



**CITY OF WOODINVILLE
TREE BOARD AGENDA
REGULAR MEETING WEDNESDAY, APRIL 11, 2012 4:30 PM**



• Johan Luchsinger, Chair • Olga Bonilla • Jey Manickam • Thomas L Quigley • Michael Munnik

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- 4:30 1. **CALL TO ORDER**
- 4:32 2. **APPROVE AGENDA IN CONTENT & ORDER (INTRODUCTIONS)**
- 4:35 3. **PUBLIC COMMENTS/GUEST SPEAKER**
Public Works Director Thomas Hansen
4. **PUBLIC HEARING - None**
- 4:55 5. **PLANNING DIRECTORS REPORT**
6. **APPROVAL OF MINUTES - None**
7. **NEW BUSINESS**
- 5:05 a. Study Session: Tree Board By-Laws
8. **UNFINISHED BUSINESS -**
- 5:20 a. Study Session: Continued Arbor Day & 2012 Tree Board Public Outreach Efforts
- 5:35 b. Study Session: Continued Review of the 1998 Community Urban Forestry Plan – Review
Vision Statement and 21 Goals of the Plan
- 5:50 9. **TREE BOARD SCHEDULE**
- 5:55 10. **PUBLIC COMMENTS**
- 6:00 11. **ADJOURNMENT**

(Note: The agenda may be rearranged or changed at the beginning of the meeting, with a consensus of Tree Board members present.)

Issue Date: April 9, 2012

Staff Contact: Hal Hart, Development Services Director, halh@ci.woodinville.wa.us

Faxed to: News Media
E-mailed to: Tree Board
Publish: Not published
Post: 1) In-House, 2) Post Office & 3) Website

**CITY OF WOODINVILLE, CALKINS ROOM
17301 133RD AVE. NE, WOODINVILLE, WA 98072**

NEXT REGULAR MEETING MAY 09, 2012, 4:30 PM



CITY OF WOODINVILLE, WA
REPORT TO THE PLANNING COMMISSION
17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

Staff Report

To: Tree Board **Date:** April 11, 2012
From: Hal Hart, Development Services Director *HH*
Subject: Tree Board ByLaws

ISSUE: Shall the Tree Board review their Bylaws?

RECOMMENDATION: Staff recommends that the Tree Board review the bylaws.

POLICY DECISION: The Tree Board is established under Woodinville Municipal Code Chapter 2.24 (See Attachment A). The Tree Board bylaws were adopted January 6, 1999 (Attachments B & C). The bylaws were reviewed June 10, 2009, but were not updated. As new members join the Tree Board, it is recommended to occasionally review the bylaws, including how often the Tree Board is to hold regular meetings. Staff recommends to review and discuss the bylaws. The Planning Commission's current adopted ByLaws are attached (Attachment D). The Tree Board may propose and discuss additional changes.

RECOMMENDED ACTION: Review and discuss the proposed changes to the bylaws.

ATTACHMENTS:

- Attachment A: WMC Chapter 2.24
- Attachment B: By-Laws of the Tree Board approved on January 6, 1999 (unsigned)
- Attachment C: Tree Board Meeting Notes for January 6, 1999
- Attachment D: Current adopted Planning Commission ByLaws

2.24.005

Chapter 2.24**TREE BOARD***

Sections:

- 2.24.005 Purpose.
- 2.24.010 Definitions.
- 2.24.015 Applicability.
- 2.24.020 Creation and establishment of a City Tree Board.
- 2.24.030 Term of office.
- 2.24.040 Compensation.
- 2.24.050 Duties and responsibilities.
- 2.24.060 Operation.
- 2.24.065 Technical advisors to the Tree Board.
- 2.24.068 Review by City Council.
- 2.24.070 Street tree species to be planted.
- 2.24.075 Tree care standards manual.
- 2.24.080 Public tree care.
- 2.24.085 Emergency tree removal and maintenance.
- 2.24.090 Tree planting.
- 2.24.100 Rights-of-way street tree spacing and location requirements.
- 2.24.110 Measure methods.
- 2.24.120 Tree pruning and maintenance.
- 2.24.130 Tree topping.
- 2.24.140 Tree removal.
- 2.24.150 Removal of stumps.
- 2.24.160 Tree protection.
- 2.24.170 Arborist's certification and bond.
- 2.24.180 Penalty.
- 2.24.190 Variance and appeal process.

*Prior legislation: Ords. 103, 140, 207.

2.24.005 Purpose.

The purpose of these regulations is to encourage responsible management of public tree resources within the City of Woodinville in a manner consistent with the goals and policies of the comprehensive plan; community urban forestry plan; parks, recreation, and open space plan; and public infrastructure standards and specifications. Because trees growing on public property provide benefits to the greater public at large, they are deserving of a high standard of protection. Proper protection, planting, and maintenance are required to promote tree health and aesthetics, foster species diversity, and to preserve the public tree canopy. Therefore, the purposes of this chapter are to:

(1) Establish a Tree Board to promote the community urban forest;

(2) Encourage the planting of new trees and the maintenance in public areas of existing trees for all the benefits they provide the community;

(3) Maintain public trees in a healthy and non-hazardous conditions through best arboricultural practices;

(4) Manage trees and vegetation on public property in a manner that represents the best interests of the public;

(5) Encourage a diversity of appropriate species of trees; and

(6) Establish central responsibility for the community urban forest. (Ord. 238 § 1, 1999)

2.24.010 Definitions.

(1) "Certified arborist" shall mean someone who has passed the International Society of Arboriculture's extensive certification exam covering all aspects of tree care in addition to the education and experience required to receive the certification.

(2) "City" shall mean the City of Woodinville.

(3) "City Tree Official" shall mean the Planning and Community Development Director or his/her designees responsible for the implementing the community urban forestry plan and regulations. The City Tree Official shall use the expertise of a certified arborist, under contract by the City, for technical advice on decisions related to the community urban forest.

(4) "Climbing spurs" shall mean sharp, pointed devices affixed to the climber's legs used to assist in climbing trees (also known as gaffs, hooks, spurs, spikes, and climbers).

(5) "Community urban forest" shall mean the aggregate of public and private trees and plants in the City.

