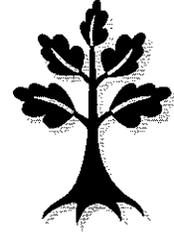


AGENDA

**City of Woodinville
Tree Board
Regular Meeting
*Revised Agenda***



DATE: WEDNESDAY, MARCH 10, 2010
TIME: 4:30 PM
LOCATION: CITY OF WOODINVILLE, CALKINS ROOM,
17301 133RD AVENUE NE, WOODINVILLE, WA 98072

TIME	ITEM
4:30 4:35	Call to order Public Comment
4:45	NEW BUSINESS: 1. Approval of February 10, 2010 Meeting Notes 2. Spring Garden Fair and Arbor Day / Earth Day Celebration Scheduling 3. Heritage Tree Program Update/Review/Implementation
5:15	UNFINISHED BUSINESS: 4. Review of Tree Board Schedule
5:45	DATE, TIME AND AGENDA FOR NEXT MEETING: 5. Next Regular Meeting: April 14, 2010 @ 4:30 p.m. – Calkins Room
5:55	ADJOURN

(Note: The agenda may be rearranged or changed at the beginning of the meeting, with a consensus of Tree Board members present.)



**TREE BOARD MEETING NOTES
REGULAR MEETING OF FEBRUARY 10, 2010**

Board Members Present		
<input checked="" type="checkbox"/> Johan Luchsinger	<input checked="" type="checkbox"/> Jey Manickam	<input type="checkbox"/> Vacant
<input type="checkbox"/> Cynthia Brocha	<input checked="" type="checkbox"/> Olga Bonilla	
Staff Present		
Erin Martindale	Hal Hart	
Guests/Public in Attendance		
None		
Called to Order at:	Meeting Location:	Chairperson:
4:37 PM	Calkins Room	Johan Luchsinger
Agenda	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Modified
Approval of Minutes:	<input checked="" type="checkbox"/> 10/14/09; 12/9/09; 1/13/10	
PUBLIC COMMENT		
None.		
NEW BUSINESS		
<u>Evergreen Communities Legislative Report</u>		
The Tree Board reviewed the report prepared by the Evergreen Communities Task Force. Discussion regarding the funding occurred.		
UNFINISHED BUSINESSES		
<u>Plant Species List</u>		
The Tree Board discussed the status and next steps. Boardmember Manickam provided his review of the data in the current Woodinville list. Staff was directed to remove ivy's and English Laurel from the list; to use the symbols from one example with the table format of the current Woodinville list, to ensure that the state noxious weed list is referenced as prohibited. Senior Planner Martindale stated she would complete a drafted list, and the Board would not see this item again until that was completed.		
<u>Tree Board Schedule</u>		
The Tree Board reviewed the upcoming schedule for special events, including the Spring Garden Fair, the City's Arbor Day/Earth Day celebration. The Tree Board discussed the Tree Board vacancy and the process for filling the spot; the work plan approval by the Council, and the Seattle Urban Forestry Plan. Director Hart provided an update on coordination with King County for Sammamish River restoration, the use of the Tree Fund to leverage restoration grants, and a film student interested in the environmental and community activities in Woodinville.		
Next Meeting:	March 10, 2010 at 4:30pm in the Calkins Room at City Hall	
Meeting Adjourned at: 5:25 PM		

Notes Prepared by: Erin Martindale

Date: March 5, 2010

Staff Report

TO: TREE BOARD
FROM: ERIN MARTINDALE, SENIOR PLANNER *EM*
SUBJECT: SPRING GARDEN FAIR AND ARBOR DAY / EARTH DAY
FOR MEETING OF: MARCH 10, 2010

The Tree Board is scheduled to attend two events on April 24, 2010, the Spring Garden Fair and the City's Arbor Day / Earth Day celebration. Please bring your calendars to the meeting to discuss who can staff the booth at the Spring Garden Fair, and who will be available for the planting.

Event: Spring Garden Fair Location: UW Bothell Campus Time: 9:00am to 3:30pm	Event: Arbor Day Location: Little Bear Creek Confluence Time: 2:00pm planting time
9:00 – 10:30: _____	2:00pm: _____
10:30 – 12:00: _____	
12:00 – 1:30: _____	
1:30 – 3:00: _____	

2010



spring garden fair

Mark Your Calendars!

