This section describes the function, accomplishments and goals of each department, and displays the departmental operating budgets for 2001. Position summaries and total FTE's are shown. This section also provides a five-year history of expenditures. Such data are essential for planning future Woodinville government endeavors.

Appendix

This section provides a glossary, a list of acronyms, expenditure details, and other statistical information.

Fund Structure

Government accounting systems are organized and operated on a fund basis. A *fund* is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. If the definition seems cumbersome, think of each fund as a separate checking account, and each may only be used for certain types of expenditures. For example, the Surface Water Management revenue must be used for surface water issues.

Types of Funds

The City of Woodinville currently has 39 funds that are categorized into six types: General, Special Revenue, Debt, Capital Project, Enterprise, and Internal Service Funds. Each type has certain implications and each is looked at in a very distinct way. Below are the six categories with a listing of all funds within each category.

General Fund, sometimes referred to as current expense, accounts for all revenues and expenditures of the City which are not accounted for in other funds. It is the largest and most important accounting entity of the City. The majority of its revenue is generated from sales tax and property taxes.

Special Revenue Funds are used to account for the proceeds of taxes or other revenues, which must be used for specific purposes.

The City of Woodinville has six Special Revenue Funds: the Street, Arterial, Contingency, Mitigation, Admission Tax, and City Hall System Replacement Fund. The **Street Fund,** largely subsidized by the General Fund, is responsible for the maintenance of City streets. **The Arterial Street Fund** receives a small amount of gas tax revenue and uses it for street capital projects. **The Mitigation Fund** receives assessments from developers for specific projects. **Contingency**, as recommended by the Finance Committee, has revenue set aside for unforeseen expenses. The source of revenue for the **Admission Tax Fund** is a 5% tax on admission to certain events, and revenue is pledged to park capital projects. Using General Fund transfers, the **City Hall System Replacement Fund** was established to set aside money for the replacement of the larger system components of the new City Hall, such as HVAC and the roof.

The **Debt Service Fund** was established to pay the principal and interest on City debt obligations.

Capital Project Funds account for the acquisition or development of capital facilities. Sources of revenues to this fund can include bond proceeds, grants, real estate excise and utility taxes and transfers of revenues from other funds. Woodinville has 27 Capital Project Funds: the Capital Project Fund, Special Capital Project Fund, Capital Street Reserve, Surface Water Reserve, 177th Street Construction, Real Property Reserve, Civic Center, and 20 capital projects, identified in the City's Capital Improvement Program.

Capital Project Fund receives money from the first 1/4 percent real estate excise tax and from a transfer from the General Fund. Projects that can be funded from the first one quarter percent are less restricted than the second one quarter percent, and may be spent for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative and judicial facilities; river and/or waterway flood control projects.

REET I (the first .25% real estate excise tax) revenue can be spent only on projects specified in the capital facilities plan element of a comprehensive plan.

The **Special Capital Project Fund** receives money from the second one quarter percent (REET II) and may only be spent on public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.

The **Street Capital Project Fund** is a reserve for major road construction projects.

The **Surface Water Capital Project Fund** is similar to the Street Capital Project Fund, but is totally funded by the Surface Water Management Fund. The Surface Water Capital Project Fund will set aside money for larger projects.

The **177th Street Construction Fund** receives all revenue from utility taxes, which are pledged to a specific street construction project.

All other **Capital Project Funds** receive revenue from any of the above sources, along with possible grants and mitigation revenue.

Enterprise Funds - account for operations (a) that are normally financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The City of Woodinville has one enterprise fund, the **Surface Water Management Fund**. Revenue is received through property tax assessments collected by King County.

The City has three **Internal Service Funds**: the Equipment Rental, Equipment Replacement, and Unemployment Reserve Funds.

The **Equipment Rental Fund** receives revenue from the operating budgets of the various funds that use equipment from the "pool". The City currently has seven trucks and four automobiles in the Equipment Rental Fund. Rates are charged to the operating funds to cover the costs of gas, repairs, and for the replacement of the replacement of the vehicle at the end of its useful life.

The **Equipment Replacement Fund** receives money from the General Fund for the replacement of fixed assets not covered by the Rental Fund.

The **Unemployment Compensation Fund** is a reserve that will be used to pay unemployment claims against the City.

The Budget Process

The City of Woodinville budgets its funds in accordance with the Revised Code of Washington (RCW) 35A.33. Annual appropriated budgets are adopted for the general, special revenue, capital project, proprietary, and fiduciary funds using the modified accrual basis of accounting. Budgetary accounts are integrated in fund ledgers for all budgeted funds, but the financial statements include budgetary comparisons for annually budgeted governmental funds only. Under the modified accrual basis, revenue is recorded when susceptible to accrual (i.e. both measurable and available) and expenditures are recognized when the fund liability is incurred. No appropriation is made for depreciation or accrued leave. In addition, capital assets and principal payments on bonds are budgeted as expenditures

The financial statements for the general, special revenue, capital project, and fiduciary funds are prepared using the modified accrual basis. The Proprietary Fund follows the accrual basis where revenues are recognized when earned and expenses are recorded when incurred.

Procedures for Adopting the Original Budget:

The City's budget procedures are mandated by Chapter 35A.33 RCW. The steps in the budget process are as follows:

a. Prior to November 1, the City Manager submits a proposed budget to the City Council. This budget is based on priorities established by the Council and estimates provided by City Departments during the preceding months, and balanced with revenue estimates.

b. The City Council conducts public hearings on the proposed budget in October, November and December.

c. The Council makes its adjustments to the proposed budget and adopts, by ordinance, a final balanced budget no later than December 31.

d. Within 30 days of adoption, the final budget is available to the public.

Amending the Budget:

The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of a fund or that affect the number of authorized employee positions, the pay classification system, hours, or other conditions of employment must be approved by the City Council.

When the City Council determines that it is in the best interest of the City to increase or decrease the appropriation for a particular fund, it may do so by ordinance approved by one more than the majority after holding one public hearing.

The budget amounts shown in the financial statements are the final authorized amounts as amended during the year.

Budget
Message/Overview

Budget Message

TO: City Council

FROM: Pete Rose, City Manager

DATE: October 31, 2000

SUBJECT: 2001 Budget Message

I herein present the City Manager's final budget for 2001. I hope that you and the community find it full of positive treats for the citizens of Woodinville in the form of well-planned public improvements, well-placed progress, forward-looking planning processes and strong service programs.

The budget I recommend to you is a balanced budget. As required by statute, the budget outlines the programs of the City. It retains the current level of service in all departments and makes selected important improvements in service level, capital projects and major planning initiatives. This capital budget also keeps all of Woodinville's multi-year projects moving along in the next annual increment of progress. These improvements foretell another active year of quality projects in Woodinville and also promise to move us further down the pathway to enhanced livability in our city.

The City Council recently went through the process to update the City goals. Staff has attempted to propose a budget that is consistent with these goals. In addition, the City Council held a budget retreat in September and outlined preferences for targeted improvements in 2001. The preferences of the Council are included in this budget. The adopted goals are included at the end of this message.

2000 Overview

The City organization has benefited by a stable year. There has been little position turnover and none among key positions. This enabled more emphasis on transforming Woodinville from a start-up city into a more mature organization in the form of an adopted compensation and classification study; updated personnel rules; updated and expanded purchasing rules; and updated and expanded contracting procedures. The City Council supported the reorganization of the Permit Center in January and the

results have been very positive. A partnership project with the Chamber of Commerce to improve management of development services is currently underway. The new Code Enforcement Officer position has done well in clearing the backlog of major violations. This was also the first year of hiring an in-house Information Systems Manager. This level of expertise enabled the changeover of operating platforms and electronic mail systems within existing budget and has paid dividends in improving system reliability and has drastically reduced the troubleshooting time to keep the system operational. As first noted last year, we are blessed with the makings of an excellent team for the long run.

The first jewel in the crown, Wilmot Gateway Park, enjoyed its first full year of operation and is very successful. The second jewel, the new City Hall building, has grown up out of the ground and will be undergoing interior finish work by the end of the year. This promises to be a high-quality, versatile building from the moment it is opened in March of 2001. A valuable spin-off of the City Hall bond sale was the upgrade of the City's bond rating to AA-, which makes Woodinville the smallest City in Washington to enjoy this level of credit-worthiness. The third jewel is now formally in the master planning stages, the redevelopment of the Sorenson School property into an outstanding future civic/community center campus and public anchor to the downtown.

A sampling of other successes are the construction of the southern half of the 133rd Avenue grid road, the park & ride pedestrian signal, and the first phase of the railroad bridge entry beautification project. Intersection improvements are under construction at this time at 200th St. & Wood-Sno Road and 175th St. & 140th Avenue. There was another successful Sammamish Re-Leaf volunteer planting project, plus outstanding special events, and summer concerts. The new business registration program was implemented. New development standards for commercial design and industrial design are now under Council review. Externally, the ESA Salmon listing has come more into focus but its full impact on development and regulation is still not completely clear.

Budget by the Numbers

The budget put before the 7-member City Council has a total all-funds budgeted amount of $22.7 million, not including double-counted transfers. For a taste of reality, $12.7 million is actual new revenue. The remainder is liquidated reserves for Capital Improvement Projects and debt service. This budget includes a combined General Fund (current expense) and Street Fund of $9.2 million. Discounting transfers, rebudgets and capital outlays, general operating revenues weigh in at $9.1 million and exceed general operating expenses, which are $8.7 million. This supports a proposed public service staff of 49.5 FTE. A healthy $7.1 million is proposed to be invested in public improvements in 2001, with an additional $2.3 being invested in study and design

of future improvements. Finally, debt service of $4.0 million is budgeted for City Hall bonds and Sorenson payments.

Budget Highlight – Capital Construction

Much like 2000, the cornerstone of this budget will be to construct a long and ambitious list of capital improvements. No fewer than 15 projects, at an estimated cost of $9.4 million, will be built, acquired, designed or completed in 2001. As well, progress will be made to prepare for additional projects in the coming years, consistent with the Council's adopted Capital Improvement Plan. The "trick" for the City Council and staff during the year 2000 will not be getting projects to do, but rather will be avoiding the many distractions, setbacks, and shifting priorities that can delay work. The reason for this qualifying statement is that so much improvement is planned overall, and so much is proposed to be completed by in-house staff that it will not take much in the way of change to derail the plan. A case-in-point is the delays in 2000 that prevented staff from bringing the first phase of the 124th Avenue improvement to bid. Therefore, the City Council should consider it carefully and be certain of its priorities for these projects.

Before we move into more descriptive portions of the budget and programs of the City, it bears repeating that the City Council should take a moment to reflect on the things that make such a year possible. First, the City Council has carefully set up appropriate revenue streams to help support effective capital improvements in Woodinville. Second, the City Council has carefully set aside reserves in its formative years, rather than building a large and complex organization, in the knowledge that improvements are needed. Third, the City has put itself in a position, where appropriate, to leverage state and federal money to combine with local revenues to accomplish great things for Woodinville. Finally the City Council has developed a capital improvement plan that has nurtured several projects through planning to the point they are ready for construction.

The capital improvement projects show an excellent balance between street improvements, park/livability improvements, environmental stewardship and public facilities. The most visible project will be the completion of the new City Hall, which should be done by early March. A brief listing of the capital construction projects with projected 2001 budgeted expenditures follows.

Streets:	175th St. / 131st Ave Right Turn Lane	$200,000
	177th Pl. / 131st Ave Intersection	900,000
	124th Avenue	553,000
	133rdAvenue:PhaseII	1,170000
	Pedestrian Crossing Improvements	62,000
	140th Ave/175th Intersection (1)	200,000

	Wood-Sno/200th Intersection (1)	150,000
Parks:	Woodinview Heights (ARCH) Park	110,000
	Skate Park (2)	120,885
	Open Space Acquisition (2)	120,000
	Little Bear Creek Lineal Park (2)	25,000
	Woodin Creek	90,000
Stewardship:	Stream Corridor Acquisition	175,000
	Habitat Enhancements	118,000
	Stream Plantings	25,000
Public Facilities:	City Hall (1)	3,170,615
	Sorenson (3)	3,452,577
	TOTAL	$10,640,076

(1) Completion of projects under construction
(2) Dependent on land availability
(3) Completion of property acquisition

Additional capital projects in the works for the next steps in study, design and property acquisition are:

SR 202/127th Avenue	$999,000
SR 202/148th Avenue	489,000
SR 202-SR 522 Interchange	312,000
NE 177th Place	500,000
TOTAL	$2,300,000

Budget Themes

Initiative 722: The City of Woodinville has held the property tax rate at a flat $1.60 per thousand in assessed valuation since incorporation, and the budget is built on that assumption for 2001. The City will lose $370,000 in Property Tax if this initiative passes. This takes the form of $185,000 in required refund of taxes collected over 2% valuation increase in 2000 and $185,000 in anticipated property taxes over 2% valuation increase anticipated in 2001. With this revenue at risk, the operating budget has been balanced assuming that the initiative will pass and this revenue will not be available for services. This amount has been directed to capital improvements. In the 2001 budget, it is proposed to fund the 175th Street right turn lane and the 2001 phase

of the 175th Street / 140th Avenue project (with back-up by REET 1). This will give the citizens of Woodinville immediate localized traffic relief in 2001. An additional effect of an I-722 passage would be the loss of the "banked" tax authority. Woodinville currently levies approximately $0.45 less than allowed by law, but acts by resolution to protect that capacity each year. The recent bond rating upgrade is at risk. This will not affect current bonds, but will affect future bond sales if Woodinville is downgraded. If the initiative fails, the money can be directed toward capital projects.

City Hall Construction and Sorenson Property Purchase: The budget is balanced, including the full debt service for these projects. The $1.5 million final payment for the property the City now owns is due and the $1.9 million final payment for the Sorenson School is budgeted, although it is uncertain that the school will be vacated. The positive year 2000 beginning cash balance was directed by the Council toward this final payment. That decision plus good investment returns have combined to meet this cash challenge. Payments due on the Sorenson project will be made in cash from savings in the Civic Center Fund. There is a $10,000 allocation in the Council budget for any potential follow-up to the Sorenson public process and master plan the Council may direct.

Facilities: In 1999, the City took on the responsibility of operating Wilmot Gateway Park. In 2000, the City took on the responsibility of owning and operating the current City Hall building and Sorenson Fields. In 2001, the City will take on increased responsibility for the new City Hall property. In preparation, a new General Fund department has been created to fund and track operating expenses for City facilities. In addition, a fund of the City is set up to set aside money to care for the new City Hall facility as system replacement and major maintenance is needed. This fund is based on a calculated annual set-aside to meet the anticipated replacements and major repairs in the year they are needed. This fund should be fed on an annual basis as a non-negotiable part of the City budget. If done this way, it will be another time capsule that will give the community a solid investment in this valuable public building for 50 years or more into the future.

Mini-Community Center: Funding is included in this budget to consolidate and continue some Parks & Recreation operations in the current City Hall building (Sorenson Annex) when City Hall moves to the new building. The Parks & Recreation Department will use the first floor of the building, the current Council Chambers, time in the Sorenson gym and the play fields as the backbone of a community center / recreation operation, going outside these facilities when necessary. This should give the City a good feel for what can be done on the property and should start to give the community a feel for what positive services can happen on this property.

Public Works Maintenance: A major change in this budget is movement of the City into the public works maintenance business, which has been very minor to this point. In

response to apparent ineffectiveness of King County at performing small local maintenance jobs, Public Works staff has planned in this budget to purchase certain equipment and hire 2.0 FTE to enable this level of service. The service quality and responsiveness to the citizens of Woodinville will be improved, as will the flexibility of the City to respond to emergent situations.

Personnel: Staffing levels for the organization are set by the City Council. There are limited adjustments proposed for personnel. The overall staffing level increases from 45.5 FTE to 49.9 FTE, with similar levels of temporary support as in 2000. There is a proposed increase of 0.5 FTE to make the Teen Coordinator full time and improve the level of in-house teen services offered by the City. An Administrative Assistant (1.0 FTE) plus some temporary hours are included to enable the mini-community center concept. A 2.0 FTE increase for Public Works Maintenance is included as described above. A 1.0 FTE increase is proposed for the custodial and minor facility maintenance work for the new City Hall and current City Hall.

Environmental Species Act – Salmon Listing: This continues to be a bit of a moving target or local governments. The 4d Rule negotiations are currently at impasse and the staff is preparing a "bridge" document for recommendation as an updated interim response. As was done in the 2000 budget, the required and anticipated responses to the ESA listing have generated some recommended allocations in the budget. This budget continues additional costs related to some of the City's capital construction projects due to expanded storm water requirements, Early Action Plan efforts, and the position of Transportation/Environmental Planner. A new cost of $10,000 is included in the Storm Water budget for the WRIA watershed planning governance.

Pay and Benefits: The rates of pay and benefits are set by the City Council. This budget is balanced based on the recent pay & classification study and the pay ranges adopted in September by the City Council. To remain correctly bracketed with the comparable jurisdictions, the budget assumes the pay ranges will be adjusted for inflation by 3.51%. The City continues to offer a competitive package of benefits. The benefit cost increases are very manageable due to an against-the-trend increase of only five percent in the medical program. The dental increase is 8%. The vision plan increase is 5.2%.

Fleet: There is a proposed four-vehicle increase in the size of the fleet. Three of these will be rolling stock to support in-house Public Works maintenance. The fourth is a small pickup to support the Parks Department. Under the proposed budget, Parks will have up 10 staff, including summer hires, competing for two vehicles. The proposed additions will be a 5-yard dump (with plow and ice attachments), a 1-ton flatbed, a backhoe/loader and one small pickup. Staff plans to go into the used market for the dump truck and backhoe, and to the state price agreement for the other vehicles.

It should be noted that all but four City vehicles are parked outside on the Sorenson property. The vehicles are maintained by the private sector. Both practices will continue and expand under this budget.

DEPARTMENTAL REVIEW

REVENUES

The Woodinville economy, as it relates to the City budget, remains strong. Robust sales tax drives the ongoing revenue for the City general fund. The sales tax revenue picture, while not quite as good as some of the recent couple of double-digit increase years, remains excellent. The property tax rate is once-again proposed to be held at the current rate of $1.60 per thousand of assessed value. Re-assessments have provided for a nine percent increase in revenue. The Finance Committee has proposed that this be plowed into needed capital improvements. The budget is balanced, including a transfer to the 175th Street right turn lane project in the amount of $165,000. It is recommended that the remainder be dedicated to the 140th Avenue / 175th Street project. The entire set of fees and charges was reviewed and updated with the passage of the 2000 budget. This included updates in development-related fees, providing for facility use fees and folding recreation program charges into the fee ordinance. These fee increases are subject to the tax refund provision of I-722 that repeals any increases enacted between July 2, 1999 and December 31, 1999. Staff is proposing no fee increases other than the annual increases identified in the 2000 fee ordinance and recommends that, in the aftermath of the I-695 litigation, that the same set of fees be adopted once again.

CITY COUNCIL

The City Council held two highly successful retreats in 2000, which bore fruit in the adjustment of the SR 522 / 202 Interchange project, clearer understanding and direction of ESA response, and 2001 budget progress preferences. All of these are reflected in the recommended 2001 budget. The proposed budget supports approximately the same level of activity as 2000. The pay increase voted in 1997 takes effect this year for those positions that begin new terms in 2000. There are sufficient funds budgeted to support two retreats, some requested training, and regional involvement. Perhaps the most visible activity of the year will be the City Hall dedication. There are funds in the City Council and other departmental budgets to carry out this activity. As noted above, there is an allocation of $10,000 for the City Council to take "next steps" to follow up the Sorenson Master Plan.

EXECUTIVE

This department will continue serving its role of planning, organizing, coordinating, and reviewing City operations, plus supporting the policy process of the City Council. This department will coordinate the move to the new City Hall building and will coordinate the City Hall dedication event. The same level of staffing and service is proposed for 2001.

ADMINISTRATION

The Finance Department anticipates remaining at the same level of staffing and service for the year. The primary progress activity for the Finance Department in 2001 will be the changeover of its main financial software package to a new system. The current software is a DOS system and is no longer supported by the vendor.

PLANNING AND COMMUNITY DEVELOPMENT

This department anticipates another full year of managing current development requests and long-range planning. Indeed, long range planning projects will drive the work of this department in 2001. During this budget year, the Planning Department will be well into the five-year review and revision of the Comprehensive Plan. Once the Comprehensive Plan work is well underway, the Planning Department will start work on the 177th Place Corridor Study, the implementation of the new Shoreline Master Plan regulations, the gap analysis and code revisions for ESA 4(d) Rule guidelines, and the first phase of the Downtown Master Plan. With the Planning Commission, the department is currently working through Impact Fees and Multi-Family Design regulations. Through the assignment of direct responsibilities, lead positions in major planning efforts and contract coordination with consultants, it is anticipated that both Planners will be eligible for out-of-class pay consistent with our adopted Senior Planner job description. The recommended budget was put together anticipating that this pay would be necessary.

The Planning Director is the designated Emergency Manager for the City. The coming year will be focused on a Zone 1 (eastside) major exercise based on a pipeline break and more work in preparing the departments in practical use of the plan.

LEGAL

Closer management of requests for legal services and new agreement with the service provider have led us to propose to remain at $150,000 this department. In addition, the hearing examiner costs are budgeted in this department for the first time.

COURT SERVICES

The new District Court contract has worked effectively in 2000. It streamlined many of the court revenue and revenue reporting requirements, although there has been some crossover in closing out the old system while starting up the new.

LAW ENFORCEMENT

Police services continue under a contract with the King County Sheriff. The same level of service as is currently received is proposed to continue. A new agreement is being put into place for the coming year. The proposed budget is approximately the 4% higher overall, but the actual growth is a bit larger and actual dispatched calls for service (the main cost allocation factor) has dropped slightly. The major crime statistics in Woodinville remain in single digits, so no special service adjustments (menu items on the contract) are proposed. The D.A.R.E. program continues to be funded for the Woodinville schools.

PERMIT CENTER

The Permit Center anticipates another robust year of development review and inspection. The reorganization approved by the City Council in early 2000 has worked well. It has created stability, flexibility, the ability to catch up on neglected loose ends and has developed a greater level of in-house expertise. As noted in the discussions surrounding the reorganization, changing from outsourcing to performing professional and technical work in-house also makes us vulnerable to potential staff layoffs in an economic downturn. With the work in the pipeline, it appears that building in Woodinville will remain strong in 2001.

PUBLIC WORKS

Engineering: The City has had favorable results in the move toward more internal engineering. This effort has served to put Public Works staff close to the public and stakeholders, to maximize the amount of CIP funding going toward actual construction, and to make full use of in-house talent. The engineering consultant work is more directly focused to supplement staff engineering, and for specialty projects. To maximize the effectiveness of the engineering staff, several engineering interns were added to assist with field and office work. While this has generally worked and has had a tremendous positive effect on cash flow. Through one year of operating with this approach, staff has learned about its limits in the form of lengthened times to get projects to bid and to the delay of the 124th Avenue project.

Major tasks for 2001 are the continuation of project planning and management, the development of a neighborhood traffic program and management of development review.

Streets: The major change in 2001 is the effort to reduce the charges in the King County contract and to perform certain small street maintenance with in-house staff. This budget also assumes that King County will compete for certain services such as street sweeping. The major emphasis is to bring forward the budgeted street CIP projects, whether planning, design or construction. This budget will also be the rollout year for a funded neighborhood traffic management program. This program has worked well in problem identification with the radar unit and traffic counters, but follow-through is also needed with the ability to fund small improvements.

Storm Water: The SWM budget is an enterprise fund, which is self supported by storm water revenue. This fund will have a substantial role in the implementation of ESA guidelines, to support the many street projects of the City, and will support the governance structure of WRIA watershed planning. This fund also plays a role in habitat restoration projects and Sammamish Re-Leaf.

PARKS AND RECREATION

Parks & Recreation prepares for a very busy year. This department will play an important role in supporting the City Council in taking the Sorenson master planning process to the next steps. Part of those next steps will be the creation of the mini-community center services described above. The department will continue to provide a broad-based offering of recreational services; less dispersed throughout the community than in the past, and planned special events. An upgrade for in-house teen services is planned into this budget. This budget anticipates a professional services contract for special event support, as the department has significant difficulty in putting on top-notch special events while keeping a strong slate of recreation services in effect. Pursuant to City Council direction, a plan and evaluation of recreational services is on the 2000 agenda and is nearing presentation to the City Council. There are several construction projects to support, as outlined above, plus a taking care of the new facilities at Wilmot, Stonehill Meadows, Woodin Creek, Woodinville Heights and Sorenson. The park land at the ARCH project will be purchased in this budget.

FACILITIES

The Permit Center Director also serves as facility manager for the City Hall and the old City Hall building. This budget will take care of the 30,000 square feet anticipated to be operated by the City in 2001. The costs were based on a facility maintenance model.

Staff reviewed both a contract model and an in-house model. The in-house model is recommended for both a minimal cost advantage and a flexibility advantage.

The proposed budget anticipates contracts for all of the major systems (such as elevator, HVAC), plus some specialized maintenance (such as window cleaning, parking lot cleaning). One FTE of janitorial staff is hired to provide custodial and minor facilities services. The supplies and major equipment are included in this budget. The landscape maintenance allocation for the new City Hall is consolidated with other landscape maintenance contracts and is shown in the Parks budget.

SUMMARY

The City of Woodinville enters the coming year in just its eighth year of incorporation. The demand for services, transportation management, livability, affordable housing, ESA early response, and a host of other local government issues dictates that we enter at full speed, but with increasing maturity. I believe that the proposed year 2001 budget positions the City of Woodinville for unprecedented improvement and progress in achieving City goals. While there is always demand for "more" and "new" in providing local government services, the agenda for Woodinville in 2001 is already full in volume and full in promise.

City Council Goals

Goal 1: Plan, develop and implement Civic Center Master Plan, including the new City Hall, Sorenson and Wilmot Gateway Park

Goal 2: Salmon Recovery/Work collaboratively with NMFS, State, the tri-county effort and other public and private partners to develop a recovery plan for Puget Sound Chinook salmon

Goal 3: Develop and Implement Comprehensive Transportation Strategy

Goal 4: Take a positive partnership role in retaining and maintaining the existing diverse and vital economic base in the City

Goal 5: Continue planning and implementation of Master Plans

Goal 6: Develop and maintain status of participant and player in regionally significant issues

Goal 7: Ensure development pays a proportionate share of the costs of the new facilities needed to serve growth

Goal 8: Protect and conserve Woodinville's open spaces, natural resources and sensitive areas

Goal 9: Promote an image of a visually cohesive community to residents and visitors

Goal 10: Continue to develop and enhance communication with our citizens

Goal 11: Continue development of City organization

Goal 12: Continue development of a fiscally prudent organization

Goal 13: Build and maintain a safe community

GUIDING PRINCIPLES

Council has developed *Guiding Principles* to guide the employees in decision making and to set the tone for the conduct of civic affairs. The *Guiding Principals* are as follows:

Creativity:

The City Council values creativity and innovation in problem solving and therefore encourages the taking of well considered risks. The City will strive to establish means by which these values can be rewarded when effectively applied.

Partnerships:

The City Council recognizes that it does not and cannot have all the means at its disposal to fully implement its vision. It is therefore, imperative that the City actively seek out, motivate and support public and private organizations, groups and individuals who can also play meaningful roles in achieving the commonly desired future.

Minimal Government:

The City Council believes that the citizens of a community are responsible and committed to creating and maintaining a high quality environment in which to live, work and recreate. Therefore, the role of government should be conducted in such a manner so as to ensure only limited intrusion into the daily lives of the people it is designed to serve. This philosophy places power, trust and responsibility in the hands of the people and compels less reliance upon governmental solutions to community issues.

Leadership:

The City Council recognizes that, as the governing body of the general purpose local government for Woodinville, it is in a unique position to identify community issues that warrant a response and either taking action or being a catalyst in marshaling response from others.

Following:

In accord with the view of minimal government, the City Council recognizes that the City will often not be in the position of leadership on specific issues in Woodinville. The Council also recognizes that those who do assume leadership positions must know that other organizations and institutions, including the City, will not compete for leadership and will provide encouragement and support for the actions of those leading.

Support:

The City Council recognizes the value of moral, political, and material support to those effectively undertaking actions in furtherance of the community vision. This can be support for city employees, civic groups, other governments and institutions or private businesses or individuals.

Connected:

The City Council seeks to ensure that they, as a body, and the City of Woodinville as an organization, continue to be viewed as an integral and valued part of the entirety of the community, not an entity apart and distinct from the community.

Effectiveness:

As stewards of the public purse, the City Council continuously seeks to encourage and reward programs and activities that produce the best and most appropriate outcomes with the least reasonable application of human and monetary resources.

Friendliness:

The City Council desires the affairs of the City of Woodinville be conducted in such a manner so as to develop a well deserved reputation for friendliness, courtesy and a caring and helpful attitude. While they recognize the eventuality of conflict situations when dealing with issues involving opposing constituencies, the general opinion of the City organization should be positive.

Common Sense:

The City Council seeks to avoid the paralysis of large public and private organizations whose bureaucracy has over-ridden the practical application of legitimate regulations. Systems should be developed that allow flexibility in decision-making where the strict application of the rule would produce unfavorable or non-productive results.

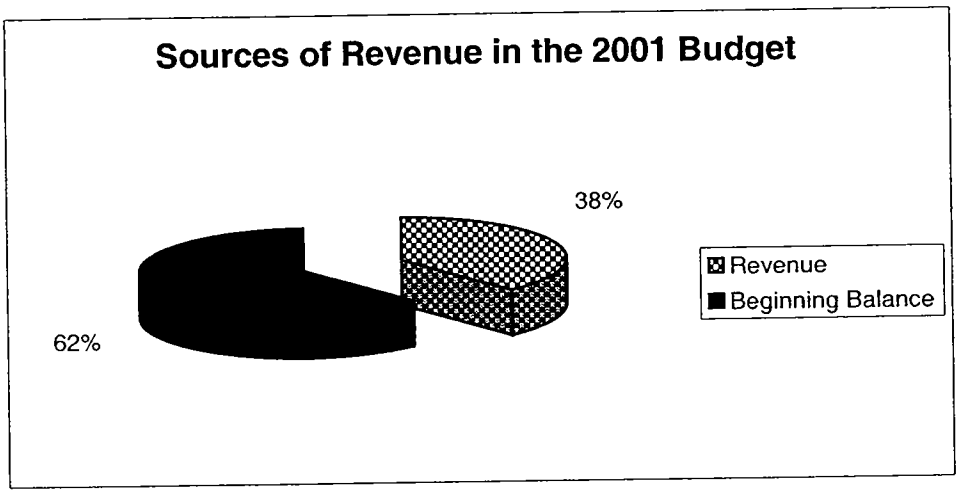
Bias for action:

The City Council seeks to create an atmosphere where positive action is valued over indecision or the imposition of barriers.

