

**RESOLUTION NO. 408**

**A RESOLUTION OF THE WOODINVILLE CITY COUNCIL, REPEALING FEES  
ADOPTED BY RESOLUTION NO. 394, AMENDING RESOLUTION NO. 407, AND  
ESTABLISHING FEES AND CHARGES FOR 2012.**

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**WHEREAS**, the City Council desires to establish fees and charges for services by resolution; and

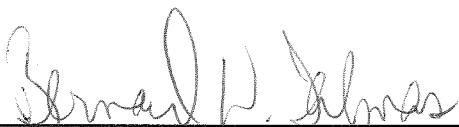
**WHEREAS**, the City Council has supported as review of fees and charges to ensure that the fees and charges are appropriate for the service provided;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**


**Section 1.** Effective January 1, 2012, the Woodinville City Council hereby adopts the fees established by Resolution No. 408 as set forth in Attachment 1 of this resolution.

**Section 2. Severability/Savings.** If any section, sentence, clause, or phrase of this Resolution or any resolution adopted or amended hereby, should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phase of this Resolution.

**RESOLVED** this 15<sup>th</sup> day of **NOVEMBER 2011**.

  
\_\_\_\_\_  
Bernard W. Talmas, Mayor

**ATTEST/AUTHENTICATED:**

  
\_\_\_\_\_  
Jennifer L. Kuhn  
City Clerk/CMC

## DEVELOPMENT SERVICES FEES

The fee schedule, as follows, is subject to administration fees and outside costs where applicable:

ADMINISTRATION FEE:	An administration fee of 35%, plus a 2% technology surcharge, is added to all fees and charges listed herein whenever outside costs are incurred.
OUTSIDE COSTS:	Outside costs are generally all costs of services and materials billed to the City and shall include but are not limited to costs of publication and posting; attorney fees; filing fees; reproduction costs; outside engineering, surveying, and consulting services; and third party review.
DEPOSITS:	All deposits required in this resolution shall be held for a period of not to exceed three (3) months from the date of completion of the project to allow for all billings related to the event to be received by the City and billed against the deposit. Deposits are meant to reimburse the costs involved. When costs exceed the original deposit, an additional deposit will be required before any further work will be performed by the City. The amount of the additional deposit shall be determined by the City. No interest shall accrue to any deposit.
REFUNDS:	Except as may be noted otherwise, fees and charges are nonrefundable.
TECHNOLOGY SURCHARGE	To implement the City's online permit submittal project, a 2% technology surcharge will be added to all fees collected as part of a project, permit or review. Where possible, the 2% has been calculated into the fee schedule shown here. The applicant is responsible for paying the technology surcharge.

In cases where the review of applications requires outside consultant, a deposit shall be required as noted. When the Hourly Rate Schedule is applicable, estimates will be provided. Work that is conducted after business hours will be charged at 150% of the hourly rate.

**CONSTRUCTION FIRE PERMIT FEES**

<b>Fire Alarm System</b>	<b>2012 Fee</b>
Minor Modification (Monitoring, Device Swap, etc)	\$122
Tenant Improvement	\$208
New Systems	\$466

<b>Fire Sprinkler System (one permit per riser required)</b>	<b>2012 Fee</b>
Tenant Improvement	
2-5 heads	\$128
6-10 heads	\$244
11-20 heads	\$350
New Systems and Tenant Improvements over 20 heads	
0 – 2,499 square feet	\$408
2,500 – 14,999 square feet	\$466
15,000 – 39,999 square feet	\$636
40,000 or more square feet	\$755

<b>Fire Extinguishing/Suppression System</b>	<b>2012 Fee</b>
Minor Modifications to Existing System	\$122
All others	\$408

<b>Underground Supply Permits</b>	<b>2012 Fee</b>
Commercial Buildings	\$355
Residential Buildings	\$208

<b>Standpipe Installation</b>	<b>2012 Fee</b>
Class I or II	\$519
Class III	\$636