**Saturday,
April 24, 2010
9:00am-3:30pm**

UW Bothell Campus
18115 Campus Way NE
Bothell, WA

**ADMISSION IS FREE!
FREE PARKING!**

Ciscoe Morris will broadcast his 710 KIRO radio show live and Meeghan Black from King 5's 'Gardening With Ciscoe' will be your host.

- Tully's and Subway will be on-site.
- A BECU ATM Machine will be on-site.

For more details visit
www.springgardenfair.com
or call 425.487.4102

The Spring Garden Fair is hosted by Woodinville Water District, Northshore Utility District, the Cities of Bothell, Redmond and Woodinville, the Saving Water Partnership and Cascade Water Alliance.

Thank you to this year's Premier Sponsors: UW Bothell, Waste Management and Chinook Book, our Event Sponsor, Cedar Grove Composting, and our Supporter, KIRO 710 Radio.

2010 Garden Fair Speakers

10 seminars to choose from! Two per time slot!

9:30am-10:30am	Proven Tips & Techniques for First Time Gardeners	Peggy Campbell
	OR	
	Maximizing Home Conservation	Mike Brent/Carl Lunak
10:45am-11:45am	Rain Gardens	Ladd Smith
	OR	
	Gardening Basics	Paula Mohadjer
12:00pm-1:00pm	Waterwise Lessons from the World's Most Beautiful Gardens	Marianne Binetti *
	OR	
	Smart Watering for Healthy Lawns and Gardens	Howard Stenn
1:15pm-2:15pm	Do-It-Yourself Drip Irrigation: Basic Design and Usage	Howard Stenn
	OR	
	Wildlife-Friendly Gardening: for Beauty and Sustainability	Emily Bishton
2:30pm-3:30pm	Bugs: Love Them or Splat Them	Ciscoe Morris** & Meeghan Black
	OR	
	Edible Landscapes: Vegetable Gardens and So Much More	Emily Bishton

*book signing before and after seminar.

**book signing after seminar.

PLUS:

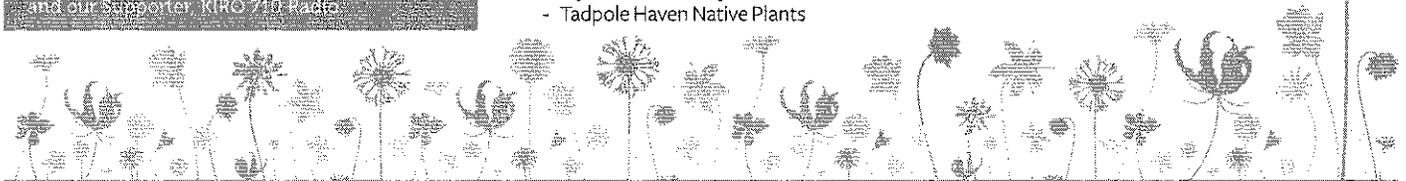
DOOR PRIZES! Be one of the first 100 attendees to come to our information booth after 9:00 am, and you'll receive a FREE 2010 Edition Chinook Book - a \$20 value! Also, seminar attendees will receive one FREE bag of Cedar Grove Compost, while supplies last. Limit two per household.

EXHIBITORS:

- 21 Acres
- Bats Northwest
- Bothell Farmers Market
- BuyBOTHHELL
- Chinook Book
- City of Woodinville Tree Board
- Eastside Audubon
- Edible Seattle
- Hillcrest Bakery
- In Harmony
- Jack and Son's Unique Birdhouses
- Joan's Nesting Place
- King Conservation District
- King County Librarians from Bothell Library
- Master Gardeners
- Master Recycler Composters
- Molbaks Nursery
- Snohomish Conservation District
- Sustainable Bothell
- The Garden Hotline
- Waste Management
- Washington Native Plant Society
-and more! Check out webpage for details

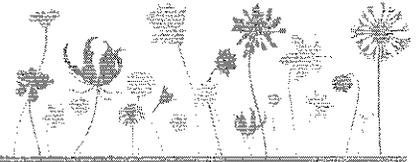
ACTIVITIES:

- Rainbarrel and Compost Bin Sale
- Perennial and Native Plant Sale
 - Cedar Creek Farm
 - My Garden Nursery
 - Tadpole Haven Native Plants
- Fun Kids Activities and Bert the Salmon and Wayne Drop will be there!