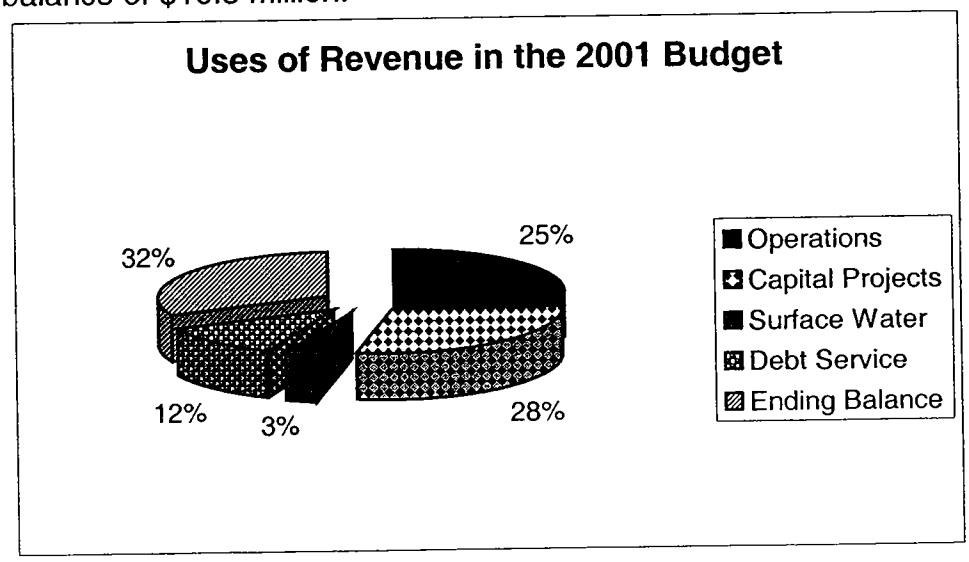
Manager's Recommended 2001 Budget Overview

The Manager's Recommended 2001 Budget is comprised of 39 Funds with a total budget of $41.9 million. With a number of funds that transfer revenue to another, the final product can be a bit confusing. To unravel the mysteries, a quick summary follows.

Woodinville will begin the year with a balance of $20.3 million and receive $12.7 in "new revenue".



The Manager's Recommended Budget has operating costs of $8.2 million, capital projects budgeted at $9.4 million, Surface Water at $1.0 million, debt service (including the purchase of Sorenson) of $4.0 million, and an ending balance of $10.3 million.



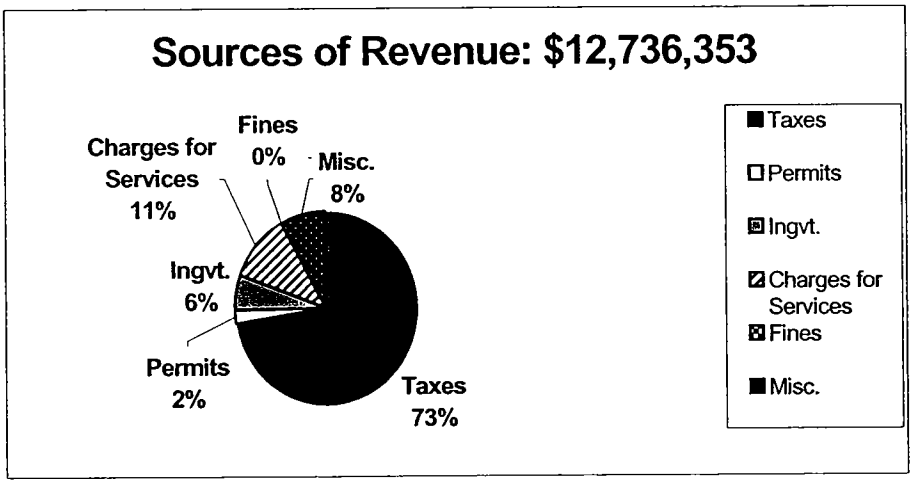
Revenue/Expenditure Summaries

Summary of Major Revenue and Expenditures

Woodinville's 2001 Budget is comprised of 39 funds, and a total budget of $41.9 million, which includes transfer between funds. Sources of revenue include the beginning balances, "new " revenue from outside sources, and transfers from other funds. Beginning balances total $20.3 million, revenue is forecasted to be $12.7 million, expenditures will total $22.7 million, and the budgeted ending balances will equal $10.3 million.

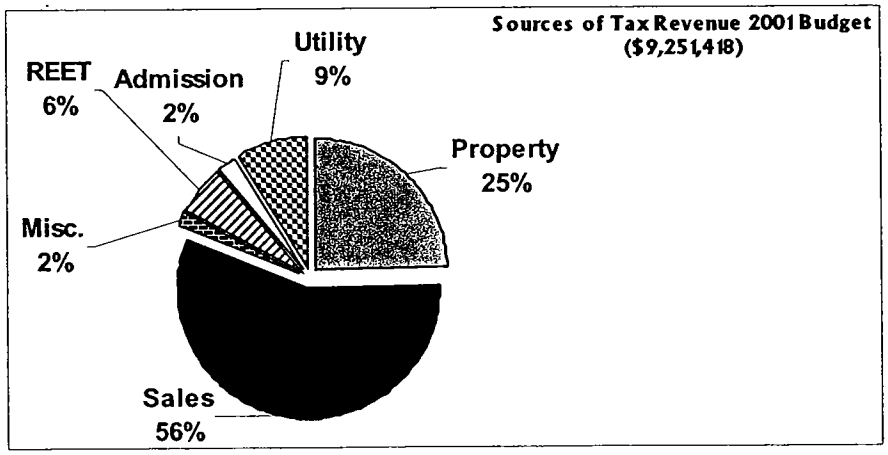
Revenue (Major Sources)

Of the $12.7 million dollars of revenue forecasted for 2001, 73%, or $9.25 million is attributable to taxes. The other major sources include charges for services, $1.4 million, and miscellaneous at $1.0 million.



Tax Revenue

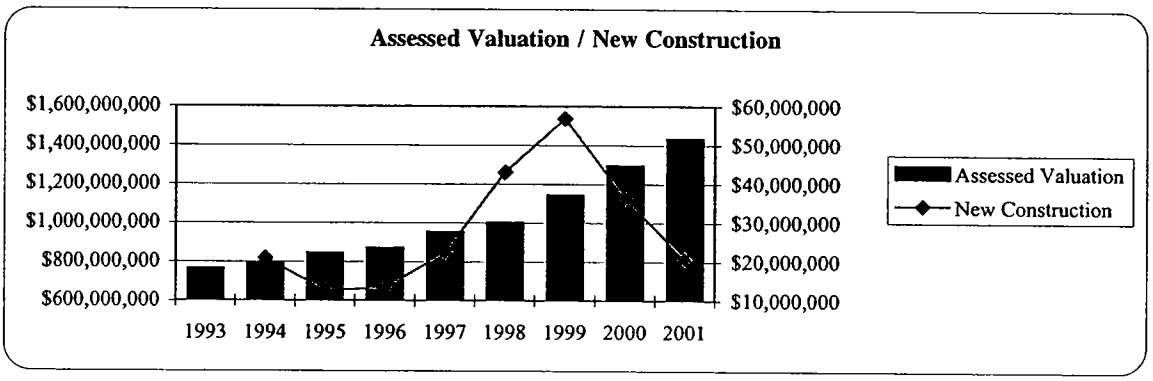
Tax revenue, exclusive of the beginning balances, represents 73% of all revenue to the City, and nearly 87% of revenue to the General Fund. Two of the sources, property and sales taxes, constitutes the majority of General Fund tax revenue and warrant careful consideration.



Property Tax

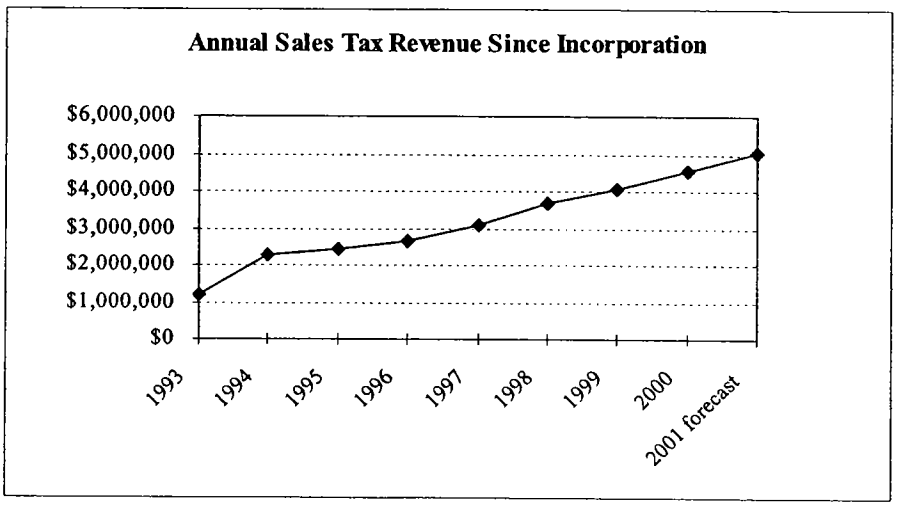
The City establishes property taxes through an ordinance that sets a levy for the upcoming year. The County Assessor supplies the City with preliminary assessment information, including new construction that has occurred over the previous 12-month period. For Woodinville, new construction was estimated at $20.8 million, and a total assessed value of $1.43 billion. Based on this information, and the Council's desire for the tax rate to remain at $1.60 per $1,000 of assessed valuation, the City projects 2001 revenue of $2,290,000.

Historical information on assessed valuations and new construction are shown on the graph below. Assessed valuation is plotted as the bars, reading the y-axis to the left. New construction is the line, which reads to the y-axis on the right.

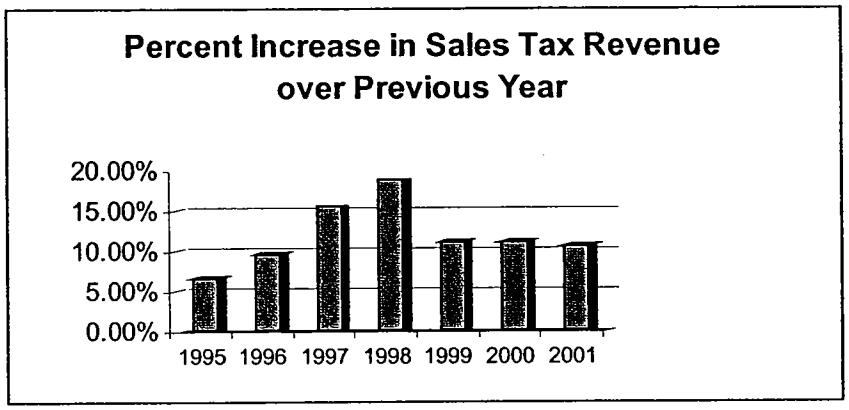


Sales Tax

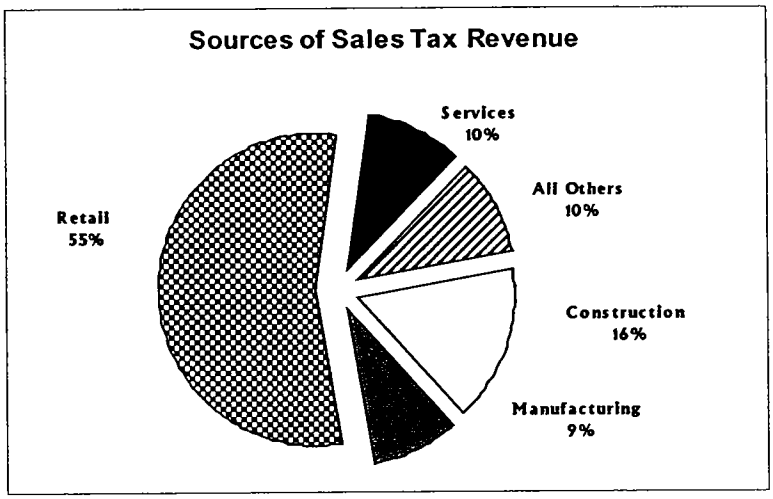
The City of Woodinville receives .85% of taxable sales within the City limits. This source represents about 57% of all revenue (exclusive of the beginning fund balances), or $5,007,000 for 2001. Since sales tax revenue is such a significant percentage of General Fund revenue, it is monitored closely. A graph below depicts annual sales tax revenue since incorporation and 2001 forecasted.



Woodinville's sales tax revenue has increased each year since incorporation. The downtown area benefited from a forty-acre development that brought a wide range of retail activity to the area. As evidenced by the graph below, sales tax revenue increased most significantly with the opening of the new shopping area in 1997, and has continued with double digit increases since then. Projections for 2001 have a 10½% increase over 2000.



Sales tax revenue comes from a variety of sources, but 55% of the $5 million forecasted for 2001 will come from retail sales activity. Other sources are shown in the pie chart below.

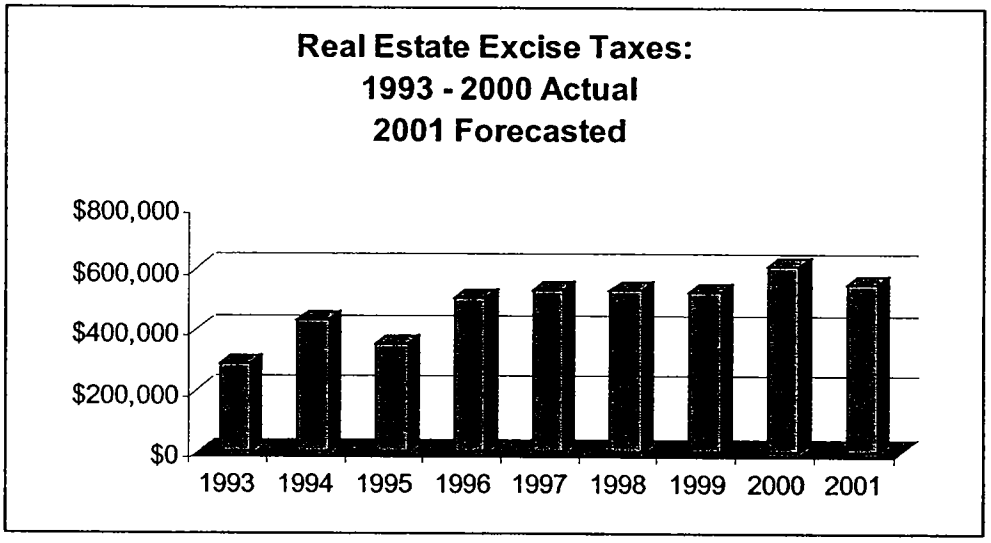


Other Major Sources of tax revenue

Three remaining major sources of tax revenue are utility, real estate excise, and admission taxes. Unlike the previously discussed sources of tax revenue, each of these may only be used for specific purposes.

Utility Taxes
Established in 1998 to fund the construction of a major roadway in the City, utility taxes have been set-aside for that specific purpose. The Council established a rate of 2% for electricity and natural gas, and 4% for telephone and solid waste services. Utility taxes will provide approximately $820,000 in 2001 for future project costs.

Real Estate Excise Taxes (REET)
The City receives ½% of the sales price of real property transactions within the City limits. The amount is split, with each ¼% having restrictions on what the tax proceeds may be used for. Each, however, must be pledged for capital projects, and none may be spent on operating costs. The history of REET is shown in graph below, and $552,000 is expected in 2001. A slight spike is seen in 2000 revenue because two major properties sold in that year.



Admission Taxes
Admission taxes were established by ordinance in 1998. The taxes have been pledged for Park Capital purposes only, and may not be used for operating costs. They provide the City with approximately $210,000 from a 5% tax on the costs of admission to events. There is currently one theater that collects the tax for the City.

Other Sources
Other than the taxes discussed above, there are two other significant sources of revenue to the City: charges for service (surface water assessments) and miscellaneous (interest income and contributions).

Charges for Service
The Surface Water Management fund, an enterprise fund, receives revenue from assessments that are collected by King County and remitted to the City on a monthly basis. The rate charged to the citizens of Woodinville is the same rate charged by the County to their residents. The rates have not changed since incorporation, and are as follows:

Rate Category	Percent Impervious Surface	Annual Service Charge ($)
1) Residential: single-family home		$85.02/parcel
2) Very Light	≤ 10%	$85.02/parcel
3) Light	More than 10%, ≤ 20%	$198.40/acre
4) Moderate	More than 20%, ≤ 45%	$410.98/acre
5) Moderate Heavy	More than 45%, ≤ 65%	$793.60/acre
6) Heavy	More than 65%, ≤ 85%	$1006.16/acre
7) Very Heavy	More than 85%, ≤ 100%	$1317.94/acre

Revenue for 2001 is forecasted to be $800,000 for 2001. There is very little fluctuation to revenue amounts collected, with the slight increases due to development of parcels.

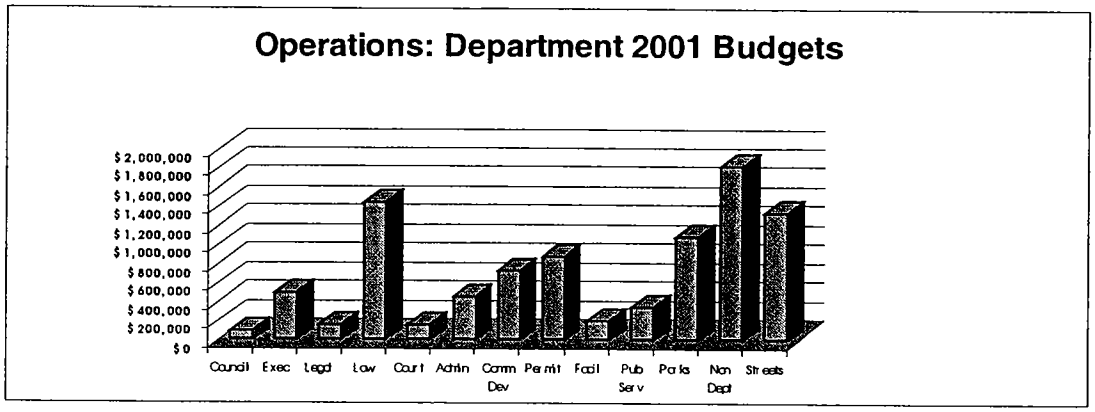
Expenditures (Major Uses)

2001 expenditures are recommended at $8.2 million dollars for General Fund/Street operational costs and $9.4 million in capital projects, $1 million for Surface Water operations, and $4 million in debt service costs, including the property purchasing agreement with the school district. A summary of expenditures by fund type follows.

General Fund Expenditures

The General Fund has $7.4 million in operating costs, excluding a transfer of $1.1 million to the Street Fund for an operational subsidy.

Twelve departments comprise the General Fund budget, and each is discussed in greater detail in the Expenditure Detail section of the budget. A graph of the department budgets and the Street Maintenance Fund is shown below. The Street Fund is coupled with the General Fund when considering operating costs because it is heavily subsidized by the General Fund.



Special Revenue Funds

There are six Special Revenue Funds: Street (maintenance), Arterial Street (construction), Contingency, Mitigation, Admission Tax, and the City Hall System Replacement Fund

The Street (maintenance) budget is $1.3 million, The Mitigation Fund will transfer revenue to a capital project, and the Arterial and Contingency Funds are not expected to have expenses. The Admission Tax Park Capital Fund will also transfer available money to park capital projects. The newest Special Revenue Fund is the City Hall System Replacement fund, a fund established to replace the major system components of the new City Hall. Since the City Hall structure is new, there are no anticipated expenditures for system replacement.

Debt Service Fund

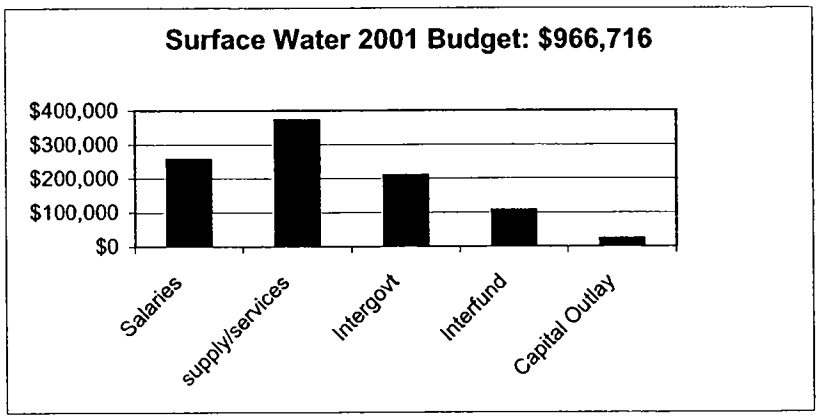
The Debt Service fund will make payments for the councilmanic bonds issued to purchase the land and construct City Hall. There will also be a payment for the purchase of the Sorenson School site. Additionally, the City has an option to purchase another parcel on the Sorenson site, and that option will be exercised when the Sorenson School is vacated by the District. It is possible that this will occur in late 2001. Additional debt information can be found in the expenditure detail section of the budget.

Capital Funds

One of the largest uses of revenue in the 2001 budget is in the proposed capital projects. There are 20 projects that total $9.4 million in costs, and the Civic Center purchase, which represents an additional $3.4 million. The projects include street and surface water projects, parkland purchase, and the completion of City Hall.

Enterprise Fund

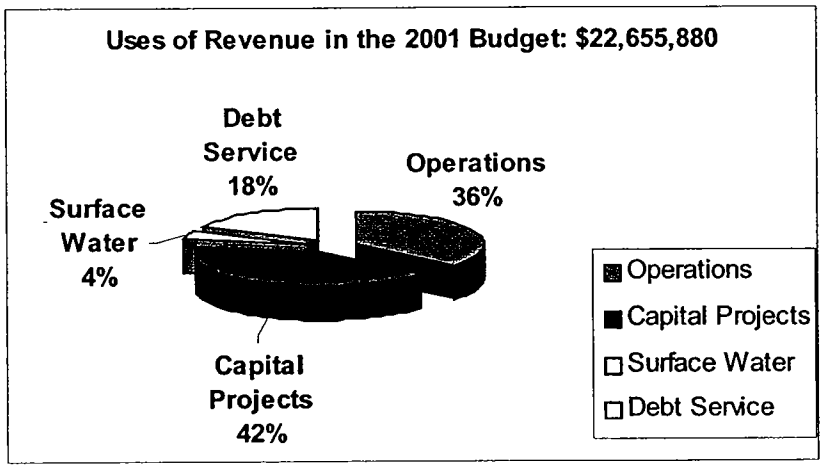
The Surface Water Maintenance Fund is Woodinville's enterprise fund that assesses fees to cover the costs of the many surface water issues that face the City each year. A bar chart of budgeted expenditures is shown below



Internal Service Funds

The three internal service funds are used for equipment rental, equipment replacement, and a self-funded unemployment compensation fund. Expenses for the rental fund include the costs of insurance, gas, and vehicle maintenance. The replacement fund pays the costs of capital equipment replacement. Expenditures for the three Internal Service Funds are budgeted at $218,500, with $200,000 estimated for equipment to be replaced in the 2001 budget year.

Total expenditures for all funds is $22.7 million dollars and shown below broken into the major uses.



City of Woodinville
2001 Proposed Operating Budget
Sources and Uses All Funds

	General	Special	Debt Service	Capital Projects	Enterprise	Internal Service	Total
Beginning Balance	**$1,348,099**	**$947,279**	**$273,320**	**$16,630,404**	**$569,803**	**$491,051**	**$20,259,956**
Taxes	$7,667,418	$212,000		$1,372,000			$9,251,418
Permits	$275,417						$275,417
Intergovernmental	$174,011	$321,000		$249,000			$744,011
Charges for Services	$588,459				$800,000	$41,805	$1,430,264
Fines	$12,000						$12,000
Miscellaneous	$124,850	$62,500		$789,292	$45,000	$1,600	$1,023,242
Total Revenue	$8,842,155	$595,500		$2,410,292	$845,000	$43,405	$12,736,352
Transfers In		$1,150,000	$4,003,916	$3,617,934		$200,000	$8,971,850
Total Available	**$10,190,254**	**$2,692,779**	**$4,277,236**	**$22,658,630**	**$1,414,803**	**$734,456**	**$41,968,158**
Salaries and Wages	$2,274,393	$187,308			$216,602		$2,678,303
Personnel Benefits	$523,617	$36,043			$40,119		$599,779
Supplies	$176,723	$32,100			$23,350	$5,000	$237,173
Services & Charges	$1,752,946	$620,562		$1,932,615	$348,852	$13,500	$4,668,475
Intergovernmental	$1,667,677	$335,000			$209,000		$2,211,677
Interfund	$137,273	$6,032			$105,768		$249,073
Capital Outlay	$125,130	$114,275		$7,556,885	$23,025	$200,000	$8,019,315
Debt Service			$4,003,916				$4,003,916
Transfers Out	$2,275,090	$133,184		$6,563,576			$8,971,850
Total Expenditures	**$8,932,849**	**$1,464,504**	**$4,003,916**	**$16,053,076**	**$966,716**	**$218,500**	**$31,639,561**
Ending Balance	**$1,257,405**	**$1,228,275**	**$273,320**	**$6,605,554**	**$448,087**	**$515,956**	**$10,328,597**

City of Woodinville
2001 Proposed Operating Budget
Sources and Uses All Funds

Funds	Total Resources			Total Appropriations		
	2001 Beginning Balance	2001 Revenues	2001 Total Sources	2001 Expenses	2001 Ending Balance	2001 Total Appropriation
General Fund						
General Fund Revenues	$1,348,099	$8,842,155	$10,190,254			
Council				$95,325		
Executive				$499,914		
Legal				$150,000		
Law				$1,449,132		
Court				$152,000		
Admin				$455,308		
Community Development				$729,322		
Permit				$871,653		
Facilities				$179,411		
Public Services				$339,669		
Parks				$553,217		
Recreation				$532,113		
Non-Departmental				$2,925,785		
Total General Fund	**$1,348,099**	**$8,842,155**	**$10,190,254**	**$8,932,849**	**$1,257,405**	**$10,190,254**
Special Revenue Funds						
Street	$18,205	$1,358,000	$1,376,205	$1,331,320	$44,885	
Arterial	$141,869	$73,000	$214,869		$214,869	
Contingency	$256,111	$12,500	$268,611		$268,611	
Mitigation	$465,695	$36,000	$501,695	$105,000	$396,695	
Admission	$65,399	$216,000	$281,399	$28,184	$253,215	
System Replacement		$50,000	$50,000		$50,000	
Total Special Revenue Funds	**$947,279**	**$1,745,500**	**$2,692,779**	**$1,464,504**	**$1,228,275**	**$2,692,779**
Total Debt Service Fund	**$273,320**	**$4,003,916**	**$4,277,236**	**$4,003,916**	**$273,320**	**$4,277,236**
Capital Project Funds						
Reserve Funds	$6,017,289	$1,146,200	$7,163,489	$1,783,000	$5,380,489	
Project Funds	$10,613,115	$4,882,026	$15,495,141	$14,270,076	$1,225,065	
Total Capital Project Funds	**$16,630,404**	**$6,028,226**	**$22,658,630**	**$16,053,076**	**$6,605,554**	**$22,658,630**
Total Enterprise Funds	**$569,803**	**$845,000**	**$1,414,803**	**$966,716**	**$448,087**	**$1,414,803**
Internal Service Funds						
Equipment Rental	$112,332	$41,805	$154,137	$17,500	$136,637	
Equipment Replacement	$347,450	$200,000	$547,450	$200,000	$347,450	
Unemployment	$31,269	$1,600	$32,869	$1,000	$31,869	
Total Internal Service Funds	**$491,051**	**$243,405**	**$734,456**	**$218,500**	**$515,956**	**$734,456**
Total City Budget	**$20,259,956**	**$21,708,202**	**$41,968,158**	**$31,639,561**	**$10,328,597**	**$41,968,158**

City of Woodinville

Position Summary	Actual 1997	Actual 1998	Actual 1999	Budget 2000	Proposed 2001
Accounting Clerk			1	1	**1**
Administrative Assistants	2.98	3.44	3.44	3.75	**3**
Assistant City Manager		1			
Assistant to the City Manager	1		1	1	**1**
Building Inspector	2	2	1	2	**2**
City Clerk	1	1	1	1	**1**
City Manager	1	1	1	1	**1**
City Planner	1	0.5	1	1	**1**
Civil Plans Examiner			1	1	**1**
Civil Site Field Inspector	1			1	**1**
Code Enforcement				1	**1**
Communications Coordinator	1	1	1	1	**1**
Community Development Director	1	1	1	1	**1**
Design Engineer		0.75			
Environmental Planner				0.5	**0.5**
Executive Secretary	1	1	1	1	**1**
Facilities Maintenance					**1**
Field Engineer		1	1.5	1	**1**
Finance Director	1	1	1	1	**1**
Information Services Manager				1	**1**
Maintenance Supervisor	0.45	1	0.5	1	**1**
Maintenance Worker		1.4	1	1	**3**
Park Planner			0.5	0.5	**0.5**
Parks & Recreation Director		1	1	1	**1**
Parks Maintenance Supervisor				1	**1**
Permit Center Director	1	1	1	1	**1**
Permit Supervisor		1	1	1	**1**
Permit Technician			1	3	**4**
Planner	2	2	2	2	**2**
Planning Technician	1	1	1	0.75	**0.75**
Plans Examiner			1	1	**1**
Public Works Director	1	1	1	1	**1**
Public Works Coordinator	0.45				
Public Works Assistant	2	1	0.75		
Recreation Supervisor	0.5	1	1	1	**1**
Senior Accountant	1	1	1	1	**1**
Senior Administrative Assistant	2	3.5	5	4	**4.65**
Senior Engineer	2.5	2.25	3	3	**3**
Technician		0.6			
Teen Coordinator				0.5	**1**
Traffic Planner			0.5	0.5	**0.5**
Volunteer Coordinator			0.75	1	**1**
Total FTE Positions	**27.88**	**33.44**	**38.94**	**45.50**	**49.90**