(6) "Community urban forestry plan" shall mean a plan adopted as part of the comprehensive plan establishing the goals, policies, and implementation strategies for developing and maintaining the community urban forest within the City of Woodinville.

(7) "Community urban forestry standards" shall mean a set of standards and specifications that includes, at a minimum, provisions for the care, preservation, pruning, planting, replanting, or removal of trees and shrubs in the parks, along public streets and in other public areas of the City, together with development standards for private development projects which require City approval.

(8) "Crown reduction pruning" shall mean the reduction of the top, sides, or individual limbs by the means of removal of the leader or longest portion of a limb to a lateral no less than one-third of

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the total diameter of the original limb and removing no more than one-quarter of the leaf surface.

(9) (Reserved).

(10) "Heritage tree" shall mean a tree or stand of trees that is particularly desirable because it has valued, unique characteristics that set them apart from other similar trees. Valued, unique characteristics include uncommon genus, species, form, size, location, historic significance or other desirable feature(s).

(11) "Public trees and plants" shall mean trees growing on property owned in fee-simple by the City of Woodinville or in public easements such as park trees and plants and street trees and plants.

(12) "Tree and/or plant industry professional" shall mean an individual who has professional experience in the tree and/or plant industry including, but not limited to, arboriculture, landscaping, horticulture, urban forestry or other similar industries. (Ord. 478 § 2, 2009; Ord. 238 § 1, 1999)

2.24.015 Applicability.

The provisions of this chapter shall apply to the planting, maintenance, removal, preservation, and protection of all public trees and plants as defined in this chapter. Planting of trees and plants shall be considered in all City construction and land use projects.

(1) The City Tree Official shall have responsibility for implementing the goals and policies of the community urban forestry plan. All City construction and/or land use projects shall be reviewed and approved for planting, removal, preservation, and protection of public trees and plants by the City Tree Official in conjunction with an certified arborist or other qualified professional. The City Tree Official shall participate in the development of maintenance programs for public trees and plants.

(2) Trees and plants on lands managed by the City of Woodinville Parks and Recreation Department. Tree removal, maintenance and/or planting in these areas shall also be subject to review and approval by the Parks and Recreation Director.

(3) Trees and plants on lands managed by the City of Woodinville, for storm water management and street purposes. Tree removal, maintenance and/or planting in these areas shall also be subject to review and approval by the Public Works Director.

(4) Trees and plants within critical areas as defined in Chapter 21.24 WMC. Tree and plant removal in these areas will be subject to review and approval of Planning Director. (Ord. 238 § 1, 1999)

2.24.020 Creation and establishment of a City Tree Board.

There is hereby created and established a City Tree Board for the City of Woodinville, Washington. The Tree Board shall be made up of five members as follows:

(1) The Board shall be comprised of residents, employees, and business owners of the City and the Woodinville community located in the Tree Board eligibility area as depicted on Figure 1-1. The Tree Board eligibility area is generally described as the City of Woodinville and a portion of the City of Woodinville planning area limited to the Woodinville community of unincorporated King County east of the City's westerly boundary to Avondale Road and north of NE 124th Street, and all potential annexation area shown in the Comprehensive Plan;

(2) There shall be at least one business owner and three residents on the Board; the positions of the Board may be appointed from the membership of the City of Woodinville Planning Commission, upon recommendation of the Planning Commission;

(3) At least two members of the Board must be tree and/or plant industry professionals;

(4) No more than two residents or business owners outside the City limits may serve on the Board at any given time;

(5) Priority shall be given to City residents for appointment consideration. If after a reasonable time period (two months) no City residents have applied for appointment to the Tree Board, the Planning Commission may select from its membership to fill the open Tree Board seats and those names selected will be forwarded to the Mayor consistent with the procedures of subsection (6) of this section;

(6) One of the nonresident members may be an employee who works within the Woodinville community in the tree and/or plant industry.

The members of the Board shall be appointed by the Mayor with the approval of the City Council. Nonresidents appointed after the effective date of the ordinance codified in this chapter shall serve as ex officio members of the Tree Board, except those nonresidents living in areas with pre-annexation agreements with the City of Woodinville enacted by the City Council shall have full voting rights on the Tree Board; and provided, that members appointed before April 1, 2005, may serve as voting members for the duration of their eligibility, subject to reappointment by the Mayor and

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(Revised 2/12)

2.24.030

approval of the City Council. (Ord. 529 § 1, 2011; Ord. 384 § 1, 2005; Ord. 254 § 1, 2000; Ord. 238 § 1, 1999)

2.24.030 Term of office.

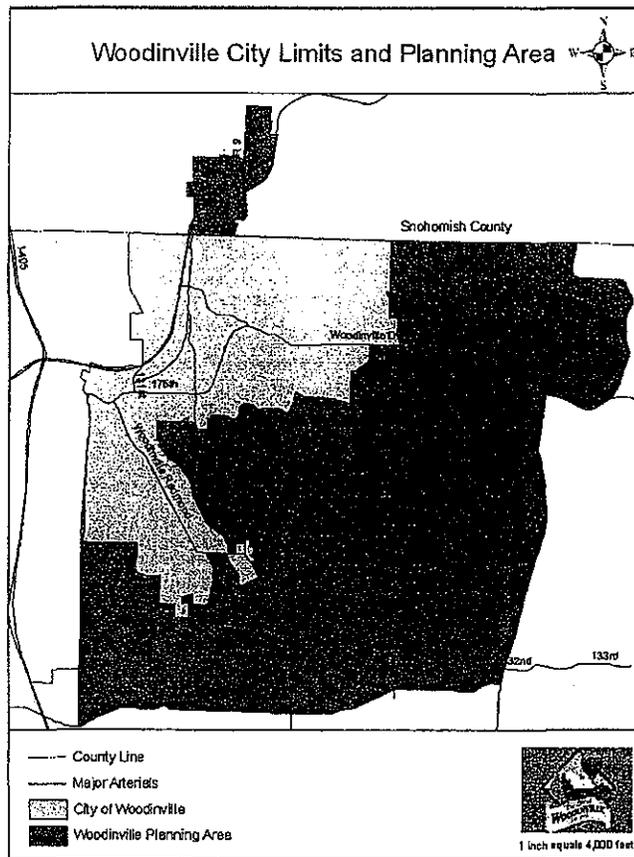
The term of the persons to be appointed by the Mayor shall be three years. Each member may be eligible to serve three three-year consecutive terms, if reappointed. When three consecutive full terms have been served, there must be a one-year interval in service before reappointments can be

made to the Tree Board by the Mayor. In the event that a vacancy occurs during the terms of any member, his/her successor shall be appointed to serve for the unexpired portion of the term. (Ord. 384 § 3, 2005; Ord. 318 § 1, 2002; Ord. 238 § 1, 1999)

2.24.040 Compensation.

Members of the Board shall serve without compensation but with the appreciation of the City Council. (Ord. 238 § 1, 1999)

Figure 1-1



(Revised 2/12)

2-12.2

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2.24.050 Duties and responsibilities.

