

RESOLUTION NO. 210

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, CREATING A CITY GIFT PROGRAM AND SETTING FORTH A METHOD FOR REVIEWING AND ACCEPTING DONATIONS.

WHEREAS, the City of Woodinville has adopted Guiding Principles that identify partnerships as essential for achieving the goals and objectives of the City, and

WHEREAS, those Guiding Principles state that the City will “actively seek out, motivate and support public and private organizations, groups and individuals who can also play meaningful roles in achieving the commonly desired future”, and

WHEREAS, the City Council wishes to acknowledge the generosity of past generations and encourage the current generosity of businesses, civic groups, and individuals who wish to make gifts to the City, and

WHEREAS, the City Council desires to create a methodology to allow for individual and corporate donation and gifting to support and enhance City facilities, services, programs, activities, and events, and

WHEREAS, such a program provides a public benefit by allowing and encouraging private gifts,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The purpose of the City Gift Program shall be to:

- A. Draw attention to opportunities for civic organizations, non-profits, corporations, and individuals to contribute to the realization of the City Vision;
- B. Provide publicity for increased awareness of the purpose and activities of the City of Woodinville; and
- C. Provide a mechanism for review and acceptance of potential gifts.

Section 2. Gifts are defined as donations to the City and are further defined as follows:

- A. Basic Gifts are defined as those gifts that support or enhance existing programs, facilities, activities or events, do not include conditions, do not significantly increase the liability of the City and do not significantly increase the City’s maintenance and operations costs. The City Manager or his designee shall have the authority to accept basic gifts.

- B. Art Gifts are defined as those donations involving, but not limited to sculpture, painting, multi-media, fabric arts, arts and crafts, and other objects.
- C. Land Gifts are defined as any gift involving the transfer of real estate property, regardless of the method of ownership.
- D. Other Gifts are defined as any gift other than land, art, or basic gifts that would require significant on-going maintenance or otherwise impact operations, existing facilities, programs, or to which the donor has attached conditions.

Section 3. The process for reviewing donations shall be as follows:

- A. The City Council shall review and approve the Gift Catalog every two years.
- B. Basic Gift shall be reviewed and accepted by the City Manager or Designee of the City Manager.
- C. A donor wishing to make a Land Gift, an Art Gift, or Other Gift, as defined in this Resolution, shall submit a proposal in writing describing that intent to the Parks and Recreation Commission. The Parks and Recreation Commission may require the owner to supply any information necessary to consider the proposal such as models, schematic designs, or actual photographs of the item.
- D. For gifts of public art, the Public Art Advisory Committee of the Parks and Recreation Commission will make a recommendation to the Parks and Recreation Commission following their review of proposed donations of art and memorials on public property.
- E. The Parks and Recreation Commission will review the proposal for concurrence with existing City plans, policies, goals, and objectives.
- F. The proposal will be forwarded to the Council for acceptance.
- G. If the proposal is accepted, it will be reviewed with the donor, and a standard form agreement on maintenance and responsibilities, if applicable, will be prepared.
- H. All gifts will be acknowledged in writing.

Section 4. The authority and process for accepting gifts shall be:

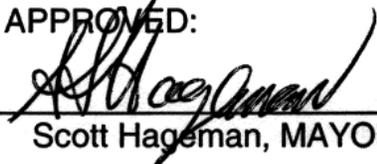
- A. Land Gifts, Art Gifts, and Other Gifts, as defined in this Resolution, will be reviewed by the Parks and Recreation Commission. The Commission shall then forward its recommendation to the City Council.

- B. Criteria to be considered by the Commission for recommendations on donations and gifts shall include the following:
1. Quality of the proposed item or service.
 2. Suitability of donation to assist the City in meeting approved goals and objectives.
 3. Costs associated with accepting the donation, including, but not limited to, required permits & fees, transportation, storage, site preparation, installation, maintenance, damage & liability insurance, removal, and site restoration.
 4. Public benefit.
 5. Public safety concerns.
 6. Conditions imposed by the donor.
 7. Applicable governmental agencies having jurisdiction including the City of Woodinville, King County, and State of Washington, concerning, but not limited to, zoning, building codes, transportation, and public health & safety.

Section 5. The owner of the item or service shall be entitled to a letter of appreciation, signed by the Mayor, and/or other recognition as recommended by the Commission and approved by the Council.

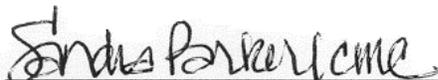
ADOPTED BY THE CITY COUNCIL OF THE CITY OF WOODINVILLE THIS 14th DAY OF JANUARY, 2002.

APPROVED:



Scott Hageman, MAYOR

ATTEST/AUTHENTICATED:



Sandra Parker/CMC
City Clerk