Manager's Recommended Capital Outlays

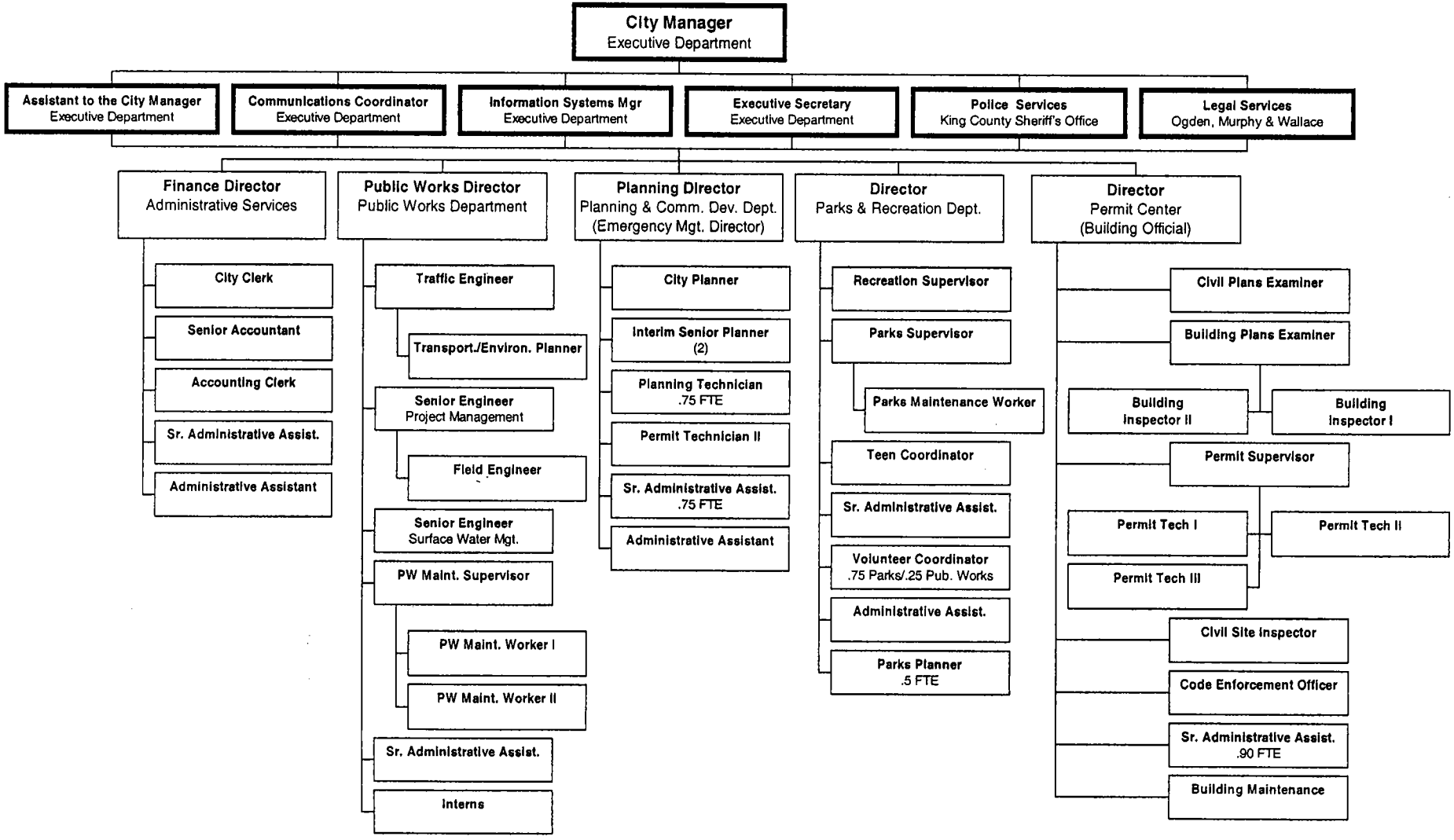
	Asset	Cost
Executive	Laser Jet Printer	$1,200
	Scanner	$1,250
	Fax	$1,000
	Lateral File Cabinet	$600
	1 - 10 x 20 pop up tent (1/2)	$890
Community Dev.	Laser Printer	$1,200
Police	Unidentified	$1,500
Permit Center	Dual Processor Computer	$2,100
	21" Monitors	$1,200
	Turbidity Meter (Code Enf)	$2,000
	Printer Stand with cover	$1,200
	Five drawer filing cabinet	$1,100
Facilities	Exterior Lighting Walkway	$6,500
	Concrete Side Walls	$3,000
	Auto Scrubber for Floors	$1,100
Parks & Recreation	Annex Start Up	$8,900
	Ball field Mower	$17,000
	Work Station	$2,000
	Irrigation Upgrades - Wilmot/Ball fields	$5,000
	Small Truck	$15,000
	1 - 10 x 20 pop up tent (1/2)	$890
	Fence - Wilmot	$2,500
	Park Signs	$5,000
	Pressure Washer	$2,000

Non Departmental	City Hall Improvements	$30,000
	E-Gov server	$6,000
	City Hall to Fire	$5,000
Streets	New street lighting	$6,000
	Neighborhood & arterial traffic safety	$30,000
	Traffic Safety @ Schools	$10,000
	900 mhz Radio (1)	$1,700
	5 CY Dump (75%)	$12,000
	1 ton Flat Bed (75%)	$17,250
	Backhoe (75%)	$27,000
	Utility Trailer (75%)	$2,400
	Chipper/Mulch (75%)	$3,750
	Cutoff Saw (75%)	$675
	Gen/Light Set (75%)	$900
	Signal/Traffic Laptop	$2,600
Surface Water	900mhz Radio (1)	$1,700
	5 CY Dump (25%)	$4,000
	1 ton Flat Bed (25%)	$5,750
	Backhoe (25%)	$9,000
	Utility Trailer (25%)	$800
	Chipper/Mulch (25%)	$1,250
	Cutoff Saw (25%)	$225
	Gen/Light Set (25%)	$300
	Total	**$262,430**

Manager's Recommended Capital Projects

Project	Cost	Funding
Civic Center Purchase	$3,450,576	Civic Center Reserve
City Hall	$3,170,615	Councilmanic Bonds
133rd Ave CP	$1,170,000	REET; Surface Water Reserve
175th/140th CP	$200,000	Street Reserve; General Fund
124th Ave CP	$553,000	Street Reserve
Wood/Sno/200th CP	$150,000	Mitigation; REET
Stream Corridor CP	$25,000	Surface Water Reserve
Ped Crossing CP	$62,000	Street Reserve
202/127th CP	$999,000	Street Reserve; Mitigation; Grant
202/148th CP	$489,000	Street Reserve; REET
522/202 CP	$312,000	REET
LBC Lineal Pk	$25,000	Admission Tax; REET
Woodinview Pk	$110,000	Admission Tax; REET
Skate Park	$120,885	Admission Tax
Woodin Creek	$90,000	Admission Tax
Open Space	$120,000	Admission Tax; REET
Stream Corridor Acquisition	$175,000	Surface Water Reserve
Habitat Enhancements	$118,000	Surface Water Reserve; Grants
177th/131st Intersection	$900,000	Utility Tax; Mitigation
177th Street Corridor	$500,000	Utility Tax
175th/131st Rt. Turn Pocket	$200,000	General Fund; Mitigation
Totals	$12,940,076	

City of Woodinville Organizational Chart for 2001



Revenue
Detail – All Funds

General Fund Revenue

Beginning Balance

The General Fund is forecasted to have a beginning fund balance of $1.34 million.

Taxes

The property tax rate is expected to remain at $1.60 per thousand dollars of assessed value, and will provide $2.29 million, with new construction estimated at $20.7 million for 2001. Sales tax revenue has increased steadily and is forecasted at $5.0 million. Retail sales continue to provide the largest percentage of sales tax revenue. Gambling and Cable TV franchise fees are expected to remain fairly stable.

Licenses and Permits

Permitting activity is anticipated to be a bit higher, but not significantly. It is hopeful that right of way construction permits could drive revenues higher than forecasted.

Intergovernmental

Although assistance replacement funding to cities for losses due to Initiative 695 were released for 2001, grant money and revenue distributed by the state on a per capita basis is expected to be lower than prior years.

Charges for Services

Slightly higher than 2000, most of the revenue is generated from plan check fees and charges to the Surface Water fund for overhead costs. Several pass through revenue line items were added to track associated costs, such as Land Use Application, Design review, and ESA Bio Review.

Fines

A small part of General Fund revenue is generated by traffic and parking fines.

Miscellaneous

Investment interest, estimated at about 6.5%, sales tax interest provided by the State, annex rental charges, and donations for the fireworks display are the sources of miscellaneous revenue.

General Fund Revenue

	1999 Year End Actual	2000 Budget	2001 Budget
Beginning Balance	**$2,882,614**	**$1,831,028**	**$1,348,099**
Taxes			
Property	$1,825,507	$2,050,000	$2,290,000
Sales	$4,073,529	$4,320,000	$5,007,000
Sales-Criminal Justice	$194,934	$190,000	$216,418
Cable TV	$54,620	$58,000	$56,000
Gambling	$81,043	$70,000	$98,000
Subtotal Taxes	**$6,229,633**	**$6,688,000**	**$7,667,418**
Licenses & Permits			
Building	$228,648	$241,500	$183,340
Plumbing	$17,663	$16,000	$12,154
Grading			$3,090
Mechanical	$20,569	$18,000	$13,493
Site Development	$32,955	$18,000	$28,840
Right of Way Permit	$38,015	$22,000	$25,000
Misc Permits & Fees	$3,521	$5,000	$9,500
Subtotal Licenses & Permits	**$341,371**	**$320,500**	**$275,417**
Intergovernmental			
State Grants	$51,114	$40,000	$5,150
Camper Excise	$3,039		$1,030
MVET	$139,693	$33,000	$54,531
Liquor Excise Tax	$32,002	$33,000	$33,990
Liquor Board Profits	$54,402	$65,000	$64,890
Interlocal Grants	$23,385	$12,000	$12,360
Miscellaneous Intergov. Revenue	$6,713	$3,000	$2,060
Subtotal Intergovernmental	**$360,795**	**$186,000**	**$174,011**
Charges for Services			
Dist/Muni Court Records		$800	$2,266
Sales of Publications	$2,769	$3,000	$2,288
UFC Permit Fees	$3,390	$6,000	$3,296
Overhead Charges (SWM)	$96,831	$96,831	$99,736
Recreation Charges	$84,250	$80,000	$96,413
Field Use			$16,800
Zoning & Subdivision	$32,146	$40,000	$27,810
False Alarm Responses			$2,000
ESA Bio Review			$50,000
Design Review			$12,325
Land Use Application			$50,000
Plan Check Fee	$266,899	$265,000	$221,450
Other Fees & Chgs	$11,784	$1,000	$750
Subtotal Charges for Services	**$498,069**	**$492,631**	**$585,134**
Fines			
Traffic Infraction	$31,738	$8,000	$8,000
Parking Infraction	$4,088	$1,000	$2,000
Miscellaneous Fines & Forfeits	$13,664	$2,000	$2,000
Subtotal Fines	**$49,490**	**$11,000**	**$12,000**
Miscellaneous			
Investment Interest	$143,173	$90,000	$67,000
Sales Tax Interest	$15,999	$14,000	$17,850
Annex Rental			$3,325
Donations from Private Sources	$27,872	$16,000	$40,000
Other	$7,507	$0	$0
Subtotal Miscellaneous	**$194,551**	**$120,000**	**$128,175**
Total General Fund Revenue	**$7,673,909**	**$7,818,131**	**$8,842,155**
Total Available	**$10,556,523**	**$9,649,159**	**$10,190,254**

Special Revenue Funds

Woodinville has six Special Revenue Funds to account for the proceeds of specific revenue sources legally restricted to expenditures for specific purposes. They are:

- Street
- Arterial Street
- Contingency
- Mitigation
- Admission Tax
- City Hall System Replacement

Street Fund

The Street Fund, charged with the maintenance of City streets, receives about $248,000 from State Shared revenue, gas tax and vehicle licensing fees that are distributed on a per capita basis. The balance of sources for the Street Fund is from the beginning fund balance and a transfer from the General Fund of $1,100,000.

Arterial Street Fund

The Arterial Street Fund was established to account for the capital projects associated with Woodinville streets and identified in the Capital Improvement Program. In the 2001 budget, these capital projects will have their own fund. Receiving only $73,000 from gas tax revenue, the balance of 2001 sources is from a beginning balance ($141,000).

Contingency Fund

Established to handle any unforeseen expenses, the Contingency Fund will carry over $256,000 from 2000, and earn $12,500 in interest income.

Mitigation Fund

The Mitigation Fund receives revenue from developers who are asked to share in the anticipated improvement costs that their particular project may have on City infrastructure. Presently, we are unsure of any developments that may impact the infrastructure, so the only sources of revenue at this time are the beginning balance ($465,000) and interest revenue of $36,000. Revenue for anticipated projects stays in the Mitigation Fund until the time the project is completed. At that time, the needed money is transferred to the fund charged with the construction project.

Admission Tax Fund

The Admission Tax Fund, created for parks capital projects, will receive $212,000 in Revenue from the 5% tax on admission to events (primarily from the theater at this time).

City Hall System Replacement

The System Replacement Fund for the new City Hall structure will receive a $50,000 transfer from the General Fund.

Street (Maintenance)

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$833,026**	**$425,205**	**$18,205**
Intergovernmental			
Vehicle Licenses	$93,251	$90,000	$92,000
Gas Tax	$155,924	$161,000	$156,000
Subtotal Intergovernmental	$249,175	$251,000	$248,000
Miscellaneous			
Investment Interest/Other	$201,518	$10,000	$10,000
Other Financing Sources			
Operating Transfer In (General Fund)		$941,000	$1,100,000
Total Revenue	**$450,693**	**$1,202,000**	**$1,358,000**
Total Available	**$1,283,719**	**$1,627,205**	**$1,376,205**

Arterial Street Fund (Construction)

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$590,368**	**$138,236**	**$141,869**
Intergovernmental			
Gas Tax	$72,899	$75,300	$73,000
Subtotal Intergovernmental	$72,899	$75,300	$73,000
Miscellaneous			
Investment Interest	$19,075	$0	$0
Subtotal Miscellaneous	$19,075	$0	$0
Total Revenue	**$107,933**	**$75,300**	**$73,000**
Total Available	**$698,301**	**$213,536**	**$214,869**

Contingency

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$232,303**	**$244,111**	**$256,111**
Miscellaneous			
Investment Interest	$11,809	$12,000	$12,500
Contingency Fund	**$244,112**	**$256,111**	**$268,611**

Mitigation

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$501,948**	**$553,695**	**$465,695**
Charges for Services			
Mitigation	$41,958	$0	$0
Miscellaneous			
Investment Interest	$25,748	$26,000	$36,000
Total Revenue	**$67,706**	**$26,000**	**$36,000**
Mitigation Fund	**$569,654**	**$579,695**	**$501,695**

Admission Tax Park Capital Fund

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$24,711**	**$221,499**	**$65,399**
Taxes			
Admission Tax	$207,264	$206,000	$212,000
Miscellaneous			
Investment Interest	$6,332	$4,000	$4,000
Donations from Private Sources			
Total Revenue	**$213,596**	**$210,000**	**$216,000**
Total Available	**$238,307**	**$431,499**	**$281,399**

City Hall System Replacement Fund

	2001 Budget
Beginning Balance	**$0**
Miscellaneous	
Investment Interest	$0
Other Financing Sources	
Operating Transfer In (General Fund)	$50,000
Total Revenue	**$50,000**
Total Available	**$50,000**

Debt Service Revenue

The City's Debt Service fund will receive a transfer from the General Fund to pay the principle and interest costs on the outstanding bond obligations. Additionally, the Civic Center Fund will transfer the principal and interest payments required for the Sorenson purchase.

DEBT SERVICE FUND

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$0**	**$273,320**
Transfers In	$137,420	$2,131,000	$4,003,916
Debt Service Fund	**$137,420**	**$2,131,000**	**$4,277,236**

Capital Funds

(Revenue)

There are 27 capital funds budgeted for 2001. Capital Project Funds account for financial resources to be used for the acquisition or construction of major capital infrastructure and facilities.

Capital Projects/ Special Capital Projects

The Capital Projects and Special Capital Projects each receive tax revenue of 1/4 of 1% of the sale price of real property transactions that occur in the City. Although sales of property have been relatively stable, occasionally a large parcel or commercial transaction will sell, and each fund will benefit by an amount that was not expected. Forecasts are made based on the assumption that these events will not take place.

The 2001 budget has each fund forecasted to receive $276,000 from the real estate excise tax (commonly referred to as REET).

Capital Street Reserve

The Street Reserve was established with surplus money from the General Fund. The estimated beginning balance of $2 million should generate $150,000 in interest revenue.

Surface Water Reserve

The Surface Water Reserve was established with surplus money from the Surface Water Management fund. Similar to the Street Reserve, the beginning balance of $1.9 million will generate interest revenue, and no transfers from the operating fund are budgeted.

177th Street Construction

The 177th Street Construction fund receives utility tax revenue from the recently imposed taxes on natural gas, electricity, telephone and solid waste utilities. The forecast anticipates $820,000 in utility tax revenue and $140,000 in interest income.

Real Property Reserve

The Real Property Reserve Fund receives money from rental agreements, and a small amount of revenue from the leasing of City Hall to the Chamber of Commerce is assumed.

Civic Center

The Civic Center fund, established to set money aside for a future City Hall/Civic Center, has received all of its revenue from General Fund transfers. The interest income anticipated, $262,000 would help to pay off the obligation to the Northshore School District.

City Hall

The City Hall fund will accrue some interest, though none is budgeted at this time because the timing of the payments for the City Hall construction is unknown.

There are 19 additional project funds budgeted for 2001 (listed below). Each has a source of revenue, usually from one of the reserve funds, the General Fund, Mitigation fund, utility taxes, or the Admission Tax Fund.

- 133rd Ave. NE
- NE 175th/140th improvement project
- 124th Ave. NE
- Woodinville-Snohomish Rd/200th
- Stream Corridor Planting
- Pedestrian Crossing
- SR202/127th Pl. intersection
- 175th/131st Right Turn Pockets
- 177th/131st Intersection
- Stream Corridor Acquisition
- SR202/148th Ave. intersection project
- SR 522/SR202 interchange project
- Little Bear Creek Lineal Park
- Woodinview Park
- Open Space Acquisition
- Skate Park
- Woodin Creek
- 177th Corridor
- Habitat Enhancements

Capital Project

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$950,761**	**$1,269,901**	**$691,368**
Taxes			
Real Estate Excise Tax	$263,662	$263,000	$276,000
Miscellaneous			
Investment Interest	$55,478	$50,000	$52,000
Other Financing Sources			
Operating Transfer In		$295,000	$206,750
Total Revenue	$319,140	$608,000	$534,750
Total Available	**$1,269,901**	**$1,877,901**	**$1,226,118**

Special Capital Project

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$1,085,578**	**$1,411,571**	**$1,323,571**
Taxes			
Real Estate Excise Tax	$263,662	$263,000	$276,000
Miscellaneous			
Investment Interest	$62,331	$50,000	$55,000
Total Revenue	$325,993	$313,000	$331,000
Total Available	**$1,411,571**	**$1,724,571**	**$1,654,571**

Street Reserve

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$2,949,938**	**$4,061,992**	**$2,059,992**
Miscellaneous			
Investment Interest	$162,054	$140,000	$150,000
Other Financing Sources			
Operating Transfer In	$950,000		
Total Revenue	$1,112,054	$140,000	$150,000
Total Available	**$4,061,992**	**$4,201,992**	**$2,209,992**

Surface Water Reserve

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$1,477,511**	**$1,847,842**	**$1,932,842**
Miscellaneous			
Investment Interest	$81,331	$75,000	$125,000
Other Financing Sources			
Operating Transfer In	$289,000	$0	
Total Revenue	$370,331	$75,000	$125,000
Total Available	**$1,847,842**	**$1,922,842**	**$2,057,842**

Real Property Reserve

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$44,987**	**$3,115**	**$9,516**
Miscellaneous			
Investment Interest	$2,089	$0	$350
Rental Income	$4,358	$0	$5,100
Subtotal Misc.	$6,447	$0	$5,450
Total Revenue	$6,447	$0	$5,450
Total Available	**$51,434**	**$3,115**	**$14,966**

177th Street Construction

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$179,889**	**$722,664**	**$1,553,664**
Utility Tax	$500,759	$450,000	$820,000
Investment Interest	$22,539	$20,000	$140,000
Misc.	$75,000		
Total Revenue	$598,298	$470,000	$960,000
Total Available	**$778,187**	**$1,192,664**	**$2,513,664**

Civic Center Reserve

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$2,186,568**	**$3,056,735**	**$3,190,735**
Miscellaneous			
Investment Interest	$178,479	$166,000	$261,842
Other Financing Sources			
Operating Transfer In	$2,300,000	$1,550,000	
Total Revenue	$2,478,479	$1,716,000	$261,842
Total Available	**$4,665,047**	**$4,772,735**	**$3,452,577**

City Hall Construction

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$478,615**	**$3,170,615**
Miscellaneous			
Investment Interest	$7,613	$0	
Other Financing Sources			
Bond Proceeds		$4,999,000	
Operating Transfer In	$750,000		
Total Revenue	$757,613	$4,999,000	
Total Available	**$757,613**	**$5,477,615**	**$3,170,615**

133rd St. C.P.

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$148,000**
Miscellaneous		
Investment Interest	$0	
Other Financing Sources		
Operating Transfer In (REET1)	$618,000	$50,000
Operating Transfer In (REET2)		$872,000
Operating Transfer In SWM Res.		$100,000
Total Revenue	$618,000	$1,022,000
Total Available	**$618,000**	**$1,170,000**

175th St. C.P.

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$200,000**
Other Financing Sources		
Operating Transfer In (Street Reserve)	$345,000	
Total Revenue	$345,000	
Total Available	**$345,000**	**$200,000**

124th St. C.P.

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$449,000**
Miscellaneous		
Investment Interest	$0	
Other Financing Sources		
Operating Transfer In (Street Reserve)	$444,000	$104,000
Total Revenue	$444,000	$104,000
Total Available	**$444,000**	**$553,000**

Wood./Sno Rd. C.P.

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$156,400**
Miscellaneous		
Investment Interest	$0	
Other Financing Sources		
Operating Transfer In (REET 1)		
Operating Transfer In (Mitigation)	$264,000	
Operating Transfer In (REET 2)	$136,000	
Total Revenue	$400,000	
Total Available	**$400,000**	**$156,400**

Stream Corridor Planting C.P.

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$20,000**
Grants	$25,000	
Operating Transfer In (SWM Res.)	$25,000	$5,000
Total Revenue	$50,000	$5,000
Total Available	**$50,000**	**$25,000**

Pedestrian Crossing C.P.

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$0**
Operating Transfer In (Street Res.)	$90,000	$62,000
Total Revenue	$90,000	$62,000
Total Available	**$90,000**	**$62,000**

202/127th Sts. C.P.

	2000 Budget	2001 Budget
Beginning Balance	$0	**$680,000**
Miscellaneous		
Investment Interest	$0	
Other Financing Sources		
Grants		$214,000
Operating Transfer In (Street Res.)	$850,000	$105,000
Total Revenue	$850,000	$319,000
Total Available	**$850,000**	**$999,000**

202/148th (145th)

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$522,000**
Miscellanous		
Investment Interest	$0	
Other Financing Sources		
Operating Transfer In (Street Res.)	$393,000	
Operating Transfer In (REET2)	$297,000	
Total Revenue	$690,000	$0
Total Available	**$690,000**	**$522,000**

522/202 Hwy C.P.

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$250,000**
Operating Transfer In (REET1)	$300,000	$62,000
Total Revenue	$300,000	$62,000
Total Available	**$300,000**	**$312,000**

Little Bear Creek Lineal Park

	2000 Budget	2001 Budget
Beginning Balance	**$0**	
Miscellaneous		
Investment Interest	$0	
Other Financing Sources		
Operating Transfer In (Admission Tax)	$75,000	$10,000
Operating Transfer In (REET1)		$15,000
Grant		
Operating Transfer In (Open Space)		
Operating Transfer In (Capital Construction)		
Total Revenue	$75,000	$25,000
Total Available	**$75,000**	**$25,000**

Woodinview Park

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$60,000**
Operating Transfer In (Admission Tax.)	$60,000	
Operating Transfer In (REET1)		$50,000
Total Revenue	$60,000	$50,000
Total Available	**$60,000**	**$110,000**

Skate Park

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$120,885**
Miscellaneous		
Investment Interest	$0	
Other Financing Sources		
Transfer In from Admission Tax	$118,000	
Total Revenue	$118,000	
Total Available	**$118,000**	**$120,885**

Woodin Creek

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$90,000**
Transfer In from Admission Tax	$90,000	
Total Revenue	$90,000	
Total Available	**$90,000**	**$90,000**

Open Space Acquisition

	2000 Budget	2001 Budget
Beginning Balance	**$0**	**$1,816**
Miscellaneous		
Investment Interest	$0	
Other Financing Sources		
Transfer In (Residual Equity from Cap. Construction)	$60,093	
Transfer In (Admission Tax)	$39,907	$18,184
Transfer In (REET1)		$100,000
Total Revenue	$100,000	$118,184
Total Available	**$100,000**	**$120,000**

NE 177th/131st Intersection

	2001 Budget
Beginning Balance	**$0**
Other Financing Sources	
Transfer In (Utility Taxes)	$830,000
Transfer In (Mitigation)	$70,000
Total Revenue	$900,000
Total Available	**$900,000**

175th/131st Right Turn Pocket

	2001 Budget
Beginning Balance	**$0**
Other Financing Sources	
Transfer In (General Fund property tax)	$165,000
Transfer In (Mitigation)	$35,000
Total Revenue	$200,000
Total Available	**$200,000**

Habitat Enhancements

	2001 Budget
Beginning Balance	**$0**
Other Financing Sources	
Transfer In (SWM Reserve)	$83,000
Grants	$35,000
Total Revenue	$118,000
Total Available	**$118,000**

NE 177th St. Corridor

	2001 Budget
Beginning Balance	**$0**
Other Financing Sources	
Transfer In (Utility Tax)	$500,000
Total Revenue	$500,000
Total Available	**$500,000**

Acquisition of Stream Corridor

	2001 Budget
Beginning Balance	**$0**
Other Financing Sources	
Transfer In (SWM Reserve)	$175,000
Total Revenue	$175,000
Total Available	**$175,000**

Enterprise Fund

(Revenue)

Enterprise funds are established for government activities that are financed and operated in a manner similar to a private business. The costs of providing goods and services to the public are financed through user charges. The City of Woodinville has one Enterprise Fund – the Surface Water Management Fund.

Surface Water Management Fund

Surface Water Management is an enterprise fund that supports activities associated with all surface water areas of planning, management, maintenance and operations. This includes streams, rivers, open ponds, wetlands, drainage systems, and watersheds. The department deals with protection, enhancement and education of water quality, fish and wildlife habitat in stream corridor areas, aquatic plants, and critical areas. The department also deals with maintenance and operation of the storm system conveyance, detention, and retention systems.

Surface water assessments are determined by the degree of surface water runoffs. This is based on the percentage of impervious surfaces and total acreage of a particular parcel. The utility assessments are collected by the County and remitted to the City on a monthly basis. In 2001, the City forecasts $800,000 in surface water drainage fees and $45,000 in interest income.

Revenue

Enterprise Fund

Surface Water Management

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$749,122**	**$780,500**	**$569,803**
Intergovernmental			
Grants	$609,413		
Charges for Services			
Storm Drainage Fees & Charges	$744,758	$785,000	$800,000
Miscellaneous			
Investment Interest	$47,070	$42,000	$45,000
Total Revenue	$1,401,241	$827,000	$845,000
Total Available	**$2,150,363**	**$1,607,500**	**$1,414,803**

Internal Service Funds

(Revenue)

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City. Three Internal Service Funds are budgeted:

- Equipment Rental Fund
- Equipment Replacement Fund
- Unemployment Compensation Fund

Equipment Rental Fund

The Equipment Rental Fund accounts for the cost of maintaining and replacing all City vehicles when needed. Revenue to the Equipment Rental Fund includes a beginning balance of $112,000 and transfers in from various departments that total $42,000.

Equipment Replacement Fund

The amount budgeted in this account varies from year to year based on capital expenditures scheduled. Starting with a beginning balance of $347,000, a transfer of $200,000 from the General Fund is budgeted.

Unemployment Compensation Fund

The Unemployment Compensation Fund is used to pay for unemployment claims against the City, which is covered through investment income revenue. The fund is anticipated to earn $1,600 in interest revenue and begin the year with $31,000.

Equipment Rental

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$76,586**	**$101,477**	**$112,332**
Miscellaneous			
Investment Interest	$4,635	$4,000	
Other Financing Sources			
Charges for Service	$26,055	$26,055	$41,805
Total Revenue	**$30,690**	**$30,055**	**$41,805**
Total Available	**$107,276**	**$131,532**	**$154,137**

Equipment Replacement

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$220,855**	**$347,450**	**$347,450**
Miscellaneous			
Investment Interest	$14,032	$15,000	
Other Financing Sources			
Operating Transfer In	$100,000	$100,000	$200,000
Total Revenue	**$114,032**	**$115,000**	**$200,000**
Total Available	**$334,887**	**$462,450**	**$547,450**

Unemployment Compensation

	1999 Actual	2000 Budget	2001 Budget
Beginning Balance	**$29,281**	**$30,769**	**$31,269**
Miscellaneous			
Investment Interest	$1,488	$1,400	$1,600
Other Financing Sources			
Operating Transfer In			
Total Revenue	**$1,488**	**$1,400**	**$1,600**
Total Available	**$30,769**	**$32,169**	**$32,869**

Expenditure Detail

Expenditure Detail

The following sections provide expenditure information at the department level in the General Fund, and at the fund level for Special Revenue, Debt Service, Capital, Enterprise, and Internal Service Funds. The appendix provides line item detail for all funds.

General Fund

Woodinville City Council

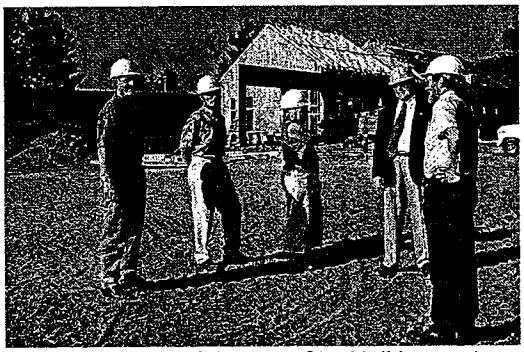
Woodinville functions under the Council-Manager form of government. All legislative and policy-making powers are vested in the City Council. The Council employs a professionally trained City Manager to carry out policies set by Council and provide day-to-day management of City operations. The City Council is comprised of seven members who elect a Mayor and Deputy Mayor among themselves. The Mayor's responsibilities are primarily to preside at Council meetings, act as head of the City for ceremonial purposes and during military emergencies. The Mayor votes as a councilmember and does not have any veto power. Woodinville Councilmembers serve 4-year terms.