<b>Other Types of Permits/Inspections</b>	<b>2012 Fee</b>
Fire Pump Installation	\$370
Power Generators	\$370
Permitted Hazardous	\$579
Inspection/Testing, if over 2 hours total per permit	Hourly fee

**OPERATIONAL FIRE PERMIT FEES**

<b>Type of Fee</b>	<b>2012 Fee</b>
A general use permit shall be required for any activity, operation or location not specifically described below, which in the judgment of the Fire Marshal is likely to produce conditions hazardous to life or property. Provided that no permit or fee shall be required for the use of candles in ceremonies by non-profit organizations.	\$552
Aerosol Products	\$353
Amusement Buildings	\$280
Aviation Facilities	\$353
Battery Systems > 50 Gallon Capacity	\$353
Carnivals and Fairs	\$353
Cellulose Nitrate Film in Group A Occupancy	\$353
Combustible Dust-producing Ops	\$280
Combustible Fibers Ops	\$280

**OPERATIONAL FIRE PERMIT FEES (CONTINUED)**

<b>Type of Fee</b>	<b>2012 Fee</b>
Compressed Gases Storage, Use or Handling (Includes medical gas/systems)	\$353
Compressed Gas System, Install, Modify, or Remove	\$552
Covered Mall Buildings 1. Fixtures & Displays in Mall 2. Liquid or Gas-fired Equipment in Mall 3. Open Flame or Flame Producing in Mall	\$353 each
Cryogenic Fluids Operations	\$353
Dry Cleaning Plants	\$280
Exhibits and Trade Shows	\$353
Explosives Operations/Fireworks 1. Manufacture 2. Storage/Handling 3. Use of/Public Display	\$3,412 \$552 \$189
Flammable and Combustible Liquids/Ops 1. Flammable/Combustible Pipeline Use 2. Class I Liquids 3. Class II-III A Liquids 4. Dispensing 5. Mfg, Process, Blend or Refine 6. Others (each)	\$353 \$280 \$280 \$280 \$474 \$280
Flammable/Combustible Liquids/Construction 1. Flam/Comb Pipeline Repair or Modify 2. Tank Install/Construction first tank 3. Tank Install/Construction second and each additional tank 4. Modify or Alter Equipment 5. Tank Removal/Abandon (Commercial) first tank 6. Tank Removal/Abandon (Commercial) second and each additional tank 7. Tank Removal/Abandon (Residential) per tank	\$353 \$474 \$353 \$383 \$399 \$280
	\$55
Floor Finishing Operations	\$353
Fruit and Crop Ripening	\$353
Fumigation/Insecticidal Fogging	\$280
Hazardous Materials 1. Corrosives 2. Flammable Materials 3. Highly Toxic 4. Oxidizing Materials 5. Organic Peroxides 6. Pyrophoric Materials 7. Toxic Materials 8. Unstable (Reactive) Materials 9. Water-reactive Materials	\$552 each
HPM Facilities	\$552
High Piled Storage > 500 SQ FT	\$442
Hot Work Operations & Cutting and Welding Operations	\$280
Industrial Ovens Operations	\$280
Liquid or Gas-fueled Vehicles or Equipment in Assembly Buildings	\$353
Lumberyard and Woodworking Plants	\$353

