

RESOLUTION NO. 281

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE NON-PROFIT NORTHWEST PARKS FOUNDATION FOR THE RECEIPT OF DONATED FUNDS; ESTABLISHING GUIDELINES AND REPORTING REQUIREMENTS THEREFORE; AND CLARIFYING PARK PROJECT ELIGIBILITY REQUIREMENTS .

WHEREAS, the City of Woodinville has adopted a Parks Recreation and Open Space Plan with the stated goal of developing a comprehensive system of parks and open space in the Woodinville park planning area; and

WHEREAS, the Plan identifies over twelve million dollars in funds that will be required to purchase and develop trails and parks, and protect and enhance open space within the six year planning period; and

WHEREAS, the City Council finds that is it desirable to augment City funding with grants and private donations in order to achieve the goals and objectives stated in the adopted Plan; and

WHEREAS, the non-profit Northwest Parks Foundation supports public agencies and encourage the enhancement and development of park and recreational resources for this and future generations, and provides a public benefit by allowing and encouraging private gifts that can match City funding; and

WHEREAS, the Northwest Parks Foundation has created a Park Safety Net Fund for purposes of encouraging and soliciting private donations that can be made available to cities through the mechanism of a private non-profit organization; and

WHEREAS, the City Council wishes to avail the City of Woodinville of the benefits that may accrue from allowing citizens to contribute to such a fund;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Authorization to execute Agreement. The City Manager is hereby authorized to negotiate and execute an agreement with the Northwest Parks Foundation (NPF) for the purpose of establishing a mechanism for private citizens and organizations to make tax-deductible donations through NPF for transfer to and use by the City of Woodinville. Funds received under said agreement shall be used to enhance the maintenance and development of City park and recreation facilities and recreation programs consistent with the terms of the agreement.

Section 2. Administrative Guidelines and reporting requirements consistent with the terms of the agreement authorized hereunder:

- A. City staff shall act as liaison to the Northwest Parks Foundation which will administer the program.
- B. City staff will establish a mechanism to facilitate the transfer of funds from the Northwest Parks Foundation to applicable projects.
- C. City staff will maintain record of fund usage for reporting and audit purposes and will make such information available to the Northwest Parks Foundation upon request.
- D. The Parks and Recreation Commission shall review the funding and park project program annually and submit a report that summarizes the funds received and disbursed.

Section 3. Project eligibility requirements.

- A. Consistent with the terms of the agreement, funds may be collected and disbursed for those projects which are described within the City's adopted Capital Improvement Plan, the City's Parks Recreation & Open Space Plan, the City's Recreation Plan, or the City's adopted budget.

Section 4. Roles and authority for the Park Safety Net Program.

- A. City staff shall administer the funding and park project program under the agreement as directed by this Resolution. The City Finance Director shall review the transfer of funds from the Northwest Parks Foundation and shall monitor the same as appropriate in order to ensure compliance with applicable auditing requirements.
- B. The Parks and Recreation Commission shall review the program annually and submit a report to Council that summarizes the funds collected by NPF and disbursed by the City under the program.

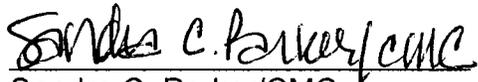
C. The Council shall receive the report and direct staff to make any revisions necessary to the Resolution or contract with Northwest Parks Foundation.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WOODINVILLE THIS 4th DAY OF OCTOBER, 2004.



Don Brochá, Mayor

ATTEST/AUTHENTICATED:



Sandra C. Parker/CMC
City Clerk