(1) It shall be the responsibility of the Board as directed by the City Council to study, investigate, develop, advise, recommend, and update, at least every three years, a written plan and standards to include, at a minimum, provisions for the care, preservation, pruning, planting, replanting, or removal of trees and shrubs in the parks, along streets and in other public areas, which plan is herein referred to as the community urban forestry plan and the community urban forestry standards. The community urban forestry plan will be presented to the City Council and upon its acceptance and approval shall be adopted as a part of the Comprehensive Plan and development regulations of the City, and shall constitute the official Comprehensive Community Urban Forestry Plan for the City of Woodinville, Washington. The Community Urban Forestry Standards will be presented to the City Council and upon their acceptance and approval shall become a part of the appropriate parts of the City of Woodinville development codes in accordance with subsections (5) and (6) of this section.

(2) Subsequent to City Council approval of the Community Urban Forestry Plan, the Board will be responsible for reviewing and developing educational materials to be distributed to developers and citizens to assist in the implementation of the Community Urban Forestry Plan.

(3) The Community Urban Forestry Plan shall establish the goals, policies, implementing strategies, and monitoring program for developing and maintaining the Community Urban Forestry Plan within the City of Woodinville.

(4) The Community Urban Forestry Standards shall, at a minimum, include a set of specifications for the selection of species, preparation, planting, care, and maintenance of trees to be planted in the public places of the City. Additionally, the Community Urban Forestry Standards shall include:

(a) A list of official tree species for appropriate locations in Woodinville.

(b) Planting and spacing requirements of street trees and plants on public property.

(c) Protection and restoration of areas identified in the critical areas ordinance, with prioritized recommendations for critical areas or projects most needed for replanting submitted for the annual capital improvement planning process.

(d) Regulations or recommendations for property acquisitions which preserve scenic corridors, neighborhood buffers or urban separators.

(e) At least every five years, an assessment of tree canopy for each of the neighborhoods iden-

tified in the Parks, Recreation and Open Space Plan, describing the health of forests, net loss of overall vegetative coverage or significant loss of mature trees, and other issues related to tree coverage as may be appropriate.

(5) Following its adoption by the City Council, the appropriate sections of the Community Urban Forestry Standards shall be included within and shall become a part of the City of Woodinville public infrastructure standards and specifications.

(6) The appropriate sections of the adopted Community Urban Forestry Standards shall be included within and shall become a part of the City of Woodinville Municipal Code to be applied by the Planning Commission and Hearing Examiner to all new development, and enforced by the Planning Director.

(7) The Board, when requested by the City Council, Planning Commission or Parks and Recreation Commission, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its work.

(8) The Board shall be responsible for receiving and reviewing applications or nominations, and recommending City Council recognition of trees to be designated in the adopted heritage tree program of the City.

(9) The Board may coordinate an Arbor Day celebration each year.

(10) The Board shall participate in the joint City Council, Boards and Commissions meetings as scheduled by the City Council. (Ord. 384 § 4, 2005; Ord. 238 § 1, 1999)

2.24.060 Operation.

The Board shall choose its own officers and establish their own procedural rules and regulations and keep a journal of its proceedings. A majority of the members shall be a quorum for the transaction of business. (Ord. 238 § 1, 1999)

2.24.065 Technical advisors to the Tree Board.

The Board may call upon a certified arborist, horticulturist, landscape architect or other similar professional, that is retained by the City, to provide them with technical advice on an as-needed basis. At a minimum, a certified arborist shall be on call to attend regular Tree Board meetings. Each year during the City budgeting process, the Board shall provide to City staff an estimate of anticipated required technical advisory time to be used by the Board for the ensuing year to be approved by the City Council. (Ord. 238 § 1, 1999)

2.24.068**2.24.068 Review by City Council.**

The City Council shall have the right to review the conduct, acts and decisions of the City Tree Board. Any person may appeal any decision of the City Tree Board to the City Council who may hear the matter and make a final ruling. (Ord. 238 § 1, 1999)

2.24.070 Street tree species to be planted.

The Tree Board shall be responsible for developing a list of required tree species for Woodinville including members of small, medium, and large tree varieties. No species other than those included in this list may be planted as street trees without written permission of the City Tree Official. (Ord. 238 § 1, 1999)

2.24.075 Tree care standards manual.

A tree care standards manual shall be approved by the Tree Board. The manual shall include, at a minimum, tree planting standards, tree protection standards, and tree removal standards based on tree/plant industry standards and accepted practices. The Board shall review and update the manual as necessary. (Ord. 238 § 1, 1999)

2.24.080 Public tree care.

The City shall have the right to plant, prune, maintain and remove trees and plants within the lines of all streets, alleys, avenues, lanes, squares, public grounds, parks, and easements as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds as determined by the City Tree Official and the appropriate department director. (Ord. 238 § 1, 1999)

2.24.085 Emergency tree removal and maintenance.

(1) In the event of an emergency as determined by the City Tree Official, all City departments shall have the right to remove or perform maintenance on any public trees and plants or trees and plants on City property right-of-way as necessary to provide public safety.

