

RESOLUTION NO. 406

A RESOLUTION OF THE WOODINVILLE CITY COUNCIL APPROVING PUBLIC PARTICIPATION AND OUTREACH EFFORTS TO UPDATE THE COMPREHENSIVE PLAN AND DEVELOPMENT REGULATIONS.

WHEREAS, the future of the City of Woodinville is guided by the participation of citizens in Woodinville as they update the City's Comprehensive Plan and Development Regulations for the future; and

WHEREAS, the City of Woodinville desires to insure that effective citizen participation including timely opportunities for public involvement, are part of the City's planning processes; and

WHEREAS, citizen participation goal in RCW 36.70A.020(11) states that cities must "encourage the involvement of citizens in the planning process," and

WHEREAS, the provisions of RCW 36.70A.140 "Comprehensive plans – Ensure public participation" are the heart of the GMA public participation requirements and that section expands upon the goal in RCW 36.70A.020(11) by mandating that cities establish "enhanced" procedures for "early...and continuous public participation in the development and amendment of comprehensive land use plans and development regulations implementing such plans..." in addition to any other statutory requirement for public participation;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON HEREBY RESOLVES AS FOLLOWS:

Section 1: The City of Woodinville adopts the following list of public participation plan/program techniques as means it intends to use to reach out to the citizens of Woodinville for the 2014/2015 update of the Comprehensive Plan and Development Regulations.

Section 2: This resolution shall become immediately effective upon its adoption.

RESOLVED this 14th day of June., 2011.



Charles E. Price, MAYOR

ATTEST/AUTHENTICATED:



Jennifer L. Kuhn
City Clerk/CMC

Woodinville Citizen Participation Plan/Program Techniques

The following Citizen Participation Strategies and Techniques may be used as part of the City of Woodinville effort to update the Woodinville Comprehensive Plan and Development Regulations consistent with the Goals and Objectives of the Growth Management Act RCW 36.70A.

1. **Ad Hoc Issue Panels:** a group assembled to work through issues and report back to the main body, it can be technical or non technical in nature.
2. **Bill Stuffers:** information flyer included with bills or in school or other special district materials when coordinated with the District.
3. **Briefings:** intended for (but not limited to) the Chamber of Commerce and other community based organizations or groups
4. **Central Information Contact:** Identify designated contacts for the public and media.
5. **Citizen Advisory Panels:** Panel groups are assembled to provide input on specific issues.
6. **Citizen Surveys:** both formal and informal, web based or non web based and in-person surveys.
7. **Coffee Chats:** Small meetings with neighborhoods, or patrons of a coffee house, restaurant.
8. **Design Charrette:** Intensive collaborative session or sessions where participants tackle design problems including sub area planning district issues.
9. **Fact Sheets:** Simple straight forward educational information.
10. **Information Repositories:** King County Libraries, City Hall,
11. **Interviews:** One on one meeting with stakeholders to gain information for developing or refining public involvement and consensus building programs.
12. **Newsletter:** Providing a variety of updates through the life of the project including milestones, upcoming dates and additional opportunities to participate in the decision making processes.
13. **Newspaper Advertisements:** Designed to emphasize particular events, meetings strategically placed to get responses and participation from the community.
14. **Newspaper Inserts:** A "fact sheet" within the newspaper.
15. **Newspaper Notices:** Providing legally required meeting information,
16. **Open Houses:** Used to allow the public to tour at their own pace. Typically set up with various stations, each addressing a separate issue. Resource people guide public through.
17. **Planning Short Courses:** Provided as an educational opportunity to Planning Commissioners, Tree Board Members, Council Members periodically to gain a broad understanding of the Growth Management Act, development regulations and planning in Washington State.
18. **Press Releases:** Informing the media of project milestones.
19. **Public Hearings:** Formal meetings with scheduled presentation offered.
20. **Public Outreach Events including:**
 - a. **Listening posts:** Informal opportunity to raise awareness and chat with the neighborhood about issues important to them.
 - b. **Neighborhood Meetings:** Woodinville has identified various neighborhoods but subgroups of condominium associations are also an important grass roots.
 - c. **Community Group Meetings:** As groups request and as time, money and staffing allows briefing opportunities, updates, presentation and discussion.
21. **Technical Advisory Panels:** or expert panel provides various technical perspectives.
22. **Tours:** Provide tours for key stakeholders or commissions, elected officials, advisory group members, etc.,

- 23. Web Site Notifications and Postings:** The web site provides information and links to other sites through the World Wide Web.
- 24. Woodinville TV Broadcasts:** Used to present information to a wide audience.
- 25. Workshops:** an informal public meeting that may include a presentation and exhibits but ends with interactive working groups.

Other Citizen Participation and Outreach Expectations

- 1. Providing Printed Materials Being Considered at Public Meetings.
- 2. Having Meeting Materials Available Prior to the Meetings whenever possible including posted to the City Website.
- 3. Ensuring Public Opportunity to Speak at all Public Meetings.
- 4. Other types of meetings, processes, surveys, events, or communications that will provide meaningful data and/or information to the update of the Comprehensive Plan.