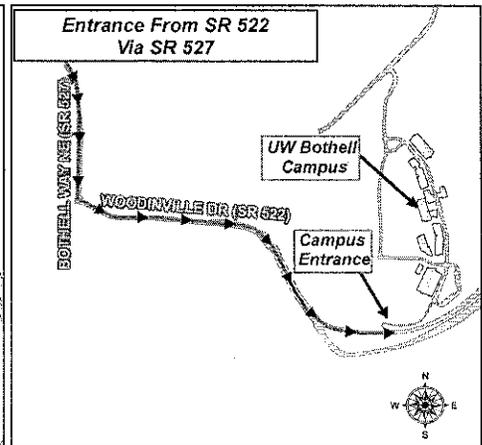
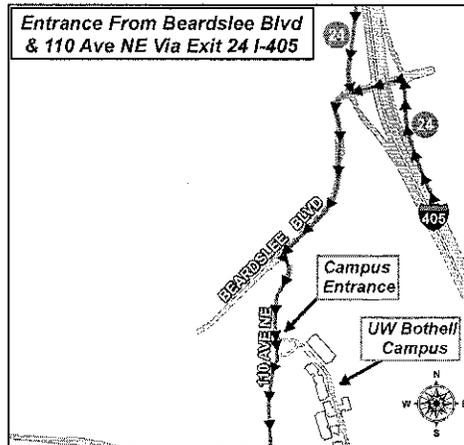
Directions to UW Bothell Campus

18115 Campus Way NE • Bothell, WA 98011



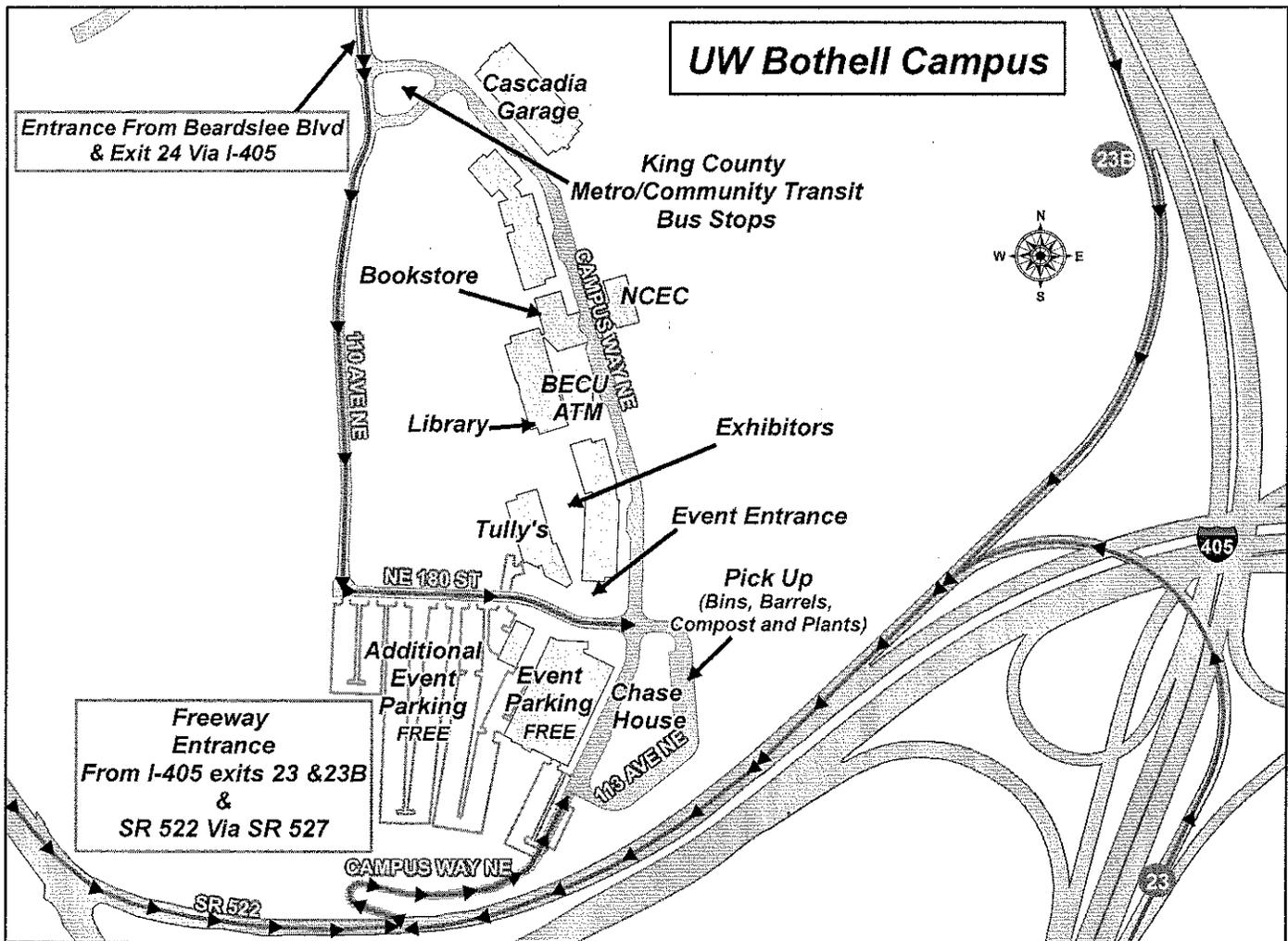
It's close to many cities and you can access the campus easily from several routes!