**OPERATIONAL FIRE PERMIT FEES (CONTINUED)**

<b>Type of Fee</b>	<b>2012 Fee</b>
LPG, Storage, Use or Transport or Construction	
1. Aggregate Water Capacity/Ops = 0 to <125 gal	\$0
2. Aggregate Water Capacity/Ops = 125 to 500 gal	\$280
3. Aggregate Water Capacity/Ops = > 500 gal	\$353
4. Install or Modify LP-gas system/Const	\$353
5. Tank Install/Residential (R-3) >500 gals only	\$122
Magnesium Ops, >10 lbs	\$353
Miscellaneous Combustible Storage	\$353
Open Flames and Torches	\$280
Open Flames and Candles, Assembly Areas, Dining Areas & Drinking Establishments	\$280
Organic Coatings Mfg Operation	\$353
Places of Assembly	
1. 50-199	\$280
2. 200-499	\$332
3. 500-999	\$387
4. 1000 or more	\$442
5. Non-profit Status	\$93
6. Special Event Assembly (>500 people)	\$442
Pyrotechnic Special Effects Material	\$353
Pyroxylin Plastics	\$353
Refrigeration Equipment (105.6.39)	\$280
Repair Garage/Fuel Dispensing Facilities* (*Except see Flammable and Combustible Liquids/Ops)	\$280
Rooftop Heliport	\$353
Spraying or Dipping Operations	\$353
Scrap tires and Tire Byproducts Storage	\$353
Tents and Canopies, Temporary Membrane Structures (First tent at \$442 and each additional at \$280 to maximum of \$764.)	\$442
Tire Rebuilding Plant	\$353
Waste Handling Ops	\$353
Wood Products Ops	\$280
<b>Reviews/Inspections/Renewals</b>	<b>2012 Fee</b>
Review of Operational Permits	Hourly fee
Special Inspections or Re-inspections	Hourly fee
<b>Annual Inspections</b>	<b>2012 Fee</b>
Annual Inspection Fee	\$58

## BUILDING PERMIT FEES

### Valuation

Building permit fees are based on the valuation of the project. The Building Official determines the valuation of work for all permits. The valuation listed on the application is an estimate of the fair market value of construction including all labor and materials and may not be the same valuation determined by the Building Official during review.

The Building Official calculates valuation using the August 2011 edition of the Building Valuation Data (BVD) Square Foot Construction Costs Table published by the "Building Safety Journal", plus Woodinville's regional modifier of 1.045, and gross square footage. The BVD table is based on new construction. The following percentages apply to the valuation of different work types, as described in the permit application scope of work:

- New construction, shell buildings, additions, etc: 100% of BVD
- Alterations, Repairs & Equipment: The valuation listed on the application shall be used concurrent with the approval by the Building Official
- Tenant Improvement/Interior Remodel/Change of Occupancy: 20% of the BVD
- Garages, decks, porches, 100% of the "Utility, miscellaneous" rate in the BVD
- Re-roofs: 20% of the "Utility, miscellaneous" rate in the BVD

### Building Permit Fee Methodology

**Building Permit Fee:** See Building Permit Fee Table

**Mechanical/Plumbing Permits:** See Basic Permit Fee

**Combination Permits:** Combination permits will be charged a permit fee for the building based on valuation, for mechanical permit issuance and fixtures, and for plumbing permit issuance and fixtures.

### Building Permit Fee Table

Value of the Project	2012 Fee
\$0 - \$10,000	\$158
\$10,001 - \$25,000.00	\$179 for the first \$10,000 plus \$17 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,000.01 - \$50,000.00	\$455 for the first \$25,000 plus \$13 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,000.01 - \$100,000.00	\$763 for the first \$50,000 plus \$8 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,000.01 - \$500,000.00	\$1,193 for the first \$100,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,000.01 - \$1,000,000.00	\$3,754 for the first \$500,000 plus \$6 for each additional \$1,000, or a fraction thereof, to and including \$1,000,000
\$1,000,000.01 and up	\$6,620 for the first \$1,000,000 plus \$5 for each additional \$1,000, or fraction thereof

## Energy Code Fees

Type of Fee	2012 Fee
For new buildings, additions, change of occupancy, where the building is heated, cooled and/or illuminated	\$79 plus \$0.02 per square foot of conditioned or illuminated space

## Demolition Permit

Type of Fee	2012 Fee
Permit Fee	\$68 per structure

## Mechanical Fees

Type of Fee	2012 Fee
Basic Mechanical Permit Fee (applies to all mechanical permits)	\$79
Fee per fixture or piping only (all fixtures include associated piping)	\$18

## Plumbing Fees

Type of Fee	2012 Fee
Basic Plumbing Permit Fee (applies to all plumbing permits)	\$79
Fee per fixture or piping only (all fixtures include associated piping)	\$12