The budget is one of the strongest policy-making tools implemented by the City Council. Once the budget is adopted, councilmembers are responsible for monitoring program progress through periodic reports from staff and from the community.

The Woodinville City Council appoints members to the City's advisory boards and commissions including the Planning Commission, Tree Board and Parks and Recreation Commission. These members serve in an advisory role. Councilmembers serve as liaisons to these boards and commissions and to other entities such as the Northshore School District, Woodinville Fire and Life Safety District and the Woodinville Water District.

Policy decisions and legislative actions are guided by the Council's Guiding Principles, which include creativity, partnerships, minimal government, leadership, effectiveness, friendliness, and common sense.

The year 2000 brought two resignations – Deputy Mayor Marsha Engel resigned in June for career reasons; Councilmember Barbara Solberg resigned in September for family reasons. The Council used a procedure for filling such vacancies by first seeking interest from existing board and commission members and then from the general public. For both vacancies, the Council appointed an existing Board and Commission member.



Council tours of the new City Hall began in August.

2000 Accomplishments

Community Relations/Customer Service

- Held two Council retreats.
- Monthly "Make the Connection" at local businesses with topic of interest.
- Hosted a Legislative Forum with 1st and 45th District State Legislators.
- Appointed Gareth Grube and Cathy Wiederhold to City Council.
- Continued involvement with safety issues of existing Olympic Pipeline in Woodinville and proposed Cross Cascade Pipeline.
- Regional participation in Eastside Transportation Partnership (ETP), Watershed Resource Inventory Area (WRIA-8), A Regional Coalition for Housing (ARCH), Fire District Joint Policy Board, and Northshore Parks and Recreation Service Area. Joined Olympic Pipeline Consortium.
- Mayoral and Council participation in Grand Opening events for local businesses.

Contracts/Bids Awarded

- Authorized the sale of councilmanic bonds for City Hall.
- Matt & Associates: compensation/classification study.
- Brunner Bros: construction of City Hall.
- Carlson Architects: Civic Center Master Plan.
- Brunner Bros: construction of 133rd Ave.
- Northshore Paving: overlay projects.
- Windsor Solutions: web page design.
- Potelco: Wood/Sno & 200th traffic signal.

Ordinances & Resolutions

- Adopted Single Family Residential Tree Preservation Incentives.
- Adopted Amendments to Council Procedures.
- Adopted Sexually Orientated business regulations.
- Adopted a compensation and classification program.
- Adopted a credit card program.
- Adopted tougher driving while license suspended regulations.

Goals for the Year 2001

- Plan, develop and implement a Civic Center Master Plan including the new City Hall, Sorenson property and Wilmot Gateway Park.
- Work collaboratively with public and private partners to develop a recovery plan for Puget Sound Chinook Salmon.
- Develop and implement a Comprehensive Transportation Strategy.
- Take a positive partnership role in retaining and maintaining the existing diverse and vital economic base in the City of Woodinville.
- Maintain strong regional presence in areas of transportation, legislation and interlocal interaction.
- Continue planning and implementation of Master Plans.
- Protect and conserve Woodinville's open spaces, natural resources and sensitive areas.
- Promote an image of a visually cohesive community to residents and visitors.
- Continue to develop and enhance communication with our citizens.
- Continue development of City organization.
- Continue development of a fiscally prudent organization.
- Build and maintain a safe community.

Councilmember Bob Miller meets the public at the October "Make the Connection" at Wilmot Gateway Park.

Council
Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Salaries	$34,800	$34,800	$34,800	$51,600	**$51,600**
Benefits	$12,804	$3,331	$3,292	$4,138	**$4,665**
Supplies	$1,641	$4,347	$4,030	$2,500	**$3,200**
Services	$55,225	$41,377	$16,529	$62,500	**$35,860**
Capital Outlay	$0	$4,391	$0	$0	**$0**
Department Total	$104,469	$88,246	$58,651	$120,738	**$95,325**

Legal Services

The City of Woodinville contracts for legal services with Ogden Murphy Wallace. The attorneys with Ogden Murphy Wallace perform legal services for all legal matters as assigned or referred by the City. The budget for legal services includes attorney and staff time for specific services including preparation of ordinances and resolutions, drafting and review of all contracts or agreements to which the City is a party, acquisition of real property interests, and legal services in connection with bond issues.

The scope of services for the contract emphasizes a coordinated approach to issue resolution, where legal fees and management of legal matters are seen as a single, dynamic system rather than as a collection of problems to be dealt with individually. The contract is intended to guide the actions of City staff and the attorneys to improve service requests and delivery.

2000 Accomplishments

- City Attorney attended Management Team meetings following Council Study Sessions.
- Executive Department implemented scheduled appointment procedures.
- Attorney provided legal guidance on code enforcement issues.
- Initiated 24-hour response time to written requests.

Goals for the Year 2001

- Cover Hearing Examiner costs as separate line item in this budget.
- Establish central point of contact for questions to the City Attorney.
- Encourage use of internal resources to reduce use of the City Attorney for routine legal matters.
- Work to identify goals and issues and manage legal work proactively.
- Initiate a filtering system to manage legal matters.
- Identify and meet deadlines.
- Track and recover fees associated with new developments.
- Use internal City resources effectively.

Legal
Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Services	$142,201	$196,142	$67,157	$150,000	**$150,000**
Department Total	$142,201	$196,142	$67,157	$150,000	**$150,000**

001 **2001 Expenditure Detail**

010

Professional Services

515-10-41-00	City Attorney	$ 145,000	
515-10-41-01	Hearing Examiner	$ 5,000	
			$ 150,000

Executive Department

The Executive Department provides strategic direction of all City affairs; ensures prudent management of all City resources and stewardship of all funds; protects the public trust and strives to deliver necessary services and approved activities; executes and enforces all ordinances and State statutes within the City; and prepares and presents comprehensive plans for the present and future development of the City. Positions within the department include the City Manager, Assistant to the City Manager, Communications Coordinator, Information Systems Manager, and Executive Secretary.

The Executive Department is responsible to the Council for proper administration of all affairs of the City. Related responsibilities include providing quality and cost-effective human resource management, oversight and management of legal and court services, integrating the various management planning and implementation activities such as the Six-Year Capital Improvement Plan (C.I.P.) and translating them into a cohesive strategy for the City.

The Executive Department participates with the City's numerous regional partners, including the King County Police Oversight Committee, Watershed Resource Inventory Area-8, Sammamish Forum, North Urban Human Services Alliance, A Regional Coalition for Housing, North Wastewater Treatment Plant Siting Committee, Suburban Cities Manager's and Administrators Group, Snohomish County, Managers and Administrators Group, neighboring cities and others to coordinate a City response to regional initiatives.

In addition to the administration of City affairs, the Executive Department is directly responsible for managing the City's overall image through public outreach and public information efforts including the City Newsletter, press releases, flyers, web-page development and community involvement projects. The Executive Department provides a variety of other services to the City and our citizens. These functions include information and telecommunication services, Risk Management, Personnel (Human Resources) and Emergency Management, which is coordinated with the Department of Community Development.

2000 Accomplishments

Community Relations/Customer Service

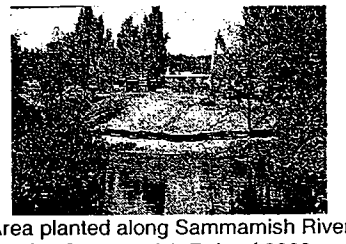
- Published and mailed six issues of the City Chronicle to city residents and businesses.

- State of City Address and other presentations to Woodinville Chamber of Commerce and various community service organizations.
- Broadened City exposure and serviceability through web page development.
- Coordinated monthly "Make the Connection" events with local businesses.
- Maintained City's Traveler's Information Radio Station with event and community information.
- Developed Capital Improvement Plan (CIP) public outreach campaign, including annual C.I.P. Open House.
- Issued general City press releases.
- Hosted Media Day.
- Coordinated Ground Breaking Ceremony for new City Hall.
- Maintained Customer Action Request (CAR) database to keep case information current.
- Developed project fliers for distribution to stakeholders.
- Hosted Bike-to-Work Day support station and other Commute Trip Reduction (CTR) promotional campaigns.
- Published Mid-Year Review.
- Developed Community and Media Relations Program.
- Developed and Published Employee Emergency Response Handbook.
- Hosted all-staff meetings, including presentation by AWC on health benefits.
- Developed Contracts Manual through Contracts Committee.
- Created Administrative Procedures Manual.
- Coordinated Sammamish ReLeaf 2000 planting event in cooperation with Public Works and Parks Departments.
- Coordinated elected official appearances and presentations.

Personnel

- Hired Information Systems Manager within department, converting contracted services to in-house services.
- Hired 11 employees, promoted and reclassified 2; plus hired numerous instructors and interns.
- Developed and emphasized a strong management team and Executive Department team, inclusive of City Council.

- Provided all-staff training in Power Point, Outlook, and Microsoft Office Workshops.
- Reviewed and revised personnel rules.
- Hosted two New Employee Orientation sessions.
- Implemented cellular phone policy.
- Represented the City on boards and committees: Computer Committee, Municipal Employees Benefit Trust (MEBT) Committee, Salmon Task Force, Emergency Management Zone 1,Washington Cities Insurance Authority (WCIA), A Regional Coalition for Housing (ARCH), Records Management, Contracts Committee, Woodinville Chamber of Commerce, Regional Public Information Network (RPIN).
- Coordinated Compensation/Classification Study.
- Coordinated 2 new Councilmember orientations.



Area planted along Sammamish River for Sammamish ReLeaf 2000

Project Highlights

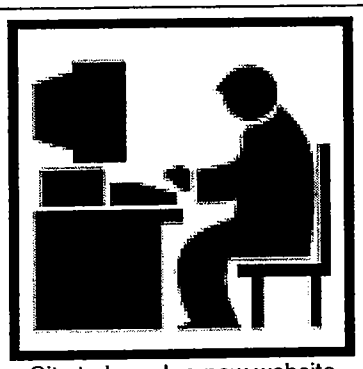
- Reviewed and updated short and long-term goals at September Council Retreat.
- Coordinated 2001-2006 Capital Improvement Plan (C.I.P.) process.
- Coordinated City's response to the listing of Chinook salmon as a "threatened" species.
- Issued Emergency Preparedness kits and uniforms to City employees and Council.
- Issued RFP for Web Page design; consultant selected and hired to develop Reference Manual.
- Coordinated Human Services funding through Finance Committee.
- Oversaw of the new City Hall design and construction.
- Conducted Master Planning process for Sorenson Site.
- Coordinated review, revision, negotiation, and approval of District Court, Police and Fire service agreements.
- Coordinated Little Bear Creek Forum.
- Received $35,000 for fish barrier removal grant.
- Received $55,000 for property acquisition grant.
- Applied for Tobacco Prevention Program grant.

Information Systems Management

- Coordinated migration from Novell Groupwise to Microsoft Outlook.
- Replaced 30 computers with Dell Dimension 800 Mhz computers.
- Replaced Remote Access Servers with more reliable NT-based servers for the Council to be able to access e-mail and other programs more reliably.
- Migrated network platform from Novell Network to Microsoft Windows NT platform.

Goals for the Year 2001

- Provide appropriate leadership, support and staff coordination of major City Council planning and policy initiatives.
- Provide appropriate leadership, support and staff coordination to respond to the listing of Chinook salmon as a "threatened" species.
- Expand staff development training.
- Review internal and external delivery systems.
- Develop a solid set of purchasing policies, resulting in the adoption of a City-wide purchasing manual
- Review the effectiveness of the Memorandum of Understanding for legal services.
- Identify areas for performance measures in all contract reviews.
- Evaluate clarity of scope, service delivery effectiveness, and cost effectiveness of King County service contracts.
- Help the City develop a "flow" or "pace" to annual improvements which show ongoing measurable progress to citizens and businesses.
- Support City departments in public outreach and information.
- Launch new website with increased interactivity.
- Continue the development of Intranet and e-Government.
- Obtain hi-speed Internet access.



City to launch a new website with more on-line services.

Executive

Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Salaries	$211,010	$213,417	$201,201	$272,820	**$319,980**
Benefits	$43,452	$35,505	$48,877	$62,663	**$69,103**
Supplies	$2,578	$2,477	$3,691	$7,900	**$9,475**
Services	$100,845	$46,010	$97,181	$174,890	**$95,385**
Intergov. Svcs			$11,955	$0	**$0**
Capital Outlay	$9,379	$0	$0	$2,500	**$4,940**
Interfund Payments	$442	$470	$453	$597	**$1,031**
Department Total	$367,707	$297,880	$363,358	$521,370	**$499,914**

Position Summary	Actual 1997	Actual 1998	Actual 1999	Budget 2000	**Proposed 2001**
City Manager	1	1	1	1	1
Assistant City Manager		1			
Assistant to the City Manager	1		1	1	1
Communications Coordinator	1	1	1	1	1
Information Services Mgr.				1	1
Executive Secretary	1	1	1	1	1
Position Totals	4	4	4	5	5

Administrative Services Department

Administrative Services provides general administration, and the functions of the City Clerk, and Treasury.

Administration:
Administration includes responsive public reception for City Hall, contract/mail processing, invoice/legislative tracking, and claims for damages. Most Customer Action Requests (CARs) are routed to the appropriate staff member through this division. Some of the counter services provided include distribution of accident reporting forms, mail-in voter registration and general City information. Notary services and pet licensing are offered. Administration staff assists with the production of the City Council packets, maintains pertinent phone and other general information lists, and purchases certain supplies.

City Clerk's Division:
The City Clerk's Division is responsible for the maintenance of all essential, historical and official public records for the City and requests for public records. The actions and decisions of the City Council are documented in official minutes of Council proceedings. Responsibilities include the preparation of Council meeting packets, legal noticing requirements, codification of the Woodinville Municipal Code and drafting ordinances and resolutions. The City Clerk is responsible for Council meeting agendas and calendars and serves as the Chair to the Records Management Team. Emphasis is being placed on records management (retention/archival of vital records and destruction of obsolete records), as municipal services will be relocated from one facility to another.

Financial Services Division:
The Financial Services Division provides service support for both internal and external customers. The division is accountable for the preparation and administration of the City's annual operating budget and financial statements. Cash/investment management, purchasing, payroll, accounts payable and receivable are accomplished within this division. In 2000, a business registration program was launched and marketed, advising of the requirement for businesses within city limits and those that conduct business within the City to submit a Business Registration Application.

The Accounting Clerk currently coordinates the City's Wellness Program.

From left to right: City Clerk Sandra Steffler, Sr. Admin. Assistant Dawn Pickard, Admin. Assistant Jenny Kuhn

2000 Accomplishments

Community Relations/Customer Service

- Developed new format to Council packets (from packet to notebook) including essential resource information (Council Guiding Principals, Council procedures, city policies, zoning map, board/commission lists).
- Provided main receptionist duties with "live voice" answering main phone line.
- Completed overhaul of voice mail system to improve customer accessibility to employees and city information.
- Coordinated requests for police assistance, including emergency situations.
- Served as main intake for Customer Action Requests advising requestors of process of City's response.
- Receipted permit fees.
- Issued pet licenses.
- Recorded weekly Council agenda information on after-hours information line.
- Recorded Boards and Commission information on after-hours line.
- Established Business Registration Program; processed new applications and developed master list of registrants.
- Distributed Council packets and agendas for public view.
- Served as primary contact person for applications to boards and commissions.
- Coordinated advertising for board and commission vacancies.

Personnel

- City Clerk elected to Washington Municipal Clerks Association (WMCA) Board of Directors and accepted into Master Municipal Clerks Academy.
- Finance Director appointed President of Puget Sound Finance Officers' Association.
- Representatives served on City's Computer Committee, Records Management Team, Contracts Committee and Investment Advisory Committee for MEBT.
- Department lead for Safety Committee and Safety Manual.

Department Highlights

- Staff lead on bond sale for City Hall financing.
- Staff lead for bond rating presentation. City upgraded to Standard and Poor's AA- rating.
- Assisted with new Councilmember orientation; provided instruction on parliamentary procedures and Roberts Rules of Order.
- Processed new employees for payroll and health benefits.

- Recorded or processed over 300 Customer Action Requests (CARs).
- Provided support for two Council retreats.
- Assisted with compensation and classification study.
- Coordinated annual "Needle City Hall" campaign, Health Check Plus (at-home survey) program; assisted with annual Employee All Star Month.
- Issued Request for Proposal for development of a Records Management Plan; with selection of consultant.

Goals for the Year 2001

- Implement new financial software.
- Continue to refine business registration program.
- Reinstitute Safety Program with support from all City departments.
- Records Management Team:
  - Evaluate and inventory all active/inactive records.
  - Identify long-term retention strategies for vital records program.
  - Develop employee training in public disclosure and requests for public records.
  - Develop Storage Media Report.
  - Develop Storage Facilities Report.
  - Develop customized City Records Manual.
  - Develop Disaster Preparedness and Recovery Program.
- Coordinate relocation of voice mail system to new City Hall.

City Clerk Sandra Steffler administers the Oath of Office to Councilmember Gareth Grube

Administrative Services

Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Salaries	$183,386	$206,708	$226,673	$253,512	**$296,988**
Benefits	$42,978	$48,338	$60,088	$67,333	**$75,428**
Supplies	$4,722	$5,091	$5,611	$7,150	**$8,150**
Services/Intergov. Svcs	$40,665	$44,517	$43,579	$69,852	**$73,505**
Capital Outlay	$5,230	$3,718	$2,389	$4,000	**$0**
Interfund Payments	$885	$703	$680	$597	**$1,237**
Department Total	$277,865	$309,075	$339,020	$402,444	**$455,308**

Position Summary	Actual 1997	Actual 1998	Actual 1999	Budget 2000	**Proposed 2001**
Finance Director	1	1	1	1	1
Senior Accountant	1	1	1	1	1
City Clerk	1	1	1	1	1
Accounting Clerk			1	1	1
Senior Admin Assistant	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Position Totals	5	5	6	6	**6**

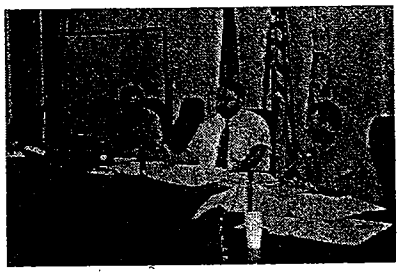
Community Development Department

The Department of Community Development (DCD) is one of the primary departments providing ongoing quality customer service to the Woodinville community. It is the mission of the DCD staff to achieve the community's vision for the City of Woodinville through the implementation of the goals and policies of the City's Comprehensive Plan. A primary job of the Department is the accurate and consistent application of the City's land use codes, including environmental regulations, Zoning Code, Subdivision Code, Shoreline Master Plan, Tree Regulations and Design Principles. The Department facilitates the development permitting process providing interface between the public and private sectors through the administration of various Citizen Advisory Panels (CAPs) and the Technical Review Committee (TRC).

PLANNING & ADMINISTRATIVE

The Community Development Department is divided into three divisions: Long-range Planning; Current Planning; and Administration. Long-range Planning efforts focus primarily on the development and adoption of the Comprehensive Plan and Master Plans for specific areas of the City. The division also drafts amendments to the land use codes to implement the Comprehensive Plan in compliance with the State Growth Management Act. In addition to processing land use applications and building permits, Current Planning Division activities involve the implementation of programs for design review, code compliance (land use, sign and sensitive areas), infrastructure standards, and tree regulations. The Administration Division coordinates and administers the Planning Commission, Tree Board, Hearing Examiner, Emergency Management programs, the consultants who support these programs, and the eight member DCD Staff.

Community Development staff review a site plan for compliance with the City's land use codes.



Technical Review Committee assists citizens in the preparation of permit application.

2000 Accomplishments

Community Relations/Customer Service

- Arbor Day Planting Project Phase II at Sammamish River Trail pedestrian bridge.
- Participated in Regional Planning issues and concerns.
- Completed Phase II of US Census Support Program.
- Provided technical support for design and construction of the New City Hall.
- Salmon Watcher 2000 Program Coordination.
- Sammamish River Site Plant Restoration Survey.
- Supported "Make the Connection" community outreach program for Arbor Day and NE 175th/140th Restoration Project.
- Chamber of Commerce sponsored Permit Task Force support.
- "Derby Group" community meeting within Tourist District outreach participation.
- Open House staff support – Transportation Element and Comprehensive Plan update.
- Historic Preservation Ordinance and Interlocal Agreement adopted.
- Coordinated and staffed Y2K response.

Personnel

- Hired Customer Service Administrative Assistant.
- Minor departmental expansion of FTE (.69 to .75) and staff assignments (AAI to Permit Tech II) to respond to added permit review workload brought about by state mandated programs.
- Department Director served as Planning Director (Zoning Code and Subdivision Codes), Emergency Management Director, SEPA Official, Shoreline Administrator, Planning Commission Executive Secretary, and City Tree Official, and was a member of New City Hall Planning Team and the Civic Center Steering Committee.
- Representatives served on Emergency Management Task Force, Computer Committee, Contracts Committee, Records Management Team, Technical Review Committee, Permit Task Force, New City Hall Moving Committee, Salmon Task Force, and Safety Committee, Eastside Housing Forum and King County Housing Finance Committee, Endangered Species Act (ESA), WRIA, and County GIS coordination meetings.

- Provided support to Planning Commission, Tree Board and Hearing Examiner.
- Coordinated the Technical Review Committee (TRC) and Design Review Programs.
- Served as City US Census Liaison.

Project Highlights

- **Comprehensive Plan and Land Use Programs**
  - 2000 Comprehensive Plan house-keeping updates.
  - Initiated the State-mandated 5-year Comprehensive Plan update process with the completion of a citywide, parcel-by-parcel, land use survey.
  - Ongoing GIS mapping and updates.
  - Industrial Design Guidelines completed.
  - Multi-family Design Guidelines drafted.
  - Support of New Impact Fee Regulations (school, traffic and park)
  - Support Civic Master Plan development.

- **Urban Forest Preservation**
  - Single-family Tree Preservation Incentive Program adopted.
  - Arbor Day Growth Award.
  - Tree City USA – Fourth (4th) Year designation.
  - Coordinated Arbor Day events and the Tree City USA Program.
  - Education and code compliance activities.
  - Completed City Tree and Plant Species List.

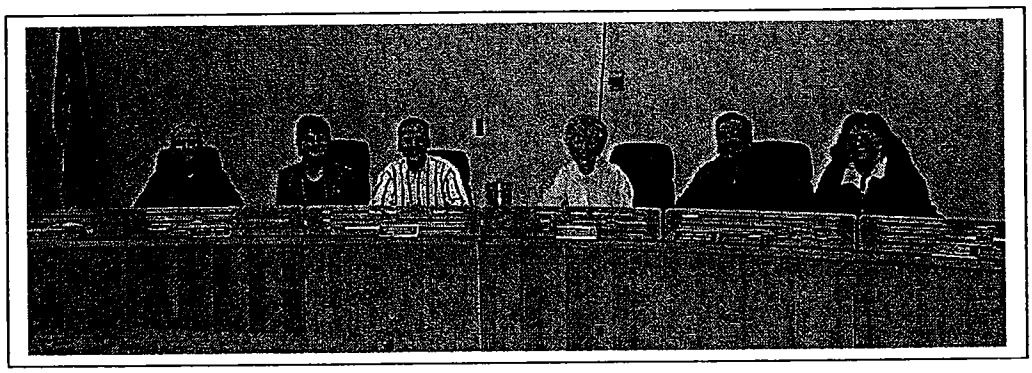
- **Housing**
  - Approved the design and permits for the First Phase (Senior Housing) of the Joint Housing Project.
  - Drafted Design Principles to address multi-family development.

- **Emergency Management**
  - Comprehensive Emergency Management Plan completed and approved by the State.
  - Facilitated tabletop exercise with City staff and staff from Woodinville Fire and Life Safety District, Woodinville Water District, Northshore School District and Olympic Pipeline Company.

- Completed development of Hazard Identification and Vulnerability Analysis.
- Developed a Fuel Pipeline Emergency Response Plan.

Goals for the Year 2001

- Continue technical support for the development of the Civic Center (Sorenson) Master Plan.
- Include goals and policies in the Comprehensive Plan and Shoreline Master Program pursuant to the Federal Endangered Species Act (ESA) and Tri-County Program.
- Development of land use regulations and procedures to comply with ESA 4(d) Rule.
- Continue the State-mandated 5-year Comprehensive Plan Update Program to include a Draft of an Updated Comprehensive Plan document by the end of the year.
- Participate in 177th Place Corridor Plan.
- Final design and construction approval of the remaining phases of the Joint Affordable Housing Project.
- Continue inter-departmental implementation of the Tourist District Master Plan.
- Continue coordination of Arbor Day events and the Tree City USA Program.
- Adoption of the Multi-family Design Principles.
- Further implementation of the City's Housing Strategy Plan, Community Forestry Plan and the Historic Preservation Program.
- Continue refinement and testing of the City's emergency response and recovery capabilities.
- Participate in the Eastside Fuel Pipeline Emergency Response Exercise.
- Participate in the proposed countywide emergency response exercise.



City of Woodinville Planning Commission from left to right: John Janson, Maria Morris, Leonard McNally, Cherry Jarvis, Terry DePolo, and Gina Leonard

Community Development
Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Salaries	$258,444	$246,861	$264,294	$305,562	**$363,840**
Benefits	$65,398	$62,490	$73,468	$82,995	**$90,650**
Supplies	$3,483	$2,058	$9,797	$12,340	**$4,735**
Services	$142,821	$82,705	$73,434	$138,705	**$262,398**
Capital Outlay	$13,259	$3,865	$1,585	$1,500	**$1,200**
Intergovernmental	$6,425	$4,535	$6,632	$7,291	**$4,900**
Interfund Payments	$885	$815	$786	$690	**$1,598**
Department Total	$490,715	$403,328	$429,997	$549,083	**$729,322**

Position Summary	Actual 1997	Actual 1998	Actual 1999	Budget 2000	**Proposed 2001**
Community Dev. Director	1	1	1	1	**1**
City Planner	1	0.5	1	1	**1**
Planners	2	2	2	2	**2**
Planning Technician	1	1	1	0.75	**0.75**
Permit Coordinator					
Permit Technician					**1**
Senior Admin. Assistant					**0.75**
Administrative Assistants	1.98	2.44	2.44	2.75	**1**
Position Totals	6.98	6.94	7.44	7.50	**7.50**

Court Services

The City of Woodinville does not operate a municipal court. The City is one of seventeen cities in King County that receive court services by way of interlocal agreements with the King County District Court. The City has been under agreement with King County since August of 1994 to provide trial court and detention services for all juvenile offense cases and all adult felony cases. A new contract went into effect on January 1, 2000.

As the population grows, Woodinville will continue to focus on ensuring public safety, while pursuing long-range planning to ensure criminal justice services are not only efficient, but also effective in reducing criminal behavior in our community.

2000 Accomplishments

- Supported changeover to new Court Services Contract and cost.

Goals for the Year 2001

- Continue to monitor King County Court Services Contract.
- Evaluate a "home monitor" option to reduce jail cost services to the City and to meet statutory requirements.

Court Services

Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Services	$99,231	$70,509	$47,973	$80,000	**$50,000**
Intergovernmental	$102,166	$83,174	$113,227	$70,000	**$102,000**
Department Total	$201,397	$153,683	$161,200	$150,000	**$152,000**

Law Enforcement

Law enforcement for the City of Woodinville is provided by contract with the King County Sheriff's Office. Contracted services include reactive patrol functions as well as support and specialized services such as Major Accident Reconstruction Response (MARR), Fraud Unit, Major Crimes, Canine (K-9), Burglary/Larceny Detectives, Hostage Negotiations, Tactical Unit, Special Assault Unit (SAU), Arson Investigation, and D.A.R.E. The City's contract further provides contingency funding for marine, drug lab or air support situations as well as support for City sponsored special events.

Currently 6 patrol officers and 2 Sergeants are assigned to Woodinville providing 24-hour, 7-day/week coverage. King County Deputies assigned in and around the Woodinville area provide supplemental support. Administrative duties are the responsibility of the Chief of Police Ken Wardstrom and Sgt. Kent Baxter handles operations. The Communications Coordinator from the Executive Department supports crime prevention programs such as Operation I.D., neighborhood block watch and vacation check.

2000 Accomplishments

Community Relations

- Presented Driving While License Suspended (DWLS) ordinance to Council for adoption. Improved driver accountability and cleared up license and insurance problems.
- Continued School Resource Program (SRO) – Officers are active SROs at Leota Junior High and Woodinville High School. DARE is still being taught at Wellington Elementary under contract with King County.
- Continued to assist schools in establishing standardized response and tactics to all school related incidents requiring police and fire response.
- Continued to survey schools to assure emergency response plans have been created.
- Launched Bicycle Registration Program.
- Maintained Alarm Registration Program for residential and commercial alarm users; false alarms reduced by 50% in year 2000.
- Hosted Crime Prevention meetings with neighborhoods and businesses.
- Published educational articles in each issue of *The City Chronicle* and local paper on crime prevention and safety.

- Coordinated public education opportunities with KCSO Deputy assigned to the Cottage Lake Community Service Center.
- Participated in the annual DUI Simulation Drill at Woodinville High School. Sgt. Baxter served on panel discussion.
- Recognized citizens who showed support of the Community Oriented Police philosophy through acts of bravery or kindness.
- Promoted National Night Out and Crime Prevention month.
- Assisted with City's Emergency Management Plan and participated in Olympic Pipeline Company fuel response exercise.

Personnel

- Replaced 1 officer who was promoted to Crime Analysis Detective (at Precinct).
- Continued Department of Corrections monitoring program of parolees and sex offenders.
- Conducted Officer training in IRIS computer system and implemented program with laptops in police vehicles.
- Obtained certification from the State Bicycle Training Course for two Woodinville officers.
- Provided training to several King County recruits.