From City	Miles	Minutes/ In traffic
Redmond	10.1	16/25
Issaquah	22.7	26/45
Kirkland	17	15/25
Seattle	20.1	25/60
Woodinville	2.9	7
Kenmore	3.1	7



Driving Directions: Take I-405 towards Bothell. Take exit 23 (SR 522 West) and follow signs to campus entrance.

UW Bothell Campus - Site Map



Staff Report

TO: TREE BOARD
FROM: ERIN MARTINDALE, SENIOR PLANNER *EM*
SUBJECT: HERITAGE TREE PROGRAM
FOR MEETING OF: MARCH 10, 2010

The City of Woodinville has an existing program for Heritage Trees that has not been fully implemented. The City Council adopted Resolution 151 in 1998. The Tree Board is tasked with reviewing the existing adoption language and providing an updated implementation program. Please review the provided materials prior to the meeting, and come prepared to discuss ideas on increasing participation.

There are currently two Heritage Trees within the City. The certificates for these trees are included.

Attachment 1: Resolution 151

Attachment 2: Heritage Tree Brochure and application materials

Attachment 3: Heritage Tree Certificates for Adair and Molbak trees

Attachment 1

ORIGINAL

CITY OF WOODINVILLE, WASHINGTON

RESOLUTION NO. 151

A RESOLUTION OF THE CITY COUNCIL CREATING AND SETTING FORTH THE HERITAGE TREE PROGRAM FOR THE CITY OF WOODINVILLE

WHEREAS, The vision statement of the City of Woodinville for the year 2015 states that "We have preserved our Northwest woodland character" and Goal CD-2 of the Comprehensive Plan states the City's intent "*To maintain the Northwest woodland character and heritage of Woodinville*"; and

WHEREAS, Trees are the principal component of the City that contributes to "the northwest woodland character" the City strives to preserve; and

WHEREAS, The Tree Board of the City recommends the establishment of this HERITAGE TREE PROGRAM to promote healthy trees in the City of Woodinville,

THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The purpose of the HERITAGE TREE PROGRAM shall be to accomplish the following:

- A. Increase public awareness of trees in general;
- B. Draw attention to and protect trees that are unique examples of genus, species or cultivar form, size or other desirable feature(s);
- C. Provide publicity for increased awareness of the purpose and activities of the City of Woodinville;
- D. Encourage public participation in the identification and perpetuation of HERITAGE TREES in the City.

Section 2. The definition of a HERITAGE TREE is a tree or stand of trees that is particularly desirable because it has valued, unique characteristics that set them apart from other similar trees. Valued, unique characteristics include uncommon of genus, species, form, size, location, historic significance or other desirable feature(s).

Section 3. The process for nomination shall be as follows:

- A. Any City resident or City business owner interested in identifying and preserving heritage trees may nominate a tree or trees on any property for "HERITAGE" status.
- B. Heritage tree nominations shall be submitted to the Tree Board of the City on forms provided by the City and include a photograph and location of the tree.
- C. The owner of the property on which the nominated tree is located shall agree to the nomination by signing the consent statement on the nominating form.
- D. The owner of the property on which the nominated tree is located shall agree to allow the tree to be placed on a City map of heritage trees.
- E. The nomination shall include a description of the tree nominated and the characteristics that merit the tree being designated for heritage status.

