

CITY OF WOODINVILLE, WASHINGTON**RESOLUTION NO. 59**

A RESOLUTION AUTHORIZING THE CITY MANAGER TO IMPLEMENT POLICIES AND PROGRAMS TO MAXIMIZE THE REDUCTION AND RECYCLING OF CITY GENERATED WASTE AND TO PROCURE AND PROMOTE THE USE OF RECYCLED AND RECYCLABLE PRODUCTS.

WHEREAS, the City of Woodinville intends to become a leader in providing recycling opportunities for its citizens through its waste reduction and recycling programs, and

WHEREAS, the City recognizes its responsibility to strengthen and expand markets for recycling by procuring recycled and recyclable products, and

WHEREAS, the City should be equally pre-eminent in insuring that its internal operations and practices emphasize recycling and the procurement of recycled and recyclable materials, and

WHEREAS, it is the goal of the City of Woodinville to limit its impact on the environment by reducing the quantity and toxicity of City generated wastes.

THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized and directed to promulgate policies and procedures for the administration and management of the City which promote the following:

- A. Reduction of the total amount and toxicity of City generated waste to the greatest extent practical;
- B. A program under which products used by the City will be repaired, salvaged or sold for reuse, if possible, before being discarded;
- C. The purchase of products and material for use by the City which, to the maximum extent possible, contains or consists of recycled or recyclable materials with the highest available post-consumer content; *

* ~~Post-consumer content refers to wastes generated by households and businesses which have served their intended end uses.~~

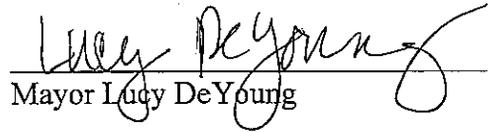
~~Section 2.~~ When possible, the City Manager or his designee shall include in the bid specifications for paper products a request that bidders submit alternate bids for both recycled and non-recycled products.

In evaluating such bids, the Manager shall select the recycled product bid so long as that bid alternative meets the City's needs and does not exceed the non-recycled product bid by more than ten percent.

Section 3. Said policy shall govern not only the operations of the City but shall also apply to contractors and agents performing work or services on behalf of the City. When practical, invitations for bids issued by the City for the purchase of goods and services and for public works shall direct contractors to use recycled products and to adopt policies which further the goals set forth in Section 1.

Section 4. The above-referenced policies and programs shall be promulgated by the City Manager on or before January 1, 1994. A report on progress made on carrying out said policies and programs shall be made annually to the City Council. Copies of said policies and programs shall be on file in the City Manager's Office and available to the public.

PASSED by the City Council this 13th day of December, 1993 and signed in authentication of its passage this 13th day of December, 1993.



Mayor Lucy DeYoung

ATTEST:



James K. Katica
City Clerk/Treasurer



Waste Reduction, Recycling and Recycled Product Procurement Policy

I. General Policies

A. Priorities

1. **Waste reduction**-reducing the amount and toxicity of waste generated by the City by purchasing and using products that are made from recycled materials and are durable, recyclable, and non-toxic.
2. **Recycling**-segregating materials from the waste stream, to be collected for remanufacture.
3. **Responsible disposal**-disposing of the non-recyclable portion of the City's waste stream in an environmentally sound manner.
4. **Promotion of expanded markets** the procurement of products with high post-consumer content.

B. Definitions

1. **"Compost Products"** means mulch, soil amendments, ground cover, or other landscaping material derived from the biological or mechanical conversion of cellulose containing waste materials.
2. **"Recycled product"** means a product designated by this policy, or the City Manager or designee, pursuant to this policy, that meets or surpasses minimum standards for recycled content.
3. **"Minimum standards for recycled content"** means standards that specify the minimum level of recycled material and/or post-consumer recycled material necessary for designated products to qualify as recycled products.
4. **"Recycled material"** means waste material and by-products which have been recovered or diverted from solid waste and that can be utilized in place of raw or virgin material in manufacturing a product.

5. **"Post-consumer recycled material"** means material or products that have served their intended use and have been discarded for disposal or recovery by a final consumer.

6. **"Practical"** means sufficient in performance and available at a reasonable price.

II. Policies

A. City departments shall use recycled products whenever practical. The list of recycled products consists of, but is not limited to the following:

1. paper and paper products
2. compost products
3. cement and asphalt products with recycled content
4. re-refined lubricating and hydraulic oil and antifreeze
5. wood substitutes made from recycled plastic
6. remanufactured tires
7. recharged and reinked toner cartridges and printer ribbons
8. other products as designated

B. The City of Woodinville shall adopt the minimum recycled content standards for the designated products as established by King County.

C. The City Manager or designee may establish a price preference for any designated recycled product when the performance of that product is sufficient and a price reference will significantly increase procurement of the product. The price preference shall be no greater than ten percent (10%).

D. The City of Woodinville shall encourage its contractors and consultants to use recycled products in fulfilling contractual obligations whenever practical.

E. The City of Woodinville shall promote the use of recycled products by publicizing its procurements policy; by imprinting paper, envelopes and business cards used by the City with the imprint identifying it as recycled paper, and ensuring that the title page of documents bears the recycled content symbol whenever practical.

F. The City Manager or designee shall assemble an annual report on the status of implementation of these policies to the Woodinville City Council.

III. Exemptions

A. Nothing contained in this policy shall be construed as requiring a department or contractor to procure products that do not perform adequately for their intended use or ~~are not available at a reasonable price in a reasonable period of time.~~