

RESOLUTION NO. 56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, ADOPTING PROCEDURES FOR APPEARANCE OF FAIRNESS AND ACTUAL UNFAIRNESS CHALLENGES.

WHEREAS, the City from time to time considers quasi-judicial matters which are subject to the Appearance of Fairness Doctrine as set forth in RCW 42.36, and

WHEREAS, in quasi-judicial matters, challenges for "actual unfairness" can arise, and

WHEREAS, the City Council desires to have a standard procedure for dealing with such challenges, and

WHEREAS, standard procedures will better inform the general public of their rights and responsibilities, **NOW, THEREFORE,**

THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The following procedures shall be used when the Council or other City Commission or Board is considering a quasi-judicial matter:

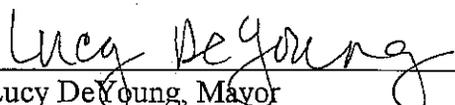
1. The Mayor (or presiding officer) shall announce that the Council (or Commission) will take up the particular quasi-judicial matter in question. The Mayor then asks if any Councilmember has any information to disclose relative to the Appearance of Fairness Doctrine.
2. Individual Councilmembers will then disclose any facts relating to a possible Appearance of Fairness challenge.
3. After all disclosures are made, the Mayor shall ask if any person in the audience wishes to make any challenge to any Councilmember.
4. The Mayor will recognize individuals who wish to make a challenge. The Mayor shall ask each individual the name of the Councilmember they are challenging and the factual basis for such challenge.

5. After all challenges are made, the Mayor shall ask the City Attorney whether the Attorney would advise that any particular Councilmember should be disqualified for any reason based upon the facts presented. Prior to asking for the City Attorney's opinion, the Mayor may call for an executive session.

6. Any Councilmember disqualified must leave the room and not return until after conclusion of the quasi-judicial matter. If the proceedings are continued to additional meetings, the member must step down and leave the room whenever the matter is further considered by the Council.

7. Councilmembers may elect to step down from a particular quasi-judicial matter even if no one makes a challenge.

ADOPTED by the City Council this 22nd day of November, 1993, and signed in authentication of its passage this 22nd day of November, 1993.


Lucy DeYoung, Mayor

ATTEST:


James Katica
City Clerk/Treasurer