F. The nomination shall include a history of the tree nominated, if known.

Section 4. The authority and process for designation of Heritage Trees shall be as follows:

A. The City Council may nominate a tree or stand of trees and shall have exclusive authority to designate trees for HERITAGE TREE status for the City.

B. The Tree Board shall convene themselves or be convened at the request of the City Council to consider HERITAGE TREE status nominations when a nomination is submitted for consideration. A quorum of members of the Tree Board shall be present for recommending HERITAGE TREE designation. No tree may be recommended for HERITAGE TREE status unless four Board members vote in favor of the nomination except that the City Council may designate a HERITAGE TREE or stand of trees without the recommendation of the Board. The Board shall then forward its recommendation to the City Council.

C. Criteria to be considered by the Tree Board for recommending a nomination for HERITAGE TREE status shall include the following:

(1). The tree(s) nominated shall be a specimen tree that exhibits exceptional characteristics worthy of standards for such trees in the City, or;

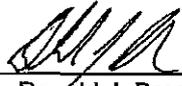
(2). The tree nominated shall exhibit unique features that are notable (i.e. unique specimen of a genus, species, form, size location, significant historic or other desirable feature[s]);

(3). The owner of the tree agrees to the "HERITAGE" designation of the tree and agrees to placing a notation of the tree on a map of heritage trees in the City.

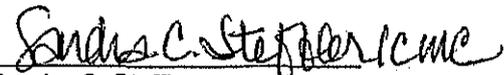
Section 5. The owner of the tree must agree in writing to the "HERITAGE" designation of the tree, to placing a notation of the tree on a map of heritage trees in the City, and to identifying the HERITAGE TREE by a plaque or other appropriate identification selected by the City with concurrence of the owner and to be paid for and installed by the City.

Section 6. A HERITAGE TREE or stand of trees is retained by the property owner and does not become the property or responsibility of the City. The property owner is responsible for all maintenance and liability issues pertaining to the tree or trees. A HERITAGE TREE designation does not prohibit a property owner from developing the property and/or removing the HERITAGE TREE or trees subject to the City's Tree Retention Regulations. If a property owner removes the HERITAGE TREE or stand of trees, the plaque or identification marker shall be returned to the City.

PASSED AND APPROVED THIS 14 DAY OF September, 1998.


Donald J. Brocha, Mayor

ATTEST/AUTHENTICATED:


Sandra C. Steffler
City Clerk/CMC

Attachment 2

City of Woodinville
HERITAGE TREE PROGRAM

The vision statement of the City of Woodinville for the year 2015 states that "We have preserved our Northwest woodland character" and Goal CD-2 of the Comprehensive Plan states the City's intent

"To maintain the Northwest woodland character and heritage of Woodinville."

Trees are the principle component of the City that contribute to "the northwest woodland character" the City strives to preserve.

The Tree Board of the City establishes this HERITAGE TREE PROGRAM to promote healthy trees in the City of Woodinville.

PURPOSE

The HERITAGE TREE PROGRAM is intended to accomplish the following:

1. To increase public awareness of trees in general;
2. To draw attention to and protect trees that are unique examples of genus, species or cultivar form, size or other desirable feature(s);
3. To provide publicity for increased awareness of the purpose, activities and access to the Tree Board;
4. To encourage public participation in activities of the Tree Board.

II. DEFINITION

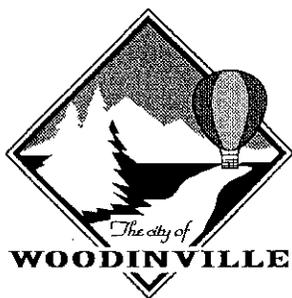
A HERITAGE TREE is a tree that is particularly desirable because it has valued, unique characteristics that set the tree apart from other similar trees. Valued, unique characteristics include trees that are uncommon because of genus, species, form, size, location, historic significance or other desirable feature(s).