Goals for the Year 2001

- Continue the School Resource Officer program.
- Increase the use of bike patrol Officers throughout the City.
- Continue promoting programs such as House Checks for residents on vacation, bicycle registration, the False Alarm reduction program, Child Identification Kits and Block Watch.
- Increase traffic safety enforcement around the school zones and provide a safe environment for the students and citizens within the City.
- Work closely with King County implementing the Managing Patrol Performance (MPP) computer program that aids in establishing performance forecasts and calculating problem solving time for the Officers in the City.
- Continue to improve the communication links with King County and the IRIS program.
- Continue Field Training Officer (FTO) program.

Law Enforcement

Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Supplies	$2,384	$2,021	$2,190	$4,080	**$2,000**
Services	$8,664	$12,473	$17,086	$19,000	**$11,500**
Intergovernmental	$958,696	$1,140,210	$1,218,095	$1,331,955	**$1,434,132**
Capital Outlay	$4,103	$0	$1,624	$5,200	**$1,500**
Department Total	$973,846	$1,154,704	$1,238,995	$1,360,235	**$1,449,132**

Public Works Department

In 2000, Public Works made a significant change in both the engineering and maintenance operation. This has been accomplished by focusing on using in-house resources more effectively to provide more responsive, cost efficient, and accountable service delivery. In both service areas, interns and private consultants were used as support to the staff, with the majority of the work being produced by City staff. The results have been a high number of capital improvement projects performed in 2000.

In 2001, the Public Works goal is continue to improve on the effectiveness and efficiencies of its operations. This includes improvement to the structure of both engineering and maintenance operations. Engineering will continue to use interns and consultant support services, but will begin to increase its level of in-house study and design work. We will be looking for methods to streamline the process to accomplish capital projects.

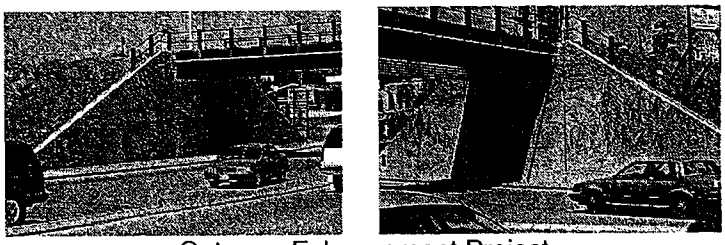
Maintenance will have a small crew that is expected to perform most daily maintenance task requirements with the exception of specialty type services, such as sweeping and vactoring, and large repair projects. While King County will continued to be used for large projects, private contractors will be considered for services on the specialty items. The intent is to ensure that the City gets the most competitive prices and best service delivery.

Engineering & Administrative

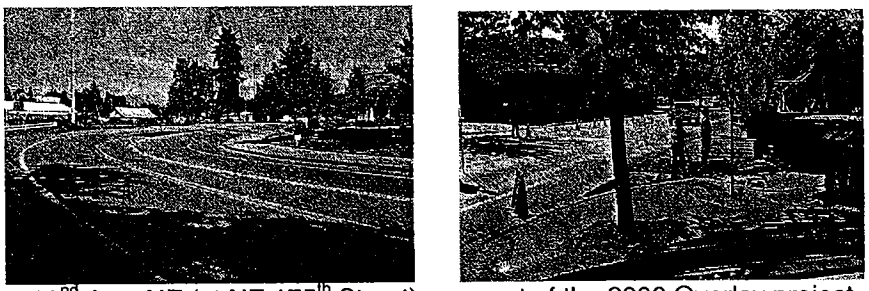
The Public Works Department provides services in the areas of transportation and environmental planning, public and private development design review, City standards compliance, maintenance and operation of transportation, surface water drainage, water quality, and other infrastructure within the public right-of-ways. The department is comprised of four funds:

- Engineering & Administrative
- Streets
- Surface Water
- Arterial Streets

Engineering and Administrative provides services that include management and administrative services for the department, engineering support for other internal departments, public and private study and design review, contract preparation and management, capital project study and design, short and long range planning, preparation and management of the 6-year Capital Improvement Plan and Transportation Improvement Plan, customer outreach and education, records keeping, data management, and emergency response.



Gateway Enhancement Project
North Entrance to the City



132nd Ave. NE (at NE 175th Street) was part of the 2000 Overlay project

2000 Accomplishments

Community Relations/Customer Service

- Held open meeting with Brittany Park regarding 133rd & General transportation.
- Developed an open working relationship with Canterbury Square regarding 133rd Avenue Improvement and City Hall facility. Secured right-of-way easement for 133rd Ave. project.
- Coordinated and implemented the 2000 citywide recycling program.
- Began SR 202 Corridor coordinating meetings with WSDOT, King County, Bothell, Redmond, Sammamish, and North Bend.
- Performed public outreach through Open Houses, direct mailing, and education programs.
- Held stakeholders meetings for SR 202/148th intersection.
- Held stakeholders meetings for SR 202/127th intersection.
- Implemented public speed awareness program using SAM unit and traffic counters.
- Participated in 6 Council/City Manager "Make the Connection" to promote awareness about Hollywood Hill intersection, Capital Improvement Plan, and 175th/140th Restoration Project.
- Held 6 Neighborhood Traffic Safety meetings.
- Held school and school district pedestrian and traffic safety meetings.

Personnel

- Hired a new Project Manager (Engineer).
- Hired a new Senior Administrative Assistant.
- Began Project Intern Program.
- Public Works Maintenance Supervisor responsible for City's Fleet Management Program; provides training to new employees on program.
- Transportation & Environmental Planner assumed Commute Trip Reduction (CTR) program management duties.
- Provide representative to City's Emergency Management Task Force, I-405 Corridor Steering Committee, Salmon Task Force, Computer Committee and Contracts Committee, Records Management Committee, ETP, WSDOT Coordination Meeting, WSDOT Task Force, Derby Group, WSDOT/PSRC Coordination.

Project Highlights

127th/SR202 Intersection Improvements Design Study Completed

- Completed design study for 127th/SR 202 Intersection Improvement (2000 Goal).
- Completed interim design for 127th/SR 202 Intersection (waiting for State Approval).
- Completed conventional design study for 148th/SR 202 Intersection Improvement (Partial 2000 Goal) and began development of Roundabout design (new).
- Began construction phase of 175th/140th Intersection Improvement (2000 Goal).
- Held annual Public Works Open House (2000 Goal).
- Reviewed and validated current Capital Improvement Projects (2000 Goal).
- Invalidated SR 202/SR 522 Slip Ramp Interchange by traffic modeling (2000 Goal).
- Created new SR 202/SR 522 Fly Over Interchange scope (new).
- Completed design and began construction of Woodinville-Snohomish/200th intersection (2000 Goal)
- Completed design and began construction of 133rd Avenue Grid Road (2000 Goal).
- Acquired two sections of right of way for Phase I 133rd Avenue Grid Road in-house (new).
- Completed design alignment layout for Phase II 133rd Avenue Grid Road (new).

133rd Avenue NE Grid Road

- Began acquisition of additional right of way for Phase II 133rd Avenue Grid Road (new).
- Coordinated utility services in right of way for the new City Hall facility (new).
- Studied, and designed two pedestrian crossing improvements at high pedestrian traffic areas and constructed 1 pedestrian crossing (2000 goal).
- Completed survey and began design work for 124th Avenue left turn pockets and pedestrian walkway (2000 goal – carried to 2001 for final design and construction).
- In-house traffic model created.
- Work with Woodinville High School, PTA, and Students on access issues along 136th Avenue NE. (new).
- Developed base for Geographic Information System.

Goals for the Year 2001

- Complete design study and begin design on 177th Corridor.
- Design and begin construction on first phase of 177th/131st intersection interim right turn lane (west bound).
- Complete design for 127th/SR 202 Intersection improvements.
- Complete design for 148th/SR 202 Intersection improvements.
- Acquire ROW for Phase II of 133rd Avenue Grid Road.
- Complete design, acquire right of way, and coordinate utility relocation work for Phase II 133rd Avenue Grid Road.
- Hold annual Public Works Open House.
- Study, design, and construct pedestrian crossing improvements at high pedestrian traffic areas (in-house).
- Design and construct first phase of 124th Avenue NE left turn lanes and pedestrian path. (in-house).
- Complete Traffic Mitigation Ordinance.
- Continue with Fish Barrier Removal projects along Little Bear Creek corridor.
- Continue with Habitat Planting along stream corridors.
- Create initial "Blanket Permit" process for utility work within right of way (new)
- Begin agency coordination for SR202/522 interchange under new concept.
- Begin study for SR202 corridor from SR522-SR520.

Public Works

Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Salaries	$60,462	$45,273	$112,171	$209,511	**$219,035**
Benefits	$14,607	$10,355	$25,721	$45,423	**$40,408**
Supplies	$3,904	$6,717	$8,530	$7,200	**$6,650**
Services	$90,565	$291,752	$47,927	$80,445	**$54,744**
Capital Outlay	$10,137	$5,807	$11,961	$0	**$0**
Intergovernmental	$3,751	$18	$0	$12,800	**$12,800**
Interfund Payments	$750	$153	$283	$249	**$6,032**
Department Total	$184,176	$360,074	$206,594	$355,628	**$339,669**

Position Summary	Actual 1997	Actual 1998	Actual 1999	Budget 2000	**Proposed 2001**
Public Works Director	0.50	0.50	0.50	0.50	0.50
Senior Engineer			1.00	1.45	1.45
Field Engineer				0.25	0.25
Traffic Planner				0.50	0.50
Public Works Assistant	1.00	0.80	0.50		
Senior Admin Assistant			0.50	0.50	0.50
Position Totals	1.50	1.30	2.50	3.20	3.20

				Hours	Hours
Interns				4096	2016

Permit Center

Woodinville's Permit Center was established in 1996 to provide a "one-stop" permit center where all development applications are received and routed to various City departments for review. During the year 2000 with City Council direction, the Permit Center activities were enhanced and expanded. The range of activities included the permit process, projects identified by City Council as important to the community, FTEs, maintenance of existing City Hall, and overseeing the construction of the new City Hall.

A high priority was to convert all consultant-supplied labor to full City Staff FTEs. This has been successfully accomplished and the new FTEs have contributed to all Permit Center activities. Limited consultant resources remain in place to supplement and support City Staff FTEs in key areas, such as in ESA and life, safety support areas.

2000 Accomplishments

Community Relations/Customer Service

- Served as lead department on Permit Process Task Force; working with the Woodinville Chamber of Commerce to identify and implement improvements to the City's permit processes.
- Implemented a code enforcement program that has resulted in closure to outstanding issues.
- Authored a series of informative articles ("Ask the Building Department...") for the city's newsletter.
- Responsible for and coordinated facilities management for Annex building (existing City Hall).
- Developed facilities management budget for the Annex building and new City Hall.

Personnel

- Hired a Code Enforcement Officer to investigate potential, actual and alleged violations of municipal code.
- Hired Civil Engineer and Civil Field Inspector who have completed review on longstanding Site Development Permits.

- Major staff reorganization in early 2000. Improved flexibility and in-house technical capability at no extra cost.

Project Highlights

- Building Official served as Staff Lead on construction project for the new City Hall. Permit Center inspectors have construction for compliance with codes, regulations and approved plans. Permit Center staff responded to public inquiries about status of the project.
- Review and issuance of permit for the Woodinview Heights low cost senior housing project. Construction is expected in late 2000, continuing through 2001.
- Hired Code Enforcement Officer. Consolidated major code enforcement efforts with excellent results.

New City Hall facility.

Goals for the Year 2001

- Continue efforts of the Permit Process Task Force and bring forth to Council any recommended policy changes.
- Work with the Washington Survey and Rating Bureau to maintain or improve City's rating. In 1997, Woodinville received a rating of "2;" with "1" as the highest rate a jurisdiction can receive.
- Continue education and certification of department employees.
- Work to close out all development permits for the TRF Pacific project.
- Bring recommendations to the City Council to procedural improve the Code Enforcement Program.
- Begin to implement digital archiving of existing applications and plans. Expansion to digital plan review is expected in future years.
- Continue liaison efforts between architects, engineers and contractors for the new City Hall facility.
- Continue facilities management of Annex Building.
- Begin facilities management at new City Hall; including oversight of custodial services contract.

Permit Center

Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Salaries	$186,711	$155,231	$233,897	$444,626	**$551,532**
Benefits	$45,297	$37,394	$60,289	$116,468	**$139,341**
Supplies	$7,053	$8,170	$9,674	$28,505	**$19,980**
Services	$402,850	$380,777	$294,774	$166,150	**$134,210**
Capital Outlay	$26,796	$23,957	$21,747	$51,450	**$7,600**
Interfund Payments	$6,974	$7,852	$11,134	$11,419	**$18,990**
Department Total	$675,682	$613,380	$631,515	$818,618	**$871,653**

Position Summary	Actual 1997	Actual 1998	Actual 1999	Budget 2000	**Proposed 2001**
Permit Center Director	1	1	1	1	1
Senior Engineer	0.5	0.5			
Building Inspector	2	2	1	2	2
Code Enforcement				1	1
Plans Examiner			1	1	1
Civil Plans Examiner (Sr. Engineer)			1	1	1
Permit Tech			1	3	3
Permit Supervisor		1	1	1	1
Civil Site Field Inspector	1			1	1
Senior Admin Assistant			2	1	0.9
Position Totals	4.5	4.5	8	12	**11.9**

Facilities Department

Facilities is the newest department within the General Fund. It was created in the 2001 Budget to provide for the custodial and other maintenance services of City-owned buildings.

With the completion of Woodinville's new City Hall scheduled for 2001, the need for a facilities budget became apparent. The new City Hall will have 24,000 square feet to maintain, and there will also be custodial services needed at the old City Hall site, which is to be used as a community center.

The Facilities Department will be administered by the Permit Center, and will have one full time employee to handle the custodial needs of the City. Included in the facilities budget are the costs of the utilities for all City structures.

Goals for the Year 2001

- Hire a facilities custodian.
- Continue with facilities management of Annex Building.
- Provide oversight of contractual agreements associated with custodial services.

Facilities

Department Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Salaries					**$36,000**
Benefits					**$14,201**
Supplies					**$17,600**
Services					**$99,510**
Capital Outlay					**$10,600**
Interfund Payments					**$1,500**
Department Total					**$179,411**

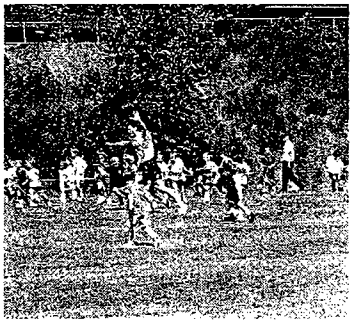
Position Summary	Actual 1997	Actual 1998	Actual 1999	Budget 2000	**Proposed 2001**
Facilities Maintenance					**1**
Position Totals					**1**

Parks and Recreation Department

The mission of the Woodinville Parks & Recreation Department is to enrich the quality of life for the citizens of Woodinville by promoting healthy living, civic responsibility, community involvement and stewardship of natural resources.

Using the vision created in the Council's Parks, Recreation, and Open Space Plan and Five Year Recreation Plan, the parks and recreation staff develops and maintains a network of facilities and programs serving current users and accommodating future growth. In addition, the staff works to develop community partnerships, education, leadership, training, and volunteer programs in an effort to provide citizens with the greatest possible range of parks and recreation benefits.

In 2001, Department staff will be concentrating on providing adequate support to the Council and Parks & Recreation Commission as they develop long-term plans and policies for future recreation facilities such as the proposed Civic Center site, satellite sites and special purpose facilities such as the skateboard park. The staff will also begin planning the Little Bear Creek Lineal Park. Volunteer and teen activities will take center stage as the Sorenson site moves incrementally toward the community center envisioned in the public outreach survey completed in 2000. The staff will continue to provide an array of top quality special events that bring neighborhoods, businesses, and generations together to celebrate the unique aspects of the Woodinville community.



Skyhawks Sports Camp

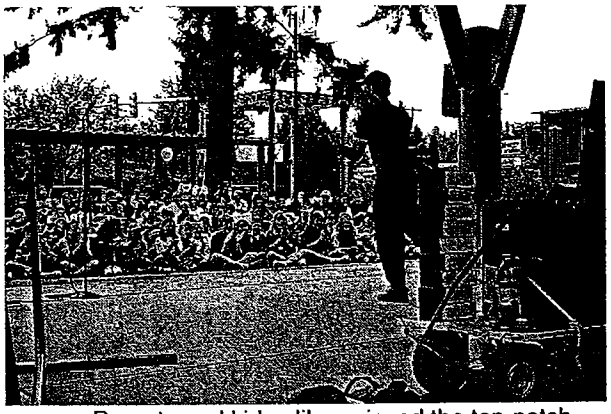
Girls Volleyball

Kindermusik

2000 Accomplishments

Community Relations/Customer Service

- Conducted public outreach efforts to determine community recreation needs and to support Council decisions on master planning the Sorenson site. Outreach included public meetings, focus group discussion, statistical survey and community assessment survey.
- Expanded DeYoung Concerts.
- Began teen planning meetings to determine scope of Teen Program needs.
- Increased participation in volunteer stewardship activities.
- Designed Salmon Education and Outreach Program.
- Coordinated over 400 volunteers for October Sammamish Releaf Planting Project.
- Successfully coordinated the Fourth of July Fireworks Event and Woodinville Light Festival.
- Created Woodinville Teen Web to connect teens with city activities, goals, and resources.
- Successfully managed the transition of Sorenson Fields from Northshore School District to City with the cooperation of the Little Leagues and Northshore Youth Soccer.



Parents and kids alike enjoyed the top-notch performances provided during the DeYoung Concert Series

Personnel

- Hired Teen Coordinator.
- Staff representation on City's Computer Committee, Contracts Committee, Emergency Management Task Force, City Hall Planning Team, Civic Center Master Planning Team, Municipal Employees Trust Benefit (MEBT) Committee, Safety Committee, and Records Management Team.

Project Highlights

- Launched first privately-funded Woodinville Art Walk.
- Presentation to Planning and Parks and Recreation commissions on Impact Fee Ordinance; followed by recommendation to City Council.
- Launched Park Bench Program.
- Implemented Shelter and Park Facility Rental System.
- Skatepark Site Selection Work Underway.
- Electrical Enhancements to Wilmot Park.
- Park signage enhancements to DeYoung and Woodinville Heights Parks.
- Worked cooperatively with Northshore Senior Center on transportation services.

The City accepted its first dontation of park land, the Connor property, in 2000.

Goals for the Year 2001

Department Strategic Objectives

- Implement first phase of Community Center in Annex.
- Build partnerships with other entities to support City objectives and realize multiple benefits.
- Improve customer service through streamlined administrative procedures.
- Create an effective response to ESA through education and outreach.

Strategic Objectives for Volunteers, Sponsors and Special Events

- Adopt Volunteer Program policies and procedures.
- Enhance volunteer support of recreation programs, special events, and programs for people with disabilities.
- Increase the level of business, school, and civic sponsorships in community events.
- Increase marketing to involve Woodinville community in volunteer activities.

Strategic Objectives for Park Maintenance and Operations

- Maintain parks at the highest levels to prolong facility life spans and increase enjoyment by park visitors.
- Implement new strategies, procedures, and best management practices to protect salmon habitat.
- Begin installation of park benches system throughout pedestrian walkways in cooperation with scout troops.

Strategic Objectives for Park Planning

- Participate in master planning the park and recreation elements of the Sorenson site.
- Acquire key open space for recreation and habitat.
- Develop site evaluation strategy for donated and potential park sites.
- Begin inventory update of Parks Recreation and Open Space Plan.
- Implement impact fee ordinance and policies to support park objectives.

Woodinville Art Walk program received support from Super Jock 'n Jill

Non-Departmental

Department Summary

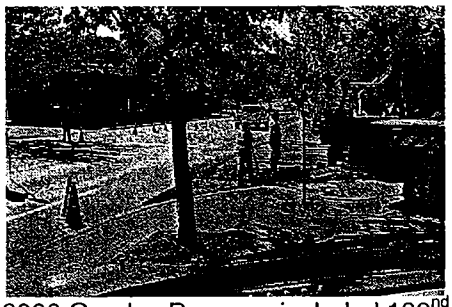
	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Supplies	$25,855	$29,919	$31,928	$40,000	**$53,000**
Services	$316,521	$297,373	$277,540	$295,576	**$357,300**
Capital Outlay	$41,303	$17,016	$22,643	$30,000	**$41,000**
Intergovernmental	$31,309	$20,251	$29,425	$30,925	**$99,395**
Other Financing Uses	$2,952,680	$1,030,118	$4,237,420	$2,846,000	**$2,375,090**
Department Total	$3,367,667	$1,394,676	$4,598,956	$3,242,501	**$2,925,785**

Special Revenue

Street Fund

The Street fund provides services in transportation related engineering and roads maintenance and operations. These include neighborhood safety programs, traffic data management, road preservation, street lighting, traffic and pedestrian signals, pavement markings, roadside landscape and vegetation maintenance, and maintenance service contract coordination and management.

Video vehicle detection system installed at 140th/175th



2000 Overlay Program included 132nd Ave NE

2000 Accomplishments

Project Highlights

- Began the first pavement overlay program. Included working with utilities to provide contributions to the program to help achieve economies of scale. (2000 Goal)
- Performed in-house design, specifications, and construction management on all construction improvement. (2000 Goal)
- Installed video vehicle detection system at 175th/140th Intersection. (New)
- Completed signal interconnection of traffic signals along 175th and 140th. (Carry over)
- Completed Transportation Element of the Comprehensive Plan. (2000 Goal)
- Began development of Traffic Mitigation Ordinance.
- Created inventory of barricades and other traffic control devices to provide emergency traffic control abilities in house. (2000 Goal)
- Developed neighborhood traffic safety program using traffic counters and mobile radar unit. (2000 Goal)
- Reviewed existing CIP projects and added new projects as identified by the Traffic Model and Council. (2000 Goal)

- Implemented management accountability control on King County contracted services.
- Began pro-active maintenance operations on higher volume CAR type maintenance items.
- Identified concrete curbing and root barrier plan along NE Woodinville-Duvall Road, outside of 175th/140th project. (New)
- Designed and constructed pedestrian signal crossing on NE Woodinville-Duvall Road at 178th. (2000 Goal)
- Designed and began construction of pedestrian signal crossing on 140th, adjacent to Target. (2000 Goal)
- Established level of services for roadside maintenance using contract and in-house staffing. (2000 Goal)
- Began development of in-house traffic model capabilities. (2000 Goal)
- Managed the development and implementation of the Trestle Gateway project. (2000 Budget Item)
- Developed ability to perform in-house traffic counts. (2000 Goal)
- Contracted for Wood-Sno/200th Signal with private partnership. (2000 goal)

Goals for the Year 2001

- Begin in-house maintenance services for daily maintenance operations.
- Redefine the role of King County maintenance services; renegotiate remaining contract.
- Explore contract services for general specialty type services, such as street sweeping, shoulder maintenance, and pavement marking to obtain the best value.
- Adopt Traffic Impact Ordinance.
- Begin development of Concurrency Ordinance.
- Review City Standards with possible updates to reflect ESA, Life Safety, and general corrections.
- Identify and implement a pedestrian crossing improvement in the CBD or near a public school.
- Perform sidewalk repair program with in-house staff.
- Develop an emergency maintenance operation response.
- Perform neighborhood speed awareness through the speed actuated monitor unit and neighborhood meetings.
- Perform in-house traffic counts.
- Continue Pavement Overlay Program.

Streets
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Salaries	$114,990	$68,813	$146,783	$132,606	**$187,308**
Benefits	$27,109	$15,518	$33,084	$24,452	**$36,043**
Supplies	$3,346	$2,955	$8,546	$22,100	**$32,100**
Services	$129,035	$342,129	$214,295	$297,933	**$620,562**
Capital Outlay	$0	$26,047	$28,319	$52,000	**$114,275**
Intergovernmental	$339,415	$289,416	$425,550	$661,000	**$335,000**
Interfund Payments	$4,500	$3,958	$4,194	$4,150	**$6,032**
Fund Total	$618,394	$748,836	$860,770	$1,194,241	**$1,331,320**

Position Summary	Actual 1997	Actual 1998	Actual 1999	Budget 2000	**Proposed 2001**
Public Works Director	0.25	0.25	0.25	0.25	**0.25**
Public Services Assistant		0.10	.		
Senior Admin Assistant			0.50	0.25	**0.25**
Maintenance Supervisor		0.50		0.50	**0.50**
Senior Engineer	1.25	0.50	1.00	0.75	**0.75**
Design Engineer		0.75			
Traffic Planner			0.50		
Field Engineer		0.50	1.00	0.50	**0.50**
Technician		0.60			
Maintenance Worker					**1.00**
Public Works Coordinator	0.45				
Position Totals	1.95	3.20	3.25	2.25	**3.25**

			Hours	Hours
Interns			1920	2368

Special Revenue Funds

(Expenditure)

In addition to the Street fund, there are five other Special Revenue funds: the Arterial Street, Contingency, Mitigation, Admission Tax Park Capital, and City Hall System Replacement funds.

Arterial Street

The Arterial Street Fund supports all of the costs identified with the development, planning, design, property acquisition, and construction of identified transportation capital improvement projects. There are no projects funded with Arterial Street revenue in the 2001 budget.

Contingency Fund

The Contingency Fund was established by the Council as a fund to be used for unspecified expenses and as a reserve for unforeseen needs. Although there are no anticipated expenditures in this fund at this time, Council may designate appropriate expenditures during the budget year.

Mitigation Fund

The Mitigation Fund receives mitigation payments from developers for shared costs of improvements. In the year the project begins, the money received as mitigation payments is transferred to the appropriate construction fund to pay the shared costs of the project. The Mitigation Fund will transfer money for one project in 2001.

Admission Tax Fund

The Admission Tax fund was established in 1997 and receives money from admission taxes, largely from the downtown cinema. Proceeds will be used for projects identified in the Capital Improvement Plan (CIP).

City Hall System Replacement

The System Replacement Fund is a new fund for 2001, created to set aside money that will be needed in the future to replace the system components of the new City Hall. There are no expenditures expected in the 2001 Budget.

Arterial Streets

Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Services/Intergov. Svcs	$271,148	$560,181	$321,957	$0	**$0**
Capital Outlay	$374,905	$634,408	$286,924	$0	**$0**
Fund Total	$646,053	$1,194,589	$608,881	$0	**$0**

Contingency

Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Services	$1,000	$0	$0	$0	**$0**
Other Financing Uses		$235,000	$0	$0	**$0**
Fund Total	$1,000	$0	$0	$0	**$0**

Mitigation

Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Interfund Transfer	$66,391	$394,270	$15,959	$264,000	**$105,000**
Fund Total	$66,391	$394,270	$15,959	$264,000	**$105,000**

Admission Tax Park Capital Fund

Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Capital Outlay			$16,807		
Interfund Transfer	$0	$75,000	$0	$382,907	**$28,184**
Fund Total	$0	$75,000	$16,807	$382,907	**$28,184**

City Hall System Replacement Fund

Fund Summary

	2001 Budget
Capital Outlay	**$0**
Fund Total	**$0**

Debt Service

Debt

The City of Woodinville has three outstanding councilmanic (non-voted) debt issues. The first is a $1,675,000 bond issue established in 1997 to purchase land on which a City Hall is being built. The amount of debt remaining is $1,520,000. The second is a $4,990,000 bond issue that was established to construct a new City Hall. There is, as of December 31, 2000, $4,935,000 remaining. The last debt obligation is for purchasing land and structures adjacent to the site of the new City hall. The loan is from the Northshore School District, owners of the parcel, and the amount borrowed was $2,926,392. There is $1,463,196 remaining as of December 31, 2000.

The City's debt policies allow the City to issue up to 2.5% of assessed valuation for general purposes debt, 2.5% for utility debt, 2.5% for parks and open spaces, and 1.5% of assessed valuation for councilmanic (non-voted) debt. The City of Woodinville has an assessed valuation of $1,440,245,529. Tables showing issued debt, remaining debt, capacity and remaining capacity are shown below.

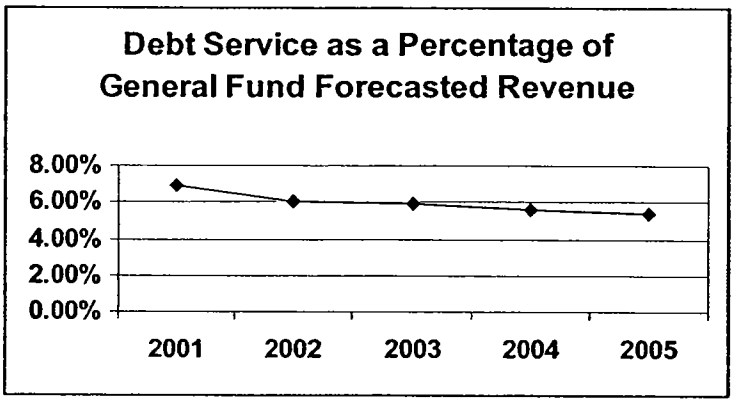
Bond Description	**Issued**	**Remaining**
1997 Bonds	$1,675,000	$1,520,000
2000 Bonds	$4,990,000	$4,935,000
Purchase and Sale Agreement	$2,926,392	$1,463,196

Debt Authority (With Current Assessed Values)	**Authority**	**Remaining**
General Purposes	$36,006,138	$28,087,942
Utility Debt	$36,006,138	$36,006,138
Open Space and Park Facilities	$36,006,138	$36,006,138
LTGO (councilmanic) *	$21,603,683	$13,685,487

* Counts against General Purposes Debt Authority

Effects of debt service payments on City operations.

Of the three debt issues described above, two were issued with level debt service payments. The debt service for these two issues is approximately $555,000 per year, or 6.3% of operating revenue to the General Fund. The third issue, the property purchase from the Northshore School District, will be paid from existing reserve fund balances. The debt will be paid in full in 2001. The chart below graphs the ratio (by percentage) of debt service to forecasted General Fund revenue. Since the money for the payment of the purchase and sale debt is set aside in a reserve fund and has no effect on the operating expenditures of the General Fund, that debt service payment of $1,463,196 is not included in the graph. Debt service schedules for each outstanding issue can be found in the appendix.