## Plan Reviews

Type of Fee	2012 Fee
Building Permit (paid at application) Basic Plan Review	65% of the building permit fee
Fire Plan Review	15% of the basic plan review fee
Mechanical/Plumbing Permit	65% of permit fee
Combination Permits: Building with Mechanical or Plumbing	Basic Plan Review and Fire Plan Review (additional plan review required if mechanical and/or plumbing is deferred)
Mechanical and Plumbing without Building	65% of combined permit fee
Demolition Permit	\$58

**NOTE:** Plan review fees paid covers the costs for the initial review and two (2) resubmittal reviews. If after the second resubmittal review, the application is not approved, additional building plan review fees may apply. In addition, when there are significant changes to the scope of work, change in occupancy, square footage, design, or other elements, a new plan review fee may be required.

Plan review fees do not cover the cost of outside consultant review.

## Miscellaneous Fees

Type of Fee	2012 Fee
Impact Fees	Per Woodinville Municipal Code
Washington State Building Code Council Fee	\$4.50 per building or demolition permit. For multi-family units additional \$2.00 per unit
Technology Surcharge	Additional 2% on top of all charges for the permit

## RIGHT-OF-WAY PERMIT FEES

Type of Fee	2012 Fee
Improvement to public right-of-way that is not a requirement of development	\$79 Plan review fee: None
Improvement to, or installation of utilities in, public right-of-way as part of development	Permit fee: \$379 plus \$1 per foot after first 100 feet Plan review fee: \$348 plus \$1 per foot after first 100 feet
Installation of utilities in right-of-way that includes only: 1) directional boring, 2) installing wires in existing conduits, overlash to existing aerials, or 3) window cuts less than 16 square feet each	Permit fee: \$379 plus \$1 per foot after first 100 feet up to 1,000 feet, and \$0.10 per foot after the first 1,000 feet Plan review fee: \$348 plus \$1 per foot after first 100 feet up to 1,000 feet, and \$0.10 per foot after the first 1,000 feet
Maintenance of existing utility in public right-of-way (no new utilities installed, no new improvements, no replacement)	Permit fee: \$105 Plan review fee: \$116

## OTHER RIGHT-OF-WAY PERMITS

Type of Fee	2012 Fee
Heavy Hauling	Permit fee: \$105 Plan review fee: \$116
Short Term Profit (72 or less continuous hours for fairs, house moves, temporary sales, and street closures)	Permit fee: \$105 Plan review fee: \$116  \$2 million liability insurance policy also required
Short Term Nonprofit (72 or less continuous hours to a non-profit organization for assemblies, bike races, block parties, parades, parking, processions, non-motorized vehicle races, street dances, which do not involve any physical disturbance of the right-of-way)	Permit fee: \$53 Plan review fee: \$58  \$2 million liability insurance policy also required
Installation of locking residential mailboxes	\$1

## SIGN PERMIT FEES

### Permanent Signs

Type of Fee	2012 Fee
Permanent Sign Permit fee Plan review fee	\$116 per sign \$87 per sign
Permanent Sign Reviewed Under Master Signage Plan Permit fee Plan review fee	\$58 per sign None

## SIGN PERMIT FEES (CONTINUED)

### Temporary Signs

Type of Fee	2012 Fee
Initial Permit	\$183
Annual Renewal Fee (applicable if the same sign is used after initial permit and code has not changed)	\$27

## GRADING AND SITE DEVELOPMENT PERMIT FEES

### Grading Permit

Type of Fee	2012 Fee
Site development permits for scope work that is only grading: 51 to 100 CY 101 to 100,001 CY or More	\$297 \$297 plus \$0.21 per cubic yard

### Site Development

Type of Fee	2012 Fee
Site development permits for scope work that is more than grading, including: <ul style="list-style-type: none"> <li>• SEPA is triggered due to grading or utility work</li> <li>• Drainage review is required due to impervious surface improvements</li> <li>• Retaining walls are required due to grading</li> </ul>	
Permit fee	3% of the cost of construction
Plan review fee	2% of the cost of construction
Technology fee	2% of the total permit and plan review fees
<b>Cost of Construction</b> - Completed Site Improvement Quantity Worksheet shall be submitted with the Site Development Permit Application. Site Improvements Quantity Worksheet shall be reviewed and the cost of construction determined by the Public Works Department.	