(2) Utilities may perform tree maintenance or removal without prior authorization only when such actions are necessary to protect the safety of the public or maintain or restore utility service. The utility company must provide written notice to the City within 72 hours of the removal. The notice must include an explanation of the emergency and circumstance for the tree removal. (Ord. 238 § 1, 1999)

2.24.090 Tree planting.

The City shall have the right to regulate the species, installation method, and relative condition of trees located in the City rights-of-way and City-owned property and to cause removal and replacement of unsuitable, damaged, or unhealthy trees. The following regulations apply to planting of trees and plants in the City rights-of-way:

(1) Trees and plants shall be considered for preservation and planting in all City construction and/or land use projects pursuant to tree preservation regulations of Chapter 21.15 WMC. An administrative variance may be granted by the City Tree Official if the preservation requirements interfere with the effectiveness of the public project. Planting alternatives on other public property shall be considered as mitigation for tree loss due to a public project.

(2) Tree planting and protection shall be in accordance with the tree care standards manual.

(3) Private parties may plant trees on property owned by the City with written permission. To obtain permission the applicant(s) shall:

(a) Submit a written request to the City a minimum of 30 days prior to planting.

(b) Prepare a tree planting plan identifying the species, size, and location of trees to be planted. The proposed species and locations of trees must be consistent with current and potential future uses of the property as determined by City review pursuant to WMC 2.24.070.

(c) Comply with the current planting standards and City of Woodinville public infrastructure standards and specifications, landscaping plan Section 7, Details 341, 342, and in accordance with the tree care standards manual.

(d) Have underground utilities located and obtain approval from any affected utilities prior to planting.

(4) Any planting of public trees that fails to comply with the standards established in the tree care standards manual, WMC 2.24.075, may be declared a public nuisance and may be abated pursuant to Chapter 1.06 WMC. (Ord. 478 § 2, 2009; Ord. 238 § 1, 1999)

2.24.100 Rights-of-way street tree spacing and location requirements.

Street trees within the right-of-way shall be spaced at an average 25 feet on center, with no less than 15 feet on center and no more than 35 feet on center. At street corners, street trees may be grooved. The street trees planting shall be placed to minimize impacts on streets, sidewalks, sewers, overhead utility lines, and pedestrian and vehicular

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safety. The City Tree Official may authorize modifications to the spacing of street trees which result in a decrease or increase in the standards. Any request for a modification shall involve a consultation with a certified arborist and approval of the City Tree Official and shall be site and species specific. (Ord. 481 § 3, 2009; Ord. 238 § 1, 1999)

2.24.110 Measure methods.

Street tree plantings shall be measured from the point of nearest intersecting curbs or curblines to the nearest point of the tree trunk and parallel to the street. (Ord. 238 § 1, 1999)

2.24.120 Tree pruning and maintenance.

(1) Every owner of any tree overhanging any street or right-of-way within the City shall prune the branches so that such branches shall not obstruct the light from any street lamp or obstruct the view of any street intersection and so that there shall be a clear space of at least eight feet above the surface of the street or sidewalk or clear the sight distance triangle pursuant to WMC 21.12.200. The City Tree Official shall give 30 days' notice to said owners to remove all dead, diseased or dangerous trees, or broken or decayed limbs are observed which constitute a menace to the safety of the public. If the owner fails to remove the condition constituting a safety hazard, the City shall have the right to prune any tree or shrub on private property when it interferes with the proper spread of light along the street from a street light or interferes with visibility of any traffic control device or sign or otherwise creates a safety hazard.

(2) Private parties may have public trees pruned with written permission from the City Tree Official at the private party's expense. To obtain permission the applicant(s) shall:

- (a) Submit a written request to the City Tree Official a minimum of 30 days prior to pruning;
- (b) Identify the trees to be pruned and the specific work to be performed;
- (c) Pay for all costs associated with the proposed pruning;
- (d) Comply with the pruning standards of the tree care standards manual; and
- (e) Provide proof of insurance, bonds, and business or contractor's license.

(3) The City may prune, spray, or otherwise maintain public trees in order to control infestations of insects or disease or to maintain public safety. Insect and disease abatement shall be in accordance with methods established in the tree care standards manual.

(4) Persons, utilities, or agencies conducting regular maintenance work on trees or shrubs may be granted public tree maintenance permits to cover their work on a yearly basis if all requirements are met according to this section.

(5) The Public Works Director, Parks and Recreation Director, and City Tree Official shall coordinate to develop an annual maintenance program to be included in the budget for City Council approval. The maintenance program shall include coordination with local utilities where possible. (Ord. 238 § 1, 1999)

2.24.130 Tree topping.

It shall be unlawful as a normal practice for any person, firm, or City department to top any street tree, park tree, or other tree on public property or in a public easement. "Topping" is defined as the severe cutting back of limbs to stubs larger than three inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical, may be exempted from this chapter at the determination of the City Tree Official. Trees may be pruned subject to the pruning techniques in Chapter 21.15 WMC. (Ord. 481 § 3, 2009; Ord. 238 § 1, 1999)

2.24.140 Tree removal.

The City may remove any public tree determined to be a hazardous or dangerous tree by the City Tree Official. Tree removal shall comply with methods according to the tree care standards manual and the following regulations:

(1) All tree removal and/or tree pruning works on public property shall be performed by a licensed, bonded, and insured contractor, pursuant to WMC 2.24.170.

(2) No City trees shall be cut down, killed, or removed for any reason without complying with the following public tree removal process:

(a) File an application with the Planning Department;

(b) Secure a permit for tree removal;

(c) Trees shall be replaced to mitigate the loss of the removed tree(s) equal to one tree credit in accordance with the replacement table of WMC 21.15.070.

(3) A tree removal permit is required to be obtained prior to the removal of any City tree by a private party. A permit shall be approved only when one or more of the following conditions exist as determined by City staff:

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(a) The tree is infected with an epidemic insect or disease for which removal is the recommended practice to prevent transmission to other trees;

(b) The tree poses a public nuisance;

(c) The tree poses a safety hazard that pruning, transplanting, or other treatments cannot correct;

(d) The tree severely interferes with the growth and development of a more desirable tree;

(e) Required infrastructure work or improvements would kill the tree or render it a hazard/danger and no other alternative is feasible;

(f) Removal of the tree is necessary to implement or maintain a vegetation management plan for the area, as approved by the City;

(g) Removal of the tree(s) is necessary to provide the only reasonable access to adjacent private property.