Debt Service
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Principal and interest	$45,085	$140,170	$137,420	$2,131,000	**$4,003,916**
Fund Total	$45,085	$140,170	$137,420	$2,131,000	**$4,003,916**

DEBT SERVICE

2001 Expenditure Detail

Principal (BP Property)	$60,000	
Principal (2000 Bonds)	$145,000	
Principal (Civic Center First Parcel)	$1,463,196	
Principal (Civic Center Second Parcel)	$1,933,608	
Total Principal		**$3,601,804**
Interest (BP Property)	$81,645	
Interest (2000 Bonds)	$266,695	
Interest (Civic Center First Parcel)	$53,772	
Total Interest		**$402,112**
		$4,003,916

Capital Project

Capital Funds

(Expenditure)

Overview

The City's Capital Improvement Program (C.I.P.) begins early in the calendar year, long before the operating budget for the following year is discussed. The C.I.P. has dedicated sources of revenue, and six of these sources are identified as Capital Funds. The remaining 21 funds are capital projects that have been identified in the Council-adopted C.I.P. The projects are selected from an evaluation process that determines the merits of each project when compared with all others nominated for the process. Unless there is General Fund revenue identified as a source of funding for a project, the C.I.P. process has a minimal effect on the operating budgets, and is folded into the final budget prior to adoption. The C.I.P. document travels down a very public path, with a variety of open houses with the citizens and meetings with the Planning Commission and City Council. The funds are described below.

Capital Project Fund

Capital costs that can be funded from the first one quarter percent include planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative and judicial facilities; river and/or waterway flood control projects. Maintenance expenditures are allowable. In 2001, this fund will transfer $277,000 to C.I.P. projects.

Special Capital Projects

The **Special Capital Projects** may spend funds only on public works projects of a local government for planning, acquisition, construction, reconstruction, replacement, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks. In 2001, this fund will transfer $872,000 to capital projects.

Capital Street Reserve Fund

The **Capital Street Reserve Fund** also transfers money to street projects. In 2001, $271,000 will be transferred out.

Real Property Reserve Fund

The **Real Property Reserve Fund** has been used for the demolition of buildings on the City Hall site. For 2001, no expenditures are anticipated.

Surface Water Capital Reserve Fund

The **Surface Water Capital Reserve Fund** has money transferred from the surface water operating budgets to seed the future capital projects associated with surface water issues. In 2001, it will transfer $363,000 for capital projects.

Civic Center Fund

The **Civic Center Fund** will transfer $3.5 million to make the final debt payment on the Annex and Sorenson properties.

177th Street Construction Fund

The **177th Street Construction Fund** was established to track revenue from the utility tax. For 2001, the fund will transfer $1.3 million to begin work on two related capital projects.

City Hall Fund

The **City Hall Fund** will pay for the final costs associated with the construction of City Hall.

Capital Projects

The various capital projects are more clearly identified in the C.I.P.

- 133rd Ave. NE
- NE 175th/140th improvement project
- 124th Ave. NE
- Woodinville-Snohomish Rd/200th
- Stream Corridor Planting
- Pedestrian Crossing
- SR202/127th Pl. intersection
- 175th/131st Right Turn Pockets
- 177th/131st Intersection
- Stream Corridor Acquisition
- SR202/148th Ave. intersection project
- SR 522/SR202 interchange project
- Little Bear Creek Lineal Park
- Woodinview Park
- Open Space Acquisition
- Skate Park
- Woodin Creek
- 177th Corridor
- Habitat Enhancements

Capital Improvement
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Interfund Transfer	$1,104,000	$100,000	$0	$918,000	**$277,000**
Fund Total	$1,104,000	$100,000	$0	$918,000	**$277,000**

Special Capital Improvement
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2001 Budget	**2001 Budget**
Interfund Transfer	$0	$375,000	$0	$433,000	**$872,000**
Fund Total	$0	$375,000	$0	$433,000	**$872,000**

Capital Street Reserve
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Interfund Transfer	$0	$300,000	$0	$2,122,000	**$271,000**
Fund Total	$0	$300,000	$0	$2,122,000	**$271,000**

Surface Water Capital Reserve
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Transfer to Capital Project	$0	$0	$0	$25,000	**$363,000**
Fund Total	$0	$0	$0	$25,000	**$363,000**

Real Property
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Professional Services	$10,875	$1,402	$52,519	$0	**$0**
Land Purchase	$0	$0	$0	$0	**$0**
Fund Total	$10,875	$1,402	$52,519	$0	**$0**

Capital Construction
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Services	$0	$163,942	$38,384		
Capital Outlay	$137,557	$2,134,292	$66,345		
Residual Transfer				$60,093	**$0**
Fund Total	$137,557	$2,298,234	$104,729	$60,093	**$0**

177th Street Construction Fund
Fund Summary

	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Other Services	$0	$55,522	$0	**$1,330,000**
Fund Total	$0	$55,522	$0	**$1,330,000**

City Hall
Fund Summary

	1999 Actual	2000 Budget	**2001 Budget**
Services	$278,998	$1,790,000	**$170,615**
Capital Outlay	$0	$3,200,000	**$3,000,000**
Fund Total	$278,998	$4,990,000	**$3,170,615**

Civic Center
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Supplies	$0	$0	$0	$0	**$0**
Services	$0	$0	$6,596	$0	**$0**
Capital Outlay	$0	$0	$1,601,716	$0	**$0**
Transfer to Debt Service				$1,571,000	**$3,450,576**
Fund Total	$0	$0	$1,608,312	$1,571,000	**$3,450,576**

133rd Ave Capital Project
Fund Summary

	2000 Budget	2001 Budget
Services	$16,000	**$70,000**
Capital Outlay	$602,000	**$1,100,000**
Fund Total	$618,000	**$1,170,000**

175th/140th Capital Project
Fund Summary

	2000 Budget	2001 Budget
Services	$30,000	**$0**
Capital Outlay	$315,000	**$200,000**
Fund Total	$345,000	**$200,000**

124th Ave Capital Project
Fund Summary

	2000 Budget	2001 Budget
Services	$40,000	**$0**
Capital Outlay	$404,000	**$553,000**
Fund Total	$444,000	**$553,000**

Wood/Sno. Rd.

Fund Summary

	2000 Budget	2001 Budget
Services	$100,000	**$0**
Capital Outlay	$300,000	**$150,000**
Fund Total	$400,000	**$150,000**

Stream Corridor Planting Project

Fund Summary

	2000 Budget	2001 Budget
Services		**$5,000**
Capital Outlay	$50,000	**$20,000**
Fund Total	$50,000	**$25,000**

Pedestrian Crossing

Fund Summary

	2000 Budget	2001 Budget
Services	$10,000	**$5,000**
Capital Outlay	$80,000	**$57,000**
Fund Total	$90,000	**$62,000**

202/127th
Fund Summary

	2000 Budget	**2001 Budget**
Services	$350,000	**$300,000**
Capital Outlay	$500,000	**$699,000**
Fund Total	$850,000	**$999,000**

202/148th
Fund Summary

	2000 Budget	**2001 Budget**
Services	$300,000	**$289,000**
Capital Outlay	$390,000	**$200,000**
Fund Total	$690,000	**$489,000**

522/202
Fund Summary

	2000 Budget	**2001 Budget**
Services	$300,000	**$312,000**
Fund Total	$300,000	**$312,000**

Little Bear Creek Lineal Park
Fund Summary

	2000 Budget	2001 Budget
Services	$40,000	**$25,000**
Capital Outlay	$35,000	**$0**
Fund Total	$75,000	**$25,000**

Woodinview Park
Fund Summary

	2000 Budget	2001 Budget
Capital Outlay	$60,000	**$110,000**
Fund Total	$60,000	**$110,000**

Skate Park
Fund Summary

	2000 Budget	2001 Budget
Services	$8,000	**$30,000**
Capital Outlay	$110,000	**$90,885**
Fund Total	$118,000	**$120,885**

Woodin Creek Park

Fund Summary

	2000 Budget	2001 Budget
Capital Outlay	$90,000	**$90,000**
Fund Total	$90,000	**$90,000**

Open Space

Fund Summary

	2000 Budget	2001 Budget
Capital Outlay	$100,000	**$120,000**
Fund Total	$100,000	**$120,000**

Acquisition of Stream Corridor Parcel

Fund Summary

	2001 Budget
Capital Outlay	**$175,000**
Fund Total	**$175,000**

Habitat Enhancements

Fund Summary

	2001 Budget
Services	**$16,000**
Capital Outlay	**$102,000**
Fund Total	**$118,000**

177th/131st Intersection

Fund Summary

	2001 Budget
Services	$200,000
Capital Outlay	$700,000
Fund Total	$900,000

177th Street Corridor

Fund Summary

	2001 Budget
Services	$500,000
Capital Outlay	$0
Fund Total	$500,000

177th/131st Rt Turn Pocket

Fund Summary

	2001 Budget
Services	$10,000
Capital Outlay	$190,000
Fund Total	$200,000

Enterprise

Enterprise Fund

(Surface Water Management)

Enterprise funds are established for government activities that are financed and operated in a manner similar to a private business. The costs of providing goods and services to the public are financed through user charges. The City of Woodinville has one Enterprise Fund – the Surface Water Management Fund.

Surface Water Management Fund

Surface Water Management is an enterprise fund that supports activities associated with all surface water areas of planning, management, maintenance and operations. This includes streams, rivers, open ponds, wetlands, drainage systems, and watersheds. The department deals with protection, enhancement and education of water quality, fish and wildlife habitat in stream corridor areas, aquatic plants, and critical areas. The department also deals with maintenance and operation of the storm system conveyance, detention, and retention systems.

Surface water assessments are determined by the degree of surface water runoffs. This is based on the percentage of impervious surfaces and total acreage of a particular parcel. The utility assessments are collected by the County and remitted to the City on a monthly basis. In 2001, the City forecasts $785,000 in surface water drainage fees and $42,000 in interest income, with a beginning balance of $1.2 million.

2000 Accomplishments

- Developed first phase of Surface Water Comprehensive Plan using in-house staffing.
- Began storm water system inventory using Global Positioning System.
- Performed Biological Assessment for 175th/140th Intersection project.
- Began development of Best Management Practice for system maintenance.
- Developed base map for definition of basins and infrastructure.
- Created a maintenance operation plan.
- Created and implemented an in-house detention pond maintenance program.

- Began ESA training for maintenance and technical services.
- Began exploring privatization of some maintenance services.
- Reviewed all development surface water management plans for compliance to City requirement.
- Began the development of a mitigation plan for erosion conditions of the Chateau Reach area.
- Repaired fish barrier on Little Bear Creek at 205th.
- Performed an entire investigation of the Little Bear Creek corridor.
- Worked with the Salmon Task force to help identify protecting needs.
- Performed the Releaf program along the outfall reach of Little Bear Creek using volunteer forces.
- Performed tree plantings along the Sammamish River using volunteer forces.
- Provided public education through "Don't Dump – Drains to Stream" pavement markings at catch basins throughout the City.

2001 Goals

- Finish inventory of the City's storm water infrastructure inventory.
- Complete draft Surface Water Comprehensive Plan.
- Identify immediate maintenance problem areas.
- Begin in-house maintenance of control structures.
- Develop and implement a contract service, private or County, to provide services for catch basin cleaning, ditch maintenance, and street sweeping.
- Identify maintenance program for fish drainage basin areas.
- Identify all runoff basin areas contributing to the City's stream system.
- Continue to develop an ESA strategy plan.
- Remove fish barrier along Little Bear Creek.
- Renegotiate remaining King County contract.

Surface Water Management

Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Salaries	$57,850	$50,195	$102,428	$173,067	**$216,602**
Benefits	$13,488	$11,518	$22,646	$34,473	**$40,119**
Supplies	$959	$514	$7,497	$14,900	**$23,350**
Services	$73,203	$186,101	$82,836	$483,940	**$348,852**
Capital Outlay	$297,030	$57,127	$261,213	$3,000	**$23,025**
Intergovernmental	$312,589	$117,345	$196,570	$376,000	**$209,000**
Interfund Payments	$90,536	$100,765	$101,003	$100,663	**$105,768**
Other Financing Uses	$0	$0	$289,000	$400,000	**$0**
Department Total	$845,655	$523,564	$1,063,193	$1,586,043	**$966,716**

Position Summary	Actual 1997	Actual 1998	Actual 1999	Budget 2000	**Proposed 2001**
Public Works Director		0.25	0.25	0.25	**0.25**
Public Services Administrator	0.25				
Public Works Assistant		0.10	0.25		
Maintenance Supervisor	0.45	0.50	0.50	0.50	**0.50**
Maintenance Worker		0.40			**1.00**
Senior Engineer (Surface Wtr)	0.75	1.25	1.00	0.80	**0.80**
Field Engineer		0.50	0.50	0.25	**0.25**
Senior Admin Assistant		1.50		0.25	**0.25**
Environmental Planner				0.50	**0.50**
Volunteer Coordinator				0.25	**0.25**
Position Totals	1.45	4.50	2.50	2.80	**3.80**
				Hours	Hours
Interns (part time)				1536	2656

Internal Service

Internal Service Funds

(Expenditure)

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City. Three Internal Service Funds are budgeted:

- Equipment Rental Fund
- Equipment Replacement Fund
- Unemployment Compensation Fund

Equipment Rental Fund

The Equipment Rental Fund will pay for all operating costs associated with City vehicles. Included are the costs of fuel, insurance, supplies, and depreciation.

Equipment Replacement Fund

The Equipment Replacement fund will be used to pay the replacement costs of the financial software and the replacement costs of office equipment, including computers.

Unemployment Compensation Fund

The City is self-insured for unemployment costs, and pays the charges from the Unemployment Compensation Fund. The Fund has not had many claims, but some money is budgeted each year in anticipation of the need.

Equipment Rental
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Supplies	$3,007	$3,248	$3,038	$3,500	**$5,000**
Services	$3,183	$3,139	$2,875	$7,200	**$12,500**
Department Total	$6,190	$6,387	$5,913	$10,700	**$17,500**

Equipment Replacement
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
	$9,959	$4,779	$31,438	$62,500	**$200,000**
Department Total	$9,959	$4,779	$31,438	$62,500	**$200,000**

Unemployment
Fund Summary

	1997 Actual	1998 Actual	1999 Actual	2000 Budget	**2001 Budget**
Claims	$620	$2,256	$0	$0	**$1,000**
Department Total	$620	$2,256	$0	$0	**$1,000**

Appendices

ORDINANCE NO. 273

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, LEVYING THE GENERAL TAXES FOR THE CITY OF WOODINVILLE FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2001, ON ALL PROPERTY, BOTH REAL AND PERSONAL, IN SAID CITY WHICH IS SUBJECT TO TAXATION FOR THE PURPOSE OF PAYING SUFFICIENT REVENUE TO CARRY ON THE SEVERAL DEPARTMENTS OF SAID CITY FOR THE ENSUING YEAR AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Woodinville has considered the City's anticipated financial requirements for 2001, and the amounts necessary and available to be raised by ad valorem taxes on real, personal and utility property, NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. There shall be and hereby is levied on all real, personal, and utility property, whose estimated assessed valuation is $1,431,987,000, current taxes for the ensuing year commencing January 1, 2001, at a rate not to exceed $1.60 per thousand dollars of assessed value, providing $2,291,179 in revenue. This assessment is estimated to provide an additional $180,000 in revenue, exclusive of new construction, which is approximately a 9% increase over the prior year.

Section 2. This ordinance shall be certified to the proper County officials, as provided by law, and taxes here levied shall be collected to pay to the City of Woodinville at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for non-charter code cities.

Section 3. Effective Date. This ordinance, or a summary thereof consisting of the title, shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after publication.

ADOPTED by the City Council of the City of Woodinville this 20th day of November, 2000.

APPROVED:

Randolph L. Ransom, Mayor

ATTEST:

Sandra Steffler, City Clerk/CMC

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY:

By: _____

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.273

ORDINANCE NO. 274

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, ADOPTING A BUDGET FOR THE CITY OF WOODINVILLE, WASHINGTON, FOR THE YEAR 2001; SETTING FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS.

WHEREAS, the City Council has identified numerous projects in the Capital Improvement Program that are addressed in the 2001 budget, and

WHEREAS, to clearly segregate the projects and ensure accountability, it is necessary to establish a fund for each of the capital projects, and

WHEREAS, a preliminary budget has been filed with the City Clerk as required by law; now, therefore,

THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. A new fund, the City Hall System Replacement Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the City Hall System Replacement Fund will only be used for the repair, other than ordinary repair and maintenance, and replacement of major components of the new City Hall, excluding any equipment that would be replaced from the Equipment Replacement Fund.

Section 2. A new fund, the Stream Corridor Acquisition Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the Stream Corridor Acquisition Fund shall be used for the acquisition of land or conservation easements in the Little Bear Creek Basin or the Sammamish River shoreline.

Section 3. A new fund, the Habitat Enhancements Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the Habitat Enhancement Fund shall be used for the habitat restoration along key stream corridors to enhance ecologically significant fish runs.

Section 4. A new fund, the 177th /131st Streets Intersection Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the 177th /131st Streets Intersection Fund shall be used to add an additional left turn lane to improve circulation, including widening, pedestrian improvements, channelization, street lighting, right-of-way acquisition, and Gateway treatment.

Section 5. A new fund, the 177th Street Corridor Fund, is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the 177th Street Corridor Fund will be used for the widening of an existing two-lane road to a three lane arterial.

Section 6. A new fund, the 175th/131st Right Turn Pocket Fund is hereby established with revenue and appropriations set forth in Section 8 of this ordinance. Monies in the 175th/131st Right Turn Pocket Fund will be used for the extension of the existing right turn lane for approximately 80 to 100 feet to the east, including mitigation costs associated with the cemetery.

Section 7. The budget of the City of Woodinville, Washington for the year 2001, a copy of which is on file in the Office of the City Clerk, is hereby adopted by this reference, in the aggregate total of estimated revenues and appropriations for all funds combined of $41,968,158.

Section 8. The totals of estimated revenues and appropriations for each separate fund, as set forth herein, are:

General Fund	$10,190,254
Street Fund	$ 1,376,205
Arterial Street	$ 214,869
Contingency	$ 268,611
Mitigation	$ 501,695
Admission Tax	$ 281,399
System Replacement	$ 50,000
Debt Service	$ 4,277,236
Capital Project	$ 1,226,118
Special Capital Project	$ 1,654,571
Capital Street Reserve	$ 2,209,992
Capital Surface Water Reserve	$ 2,057,842
177th Street Construction	$ 2,513,664
Real Property	$ 14,966
Civic Center	$ 3,452,577
City Hall Fund	$ 3,170,615
133rd Ave Capital Project	$ 1,170,000
175th/140th Capital Project	$ 200,000
124th Ave Capital Project	$ 553,000
Wood-Sno.Rd/200th Capital Project	$ 156,400
Stream Corridor Planting Capital Project	$ 25,000
Pedestrian Crossing Capital Project	$ 62,000
SR202/127th Pl Capital Project	$ 999,000
SR202/148th Ave Capital Project	$ 522,000
SR522/SR202 Capital Project	$ 312,000
Little Bear Creek Lineal Park Capital Project	$ 25,000
Woodinview Park Capital Project	$ 110,000

Open Space Acquisition Capital Project	$	120,000
Skate Park Capital Project	$	120,885
Woodin Creek Capital Project	$	90,000
Stream Corridor Acquisition	$	175,000
Habitat Enhancements	$	118,000
177th /131st Intersection	$	900,000
177th Street Corridor	$	500,000
175th/131st Right Turn Pocket	$	200,000
Surface Water Management	$	1,414,803
Equipment Rental	$	154,137
Equipment Replacement	$	547,450
Unemployment Reserve	$	32,869

Section 9. The City Clerk is directed to transmit a certified copy of this ordinance to the Office of the Auditor of the State of Washington, Division of Municipal Corporations and to the Association of Washington Cities.

Section 10. Effective date. This ordinance shall be effective five (5) days after publication of an approved summary consisting of the title to this ordinance.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 4 TH DAY OF DECEMBER 2000.

APPROVED:

Randolph L. Ransom, Mayor

ATTEST/AUTHENTICATED:

By: Sandra C. Steffler/CMC
Sandra C. Steffler/CMC
City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

By: _____

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 274

ORDINANCE NO. 275

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, REPEALING ORDINANCE NO. 270, ADOPTING A BENEFIT AND CLASSIFICATION PAY RANGE FOR CITY EMPLOYEES AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted a pay, benefit and classification structure for the 2000 budget; and

WHEREAS, the City Council amended the pay, benefit and classification structure to provide for the reorganization of the Permit Center,

WHEREAS, the City Council authorized a pay, benefit and classification study for the 2000 budget, and

WHEREAS, as a result of the study, a new pay structure was proposed, and

WHEREAS, as a result of the study, changes were recommended to the City of Woodinville's employee benefit package, and

WHEREAS, the City of Woodinville considers it appropriate to permit administrative adjustments annually based on parity with comparable positions in other jurisdictions and economic factors,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. That Ordinance No. 270 relating to pay ranges and employee benefits is hereby repealed.

Section 2. The City Council hereby adopts the Employee Benefit Plan attached as Attachment A, and the classification pay range attached as Attachment B.

Section 3. The effective date for payment of salary steps, ranges and benefits established by Attachments A and B shall be January 1, 2001 and shall continue until amended by action of the City Council.

ADOPTED BY THE CITY COUNCIL AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS 4th DAY OF DECEMBER 2000.

Randolph L. Ransom, Mayor

ATTEST/AUTHENTICATED:

By: Sandra C. Steffler / CMC
Sandra C. Steffler/CMC
City Clerk

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY

By: _____

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 275

ATTACHMENT A

BENEFIT SCHEDULE
Effective Date: January 1, 2001

EMPLOYEE BENEFITS - Paid by City

Medical - AWC Plan A 100% Employee, 90% of Spouse, and 90% of children

AWC Group Health, up to the premium dollar amounts set forth for Plan A

Dental - AWC Plan A 100% Employee and Dependent Coverage

Employee Assistance Plan - AWC paid by City for all employees.

Term Life Insurance - $10,000 paid by City for all employees.

Vision Insurance - AWC paid by City for all employees and their spouse and dependants.

Flu Immunization – available without cost to City employees, regular and part time, who work at least 20 hours per week, provided that the immunization shall only be available without cost to the employee on the day, place and time set forth through the Wellness Program, at City Hall.

Regular Part-Time Employees - All benefits cost shared and/or accrued according to the percentage that the part-time bears to full time employment, except that term life insurance, vision insurance, and dental insurance shall be paid by the City for all paid employees in Exhibit B who work 20 or more hours per week on an annual basis.

The City shall furnish coffee and tea for attendees of public meetings as a benefit of contribution to public process, and for employees as a benefit of employment.

Attachment B
City of Woodinville
Classification Pay Range

Effective Date: January 1, 2001

Assigned Pay Range	Min Step 1	Max Step 6	POSITION TITLE
A	2,555	3,321	Administrative Assistant Permit Technician I
B	2,690	3,496	Maintenance Worker I
C C	2,832	3,680	Permit Technician II Volunteer Coordinator
D D D D D D D D	2,981	3,874	Administrative Assistant, Senior Accounting Clerk Custodian Executive Secretary Maintenance Worker II Permit Technician III Planning Technician Teen Coordinator
E E E	3,137	4,079	Building Inspector I Code Enforcement Officer Engineer, Field
F	3,354	4,363	
G G G G G	3,588	4,666	Building Inspector II Civil Site Field Inspector Maintenance Supervisor – Parks Planner Planner, Park
H H H H H	3,820	4,969	Accountant, Senior Information Services Manager Maintenance Supervisor – Public Works Permit Supervisor Planner, Transportation/Environmental
I I I	4,070	5,290	Building Plans Examiner Planner, Senior Recreation Supervisor
J J J J J J	4,333	5,635	City Clerk Civil Plans Examiner Communications Coordinator Engineer, Senior – Project Manager Engineer, Senior – Surface Water Engineer, Traffic
K	4,616	6,001	Planner, City
L	4,916	6,391	Assistant to the City Manager
M	5,235	6,807	
N	5,574	7,249	
O O O O O	6,301	8,192	Director, Finance Director, Parks & Recreation Director, Permit Center Director, Planning & Community Devel. Director, Public Works

RESOLUTION NO. 186

A RESOLUTION OF THE CITY OF WOODINVILLE, WASHINGTON PROTECTING THE MAXIMUM FUTURE LEVY CAPACITY.

WHEREAS, pursuant to RCW 84.55.120 and after providing all appropriate notice, the City Council held a public hearing on November 6, 2000; and

WHEREAS, after this hearing and after duly considering all relevant evidence and testimony presented, the City Council determined that the City of Woodinville requires an increase in property tax revenue from the previous year's revenues, in addition to the increase resulting from the addition of new construction and improvements to property, annexations and any increase in the value of state-assessed property and the refund fund levy, in order to discharge the expected expenses and obligations of the City and to protect the best interests of the citizenry; and

WHEREAS, the City intends to establish its 2001 property tax levy capacity increase, in addition to the increase resulting from the addition of new construction and improvements to property, annexations and any increase in the value of state-assessed property and the refund fund levy, to one hundred percent (100%) plus a 6% increase from the previous year's allowable property tax levy; however, the level of services provided by the City have been impacted by recent growth and annexations and may be further impacted by a slowing of the economy in the region, therefore, the City finds a substantial need exists to preserve its tax levy limit factor to preserve its future property tax levy capacity; and

WHEREAS, upon a finding of a "substantial need" and the vote of a majority plus one of the Council, the City can adopt a Resolution protecting its future tax levy capacity; and

NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. **Findings**. The foregoing recitals are incorporated as if fully set forth in the body of this Resolution.

Section 2. **Property Tax Levy Limit Factor Authorized.** Based on the foregoing findings that a substantial need exists to increase the regular property tax levy limit factor and to best protect the City's future property tax levy capacity, in addition to the increase resulting from the addition of new construction and improvements to property, annexations and any increase in the value of state-assessed property and the refund fund levy, the regular property tax levy limit factor for 2001 is

authorized to be 106% which would allow a 6% increase from the previous highest allowable property tax levy since 1986.

Section 3. Severability. If any section, sentence, clause or phrase of this Resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section sentence, clause or phrase of this Resolution.

PASSED BY THE CITY COUNCIL OF THE CITY OF WOODINVILLE THIS 13th **DAY OF NOVEMBER.**

APPROVED:

Randolph L. Ransom, MAYOR

ATTEST/AUTHENTICATED:

Sandra C. Steffler/CMC

SANDRA C. STEFFLER/CMC
CITY CLERK

Miscellaneous Statistics

DATE OF INCORPORATION

March 31, 1993

FORM OF GOVERNMENT

Council-City Manager

AREA

5.65 Square Miles

REGISTERED VOTERS

6,038 as of November 30, 2000

NUMBER OF BUSINESS REGISTRATION

596

POPULATION[1]

Year	City of Woodinville
2000	10,280
1999	10,250
1998	10,130
1997	9,980
1996	9,940
1995	9,615
1994	9,510
1993	9,407

[1]Source: WA State Office of Financial Management

CITY OF WOODINVILLE MAJOR EMPLOYERS[2]

Company	Product/Service	Employees
Mackie Design	Manufacturer	645
Precor USA	Exercise Equipment	450
Chateau Ste. Michelle	Winery	200
Top Food & Drugs	Supermarket	200
Molbak Nursery	Wholesale/Retail nursery	190-200
Target	Department Store	150-200
Spectrum Glass	Stained Glass	195
Winsome Trading	Importing housewares	195
One-Way Plumbing	Plumbing Services	85
Foremost Packaging	Packaging Equipment	75
QFC	Supermarket	75
Redhook Ale Brewery	Brewery/Pub/Restaurant	70

CITY OF WOODINVILLE LARGEST TAXPAYERS[3]

Taxpayer	Business/Product	Value
Security Capital Industrial	Waterford Place Apartments	$32,757,600
Spieker Properties	Woodinville Corporate Center	$31,621,600
Downtown Woodinville LLC	Retail Complex	$22,666,300
Stimson Lane Wine & Spirits	Ste Michelle Winery	$22,289,596
Redhook Ale Brewery	Brewery	$14,156,242
Underwood LLC	Industrial Park	$10,502,400
Puget Sound Energy	Electric/Gas Utility	$9,119,013
GTE Northwest	Telecommunications	$8,343,974
Molbak Family Ltd Partnership	Nursery	$7,752,446
Mackie Holdings LLC	NW Construction Inc.	$6,291,600
Columbia Winery	Winery	$5,256,386
Greenbaum Associates	Furniture	$4,703,356

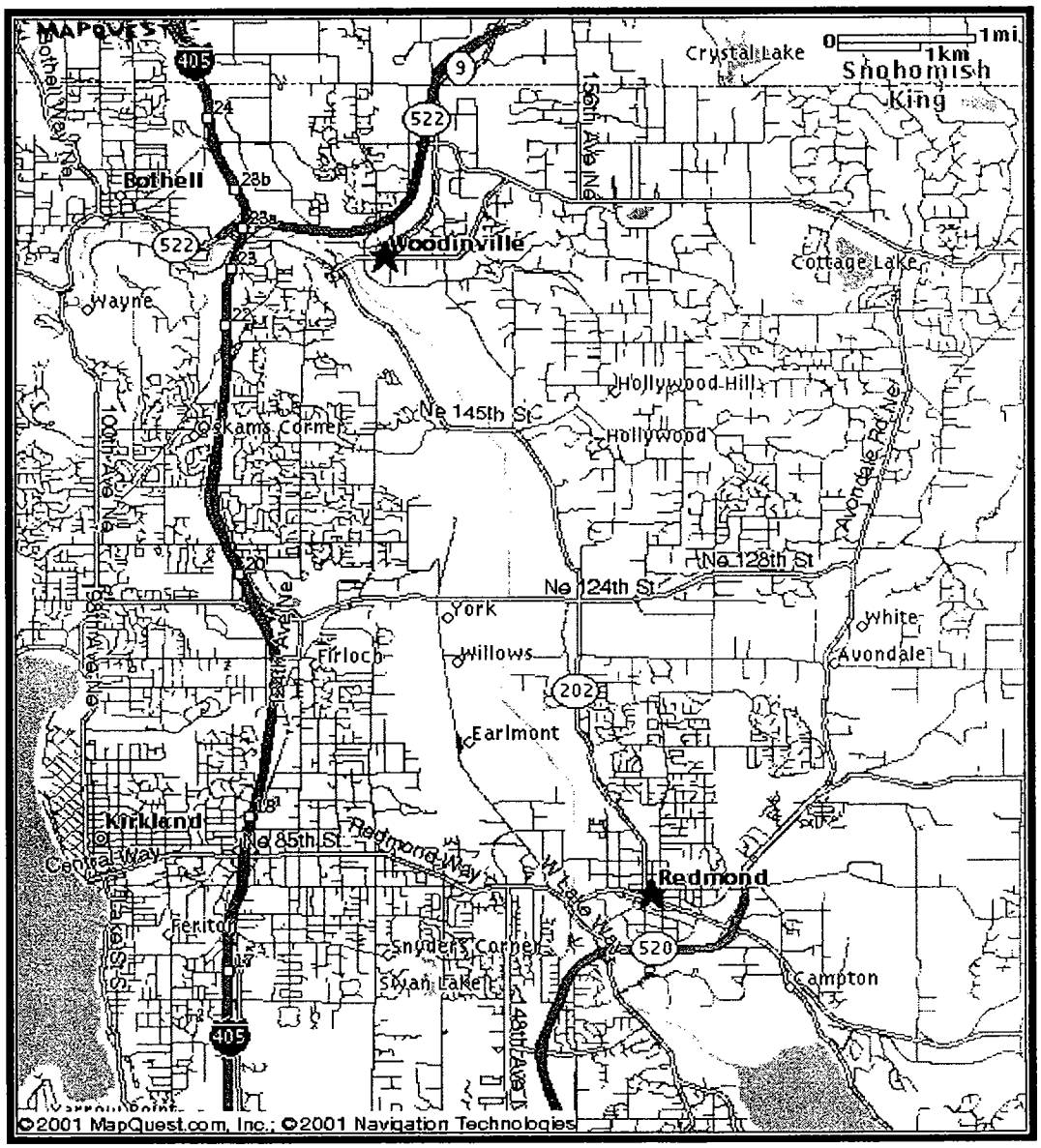
CITY OF WOODINVILLE NEW CONSTRUCTION BUILDING PERMITS ISSUED[4]

Year	Permits Issued	Total Value
1999	259	$32,792,077
1998	231	$42,121,239
1997	303	$54,187,297
1996	167	$34,954,218
1995	147	$60,701,720

[2] Source: Individual employers as of May, 2000
[3] Source: King County Dept of Assessments, March 2000
[4] Source: City of Woodinville Building Dept

LOCATION

The City is located at the northern end of the Sammamish Valley, just 20 minutes northeast of Seattle, in the technology corridor between Redmond and Bothell/Northshore. The City is situated at an important intersection of major highways: Interstate 405, and State Highways 522 and 202. Just north of the city of Redmond, east of the City of Bothell, the City lies on the King-Snohomish County border and is traversed by the Burlington-Northern –Santa Fe Railroad.