III. NOMINATION

- A. Any person interested in identifying and preserving heritage trees may nominate a tree or trees for "HERITAGE" status.
- B. Heritage tree nominations shall be submitted to the Tree Board of the City on forms provided by the City and include a photograph of the tree.
- C. The owner of the property on which the nominated tree is located shall agree to the nomination by signing the consent statement on the nominating form.
- D. The owner of the property on which the nominated tree is located shall agree to allow the tree to be placed on a City map of heritage trees.
- E. The nomination shall include a description of the tree nominated and the characteristics that merit the tree being designated for heritage status.
- F. The nomination is to have a history of the tree nominated, if known.

IV. DESIGNATION OF HERITAGE STATUS

- A. The Tree Board of the City shall have exclusive authority to designate trees for HERITAGE TREE status for the City.
- B. The Tree Board may convene themselves to consider HERITAGE TREE status nominations when a nomination(s) are submitted for consideration. A quorum of members of the Tree Board shall be present for considering HERITAGE TREE designation. No tree may be designated for HERITAGE TREE status unless four Board members vote in favor of the nomination.
- C. Criteria to be considered by the Tree Board for designating a nomination for HERITAGE TREE status shall include the following:
 - 1. The tree(s) nominated shall be a specimen tree that exhibits characteristics worthy of standards for such trees in the City, or;
 - 2. The tree nominated shall exhibit unique features that are notable (i.e. unique specimen of a genus, specie, form, size location, significant historic or other desirable feature(s));
 - 3. The owner of the tree agrees to "HERITAGE" designation of the tree and agrees to placing a notation of the tree on a map of heritage trees in the City.



HERITAGE TREE NOMINATION

a program sponsored by the
TREE BOARD
of the
CITY OF WOODINVILLE

The Tree Board has established the HERITAGE TREE PROGRAM to promote planting and care of healthy, appropriate urban trees in the City. The HERITAGE TREE PROGRAM includes citizens in a program to help the City identify trees of unique character that are uncommon because of genus, species, cultivar, form, size, historic significance or other desirable features. Identified trees will be placed on a simple map to serve as exemplary trees for public information.

Person nominating tree:

Telephone number:

Description and location of tree nominated:

Description of photograph: (i.e. date, direction of view, etc.)

Name of property owner of tree location:

Description of characteristics and history of the tree nominated that merit consideration for heritage status:

I am the owner of the property that is the location of the tree nominated for heritage status described above. I consent to the Tree Board's designation of the tree to heritage status and placement of the tree on a map for public information. I also agree to a placing of a City approved plaque near the tree indicating this designation.

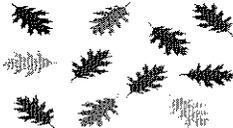
Property owner: _____

Address: _____

Signed: _____

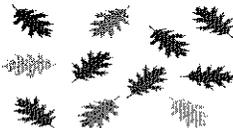
Date: _____

**Heritage
Tree
Program**



WHAT IS A HERITAGE TREE?

A Heritage Tree is a tree that is particularly desirable because it has valued, unique characteristics that set the tree apart from other similar trees. These might include trees that are uncommon because of genus, species, form, size, location, historic significance or other desirable feature(s).



ABOUT THE PROGRAM

In 1995, the City's Tree Board established the **HERITAGE TREE PROGRAM** to promote healthy trees in the City of Woodinville.

The Program was developed to:

- Increase public awareness of trees in general;
- Draw attention to and protect trees that are unique examples of genus, species or cultivar form, size or other desirable feature(s);
- Provide publicity for increased awareness of the purpose and activities in the City's Community Urban Forest
- Encourage public participation in the identification and perpetuation of **HERITAGE TREES** in the City.



TREE CITY USA.

HOW TO NOMINATE A TREE

 Any City resident or City business owner interested in identifying and preserving heritage trees may nominate a tree or trees for "HERITAGE" status.

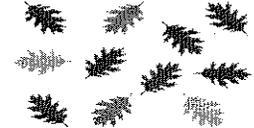
 Heritage tree nominations are submitted to the Tree Board of the City for recommendation to the City Council.

 The owner of the property on which the nominated tree is located must sign the consent statement on the nominating form.

 The property owner agrees to allow the tree to be placed on a City map of **HERITAGE TREES**.

 The nomination information should be completed and include a description of the tree, characteristics that merit the tree being designated for heritage status, and a history of the tree.