(4) Mitigation is required if a public tree is removed, injured, or otherwise damaged by a private party. The mitigation value shall be calculated by the City or qualified representative using the formula outlined in the most recent edition of the "Guide for Plant Appraisal," published by the International Society of Arboriculture, or other comparable source authorized by the Planning Director. Current calculated timber, pulpwood, or cordwood values will not be acceptable mitigation values for public trees. The mitigation value shall be paid into the City tree account as established in WMC 21.15.050 or the City will require a replacement to be installed in accordance with the regulations and standards set forth for public trees. All or a portion of this mitigation may be met by planting replacement trees on- or off-site as determined by the City.

(5) A vegetation management plan is required when a private party requests the removal of a public tree. The applicant shall develop and implement a vegetation management plan for the property. The applicant shall be required to pay all costs associated with the development and implementation of such plan.

(a) The plan shall ensure:

(i) Protection of slopes and soil stability on the property in accordance with applicable codes and standards;

(ii) Protection of critical areas as defined in Chapter 21.24 WMC, Environmentally Sensitive Areas;

(iii) Protection of heritage trees or trees identified as significant;

(iv) City maintenance costs for the property are maintained at or below the current levels; and

(v) Compliance with all applicable federal, state, and local regulations.

(b) The plan should consider:

(i) Wildlife habitat enhancement;

(ii) Species diversity; and

(iii) Aesthetics.

The City may require that the vegetation management plan be prepared by qualified professionals as deemed necessary. (Ord. 478 § 2, 2009; Ord. 347 § 12, 2003; Ord. 238 § 1, 1999)

2.24.150 Removal of stumps.

All stumps of street and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground. Stump removal methods shall be in accordance with the tree care standards manual. (Ord. 238 § 1, 1999)

2.24.160 Tree protection.

(1) Authorization must be given by the City Tree Official before anyone:

(a) Attaches or installs any metal materials, cables, wires or other objects foreign to the natural structure of public trees;

(b) Excavates into the root zone within the drip line of a public tree;

(c) Treats the soil within the root zone of a public tree with a soil sterilant.

(2) No person shall abuse, destroy, or mutilate any public tree. This includes breaking stakes or supports to the tree, or causing or encouraging any burning near or around the trunk. No person shall deface or injure a public tree by attaching any sign or notice, nails, screws, or other such devices to it.

(3) Public trees shall be protected at all times during construction in accordance with the tree protection standards stated in the tree care standards manual.

(4) Violation of tree protection regulations for public trees shall be subject to WMC 2.24.180. (Ord. 238 § 1, 1999)

2.24.170 Arborist's certification and bond.

(1) It shall be unlawful for any person or firm to engage in the business or occupation of pruning or treating public trees within the City without first obtaining a certification from the International Society of Arboriculture; provided, however, that any public service company or City employee doing such work in the pursuit of their public service endeavors shall perform said work under the

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direction of a certified arborist. The person or firm conducting tree work shall also possess evidence of liability insurance in the minimum amounts of \$500,000 for bodily injury and \$1,000,000 property damage resulting from the pursuit of such endeavors as herein described.

(2) No person or firm may cut, prune or treat street trees without express authorization of the City. (Ord. 238 § 1, 1999)

2.24.180 Penalty.

In accordance with enforcement regulations in Chapter 1.06 WMC, any person violating these provisions shall be subject to civil penalties, pursuant to Chapter 21.15 WMC. For violations related to tree removal or tree damage, each tree shall be considered a separate violation. (Ord. 481 § 3, 2009; Ord. 238 § 1, 1999)

2.24.190 Variance and appeal process.

The administrative process for variance and appeals shall be as follows:

(1) A written request shall be submitted to the City Tree Official providing a detailed explanation of the variance request.

(2) The request shall provide at least one alternative to the variance request.

(3) The City Tree Official shall meet with the applicable City departments to decide the variance request.

(4) The City Tree Official shall provide a written decision to the applicant and applicable City departments within 21 days of the date of request.

(5) The decision may be appealed to the Tree Board. The Board shall render a decision within 21 days of the appeal.

(6) The decision of the Tree Board is subject to the provisions under WMC 2.24.068. (Ord. 238 § 1, 1999)

Chapter 2.25**EMERGENCY PREPAREDNESS AND PUBLIC SAFETY COMMISSION****Sections:**

2.25.010 Emergency Preparedness and Public Safety Commission created.

2.25.020 Membership.

2.25.030 Meetings.

2.25.040 Duties and responsibilities.

2.25.010 Emergency Preparedness and Public Safety Commission created.

There is hereby created an Emergency Preparedness and Public Safety Commission to provide policy guidance and recommendations in meeting the public safety needs of the City. The Emergency Preparedness and Public Safety Commission shall advise and provide recommendations to the City Council on matters concerning emergency medical services, emergency preparedness, traffic safety issues, and such other matters as may be specified by the City Council. (Ord. 506 § 1, 2010; Ord. 418 § 1, 2006)

2.25.020 Membership.

(1) Number of Commissioners. The Emergency Preparedness and Public Safety Commission shall consist of seven members, each of whom shall be appointed for a term of three years; provided, that the initial appointments to the Commission shall consist of four appointments for terms of two years and three appointments for terms of three years. Subsequent appointments shall be for three-year terms. When two consecutive full terms have been served, members may be eligible to serve two three-year consecutive terms, if reappointed. There must be a one-year interval in service before reappointment can be made to the Emergency Preparedness and Public Safety Commission. Commissioner terms shall expire on November 1st.

(2) Appointment. Commissioners shall be appointed by the Mayor, subject to confirmation by the City Council. Commissioners shall either reside within the Woodinville City limits, or own a business within the Woodinville City limits, or hold a leadership position with an entity exempt from the payment of Federal income tax and having its offices or otherwise conducting its operations from within the Woodinville City limits at the time of their appointment and throughout the duration of their terms; provided no more than one

2-12.7

(Revised 2/12)

The City cannot locate the original signed By-Laws that were approved on January 6, 1999, by the Tree Board. To the best of our ability, these are the approved Tree-Board By-Laws.

City of Woodinville

BY-LAWS OF THE TREE BOARD

We, the members of the City of Woodinville Tree Board, pursuant to Ordinance No. 103, do hereby adopt the following BY-LAWS:

ORGANIZATION AND RULES OF PROCEDURE

1. Name

The official name of the Board shall be "The City of Woodinville Tree Board," hereafter referred to as "the Board."