## TREE REMOVAL PERMIT FEES

Type of Fee	2012 Fee
Tree Removal Under Tree Plan IV: <ul style="list-style-type: none"> <li>• Removal of up to two trees per year of 6" or more in diameter.</li> <li>• Removal of dead, hazardous and nuisance trees</li> <li>• Removal of trees in NGPE's (hazardous)</li> </ul>	\$0

## LAND USE PERMIT FEES

### Development Based Fees

Type of Fee	2012 Fee
Annexation	
< 10 Acres	\$1,630
> 10 Acres	\$3,726
Binding Site Plan	\$6,427
Boundary Line Adjustment	\$4,320
Comprehensive Plan Amendment	
Housekeeping	\$522
Non-Housekeeping	\$2,334
Conditional Use Permit	
New construction	\$3,482
Existing Building or HIP	\$1,926
Critical Area Review	
Determination	\$1,189
Exception	\$4,789
Design Review	
With Type I Project Permits or no other permits	\$269
With Type II or III Project Permits	\$4,402
Forest Practices	
Forest Practices Permit	\$1,630
SFR Exception	\$3,027
Moratorium Removal	\$3,027
Home Industry Permit	\$466
Home Occupation Permit	\$116
Master Signage Plan	
Administrative	\$2,578
Planning Commission	\$3,421
Personal Wireless Service Facility	\$6,138
Project Permit (Commercial, Industrial, Multi-Family, Public)	\$10,744
Right-of-Way Vacation	\$1,239
State Environmental Policy Act	
Stand-alone DNS or MDNS	\$4,817
DNS or MDNS as part of another land use permit	\$1,881
Addendum	\$1,327
DNS or MDNS for restoration or non-construction related	\$617
Shoreline Permits	
Substantial Development	\$9,441
Exemption	\$1,014
Conditional Use	\$12,654
Variance	\$15,378
Special Use Permit	\$8,888
Subdivisions	
Short Plat	\$10,078
Preliminary Long Plat	\$14,508
Major Modification	\$2,786
Final Plat	\$5,358
Temporary Use Permit	\$4,607
Variance	\$8,035

## LAND USE PERMIT FEES (CONTINUED)

### Development Based Fees (continued)

Type of Fee	2012 Fee
Zoning Code Amendment	
Housekeeping	\$522
Non-Housekeeping	\$2,334
Pre-Annexation	\$1,862
Zoning Map Amendment	\$7,729
<b>NOTE:</b> When posting of notice boards is required, applicant will need to make arrangements for separate payment to install sign posting. Check with Development Services Department staff for further details.	

## ADDITIONAL PERMIT FEES

### Appeals

Type of Fee	2012 Fee
Appeal filing fee	\$1,580

### Securities/Monitoring

Type of Fee	2012 Fee
Security/monitoring amounts	Per Woodinville Municipal Code
Security/monitoring administration	Hourly fee
Security/monitoring inspection	Hourly fee
<b>Note:</b> If the City finds it necessary to utilize funds provided for a guarantee, and incurs expenses in obtaining and administering such funds, a portion of these monies shall also be used to reimburse the City for such recovery costs. If the guarantee is not adequate to cover all necessary costs, the developer/owner is required to make up the deficit in cash within 30 days of receipt of written notice from the City.	
Review / Inspection Cost	
• Consultant Fees	Actual cost
• Administrative Fee	35% of all services
• Technology Fee	2% of all services and fees
Deposits:	
1. Design Review (Type I Project Permits)	\$550
2. Design Review (Type II and III Project Permits)	\$800
3. Hearing Examiner	\$2,500
4. City Attorney	\$2,500
5. Structural Review	\$0
6. Other Consultant Review	\$1,500