ACRONYMS

APA	American Planning Association
APWA	American Public Works Association
ARCH	Regional Coalition for Housing
ARMA	Association of Records Management Archives
ASCE	Associated Society of Civil Engineers
AWC	Association of Washington Cities
CAD	Computer Aided Drafting
CAPs	Citizen Advisory Panels
CAR	Customer Action Request
CCWF	Centennial Clean Water Fund
CIP	Capital Improvement Program
CTR	Commute Trip Reduction
DCD	Department of Community Development
ESA	Endangered Species Act
EOP	Emergency Operation Procedures
ESHB	Engrossed Substitute House Bill
ESUG	Eden System Users Group
ETP	Eastside Transportation Program
FTE	Full Time Equivalent
GIS	Geographic Information System

ICBO	International Conference of Building Officials
IDP	Interim Design Principles
IIMC	International Institute of Municipal Clerks
IRMS	Integrated Resource Management System
ITE	Institute of Transportation Engineers
KCCA	King County Clerks Association
MTA	Municipal Treasurer's Association
NRPA	National Recreation and Parks Association
PAW	Planning Association of Washington
PD I	Professional Development I (Clerks)
PFP	Pedestrian Facilities Program
PSAPCA	Puget Sound Air Pollution Control Authority
PSRC	Puget Sound Regional Council
REET	Real Estate Excise Tax
S/W	Surface Water
SCA	Suburban Cities Association
SEPA	State Environmental Policy Act
SWAT	Special Weapons and Tactics
SWM	Surface Water Management
TIB	Transportation Improvement Board
TRC	Technical Review Committee
URISA	Urban and Regional Information Systems Association
WCIA	Washington Cities Insurance Authority

WCPDA	Washington Cities Planning Directors Association
WFOA	Washington Finance Officers Association
WMCA	Washington Municipal Clerks Association
WMTA	Washington Municipal Treasurer's Association
WRPA	Washington Recreation and Parks Association
WSEMA	Washington State Emergency Management Association
WSRA	Washington State Recycling Association

GLOSSARY

ACCRUAL BASIS The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements.

ACTIVITY A specific and distinguishable line of work performed by one or more organizational units of a government for the purpose of accomplishing a function for which the government is responsible.

ACTUARIAL BASIS A basis used in computing the amount of contributions to be made periodically to a fund or account so that the total contributions plus the compounded earnings thereon will equal the required payments to be made out of the fund.

AD VALOREM TAXES Commonly referred to as property taxes levied on both real and personal property according to the property's valuation and the tax rate.

ANNUAL BUDGET A budget applicable to a single fiscal year.

APPROPRIATION A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

ASSESSED VALUATION A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSESSMENT (1) The process of making the official valuation of property for purposes of taxation. (2) The valuation placed upon property as a result of this process.

ASSETS Resources owned or held by a government which have monetary value.

BOND A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

BONDED DEBT That portion of indebtedness represented by outstanding bonds.

BUDGET A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGETARY CONTROL The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

BUDGET DOCUMENT The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body.

BUDGET MESSAGE A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

CAPITAL IMPROVEMENTS Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant.

CAPITAL FACILITIES PLAN A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

CAPITAL OUTLAYS Fixed assets which have a value of $500 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

CAPITAL PROJECT Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life. Also called capital improvements.

CASH BASIS A basis of accounting under which transactions are recognized only when cash is received or disbursed.

COLLECTIVE BARGAINING AGREEMENT A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g. hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

CONSUMER PRICE INDEX (CPI) A statistical description of price levels provided by the U.S. Department of Labor. The index is used as measure of the increase in cost of living (i.e. economic inflation).

CONTINGENCY A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

COUNCILMANIC BONDS Councilmanic bonds refer to bonds issued with the approval of the Council, as opposed to voted bonds which must be approved by vote of the public. Councilmanic bonds must not exceed 1.5% of the assessed valuation.

DEBT LIMIT The maximum amount of gross or net debt which is legally permitted.

DEBT SERVICE The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

DEFICIT The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DIRECT COSTS Those expenses which can be charged directly as a part of the cost of a product, service, department, operating unit or activity, as distinguished from indirect costs (overhead) which must be prorated among several products, services, departments, operating units or activities.

EMPLOYEE BENEFITS Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension and medical plans.

ENTITLEMENT The amount of payment to which a state or local government is entitled as determined by the federal government pursuant to an allocation formula contained in applicable statues.

EXPENDITURES Decreases in net current assets.

EXPENSES Decreases in net total assets.

FIDUCIARY FUND TYPE The trust and agency funds used to account for assets held by a government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds.

FISCAL POLICY A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FIXED ASSETS Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE A special privilege granted by a government permitting a monopoly or the continuing use of public property.

FULL-TIME EQUIVALENT POSITION (FTE) A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

FUND A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

FUND BALANCE The excess of the assets of a fund over its liabilities, reserves, and carryover.

GENERAL OBLIGATION (G.O.) BONDS Bonds for the payment of which the full faith and credit of the issuing government are pledged.

GOAL A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

GRANTS External contributions or gifts of cash or other assets to be used or expended for a specified purpose, activity, or facility.

IMPACT FEES Fees assessed to developers to help mitigate costs associated with the impact of growth and development.

INDIRECT COST A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

INFRASTRUCTURE The physical assets of a government (e.g. streets, water, sewer, public buildings and parks).

INTERFUND TRANSFERS The movement of moneys between funds of the same governmental entity.

INTERGOVERNMENTAL REVENUE Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

INTERNAL SERVICE CHARGES The charges to user departments for internal services provided by another government agency, such as equipment pools.

LEVY (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

LIABILITIES Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

LID BONDS Local Improvement District bonds which financed specific improvements to certain properties where the property owners are assessed an amount to service the principal and interest payments. The City is not directly responsible for the debt but is obligated to the extent that it is required to establish a guaranty fund to guaranty payments.

LONG-TERM DEBT Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE The upkeep of physical properties in condition for use or occupancy.

MISSION STATEMENT A broad statement of the purpose, in terms of meeting public service needs, that a department is organized to meet.

MODIFIED ACCRUAL BASIS The modified accrual basis of accounting is used in governmental funds (general, special revenue, debt service, and capital project funds), and in expendable trust and agency funds. Under it, revenues and other financial resource increments are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when they are incurred (bring forth a liability). The City budgets all funds on the modified accrual basis.

OBJECT An expenditure classification applied to the type of item purchased or the service obtained.

OBJECTIVE Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

OBLIGATIONS Amounts which a government may be required legally to meet out of its resources.

OPERATING BUDGET Plans of current expenditures and the proposed means of financing them.

OPERATING EXPENSES The cost for personnel, materials and equipment required for a department to function.

OPERATING REVENUE Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

OTHER FINANCING SOURCES Governmental fund general long-term debt proceeds, operating transfers-in, and material proceeds of fixed asset dispositions. Such amounts are classified separately from revenues.

OTHER FINANCING USES Governmental fund operating transfers-out. Such amounts are classified separately from revenues.

OVERHEAD All costs other than direct costs.

OVERLAPPING DEBT The proportionate share of the debts of other local governments located wholly or in part within the limits of the reporting government which must be borne by property within each government.

PERFORMANCE INDICATORS Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

PERFORMANCE MEASURE Data collected to determine how effective or efficient a program is in achieving its objectives.

POLICY A principle or course of action chosen to guide decision making.

PROGRAM A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

RESERVE An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

RESOURCES Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

REVENUE Sources of income financing the operations of government.

REVENUE BONDS Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the enterprise fund's property.

SPECIAL ASSESSMENT A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

TAX LEVY The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TAXES Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit such as special assessments. Neither does the term include charges for services rendered only to those who pay, for example, sewer service charges.

UNRESERVED FUND BALANCE The portion of fund's balance that is not restricted for a specific purpose and is available for general appropriation.

USER FEES The payment of a fee for direct receipt of a public service by the party who benefits from the services.

1997 Bonds

	Principal	Interest	Debt Service	Outstanding prior to principle pmt
2000	$55,000	$84,670	$139,670	$1,575,000
2001	$60,000	$81,645	$141,645	$1,520,000
2002	$65,000	$78,345	$143,345	$1,460,000
2003	$70,000	$74,770	$144,770	$1,395,000
2004	$70,000	$70,920	$140,920	$1,325,000
2005	$75,000	$67,070	$142,070	$1,255,000
2006	$80,000	$63,320	$143,320	$1,180,000
2007	$85,000	$59,320	$144,320	$1,100,000
2008	$100,000	$54,985	$154,985	$1,015,000
2009	$100,000	$49,885	$149,885	$915,000
2010	$100,000	$44,685	$144,685	$815,000
2011	$105,000	$39,385	$144,385	$715,000
2012	$110,000	$33,768	$143,768	$610,000
2013	$115,000	$27,828	$142,828	$500,000
2014	$120,000	$21,560	$141,560	$385,000
2015	$130,000	$14,840	$144,840	$265,000
2016	$135,000	$7,560	$142,560	$135,000

2000 Bonds

	Principal	Interest	Debt Service	Outstanding prior to principle pmt
2000	$55,000	$112,269	$167,269	$4,990,000
2001	$145,000	$266,695	$411,695	$4,935,000
2002	$155,000	$259,445	$414,445	$4,790,000
2003	$155,000	$251,695	$406,695	$4,635,000
2004	$165,000	$243,945	$408,945	$4,480,000
2005	$175,000	$235,695	$410,695	$4,315,000
2006	$185,000	$226,945	$411,945	$4,140,000
2007	$195,000	$217,695	$412,695	$3,955,000
2008	$205,000	$207,945	$412,945	$3,760,000
2009	$215,000	$197,490	$412,490	$3,555,000
2010	$225,000	$186,418	$411,418	$3,340,000
2011	$240,000	$174,718	$414,718	$3,115,000
2012	$255,000	$161,998	$416,998	$2,875,000
2013	$265,000	$148,355	$413,355	$2,620,000
2014	$285,000	$133,913	$418,913	$2,355,000
2015	$300,000	$118,238	$418,238	$2,070,000
2016	$305,000	$101,738	$406,738	$1,770,000
2017	$335,000	$84,658	$419,658	$1,465,000
2018	$355,000	$65,563	$420,563	$1,130,000
2019	$375,000	$45,150	$420,150	$775,000
2020	$400,000	$23,400	$423,400	$400,000

Property Purchase and Sale Agreement

(Northshore School District)

	Principal	Interest	Debt Service	Outstanding prior to principle pmt
2000	$1,463,196	$107,544.91	$1,570,741	$2,926,392
2001	$1,463,196	$53,772.00	$1,516,968	$1,463,196

Total Debt Service

	Principal	Interest	Total
2000	$1,573,196	$304,483.66	$1,877,679.66
2001	$205,000	$402,112.00	$607,112
2002	$220,000	$337,790.00	$557,790
2003	$225,000	$326,465.00	$551,465
2004	$235,000	$314,865.00	$549,865
2005	$250,000	$302,765.00	$552,765
2006	$265,000	$290,265.00	$555,265
2007	$280,000	$277,015.00	$557,015
2008	$305,000	$262,930.00	$567,930
2009	$315,000	$247,375.00	$562,375
2010	$325,000	$231,102.50	$556,103
2011	$345,000	$214,102.50	$559,103
2012	$365,000	$195,765.00	$560,765
2013	$380,000	$176,182.50	$556,183
2014	$405,000	$155,472.50	$560,473
2015	$430,000	$133,077.50	$563,078
2016	$440,000	$109,297.50	$549,298
2017	$335,000	$84,657.50	$419,658
2018	$355,000	$65,562.50	$420,563
2019	$375,000	$45,150.00	$420,150
2020	$400,000	$23,400.00	$423,400

COUNCIL

001
005

2001 Expenditure Detail

	Salaries and Wages			
511-60-11	Salaries		**$51,600**	
	Personnel Benefits			
511-60-21	Benefits		**$4,665**	
	Supplies			
511-60-31-31	Office/Operating Supplies			
	General	$2,500		
	Celebrate Woodinville	$200		
	City Hall Dedication	$500		
	Total Supplies		**$3,200**	
	Other Services and Charges			
511-60-41-00	Professional Services			
	Council Retreat Facilitator	$6,000		
	Sorenson Master Plan Follow Up	$10,000		
	Leadership Institute	$500		
			$16,500	
511-60-42-00	Communication		$360	
511-60-43-00	Travel			
	AWC Conference (lodging)	$3,500		
	Council Retreat	$5,200		
	AWC Conference (travel/meals)	$2,500		
	Council Meeting Meals	$2,000		
	Travel to local meetings	$1,500		
			$14,700	
511-60-44-00	Advertising		$1,000	
511-60-49-10	Education/Training			
	Conference Registrations	$2,450		
	Miscellaneous Training	$850		
			$3,300	
	Total Other Services and Charges		**$35,860**	
	DEPARTMENT TOTAL			**$95,325**

EXECUTIVE

001
015

2001 Expenditure Detail

	Salaries and Wages		
513-10-11-00	Salaries		**$319,980**
	Personnel Benefits		
513-10-21-00	Benefits		**$69,103**
	Supplies		
513-10-31-31	Office/Operating Supplies		
	Special paper	$100	
	EE Recognition	$500	
	CTR Promotions	$125	
	Film	$350	
	Film Development	$500	
	Display Boards	$100	
	Printer Supplies	$650	
	Resource Books	$200	
	Emergency Mgmt.	$750	
	General	$1,200	
			$4,475
513-10-31-35	Small Tools/Minor Equipment		
	Display Easels (2)	$600	
	Software Upgrade	$1,350	
	Computer Upgrades	$550	
	City Hall Open House	$2,000	
	General	$500	
			$5,000
	Total Supplies		**$9,475**
	Other Services and Charges		
513-10-41-00	Professional Services		
	Newsletter Writing	$20,000	
	Newsletter Printing	$15,000	
	City Svcs. Guide Prep.	$3,500	
	Photo Event Publs.	$1,000	
	Personnel Services	$10,000	
	Records Retention	$5,000	
	Temp Services	$1,000	
	New CAR Data Base	$1,500	
	Grand Opening Publ.	$1,000	
			$58,000

513-10-42-00	Communication		
	3 cell phones x $350	$1,050	
	4 pagers x $60	$240	
	Monthly Charge	$2,400	
	Radio (Emg. Mgt.)	$350	
	Postage	$7,100	
			$11,140
513-10-43-00	Travel Expense		
	Meals	$1,360	
	Mileage	$750	
	Lodging	$2,860	
	Travel (UT-00)	$350	
	Parking	$100	
			$5,420
513-10-44-00	Advertising		
	Community Directory	$1,000	
	Meet & Greet	$500	
	City Hall	$2,000	
	Meetings	$150	
	C of C Newsletter	$200	
	Leaders	$500	
	RFP's	$500	
	ESA	$1,500	
	CIP	$1,500	
			$7,850
513-10-45-00	Operating Rentals		
	Groundbreaking/Open House	$500	
			$500
513-10-48-00	Repairs and Maintenance		
	Equipment	$500	
			$500
513-10-49-10	Education/Training		
	Leadership Inst.	$850	
	Info. Tech. (Windows 2000)	$1,500	
	ICMA	$600	
	UW Extension	$400	
	Misc. Meetings	$3,975	
			$7,325

513-10-49-20	Miscellaneous			
	Dues and Memberships			
		WCMA (2)	$400	
		ICMA	$650	
		3CMA	$400	
		Rotary	$1,000	
		Chamber of Comm.	$500	
				$2,950
	Publications			
		Comm. Briefings	$120	
		Nat'l. Weekly	$250	
		Civic Comm.	$130	
		H.R.	$100	
		Windows 2000	$100	
				$700
	Miscellaneous			
		Misc.	$1,000	
				$1,000
		Total Other Services and Charges		**$95,385**
513-30-95-00	***Interfund***			
	Operating Rentals			
		Vehicle Use	$1,031	
		Total Interfund		**$1,031**
594-14-64-00	***Capital Outlay***			
		Laser Jet Printer	$1,200	
		Scanner	$1,250	
		Fax	$1,000	
		Lateral File Cabinet	$600	
		Event Tent	$890	
		Total Capital Outlay		**$4,940**
	DEPARTMENT TOTAL			**$499,914**

ADMINISTRATIVE SERVICES

001

020

2001 Expenditure Detail

	Salaries and Wages		
514-30-11	Salaries		**$296,988**
	Personnel Benefits		
514-30-21	Benefits		**$75,428**
	Supplies		
514-30-31-31	Office/Operating Supplies		
	Business cards	$200	
	Minute Paper	$500	
	Receipts	$500	
	Checks	$1,000	
	Paper	$1,000	
	RCW's	$250	
	Misc. Supplies	$2,000	
			$5,450
514-30-35-00	Small Tools/Minor Equipment		
	Printer	$800	
	Monitors	$900	
	Misc	$1,000	
			$2,700
	Total Supplies		**$8,150**
	Other Services and Charges		
514-30-41-00	Professional Services		
	Temporary Help	$2,500	
	Code Updates	$6,000	
	Bank Service	$600	
	Wellness Program	$500	
	Records retention	$6,500	
	Minutes	$4,000	
	Sales Tax Reformat	$900	
	Budget Printing (2)	$5,000	
	Audit	$20,000	
			$46,000
514-30-42-00	Communication		
	Monthly Phone Charge	$3,200	
	Cellular phone	$200	
	Pager	$40	
			$3,440

514-30-43-00	Travel			
	Treasurers Conference	$800		
	Clerks Conference	$3,800		
	WFOA	$1,200		
	Travel to Local Workshops	$800		
	Treasurers Institute	$500		
	GFOA	$2,000		
			$9,100	
514-30-44-00	Advertising			
	Agenda/Ordinances/Misc		$6,000	
514-30-45-00	Operating Rentals		$500	
514-30-48-00	Repairs and Maintenance		$500	
514-30-49-10	Education/Training			
	Conference Registrations	$2,500		
	Computer Classes	$500		
	Treasurers PD2	$450		
	College coursework	$2,400		
	Misc Training	$800		
			$6,650	
514-30-49-20	Miscellaneous			
	GFOA	$140		
	MTA US &C	$150		
	WMTA	$50		
	PSFOA	$50		
	IIMC	$100		
	WMCA	$100		
	KCCA	$50		
	Journal subscription	$175		
	Miscellaneous	$500		
			$1,315	
	Total Other Services and Charges		**$73,505**	
Interfund				
514-30-95-00	Operating Rentals			
	Vehicle Use	$1,237		
	Total Interfund		**$1,237**	
	DEPARTMENT TOTAL			**$455,308**

COMMUNITY DEVELOPMENT

001
030

2001 Expenditure Detail

	Salaries and Wages		
558-60-11	Salaries		**$363,840**
	Personnel Benefits		
558-60-21	Benefits		**$90,650**
	Supplies		
558-60-31-31	Office/Operating Supplies		$4,380
558-60-35-00	Small Tools/Minor Equipment		$180
558-60-36-00	Miscellaneous		$175
	Total Supplies		**$4,735**
	Other Services and Charges		
558-60-41-00	Professional Services		
	Planning Staff General Support	$700	
	Administrative Support	$3,500	
	ESA - Bio review codes/apps	$50,000	
	Land Use Application Support	$50,000	
	Five - Year Comprehensive Plan Update	$52,000	
	Shoreline Management Program Update	$14,000	
	Downtown Master Plan Study	$47,000	
	Landscape Design Review	$12,000	
	Design Review	$2,500	
	Arbor Day Project	$2,000	
	Arborist - Tree Specialist	$1,500	
	GIS Services	$2,200	
	Annual Comprehensive Plan Update	$700	
			$238,100
558-60-42-00	Communication		
	Mailings/Courier Services, cellphones, pagers, GTE, AT&T, and radio charges		$3,900
558-60-43-00	Travel		$1,900
558-60-44-00	Advertising		
	Hearing Examiner Notices	$940	
	ZCA/SEPA Legal	$2,000	
	Planning Commission Mtgs ($80/mo)	$960	
	Planning Commission Vacancy	$500	
	Arbor Day Event	$600	
			$5,000

558-60-45-00	Operating Rentals		$200	
558-60-48-00	Repairs and Maintenance		$300	
558-60-49-10	Education/Training			
	College-level Degree Program	$1,500		
	Sierra Technical Training	$500		
	Wetland Certification Program	$2,500		
	Misc. Training	$425		
			$4,925	
558-60-49-20	Miscellaneous			
			$1,273	
558-60-49-30	Printing			
	Printing, general	$6,800		
			$6,800	
	Total Other Services and Charges		**$262,398**	
	Intergovernmental			
558-60-51-00	Intergovernmental Professional Services			
	King County Recording Fees	$400		
	Historical Preservation	$4,500		
	Total Intergovernmental		**$4,900**	
	Interfund			
558-60-95-00	Operating Rentals			
	Vehicle Use	$1,598		
	Total Interfund		**$1,598**	
	Capital Outlay			
594-58-64-00	Machinery and Equipment			
	Laser Printer	$1,200		
	Total Capital Outlays		**$1,200**	
	DEPARTMENT TOTAL			**$729,322**

COURT SERVICES

001
040

2001 Expenditure Detail

	Other Services and Charges			
512-50-41-00	Professional Services			
	Attorney Services			
	Public Defense			
	Total Other Services and Charges		**$50,000**	
	Intergovernmental & Interfund			
512-50-51-10	Professional Services-Jail	$40,000		
512-50-51-20	Professional Services-Court	$20,000		
512-50-51-35	Professional Services-Interpretor Services	$4,000		
512-50-51-40	Professional Services-Prisoner Transport	$14,000		
512-50-51-50	Professional Services-Domestic	$24,000		
	Total Intergovernmental & Interfund		**$102,000**	
	DEPARTMENTAL TOTAL			**$152,000**

LAW ENFORCEMENT

001
050

2001 Expenditure Detail

	Supplies			
521-10-31-31	Office/Operating Supplies	$1,000		
521-10-35-00	Small Tools/Minor Equipment	$1,000		
521-10-36-00	Misc.			
	Total Supplies		**$2,000**	
	Other Services and Charges			
521-10-41-00	Professional Services			
	Citizen Survey	$2,500		
			$2,500	
521-10-42-00	Communication		$6,000	
521-10-43-00	Travel		$500	
521-10-45-00	Operating Rentals		$500	
521-10-48-00	Repairs		$500	
521-10-49-10	Education/Training			
	Crime Prevention		$1,500	
	Total Other Services and Charges		**$11,500**	
	Intergovernmental & Interfund			
521-10-51-00	Intergovernmental Professional Services			
	Police Contract	$1,375,132		
	Computer Lease	$11,000		
	Special Events	$14,000		
	Reserve $ for Marine,Drug & Air	$12,000		
	K-9 Reserve	$16,000		
	Overtime actuals Reserve	$6,000		
	Total Intergovernmental & Interfund		**$1,434,132**	
	Capital Outlays			
594-21-64-00	Machinery and Equipment		**$1,500**	
	DEPARTMENT TOTAL			**$1,449,132**

PUBLIC WORKS

001
060

2001 Expenditure Detail

	Salaries and Wages		
	Salaries		**$219,035**
	Personnel Benefits		
	Benefits		**$40,408**
	Supplies		
532-10-30	Office/Operating Supplies		
	General office supplies	$2,200	
	Reproduction supplies	$800	
	Presentation (non project)	$500	
	Project books, tracking system, filing	$800	
	Survey supplies	$500	$4,800
532-10-35-00	Small Tools/Minor Equipment		$1,050
532-10-36-00	Miscellaneous		
	Recycling supplies	$800	
			$800
	Total Supplies		**$6,650**
	Other Services and Charges		
532-10-41-00	Professional Services		
	Recycling Program	$12,000	
	Records Management	$8,000	
	General on-call support	$20,000	
			$40,000
532-10-42-00	Communication		
	Monthly phone service	$1,500	
	Cell phone charges	$2,000	
	Pager service (Val)	$144	
	Community outreach & open house	$1,200	
	Neighborhood traffic safety	$500	
			$5,344

532-10-43-00	Travel			
	Meetings, Training	$400		
	WSDOT & ITE meetings/training	$400		
	Meals	$600		
	Mileage	$400		
			$1,800	
532-10-44-00	Advertising			
	Small works/professional service call	$1,000		
	Positions	$500		
	Public Notice (Open House)	$500		
			$2,000	
532-10-48-00	Repairs and Maintenance			
	Computer, plotter & survey equipment		$1,000	
532-10-49-10	Education/Training			
	APWA conference & meetings	$1,200		
	APWA training	$1,200		
	Misc. Training	$700		
	General training WSDOT, Fed, open	$900		
			$4,000	
532-10-49-20	Miscellaneous			
	PE License	$200		
	APWA membership - Mick	$160		
	ASCE - Brian	$120		
	Project Mgt Institute - Brian	$120		
			$600	
	Total Services and Charges		**$54,744**	
	Intergovernmental			
	CTR Program	$12,800		
			$12,800	
	Interfund			
	Operating Rentals			
	Vehicle use		**$6,032**	
	DEPARTMENT TOTAL			**$339,669**

PERMIT CENTER

001
070

2001 Expenditure Detail

	Salaries and Wages		
559-20-11	Salaries		**$551,532**
	Personnel Benefits		
559-20-21	Benefits		**$139,341**
	Supplies		
559-20-31-31	Office/Operating Supplies		$11,500
559-20-35-00	Small Tools/Minor Equipment		
	Dot Matrix Printer - replacement	$950	
	Dot Matrix Printer - front counter	$450	
	Printer stand (fax & laserjet printer)	$600	
	Copier - front counter top	$500	
	Calculator	$100	
	Paper shredder(s) x 2	$250	
	Digital Camera	$950	
	Auto Cad Software	$600	
	Accessories to Dual Processor Computer	$300	
	Desk Lamps for plan review x 7	$800	
	Stamps	$300	
	Storage Racks for Records Retention	$950	
	Storage Racks for Paper Supplies (Oki Data, Fax, and Laser Jet)	$300	
	Misc.	$980	
	Engineer Scales/Slides-Drawing Aides	$100	
	Backup/Batterty Charger(s) x 1	$150	$8,280
559-20-36-00	Miscellaneous		$200
	Total Supplies		**$19,980**
	Other Services and Charges		
559-20-41-00	Professional Services		
	Civil Engineering & Life Safety	$78,000	
	Landscaping review	$10,000	
	Sound Engineer	$4,000	
	Records Retention	$2,000	
	Reprographic Services	$500	
	Water/Mat. Testing	$4,000	
			$98,500
559-20-42-00	Communication		
	Eastside Public Safety	$2,160	
	Monthly charges	$3,700	
			$5,860

559-20-43-00	Travel			
	WA Bldg Official meetings (Matt & Dean)	$500		
	ICBO Conference (Dean & Matt or Ron)	$3,000		
	(Jason)	$200		
	Annual Permit Automation Conf (Susie)	$1,200		
	Permit Technician Conf (Brenda & Rich)	$1,000		
			$5,900	
559-20-44-00	Advertising			
	$350 x3 (place add in Daily Journal & Weekly)			
	$400 x 3 Seattle Times			
	Advertising for existing positions		$1,500	
559-20-48-00	Repairs and Maintenance		$1,815	
559-20-49-10	Education/Training			
	Conference Registrations	$1,650		
	Miscellaneous Training	$13,500		
	Sierra Technical Training	$5,000		
			$20,150	
559-20-49-20	Miscellaneous			
	ICBO International Membership Dues (All staff)	$85		
	WABO Membership Dues (All staff)	$55		
	Association of Permit Tech Dues	$100		
	(Susie, Rich, Brenda & Permit Tech I)			
	WACE Membership Dues (Jason)	$45		
	ACE Membership Dues (Jason)	$45		
	Northwest ICBO membership dues	$135		
	Western Washington ICBO membership dues	$20		
			$485	
	Total Other Services and Charges		**$134,210**	
	Interfund Payments for Service			
559-20-95-00	Vehicle Use		**$18,990**	
	Capital Outlays			
	Dual Processor Computer	$2,100		
	21" Monitors	$1,200		
	Turbidity Meter (Code Enf)	$2,000		
	Printer Stand with sound cover	$1,200		
	(to keep laserjet printer & dot matrix printer)			
	Five drawer filing cabinet x 1 for permit files	$1,100		
594-59-64-00	*Total Capital Outlay*		**$7,600**	
	DEPARTMENT TOTAL			**$871,653**