2. Objective/Purpose

The Board is hereby created and established to advise the City of Woodinville on specific tree-related matters as defined in Ordinance No. 207.

3. Membership

The Board shall be composed of five voting members representing citizens. Members shall be appointed by the City Council.

4. Duties and Responsibilities

The members of the Board accept the responsibility of the position and shall perform such duties as defined in Ordinance No. 207. The Board serves in an advisory capacity to the City Council with primary responsibility for ensuring the care of trees, shrubs, and other elements of the City's urban forest within the City and in the best interest of the City.

5. Terms of Office

The board members shall take office upon appointment by the City Council and shall serve a term of three years.

6. Meetings

The board shall, at a minimum, hold a regular monthly meeting. Additional special meetings may be held upon call of the chairperson, as necessary.

7. Absences

- A. A Board member may be excused from a meeting by providing advance notice to the Board chairperson or the staff secretary.
- B. Each Board member must attend a minimum of one regular or special meeting per month, unless excused.
- C. Failure by a member to attend at least one meeting per month for two (2) consecutive months, without excuse, constitutes grounds for immediate recommendation by the Board to the City Council for removal of that member.
- D. Failure by a member to attend at least one meeting per month for three (3) consecutive months, even if excused, constitutes grounds for immediate recommendation by the Board to the City Council for removal of that member.

8. Notice of Meeting

- A. Each member shall be notified of all regular meetings at least five days prior to each meeting.
- B. Notice shall be provided to the public.

9. Proceedings

The regular order of business at meetings of the Board shall be:

- A. Approval of minutes of previous meeting(s)
- B. Public comment
- C. Old business
- D. New business
- E. Reports of the staff secretary
- F. Reports from members and subcommittees
- G. Decision on time and agenda for next meeting
- H. Adjourn

10. Quorum

A quorum shall consist of three (3) or more members of the Board. No action can be taken in the absence of a quorum except to adjourn the meeting or continue the meeting to another date.

11. Voting

At all meetings of the Board, each member shall have one (1) vote on each motion. The affirmative vote of the majority of members present shall be necessary for the adoption of any motion or voting matter, unless otherwise specified in these By-laws or applicable City ordinances.

12. Officers

The elected officers of the Board shall consist of a chair.

13. Election of Officers

The chair shall be nominated and elected at the first regular meeting of the calendar year or until a successor is elected.

14. Term of Office

The elected officer shall take office upon election and shall serve for a term of one (1) year or until a successor is elected.

15. Vacancies in Office

Vacancies in elective offices shall be filled at the regular or special meeting of the Board for the unexpired portion of the term.

16. Duties of Officers

The chair shall preside at all meetings of the Board and shall call special meetings when the chair deems it necessary, or is required to do so. The chair shall be a full voting member of the Board and shall be able to participate fully in its activities, with the exception of making and seconding motions. The chair shall sign all correspondence of the Board. The chair shall supervise the preparation of the agenda for all meetings.

17. Chair Pro-Tem

In the event that the chair is absent, a chair pro-tem shall assume the duties of the chair until the Chair's return. In the event that the chair wishes to make or second a motion, the chair pro-tem shall assume the duties of the chair during the motion, discussion, and vote.

18. Compensation

Members of the Board shall serve without compensation, provided, however, that the reasonable expenses of the Board and its members shall be provided for by budgeted funds as approved by the City Council, pursuant to Ordinance No. 207.

19. Staff Secretary

The Board shall be assigned a staff secretary. The staff secretary shall be the Director of Planning and Community Development or his/her designee(s). It shall be the secretary's duties to act as staff to the board by preparing reports and agendas, providing notice, performing research, reporting to the Board on any relevant topics or occurrences, creating minutes of Board meetings, and any other Board-related duties as necessary.

20. Amendments

These By-laws may be amended from time to time, at any meeting of the Board, provided that notice of the proposed amendments, together with the precise wording of changes, shall be given each member in writing, at least five (5) days prior to the meeting. The affirmative vote of at least three (3) members shall be required to adopt any changes to these By-laws. All amendments to the By-laws shall be submitted to the Mayor and the City Council for their information.



TREE BOARD MEETING NOTES

Meeting: January 6, 1999

Tree Board members present: Karen Steeb, Pam Coney, and Jim Erickson, Mark Schuster; Molly Beck, Certified Arborist; Staff present: Stephanie Cleveland, Staff to Tree Board; Deborah Knight, Interim Public Works Director

The Board met at the City of Woodinville Council Chambers. Meeting came to order at 4:05 PM.

AGENDA

The October 28th-December 2nd minutes were approved with changes to the latter.

140TH AVE. NE/NE 175TH STREET TREE ISSUE

Molly's idea is to replace eastern trees touching the wires with maples. At Alberison's, remove sidewalk and plant trees on private property with a joint private/public agreement. For the current Public Works request, the Tree Board decided to make long and short term recommendations, and directed Staff to draft them. The Board reviewed each tree and made suggestions, using Jim Barbarino's report as a basis for their recommendations. Pam Coney provided Jim Erickson with the means to contact the City of Seattle regarding the maintenance of the Seattle Center London Plane Trees.

TREE BOARD BYLAWS

The Board made amendments to the Bylaws. The Board further discussed Board membership and participation concerns. Pam Coney moved to adopt the Bylaws. Jim Erickson seconded the motion. The Motion passed 3-0.

SCHEDULE

Pam Coney agreed to stay through April, 1999.
The Board also agreed to the 'separate manual' idea for the Community Urban Forestry Standards.

NEXT MEETING - JANUARY 20, 1999

Meeting was adjourned at 5:45 pm.

Respectfully submitted,

Becky Perkins
Stephanie Cleveland
Staff to Tree Board

Next meeting of the Tree Board is to be **Wednesday, January 20, 1999, 4:00 PM** at City Hall, Council Chambers
R:\PLAN\TRBOARD\99\MINUTES\MN010699.DOC 6/21/2011

**BYLAWS OF THE PLANNING COMMISSION
OF THE
CITY OF WOODINVILLE**

**ARTICLE I
DUTIES AND RESPONSIBILITIES**

The members of the Planning Commission accept the responsibility of the office and shall perform such duties as defined under applicable State of Washington Statutes and City of Woodinville Ordinances. The Planning Commission (hereinafter "Commission") serves in an advisory capacity to the City Council with primary responsibility for ensuring the orderly use of land within the City of Woodinville (hereinafter "City") in the best interests of the City.