### Environmental Impact Statement

Type of Fee	2012 Fee
Environmental Impact Statement Preparation by City	Actual cost, deposit equal to SEPA fee for stand-alone DNS or MDNS
Environmental Impact Statement Preparation by Applicant, Review by City	Actual cost, deposit equal to SEPA fee for stand-alone DNS or MDNS

## ADDITIONAL PERMIT FEES (CONTINUED)

### Inspections

Type of Fee	2012 Fee
Re-inspection (including work not ready for inspection when inspector arrives on-site)	Hourly fee
Voluntary Inspection - Inspections requested by the owner's or representative not associated with a permit or land use application (i.e., Group Homes, etc)	Hourly fee
Inspections outside of normal business hours (minimum charge two-hours)	Hourly fee
Inspections for which no fee is specifically indicated	Hourly fee

### Additional Reviews/Fees

Type of Fee	2012 Fee
Post-Issuance Permit Revision	\$79 plus hourly fee
Additional Plan Reviews (more than 2 revisions)	Hourly fee
Temporary Certificate of Occupancy <ul style="list-style-type: none"> <li>• Certificate fee</li> <li>• Plus a technology fee</li> </ul>	10% of permit fee  2% of the total permit and additional fees
Extension of Permit, Project Approval and/or Temporary Certificate of Occupancy <ul style="list-style-type: none"> <li>• Extension/Approval/Certificate fee</li> <li>• Plus a technology fee</li> </ul>	10% of permit fee  2% of the total permit and additional fees
Special Investigative Fee for Work Initiated or Completed without a Permit	Equal to permit fee and paid in addition to the required permit fees
Building Official Decision	\$79 plus hourly fee
Planning Director Interpretation	Deposit: \$2,550  Applicant pays actual cost

### Pre-Application

Type of Fee	2012 Fee
First Pre-Application Meeting	No charge
Subsequent Meetings	\$316

## DEVELOPMENT SERVICES HOURLY RATES

Fee schedule for utilization of administrative review, which involves City staff time in excess of normal permit processing, and for any permit in which a fee is not established shall be as follows:

Type of Fee	2012 Fee
Hourly Rate (any staff person)	\$116

## DEVELOPMENT SERVICES MISCELLANEOUS FEES

### Roadside Memorial Signs

Type of Fee	2012 Fee
Individual Roadside Memorial Signs	\$205

### Special Event Permits

Type of Fee	2012 Fee
For-Profit Event Application Fee	\$510
Non-Profit Event Application Fee	\$255
<b>Note:</b> Other fees may be required to cover the cost of City services necessary for the event.	

### Printing

Type of Fee	2012 Fee
Printing full size plans	Equal to GIS fee of same size
Printing letter or legal size documents	Equal to Public Records fee of same size

## PARK AND RECREATION FEES

### Sports Fields Rental Fees

Description	2012 Fee
Youth Non-Resident	\$75.00/hr Per Field
Youth Resident*	\$40.00/hr Per Field
Northshore Youth Soccer Association (contractual dates only)	\$32.00/hr Per Field
Adult - Resident and Non-Resident	\$75.00/hr Per Field
<b>*Criteria to Qualify for Woodinville Youth Resident Discount:</b>	
<u>INDIVIDUAL/NON-BLOCK BOOKING APPLICANTS*</u>	
<ol style="list-style-type: none"> <li>1. Applicant or Business must have Woodinville City address.</li> <li>2. Rental event must be non-commercial in nature. All commercial rentals will be charged the non-resident rate.</li> </ol>	
<p>*A Block Booking Permit must be completed for those customers requesting more than 10 permit days within a 6 month period. Block Booking only available to non-profit organizations, such as sport leagues.</p>	
<u>ORGANIZATION BLOCK BOOKING:</u>	
<ol style="list-style-type: none"> <li>1. Must have at least 50 members or 10% of the organization roster be Woodinville residents (live within Woodinville City Limits); and meet at least three of the following criteria:</li> <li>2. Official mailing address or place of business within Woodinville City Limits</li> <li>3. "Woodinville" is included in the Official Name of the Organization</li> <li>4. Legally formed and existing Non-Profit Status</li> <li>5. Rental event must be non-commercial in nature.</li> </ol>	

