

ORDINANCE NO. 353

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, REPEALING ORDINANCE NOS. 333 AND 341, EFFECTIVE JANUARY 1, 2004, ADOPTING BENEFIT AND CLASSIFICATION PAY RANGES FOR CITY EMPLOYEES AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted a revised pay, benefit and classification structure for the 2003; and

WHEREAS, the City Council amended Ordinance No. 333 to allow the personal use of a computer during lunch and break periods; and

WHEREAS, the City of Woodinville considers it appropriate to permit administrative adjustments based on parity with comparable positions in other jurisdictions and economic factors,

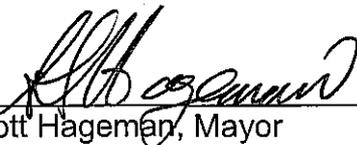
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. That Ordinance Nos. 333 and 341 relating to pay ranges and employee benefits are hereby repealed effective January 1, 2004.

Section 2. The City Council hereby adopts the Employee Benefit Plan (Attachment A), the classification pay range (Attachment B), and the Non-Regular Pay Plan (Attachment C).

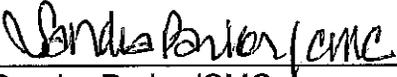
Section 3. The effective date for payment of salary steps, ranges and benefits established by Attachments A, B and C shall be January 1, 2004 and shall continue until amended by action of the City Council.

ADOPTED BY THE CITY COUNCIL AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS FIRST DAY OF DECEMBER 2003.



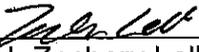
Scott Hageman, Mayor

ATTEST/AUTHENTICATED:

By: 
Sandra Parker/CMC
City Clerk

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY

By: 
J. Zachary Lell

PASSED BY THE CITY COUNCIL: 12-1-2003
PUBLISHED: 12-8-2003
EFFECTIVE DATE: 12-13-2003
ORDINANCE NO. 353

ATTACHMENT A to Ord. 353

BENEFIT SCHEDULE
Effective Date: January 1, 2004

EMPLOYEE BENEFITS - Paid by City

Medical - AWC Plan A 100% Employee, 90% of Spouse, and 90% of children

AWC Group Health, up to the premium dollar amounts set forth for Plan A

Dental - AWC Plan A 100% Employee and Dependent Coverage

Employee Assistance Plan - AWC paid by City for all employees.

Term Life Insurance - \$10,000 paid by City for all employees.

Vision Insurance - AWC paid by City for all employees and their spouse and dependants.

Flu Immunization – available without cost to City employees, regular and part time, who work at least 20 hours per week, provided that the immunization shall only be available without cost to the employee on the day, place and time set forth through the Wellness Program, at City Hall.

Regular Part-Time Employees - All benefits cost shared and/or accrued according to the percentage that the part-time bears to full time employment, except that term life insurance, vision insurance, and dental insurance shall be paid by the City for all paid employees in Exhibit B who work 20 or more hours per week on an annual basis.

The City shall furnish coffee, tea, and other hot water drinks for attendees of public meetings as a benefit of contribution to public process, and for employees as a benefit of employment.

The City shall furnish a computer for staff for non City business use during lunch or rest periods. Procedures and policies for use of the computer will be established in an Administrative Procedure. The computer and use of the computer shall be considered a benefit of employment.

Attachment B to Ord. No. 353

City of Woodinville

Classification Pay Range

Effective Date: January 1, 2004

Assigned Pay Range	Min Step 1	Max Step 6	Position Title
A A A A	2,701	3,512	Administrative Assistant Permit Technician I Facilities Maintenance Worker I Recreation Program Technician
B	2,844	3,697	Maintenance Worker I
C C	2,995	3,891	Permit Technician II Volunteer Coordinator
D D D D D D	3,152	4,095	Administrative Assistant, Senior Accounting Clerk Executive Secretary Maintenance Worker II Permit Technician III Planning Technician
E E E E	3,318	4,314	Facilities Maintenance Worker II Building Inspector I Code Enforcement Officer Maintenance Worker III
F	3,547	4,613	Recreation Coordinator
G G G G G	3,793	4,934	Building Inspector II Civil Site Field Inspector Maintenance Supervisor – Parks Planner Planner, Park
H H H H H H	4,040	5,254	Accountant, Senior Field Engineer Information Services Manager Permit Supervisor Senior Programmer GIS Coordinator Planner, Transportation/Environmental
I I I I	4,303	5,593	Building Plans Examiner Maintenance Supervisor – Public Works Planner, Senior Recreation Supervisor
J J J J J J	4,581	5,958	City Clerk Civil Plans Examiner Communications Coordinator Engineer, Senior – Project Manager Engineer, Senior – Surface Water Engineer, Senior – Traffic
K	4,880	6,346	Planner, City
L	5,198	6,758	Assistant to the City Manager
M	5,535	7,197	City Engineer
N	5,893	7,665	
O O O O O	6,662	8,663	Director, Finance Director, Parks & Recreation Director, Permit Center Director, Planning & Community Devel. Director, Public Works

Attachment C to Ord. No. 353 Non-Regular Pay Plan

Effective Date: January 1, 2004

CLASSIFICATION	RANGE	Min	Mid	Max
Recreation Aide I	AA	7.16		8.29
Intern I				
Recreation Aide II	BB	7.59		8.79
Recreation Aide III	CC	8.04		9.31
Recreation Aide IV	DD	8.53		9.87
Recreation Aide V	EE	9.04		10.46
Laborer I	FF	9.58		11.09
Office Assistant I				
Recreation Assistant I				
Recreation Assistant II	GG	10.16		11.76
Recreation Assistant III	HH	10.77		12.46
Laborer II	II	11.41		13.21
Office Assistant II				
Intern II	JJ	12.10		14.00
Laborer III				
Office Assistant III				
	KK	12.82		14.84
Recreation Assistant IV	LL	13.59		15.73
Intern III				
Recreation Assistant V	MM	14.41		16.68
Program Coordinator				
Planner	UU	22.96		26.58
Senior Planner	WW	25.80		29.87
Senior Engineer	XX	27.35		31.66
	YY	28.99		33.56
Aerobics Instructor	ZZ	30.73		35.57