**ARTICLE II
ORGANIZATION OF THE COMMISSION**

1. A Chair and Vice-Chair shall be elected by the Commissioners at the second regular meeting in September of each year, or as soon thereafter as feasible. Elected officers shall serve for a term of one year, or until a successor is elected.
2. In the absence of the Chair and Vice-Chair, a Chair pro tem shall be elected informally by the members present to conduct the meeting.
3. In the event of the resignation of the Chair or Vice-Chair, the Commission shall expeditiously elect a new officer to fill the vacancy.
4. The Chair shall preside at all Commission meetings and have the powers generally assigned such office in conducting the meetings. It shall be the Chair's duty to see that the transaction of Commission business is in accord with law and with these Bylaws.
5. The Chair may appoint standing committees or special committees and assign one or more members to such committees.
6. The Development Services Director, or a designee, shall serve as Executive Secretary of the Commission. The Executive Secretary shall keep the minutes of all regular, recessed and special meetings of the Commission; such minutes shall be approved by the Commission. The Executive Secretary shall give notice of all regular and special meetings to Planning Commission members, shall prepare the agenda of regular and special meetings, and shall

serve proper and legal notice of all meetings and public hearings. The Executive Secretary shall maintain all studies, plans, reports, recommendations and official records of the Planning Commission according to the Washington State Retention Schedule and adopted City record policies.

ARTICLE III
MEETINGS

1. Regular meetings shall be held on the first and third Wednesday of each month. Meetings shall be held in the City Council Chambers, located at 17301 133rd Avenue NE, Woodinville, WA, and shall begin at 7:00 p.m. unless otherwise noticed. When a regularly scheduled meeting falls on a holiday, the meeting shall be held on the next business day, or may be canceled with appropriate notice to all parties and the public. At regular meetings, the Commission may consider all matters that may be properly brought before the Commission without prior notice being given to the members. However, a unanimous vote of the Planning Commission must be taken in order for action to be taken regarding a new agenda item.
2. Special meetings of the Commission may be called by the Chair and must be called upon written request of any three members of the Commission. Written notice of such a meeting and its purpose shall be given to all members not less than twenty-four hours in advance thereof, and the same notice shall be posted in City Hall and at the United States Post Office in Woodinville. All meetings shall be held in accordance with applicable state laws and City ordinances, and in particular, the state Open Public Meetings Act.
3. Any regular meeting may be recessed to a definite time and place by a majority vote of the Planning Commission members present at the meeting.
4. A quorum shall consist of four (4) members of the Commission and no action can be taken in the absence of a quorum
5. To provide a fair and efficient forum for the conducting of business at Planning Commission meetings, meetings will be conducted in accordance with Robert's Rules of Order, and shall include the following rules:
 - a. No person shall address the Commission without first obtaining recognition from the Chair.
 - b. The order of business shall be as prescribed on the agenda; changes to the agenda order shall be approved by general consensus of the Commissioners.

- c. In instances where a written staff report has been prepared, the staff representative, upon recognition by the Chair, shall present the report for the record.
- d. Following the presentation of the staff report, the Commission shall be afforded the opportunity to question the staff regarding the material in the report.
- e. After questioning of the staff is completed, the Chair may recognize the applicant or proponent of that item of business to speak. Following the proponent's remarks, any other person wishing to speak on the matter may be recognized by the Chair.
- f. Once any person has spoken in regard to a specific matter before the Commission, he/she shall not be recognized to speak again until all persons wishing to speak have been given the first opportunity to do so.
- g. Following the presentation by each speaker, the Planning Commission shall be afforded the opportunity to question the speaker regarding the information presented by the speaker.

ARTICLE IV
VOTING AND ACTIONS OF COMMISSION

- 1. At all meetings of the Commission, each member shall have one vote on each motion. The Chair shall have one vote and shall enjoy the same opportunity to vote as afforded to all other Commission members. Voting shall be by a simple majority. The affirmative vote of at least four (4) members shall be necessary for the adoption of any motion or other voting matter, unless otherwise specified in these Bylaws. There shall be no voting by proxy. No matter may be voted upon unless:
 - a. The matter has been discussed at a previous meeting of the Commission, or
 - b. The matter has been placed on the agenda prior to the meeting by any member of the Commission or Development Services Director, or
 - c. The matter is considered by majority vote of the Commission to constitute an emergency and thus warrant immediate decision.
- 2. Each formal action of the Commission shall be embodied in a formal motion which will be entered verbatim in the Minutes. The Chair shall, at the Chair's discretion or at the request of any Commission member, read the motion before being voted on, as provided for in Section 1 above.

Attachment D

3. Each Commissioner shall vote on all questions put to the Planning Commission unless a conflict of interest or an appearance of fairness question under state law is present. A yes, no, or abstention will be recorded as such.
4. A tie vote is equivalent to a vote that has failed.

ARTICLE V
ORDER OF BUSINESS

The order of business of Planning Commission meetings shall be:

1. Call to Order
2. Roll Call
3. Flag Salute
4. Approve Agenda in Content and Order (Introductions)
5. Public Comments
6. Guest Speaker(s)
7. Public Hearing(s)
8. Council Liaison Report
9. Planning Director's Report
10. Approval of Minutes
11. New Business
12. Unfinished Business
13. Planning Schedule
14. Public Comments
15. Reports from Commissioners & Issues to be Forwarded to City Council
16. Adjournment

ARTICLE VI
PUBLIC HEARINGS

1. All Public Hearings of the Commission shall be held according to the following procedure:
 - a. Chair calls for a motion to open the Public Hearing. To the maximum extent possible, copies of all testimony and reports shall be submitted in writing to be made a part of the hearing record.
 - b. The staff shall present technical analysis, review planning considerations and policy, cite possible alternatives and may make recommendations.
 - c. Spokesperson for the applicant may speak in favor of the application.
 - d. Rebuttal for proponents and opponents will be heard. Commissioners shall voice other significant considerations and pose any relevant questions through the Chair.
 - e. All interested parties shall be given a reasonable time to comment or make inquiries.
 - f. Information submitted shall be factual, relevant and not merely duplication of previous presentations. Each person speaking shall give his/her name, address (optional), organization, and nature of interest in the matter before the

Commission. Individuals should limit comments to three minutes, and representatives of organizations or groups for five minutes. Written comments submitted for Planning Commission consideration should be submitted to the clerk for inclusion in the record and distribution to the Commissioners.