Contact the Planning Department at
(425) 489-2757



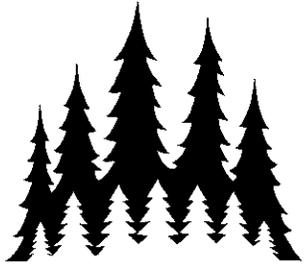
HERITAGE TREE STATUS

When a tree has attained Heritage Tree Status, a City-approved plaque will be placed near the tree to show the special designation.

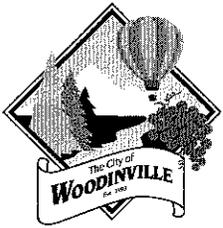
The City Council will recognize the tree and its owner at an official City Council meeting.

Heritage Tree Status is a contribution to the Community Urban Forest that will aid in maintaining the City of Woodinville's Northwest woodland character.





Preserving our Northwest
woodland character



Attachment 3

The City of Woodinville

CITY COUNCIL RECOGNITION

of the designation
of the City's
Second Heritage Tree

Presented to

Mr. Robert Adair
for

the *Castanea sativa*
Spanish Chestnut Tree

Located at 13926 NE 175th Street

January 12, 1998

By this action, the City of Woodinville officially recognizes Mr. Adair's *Castanea sativa*, **Spanish Chestnut Tree** as the City's Second Heritage Tree. This designation will contribute to "*preserving our Northwest woodland character*" according to the City's Vision Statement.

Signed this **12th** day of **January, 1998**

Mayor Donald J. Brocha

The City of Woodinville

CITY COUNCIL RECOGNITION

of the designation
of the City's
First Heritage Tree

Presented to

The Molbak Family
for
the *Tilia cordata*
Little Leaf Linden Tree

Located at 13625 NE 175th Street

January 12, 1998

By this action, the City of Woodinville officially recognizes the Molbak's *Tilia cordata*, **Little Leaf Linden Tree** as the City's First Heritage Tree. This designation will contribute to "***preserving our Northwest woodland character***" according to the City's Vision Statement.

Signed this **12th** day of **January, 1998**

Mayor Donald J. Brocha

2010 TREE BOARD AGENDA SCHEDULE

REVISED 03/05/2010

4/14/10	<p><u>REGULAR MEETING</u></p> <p>Unfinished Business: Educational Opportunities</p> <p>Unfinished Business: Heritage Tree Program Implementation Recommendation to Tree Official</p> <p>Unfinished Business and Recommendation to City Tree Official: Plant Species List Update</p> <p>Unfinished Business: Monitoring Tree Plan Permits/Reviews under Tree Regulations</p>	4:30pm
4/24/09	<p><u>SPRING GARDEN FAIR</u></p> <p>At Cascadia</p> <p><u>ARBOR DAY/EARTH DAY</u></p> <p>Arbor Day Planting: Location TBD</p> <p>Earth Day/Spring ReLeaf Event: Location TBD</p>	9:00-3:30 10:00-2:00
5/12/10	<p><u>REGULAR MEETING</u></p> <p>New Business: TRIP Update</p> <p>New Business: Downtown Street Tree Planning</p> <p>New Business: Tree Tribute Grove Program Implementation Recommendation to Tree Official</p>	4:30pm
6/9/10	<p><u>REGULAR MEETING</u></p> <p>Unfinished Business: Downtown Street Tree Planning</p> <p>Unfinished Business: Monitoring Tree Plan Permits/Reviews under Tree Regulations New</p>	4:30pm
7/14/10	<p><u>REGULAR MEETING</u></p> <p>New Business:</p> <p>Unfinished Business: Downtown Street Tree Planning</p>	4:30pm
8/11/10	<p><u>REGULAR MEETING</u></p> <p>New Business:</p>	4:30pm
9/8/10	<p><u>REGULAR MEETING</u></p> <p>New Business:</p> <p>Unfinished Business: Monitoring Tree Plan Permits/Reviews under Tree Regulations New</p>	4:30pm
10/13/10	<p><u>REGULAR MEETING</u></p> <p>New Business:</p>	4:30pm
11/10/10	<p><u>REGULAR MEETING</u></p> <p>New Business:</p>	4:30pm
12/08/10	<p><u>REGULAR MEETING</u></p> <p>New Business:</p> <p>Unfinished Business: Monitoring Tree Plan Permits/Reviews under Tree Regulations New</p>	4:30pm