FACILITIES

001

070

2001 Expenditure Detail

	Salaries and Wages		
518-30-11	Salaries		**$36,000**
	Personnel Benefits		
518-30-21	Benefits		**$14,201**
	Supplies		
518-30-31-31	Office/Operating Supplies		$9,000
518-30-35-00	Small Tools/Minor Equipment		
	Vacuum Cleaner commercial grade, upright	$900	
	Vacuum Cleaner Commercial grade, back pack	$450	
	Bucket and mop commercial grade	$100	
	Custodial Cart	$240	
	Miscellaneous dusting, washing	$1,750	
	Door mats (all major doors)	$1,000	
	Garbage collection bin on wheels	$160	
	Wet Floor Cones (16)	$550	
	Clothing (boots, overalls, gloves, safety	$500	
	Wet Dry Carpet Cleaner	$900	
	Five drawer Tool Tower (store equipment)	$150	
	Worksafe Mat	$150	
	Ladder	$150	
	Gas Powered Backpack Blower	$400	
	Material Handling Equipment Mover	$200	
			$7,600
518-30-36-00	Miscellaneous	$1,000	$1,000
	Total Supplies		**$17,600**
	Other Services and Charges		
518-30-41-00	Professional Services--Maintenance Contracts		
	Boiler Maintenance Contract	$1,500	
	Power Generator	$600	
	AV equipment	$200	
	Fire Sprinkler System (annual)	$150	
	Fire Alarm System Service (annual)	$500	
	Water system check valve assemblies check by consultant (once annually)	$300	
	Elevator Service (twice annually)	$500	
	Light bulb replacement (special high labor)	$1,500	
	HVAC both units (twice annual)	$850	
	Parking Lot cleaned (twice annual)	$2,800	
	Window cleaning (twice annual--separate contract)	$3,000	
			$11,900

518-30-42-00	Communication			
	Pager	$50	$50	
518-30-43-00	Travel	$100	$100	
518-30-44-00	Advertising			
	(If required to go out to bid)			
	$350 x 5 (place add in Daily Journal & Weekly)	$1,750		
	$400 x 2 Seattle Times	$800	$2,550	
518-30-47-00	Utilities			
	Water/Sewer	$5,000		
	Electricity	$40,000		
	Natural Gas	$9,100		
	Solid Waste	$5,000	$59,100	
518-30-48-00	Repairs and Maintenance/unknown repairs	$25,000	$25,000	
518-30-49-10	Education/Training		$100	
518-30-49-20	Miscellaneous			
	Uniform Fire Code Annual Permit	$552		
	Elevator Permit Washington State L&I	$158	$710	
	Total Other Services and Charges		**$99,510**	
	Interfund Payments for Service			
518-30-95-00	Operating Rentals		**$1,500**	
	Capital Outlays			
	Exterior Lighting Perimeter Walkway	$6,500		
	Concrete Side Walls	$3,000		
	Auto Scrubber for Floors	$1,100		
594-18-64-00	*Total Capital Outlay*		**$10,600**	
	DEPARTMENT TOTAL			**$179,411**

PARKS AND RECREATION

001
080

2001 Expenditure Detail

	Salaries and Wages			
576-30-11	Salaries			**$251,108**
	Personnel Benefits			
576-30-21	Benefits			**$53,709**
	Supplies			
576-30-31-31	Office Supplies			$2,200
576-30-31-32	Operating Supplies			
	Misc.		$400	
	Park Maintenance		$10,994	
	Volunteer Program		$2,816	
				$14,210
576-30-35-00	Small Tools/Minor Equipment			
	Gas/Electric Tools		$1,750	
	Hand Tools		$1,500	
	Ballfield Tools		$1,200	
	Office Equipment		$1,100	
	Truck Bed Liners		$450	
	Vehicle Equipment		$700	
	Two-Way Radio/Mobile Phones		$400	
				$7,100
576-30-36-00	Miscellaneous			
	Administration		$650	
	Park Maintenance		$1,875	
	Planning		$50	
	Volunteer Recognition		$150	
				$2,725
	Total Supplies			**$26,235**
	Other Services and Charges			
576-30-41-00	Professional Services			
	Wilmot Gateway Park	$20,190		
	Woodin Creek Park	$5,347		
	Woodinville Heights Park	$5,795		
	DeYoung Park	$3,939		
	City Ballfields	$10,189		
	Woodnville Valley Trails	$210		
	City Hall Annex	$3,488		
	New City Hall	$10,825		
	Stonehill Meadows	$2,849		
	Planting projects	$7,168		
	Landscape Maintenance		$70,000	
	Janitorial Service - Wilmot		$14,000	
	Parks Maintenance Professional Service		$7,396	
	Minute Transcription		$1,800	
	Temp Service		$1,500	
	Mail Service		$400	
	Entertainment - Volunteer Recog.		$400	
	Wilmot Brick & Tile		$8,000	
	Art Walk		$4,500	
				$107,996

576-30-42-00	Communication		
	Charges	$1,000	
	Cell. Phone/Service	$1,680	
	General Postage	$1,500	
	Postage for Volunteer Dinner	$250	
			$4,430
576-30-43-00	Travel		
	Misc. Travel	$3,250	
	WRPA Conference - Lane/Brenda/Brian/John	$1,200	
	Facility Management - Cindy (out of state)	$750	
	Volunteer Food & Beverage	$2,040	
			$7,240
576-30-44-00	Advertising		
	Classified Ads	$500	
	Public Meetings	$500	
	Volunteer Projects	$250	
			$1,250
576-30-45-00	Operating Rentals		
	Equipment Rental	$2,500	
	Waste Management	$1,000	
			$3,500
576-30-47-00	Utility Services		
	Utility Services For Parks		$30,385
576-30-48-00	Repairs and Maintenance		
	Small Equipment	$500	
	Riding Mowers	$1,000	
	Building	$1,000	
	Misc Supplies	$250	
	Irrigation systems - Ballfields/Wilmot/W-Heights	$1,500	
	Office Equipment	$250	
			$4,500
576-30-49-10	Education/Training		
	Facility Management - (2) Brian, Cindy	$1,300	
	Maint. Worker Training	$1,035	
	WRPA Conference -(6)	$1,800	
	NRPA Conference - Lane (out of state)	$500	
	Revenue Mgmt - Brenda (out of state)	$500	
	Recreation Support Proff - Brenda	$300	
	Teen Conferences - Cole	$800	
	ESA - Brian	$250	
	Volunteer/Casual Employee Training	$620	
	Conferences - Bob	$300	
	ECTC & ADA John	$350	
			$7,755
576-30-49-20	Miscellaneous		
	NRPA/WRPA Memberships - Brian/Lane/Cindy/Cole	$400	
	Photo Processing	$75	
	Miscellaneous	$500	
			$975

576-30-49-30	Printing			
	CIP Projects/Maps	$500		
	Park Neighbor Notifications	$150		
	Volunteer Outreach	$160		
	Volunteer Dinner Inviltes	$350		
	Miscellaneous Printing	$250		
			$1,410	
	Total Other Services and Charges		**$169,441**	
576-30-51-00	***Intergovernmental Professional Services***			
	Goose Committee	$1,400		
	Goose Disposal	$500		
	King Co. Roads	$1,500		
	King Co. Signs	$850		
	Safety Training - Adopt-a-Road	$200		
	Total Intergovernmental		**$4,450**	
576-30-95-00	***Interfund Payments for Service***			
	Vehicle Use		**$6,884**	
594-76-64-00	***Capital Outlays***			
	Ballfield Mower	$17,000		
	Work Station	$2,000		
	Irrigation Upgrades - Wilmot/Ballfields	$5,000		
	Small Truck	$7,000		
	1 - 10 x 20 pop up tent w/ sides & graphics	$890		
	Fence - Wilmot	$2,500		
	Park Signs	$5,000		
	Pressure Washer	$2,000		
	Total Capital Outlays		**$41,390**	
	DEPARTMENT TOTAL			$553,217

RECREATION PROGRAM

001
080

2001 Expenditure Detail

	Salaries and Wages		
574-20-11	Salaries		**$184,309**
	Personnel Benefits		
574-20-21	Benefits		**$36,113**
	Supplies		
574-20-31-31	Office Supplies		$2,300
574-20-31-32	Operating Supplies		
	Recreation Programs	$9,648	
	Misc.	$150	
	Annex	$6,600	
			$16,398
574-20-35-00	Small Tools/Minor Equipment		
	Rec. Programs	$4,000	
	Annex Equipment	$1,450	
			$5,450
574-20-36-00	Miscellaneous		
	Special Events	$900	
	Recreation Programs	$650	
			$1,550
	Total Supplies		**$25,698**
	Other Services and Charges		
574-20-41-00	Professional Services		
	Teens Programs	$4,600	
	Events	$2,400	
	Sound Support Service - Teen Programs	$1,000	
	Transportation - Busing - Teen Programs	$4,000	
	Volleyball Camp	$4,000	
	Music Programs	$20,000	
	Science Programs	$600	
	Cultural Arts perf/workshop at schools	$3,000	
	Educ Outreach - safety, biking, camping, nature, etc.	$3,000	
	After School sports	$6,000	
	Transportation - Busing	$7,000	
	Instructors	$4,500	
	Soccer Camps	$12,750	
	Kayak Camps	$5,000	
	Basketball Camps	$8,000	
	Baseball Camps	$8,000	
	Theater Camps	$4,000	
	Special Recreation Activities	$1,000	
	Senior Program Coord-Sr Center	$5,000	
	Sr. Center - bus transportation coop.	$2,500	
	ESA Outreach	$3,000	

	Instructors - Adult Activities	$2,500	
	Graphic Design of Rec Guides	$2,400	
	Annex Professional Service	$13,250	
	Annex Phones/Computer System Upgrades	$10,000	
	Celebrate Woodinville	$500	
	De Young Concerts	$10,000	
	4th of July	$28,000	
	Light Festival	$10,000	
	Wilmot Concerts	$6,000	
	Event Support	$10,000	
	Sound Service	$5,000	
	Teen Northshore	$5,000	
			$212,000
574-20-42-00	Communication		
	Charges	$1,500	
	Cell. Phone/Service	$840	
	Fireworks Notification	$300	
	Postage for Rec Guides	$4,500	
	Annex	$3,903	
			$11,043
574-20-44-00	Advertising		
	Classified Ads	$500	
	Fireworks Show	$800	
	Light Festival	$800	
	Summer Concerts	$1,200	
	Recreation Programs	$1,500	
			$4,800
574-20-45-00	Operating Rentals		
	Misc. Facility Rentals	$6,100	
	Teen Programs	$2,300	
	Fireworks Show	$1,750	
	Light Festival	$500	
	Special Events	$500	
	Waste Management	$3,000	
	Recreation Programs	$500	
	Annex Operation	$3,625	
			$18,275
574-20-48-00	Repairs and Maintenance		
	Building	$100	
	Misc Supplies	$100	
	Office Equipment	$250	
	Annex Operation	$350	
			$800
574-20-49-20	Miscellaneous		
	Photo Processing	$75	
			$75

574-20-49-30	Printing			
	Miscellaneous Flyers	$400		
	Fireworks Show	$1,200		
	Light Festival	$500		
	Concerts	$1,000		
	Rec Guides	$9,000		
			$12,100	
	Total Other Services and Charges		**$259,093**	
574-20-51-00	***Intergovernmental Professional Services***			
	Metro - 4th	$7,000		
	Specialized Recreation - Highland Center	$3,000		
	Total Intergovernmental		**$10,000**	
574-20-95-00	***Interfund Payments for Service***			
	Vehicle Use		**$0**	
594-74-64-00	***Capital Outlays***			
	Annex Start Up	$8,900		
	Small Truck	$8,000		
	Total Capital Outlays		**$16,900**	
	DEPARTMENT TOTAL			**$532,113**

NON DEPARTMENTAL

001
090

2001 Expenditure Detail

	Supplies		
519-90-31-31	Office/Operating Supplies		
	General Supplies-All depts		$35,000
519-90-35-00	Small Tools/Minor Equipment		$18,000
	Total Supplies		**$53,000**
	Other Services and Charges		
519-90-41-00	Professional Services		
	Service Contracts (Copier)	$18,000	
	Human Services Grants	$98,000	
	Financial S/W Support	$5,000	
	Printer Repair	$2,000	
	Sierra Support	$6,000	
	Computer Systems Developmt	$15,000	
	Internet Access & Web Hosting	$20,000	
	Web Page Development	$61,300	
	Moving Contract	$15,000	
	Computer Wiring	$2,000	
	Misc. Services	$8,000	
			$250,300
519-90-42-00	Communication		
	Postage		$14,000
519-90-45-00	Operating Rentals		
	Misc Room Rentals		$500
519-90-46-00	Insurance		
	WCIA Payment		$88,500
519-90-48-00	Repairs/Maintenance		$4,000
	Total Other Services and Charges		**$357,300**
	Intergovernmental & Interfund		
519-90-51-00	Intergovernmental Professional Services		
	AWC	$5,012	
	SCA	$3,855	
	PSAPCA	$4,800	
	ETP	$800	
	PSRC	$4,500	
	Liquor Profits/Excise (2%)	$2,000	

	Voters Pamphlet	$800	
	ARCH Housing Trust Fund	$10,000	
	ARCH Membership	$6,428	
	King County Economic Dev. Council	$1,200	
	East King Co Convention & Visit	$5,000	
	ESA/WRIA Governance	$10,000	
	Fire District Shared Costs of Inspector	$40,000	
	Election Costs	$5,000	
	Total Intergovernmental & Interfund	**$99,395**	
	Capital Outlay		
594-19-64-00	Machinery and Equipment		
	City Hall Improvements	$30,000	
	E-Gov server	$6,000	
	City Hall to Fire	$5,000	
	Total Capital Outlays	**$41,000**	
	Transfers		
	Street	$1,100,000	
	City Hall System Replacement	$50,000	
	Operational Reserve	$100,000	
	Equipment Replacement	$200,000	
	Debt Service	$553,340	
	Capital Projects	$371,750	
	Total Transfers	**$2,375,090**	
	DEPARTMENT TOTAL		**$2,925,785**

STREETS

101
000

2001 Expenditure Detail

	Salaries and Wages		
542-30-11-00	Salaries		**$187,308**
	Personnel Benefits		
542-30-20	Benefits		**$36,043**
	Supplies		
542-30-31-32	Operating Supplies		
	Materials (soil, bark, pit-run, rock, top soil)	$7,000	
	Winter street sand	$2,500	
	Mower blades, chain saw, equipment parts, weed line	$1,800	
	Traffic counter supplies	$1,200	
	Wood, supplies	$2,000	
	Asphalt cold patch	$4,000	
	Street Paint	$600	
	ITE Reference Books	$800	
	Safety gear (gloves, hardhats, vests, ear plugs, paddles...)	$1,200	
	Safety tee shirts	$300	
	4th of July Event supplies	$1,200	
	All Fools Day event	$1,000	
			$23,600
542-30-35-00	Small Tools/Minor Equipment		
	Hand tools	$2,400	
	Traffic Control Devices	$2,000	
	Crack Pot/Sealer	$300	
	Weed Burner	$200	
	Industrial hand mower	$800	
	2 Weeder (gas)	$800	
	Power Tools	$2,000	
			$8,500
	Total Supplies		**$32,100**
	Other Services and Charges		
542-30-41-00	Professional Services		
	Neighborhood traffic safety	$15,000	
	Tree pruning	$5,000	
	Street landscaping services	$34,000	
	Concurrency	$50,000	
	Support professional services	$10,000	
	Support contract maintenance services	$20,000	
	Snow removal service backup	$15,000	
	Eco support services	$8,000	
			$157,000

542-30-42-00	Communication		
	Cell phone charges	$800	
	Public notification / outreach	$1,200	
	Pager service (maint work)	$132	
			$2,132
542-30-43-00	Travel		
	Training and General Travel	$800	
	State/County training	$400	
	Meals	$1,000	
	Mileage	$800	
			$3,000
542-30-44-00	Advertising		
	Small works/professional	$1,000	
	Call for bids	$800	
	Personnel Ad	$300	
			$2,100
542-30-45-00	Operating Rentals		
	Grinder/mulcher	$2,400	
	Vegetation removal equipment	$2,000	
	Misc.	$4,000	
			$8,400
542-30-47-00	Utility Services		
	Street light Operation	$70,000	
	Water usage	$1,200	
			$71,200
542-30-48-00	Repairs and Maintenance		
	Street lighting	$6,000	
	Equipment repair	$2,000	
	Sidewalk/curb repair	$50,000	
	2000 Pavement overlay - carryover	$170,000	
	2001 Pavement overlay	$120,000	
	Bus Shelter Pads	$4,000	
	Entrance Sign enhancements (incl. plants)	$20,000	
			$372,000
542-30-49-10	Education/Training		
	Safety Training	$500	
	ESA Training	$300	
	APWA - Privatization	$300	
	Maintenace Conference	$300	
	Advance Highway Capacity Analysis	$200	
	MUTCD Revision	$200	
	Construction Inspection	$200	
	Roadway Safety Features	$200	

		CAD training	$400	
		OSHA Training and Certification	$250	
		ITE Conference	$300	
		Traffic Training	$300	
		Transpeed Classes	$200	
		GIS @ UW	$400	
				$4,050
542-30-49-20	Miscellaneous			
		ITE Membership - Joe	$180	
		APWA - Joe	$100	
		PE License - Joe	$100	
		EIT - Dan	$50	
		American Planning Assoc Dues - Patrick	$250	
				$680
		Total Other Services and Charges		**$620,562**
	Intergovernmental			
		King County Traffic	$115,000	
		King County Roads	$220,000	
		Total Intergovernmental		**$335,000**
	Interfund Payment for Service			
	Vehicle Use			**$6,032**
	Capital Outlay			
542-30-64-00	Machinery and Equipment			
		New street lighting	$6,000	
		Neighborhood & arterial traffic safety	$30,000	
		Traffic Safety @ Schools	$10,000	
		900 mhz Radio (1)	$1,700	
		5 CY Dump (75%)	$12,000	
		1 ton Flat Bed (75%)	$17,250	
		Backhoe (75%)	$27,000	
		Utility Trailer (75%)	$2,400	
		Chipper/Mulch (75%)	$3,750	
		Cutoff Saw (75%)	$675	
		Gen/Light Set (75%)	$900	
		Signal/Traffic Laptop	$2,600	
		Total Capital Outlay		**$114,275**
	FUND TOTAL			**$1,331,320**

Arterial Streets

102
000 **2001 Expenditure Detail**

(no expenditures recommended)

Contingency

103
000 **2001 Expenditure Detail**

(no expenditures recommended)

Mitigation

108
000 **2001 Expenditure Detail**

597-00-00-00	Transfer to 131st Ave NE/177th	$70,000	
	Transfer to 175th /131st Rt Turn Pocket	$35,000	
			$105,000

Admission Tax Park Capital

110
000 **2001 Expenditure Detail**

597-00-00-00	Transfer to Little Bear Creek	$10,000	
	Transfer to Open Space Purchase	$18,184	
			$28,184

City Hall System Replacement

111
000 **2001 Expenditure Detail**

(no expenditures recommended)

Capital Improvement

301
000

2001 Expenditure Detail

597-00-00	*Transfer to SR202/522*	$62,000	
	Transfer to Woodinview Park	$50,000	
	Transfer to Little Bear Creek	$15,000	
	Transfer to 133rd Ave	$50,000	
	Transfer to Open Space Purchase	$100,000	
			$277,000

302
000

Special Capital Improvement

2001 Expenditure Detail

597-00-00	*Transfer to 133rd Avenue NE*	$872,000	
			$872,000

Capital Street Reserve

303
000

2001 Expenditure Detail

597-00-00	*Transfer to 124th Avenue*	$104,000	
	Transfer to Pedestrian Crossing	$62,000	
	Transfer to SR202/127th	$105,000	
			$271,000

Surface Water Reserve

304
000

2001 Expenditure Detail

597-00-00	*Transfer to Stream Corridor Planting Proj*	$5,000	
	Transfer to 133rd Ave	$100,000	
	Transfer to Stream Corridor Acquisition	$175,000	
	Transfer to Habitat Enhancements	$83,000	
			$363,000

Real Property Reserve

305
000 **2001 Expenditure Detail**

(no expenditures recommended)

177th Street Construction

312
000 **2001 Expenditure Detail**

597-00-00	*Transfer to 131st Ave NE/ 177th*	$830,000	
	Transfer to 177th Place	$500,000	
			$1,330,000

City Hall

380
000 **2001 Expenditure Detail**

	Other Services and Charges		
514-30-41-00	Professional Services	$170,615	
	Capital Outlay		
594-14-64-00	Machinery & Equipment	$3,000,000	
	FUND TOTAL		**$3,170,615**

Civic Center

390
000 **2001 Expenditure Detail**

597-00-00	***Transfer to Debt Service***	$ 3,450,576	
	FUND TOTAL		**$3,450,576**

133rd Ave.

331
000 **2001 Expenditure Detail**

Other Services and Charges			
595-10-41-00	Professional Services	$70,000	
Capital Outlay			
595-20-61-00	Land	$500,000	
595-30-63-00	Other Improvements	$600,000	
		$1,100,000	
FUND TOTAL			**$1,170,000**

175th/140th

332
000 **2001 Expenditure Detail**

Other Services and Charges			
595-10-41-00	Professional Services	$0	
Capital Outlay			
595-30-63-00	Other Improvements	$200,000	
FUND TOTAL			**$200,000**

124th Ave

333
000 **2001 Expenditure Detail**

Other Services and Charges			
595-10-41-00	Professional Services	$0	
Capital Outlay			
595-30-63-00	Other Improvements	$553,000	
FUND TOTAL			**$553,000**

Wood/Sno. Rd.

334
000 **2001 Expenditure Detail**

	Other Services and Charges		
595-10-41-00	Professional Services	$0	
	Capital Outlay		
595-30-63-00	Other Improvements	$150,000	
	FUND TOTAL		**$150,000**

Stream Corridor Planting Project

335
000 **2001 Expenditure Detail**

	Other Services and Charges		
595-70-41-00	Professional Services	$5,000	
	Capital Outlay		
595-70-63-00	Other Improvements	$20,000	
	FUND TOTAL		**$25,000**

Pedestrian Crossing

336
000 **2001 Expenditure Detail**

	Other Services and Charges		
595-60-41-00	Professional Services	$5,000	
	Capital Outlay		
595-60-63-00	Other Improvements	$57,000	
	FUND TOTAL		**$62,000**

202/127th

337
000 **2001 Expenditure Detail**

	Other Services and Charges		
595-10-41-00	Professional Services	$300,000	
	Capital Outlay		
595-20-61-00	Land	$499,000	
595-30-63-00	Other Improvements	$200,000	
		$699,000	
	FUND TOTAL		**$999,000**

202/148th

338
000 **2001 Expenditure Detail**

	Other Services and Charges		
595-10-41-00	Professional Services	$289,000	
	Capital Outlay		
595-20-61-00	Land	$200,000	
	FUND TOTAL		**$489,000**

522/202

339
000 **2001 Expenditure Detail**

	Other Services and Charges		
595-10-41-00	Professional Services	$312,000	
	Capital Outlay		
595-30-63-00	Other Improvements	$0	
	FUND TOTAL		**$312,000**

Little Bear Creek Lineal Park

340
000 **2001 Expenditure Detail**

	Other Services and Charges		
594-76-41-00	Professional Services	$25,000	
	Capital Outlay		
594-76-61-00	Land	$0	
	FUND TOTAL		**$25,000**

Woodinview Park

341
000 **2001 Expenditure Detail**

	Other Services and Charges		
594-76-41-00	Professional Services	$0	
	Capital Outlay		
594-76-61-00	Land	$110,000	
	FUND TOTAL		**$110,000**

Skate Park

342
000 **2001 Expenditure Detail**

	Other Services and Charges		
594-76-41-00	Professional Services	$30,000	
	Capital Outlay		
594-76-63-00	Other Improvements	$0	
594-76-61-00	Land	$90,885	
		$90,885	
	FUND TOTAL		**$120,885**

Woodin Creek

343
000 **2001 Expenditure Detail**

Capital Outlay			
594-76-63-00	Other Improvements	$90,000	
FUND TOTAL			**$90,000**

Open Space

344
000 **2001 Expenditure Detail**

Other Services and Charges			
594-31-41-00	Professional Services	$0	
Capital Outlay			
594-31-61-00	Land	$120,000	
FUND TOTAL			**$120,000**

Acquisition of Stream Corridor Parcels

345
000 **2001 Expenditure Detail**

Other Services and Charges			
595-70-41-00	Professional Services	$0	
Capital Outlay			
595-70-61-00	Land	$175,000	
FUND TOTAL			**$175,000**

Habitat Enhancements

346
000 **2001 Expenditure Detail**

Other Services and Charges			
514-30-41-00	Professional Services	$16,000	
Capital Outlay			
594-14-63-00	Other Improvements	$102,000	
FUND TOTAL			**$118,000**

177th/131st Intersection

347
000 **2001 Expenditure Detail**

	Other Services and Charges		
595-10-41-00	Professional Services	$200,000	
	Capital Outlay		
595-30-63-00	Other Improvements	$500,000	
595-20-61-00	Land	$200,000	
		$700,000	
	FUND TOTAL		**$900,000**

177th Street Corridor

348
000 **2001 Expenditure Detail**

	Other Services and Charges		
595-10-41-00	Professional Services	500,000	
	Capital Outlay		
595-20-61-00	Land	$0	
	FUND TOTAL		**$500,000**

175th/131st Rt Turn Pocket

349
000 **2001 Expenditure Detail**

	Other Services and Charges		
595-10-41-00	Professional Services	$10,000	
	Capital Outlay		
595-30-63-00	Other Improvements	$190,000	
595-20-61-00	Land	$0	
		$190,000	
	FUND TOTAL		**$200,000**

SURFACE WATER MANAGEMENT

410
000

2001 Expenditure Detail

	Salaries and Wages		
531-10-11-00	Salaries		**$216,602**
531-10-20	***Personnel Benefits***		
	Benefits		**$40,119**
	Supplies		
531-10-31-31	Office/Operating Supplies		
	Office Supplies	$600	
	Plants & Materials	$3,000	
	Erosion control	$600	
	Material, erosion control, seed, rock	$4,000	
	Grates & hardware	$1,600	
	Pipe & inlets	$2,000	
	Paint, marking ribbon	$400	
	SWM/ESA reference books	$300	
	Safety gear	$800	
	Safety tee shirts	$200	
	ESA/Fish signs	$600	
	ESA Display material	$600	
	Surface Water Engr. Field Books	$400	
			$15,100
531-10-35-00	Small Tools/Minor Equipment		
	Hand tools	$2,000	
	Safety Tools	$500	
	Traffic Control Devices	$1,000	
	Pressure Cleaner	$400	
	Catch basin cleaners	$600	
	Brush Cutter (2)	$800	
	CB/MH puller	$150	
	Walkie Talkies (2)	$200	
	Inlet filters (4)	$600	
	Compressor (small)	$500	
	Misc tools	$1,500	
			$8,250
	Total Supplies		**$23,350**
	Other Services and Charges		
531-10-41-00	Professional Services		
	Tree/Debris removal	$3,000	
	Woodin Creek Maintenance program	$1,500	
	Soil/water testing	$6,000	
	Water quality reports	$5,000	
	Pond Improvement Program	$10,000	
	TV Storm lines	$5,000	

	Water quality upgrade program	$20,000	
	Engineering storm support	$20,000	
	SWM Plan/GIS	$100,000	
	ESA/BA/HPA/NPDES II for maintenance project	$25,000	
	Private maintenance services	$80,000	
	Salmon protection/vegetation control program	$25,000	
			$300,500
531-10-42-00	Communication		
	ESA public communication program	$4,000	
	ESA/Salmon education brochures	$1,500	
	Public notification	$1,200	
	Cell-phone/pager	$932	
	Monthly charge	$1,200	
			$8,832
531-10-43-00	Travel		
	General meeting and training	$1,600	
	State/County training	$500	
	Meals	$500	
	Mileage	$300	
			$2,900
531-10-44-00	Advertising		
	Small work	$600	
	Call for services	$1,000	
	Personnel ad	$300	
	Public Notices	$1,000	
			$2,900
531-10-45-00	Operating Rentals & Leases		
	Support Equipment		$2,000
531-10-48-00	Repairs & Maint.		
	Stream Gauge	$500	
	GPS	$200	
	Rain Gauge	$200	
			$900
531-10-49-10			
	Education and Training		
	DOE SEPA /ESA classes	$800	
	Environmental Impact Mgt	$500	
	ESA Training	$500	
	APWA Training	$1,200	
	BMP/SWM Training	$500	
	Safety Training	$1,000	
			$4,500

531-10-49-20	Miscellaneous			
	ASCE - Yosh	$120		
	PE License - Yosh	$100		
	APWA membership - Val	$100		
	Sammamish Forum	$10,000		
	Puget Sound Water Studies	$6,000		
	ESA Study Groups	$10,000		
			$26,320	
	Total Other Services and Charges		**$348,852**	
531-10-49-20	***Intergovernmental***			
	Professional Services			
	KC Surface Water Mgt	$149,000		
	Drainage Maintenance - Road (w/ESA requirements)	$60,000		
	Total Intergovernmental		**$209,000**	
	Interfund			
531-10-51-00	Interfund Payments for Services			
	Vehicle Use	$6,032		
	Interfund payment for services	$99,736		
	Total Interfund		**$105,768**	
	Transfer			
	Transfer to SWM Reserve		**$0**	
	Capital Outlays			
	Machinery and Equipment			
	900mhz Radio (1)	$1,700		
	5 CY Dump (25%)	$4,000		
	1 ton Flat Bed (25%)	$5,750		
	Backhoe (25%)	$9,000		
	Utility Trailer (25%)	$800		
	Chipper/Mulch (25%)	$1,250		
	Cutoff Saw (25%)	$225		
	Gen/Light Set (25%)	$300		
	Total Capital Outlay		**$23,025**	
	TOTAL SURFACE WATER			**$966,716**

EQUIPMENT RENTAL

501
000

2001 Expenditure Detail

	Supplies			
548-60-31-32	Operating Supplies		**$5,000**	
	Other Services and Charges			
548-60-42-00	Communication	$1,500		
548-60-46-00	Insurance	$1,000		
548-60-48-00	Repairs & Maintenance	$10,000		
	Total Other Services		**$12,500**	
	FUND TOTAL			**$17,500**

EQUIPMENT REPLACEMENT

503
000

2001 Expenditure Detail

	Capital Outlay			
594-18-64-00	Machinery and Equipment		$200,000	
	FUND TOTAL			**$200,000**

UNEMPLOYMENT COMPENSATION

505
000

2001 Expenditure Detail

517-78-00-00	***Other Services and Charges***			
	Unemployment Claims		$1,000	
	FUND TOTAL			**$1,000**