### Other Sport Fields Fees

Description	2012 Fee
Lighting Per Hour per Field	\$23.00

## SURFACE WATER MANAGEMENT FEES

### Surface Water Management Fees

Rate Category	Percent Impervious Surface	Annual Service Charge (\$)
1) Residential: single-family home	NA	87.15/parcel
2) Very Light	≤ 10%	87.15/parcel
3) Light*	More than 10%, ≤ 20%	203.36/acre
4) Moderate*	More than 20%, ≤ 45%	421.25/acre
5) Moderate Heavy*	More than 45%, ≤ 65%	813.44/acre
6) Heavy*	More than 65%, ≤ 85%	1031.31/acre
7) Very Heavy*	More than 85%, ≤ 100%	1350.89/acre

\* With commercial properties that have flow control, the rate will be reduced by one rate category per acre.

## OTHER CITY FEES

### GIS FEES

Description	2012 Fee
GIS Fees	
• Customized GIS Request (\$\$/Hr)	\$60/hour
• CD/DVD 1: Standard GIS Layers	\$50
Maps by Media Size	
• Download	Free
• 8.5x11	\$5
• 11x17	\$8
• 22x34	\$12
• 24x36	\$15
• 36x48	\$20

### PUBLIC RECORDS FEES

Description	2012 Fee
Public Records Fees	
• Letter and Legal size black and white copies	\$0.15 per page
• Letter Size (8 ½" x 11") color copies	Charged by outside vendor
• Legal Size (8 ½" x 14") color copies	Charged by outside vendor
• Customized CD-Rom	\$40 per hour with \$5 minimum
• Audio Tape	Charged by outside vendor
• DVD from Meetings	Charged by outside vendor
• Verbatim Transcripts	Charged by outside vendor

### NOTARY SERVICES

Description	2012 Fee
Fee for performing notary services	\$10 per notary block

### PASSPORT FEES\*

(exclusive of US Department of State charges)

Description	2012 Fee
Passport Fees*	
City Processing Fee	\$25
City Photo fee	\$12

\*Fees established by US Dept. Of State

**FALSE ALARM FEES:**

False alarms are based on a calendar year basis. Service fees are determined by the number of false alarms that occur each year between January 1 and December 31<sup>st</sup>

Description	2012 Fee
Commercial Alarms	
Third, fourth and fifth false alarms	\$50 each
Sixth and additional false alarms	\$100 each
Residential Alarms	
Fourth and fifth false alarms	\$50 each
Sixth and additional false alarms	\$100 each

**CONCEALED PISTOL LICENSE**

(exclusive of Washington State Patrol and Dept. of Licensing fees)

Description	2012 Fee
Concealed Pistol License	
• New License	\$18
• Renewal	\$14
• Late Renewal	\$21
• Replacement	\$10

**FINGERPRINTING**

Description	2012 Fee
Fingerprinting	
First card	\$10
Additional cards	\$5

**CLEARANCE LETTER**

Description	2012 Fee
Clearance Letter	\$10 plus notary fee, if applicable

**PET LICENSE FEES**

Description	2012 Fee
Pet License Fees	
• Altered <sup>1</sup>	\$30
• Unaltered	\$60
• Juvenile pet <sup>2</sup>	\$15
• Senior citizen <sup>3</sup>	\$15
• Reissue	\$5
• Transfer	\$3
• Disabled <sup>4</sup>	\$15

<sup>1</sup> Proof required

<sup>2</sup> Pet is 8 weeks to 6 months old. License is good for 6 months

<sup>3</sup> Owner proves they are 65 or older with proof of pet spayed or neutered

<sup>4</sup> Owner meets eligibility requirements for a Metro Regional Reduced Fare Permit