- g. If necessary the Commission may continue the Public Hearing to such time and place as the Commission may deem appropriate.
- h. After all interested persons have had an opportunity to speak, the Chair shall call for a motion to close the Public Hearing.
- i. The Commission shall discuss the issue in order to ensure that all relevant points are considered. Action will then be taken following the introduction of a formal motion with appropriate discussion prior to a vote.

ARTICLE VII **COMMITTEES**

The Planning Commission may establish from time to time such standing or special committees as it deems advisable and assign each committee specific duties or functions. Each standing committee shall consist of a maximum of three members, and minutes are not required. No standing or special committee shall have the power to commit the Planning Commission to the endorsement of any plan or program without its submission to, and the consensus of, the body of the Commission.

ARTICLE VIII **CONFLICTS OF INTEREST**

All members of the Commission shall exercise every effort to avoid conflicts of interest, or the appearance thereof, in the actions of the Commission. Any member who in his/her judgment has an interest in any matter before the Commission that would tend to prejudice his/her actions shall so indicate publicly, shall step down and abstain from the deliberations and voting on that matter.

ARTICLE IX **ABSENCES**

The accumulation by any member of two (2) consecutive or a total of three (3) unexcused absences from regular meetings and/or public hearings during a calendar year constitutes grounds for recommendation by the Commission to the

City Council for removal of that member. An excused absence will be granted to any member who notifies the Development Services Director or Commission Chair in advance of the meeting.

ARTICLE X
AMENDMENTS

These Bylaws may be amended, from time to time, at any meeting of the Commission provided that notice of said proposed amendment, together with precise wording of such changes, shall be given each member, in writing, at least five (5) days prior to said meeting. The affirmative vote of at least four (4) members shall be required to adopt any changes to these Bylaws. All amendments to the Bylaws shall be submitted to the City Council for their information.

CERTIFICATION

The undersigned Secretary of the City of Woodinville Planning Commission does hereby certify that the above and foregoing Bylaws having been duly adopted on August 4, 1993, and amended December 7, 2011 by the members of said Commission as the Bylaws of said Commission.

Hal H. Hart, Executive Secretary
Woodinville Planning Commission

Date



Staff Report

To: Tree Board **Date:** April 11, 2012
From: Hal Hart, Development Services Director ~~HW~~
Subject: 2012 Tree Board Public Outreach Efforts

Background:

The City of Woodinville's Tree Board engages in a series of public outreach events on an annual basis. Over the past three years, this has consisted of at least a City sponsored "Arbor Day Event", a booth at the Bothell – UW Garden Fair, and photo opportunities with Sammamish River Stewards and City Council.

The Washington State Department of Natural Resources encourages cities to find creative ways to involve their community and to provide them with updated and useful information regarding urban forestry issues.

List of Events & Coordination/Logistics Discussion		
Mayor Reading Arbor Day Proclamation at City Council	April 10, 2012	Special Presentation with Linden Mead from the DNR.
April 14, 2012 Location the confluence of Woodin Creek-Sammamish River	– Volunteer and Information Opportunity along the Sammamish River near Woodin Creek confluence (10AM to 2 PM) Tree Planting Event Staff envisions a table with a banner. Information and a map for people to look at covering what the role of the Tree Board is, what the City is doing to celebrate Arbor Day and other information.	Staff, 11:30 -2:00 Who else can be there? Hands on volunteer work opportunities Photo Opportunity Around Noon
April 21, 2012 Location at 21 Acres - "Earth Day a Local Celebration"	Tree Board will have a community information Booth (2 –7 PM). Staff envisions a table staffed by Hal and volunteers with a banner. Information and a map for people to look at covering what the role of the Tree Board is, what the City is doing to celebrate Arbor	Staff, Who else can be there? Photo Opportunity Around 2 p.m. Should we try to give away a plant?

	Day and other information.	
April 28, 2012 Location: at City Hall - Arborist Demonstration	<p>By Tom Quigley, Tree Trimming including Japanese Maples and other trees. (10 to 11 a.m.).</p> <p>Garden Club email/phone call for outreach.</p> <p>Staff envisions a table staffed by Hal and volunteers with a banner. Information and a map for people to look at covering what the role of the Tree Board is, what the City is doing to celebrate Arbor Day and other information.</p> <p>We can make coffee available as well as some morning refreshment in the Lobby.</p>	<p>10 a.m. Photo Opportunity,</p> <p>Who else can be there?</p> <p>Should we try to give away a plant?</p>
Future Event (Not approved by Tree Board "Sustainamania" May 19, 2012 – At a Bothell Area Park (See Attachment)	<p>Decision not made at the last meeting – waiting to see how the April events were laid out.</p> <p>To be determined by recommendation from the Tree Board.</p>	<p>Does the Tree Board wish to do this?</p>
Future Events: Potential Information Outreach at Summer Concerts or other locations.	<p>To be determined by recommendation from the Tree Board.</p>	<p>No decision needed at this meeting. Still working with dates of the concerts etc., etc..</p>

Staff Recommendation: We have a full slate of Arbor Day events this year and limited amount of staff time to accomplish a continuous outreach effort outside of April at the moment. If the Tree Board wishes to do some additional outreach efforts, we can plan for them during the summer season.

Additional Event Participation Information

This year the City of Woodinville is partnering with the City of Bothell and hosting a "Green Event". It's called "**Sustainamania**" and will be held on Saturday, May 19th (9:00am – 3:pm) at the new **City of Bothell Public Works Operations Center**. It's somewhat similar to the Spring Garden Fair (which we are no longer doing) but the focus is more on sustainability. With the past success of the Tree Board at the garden fair, I wanted to know if you/they would be interested in having a booth at this event. Please let me know ASAP so I can get them added to the list.

From the Website:

City Services



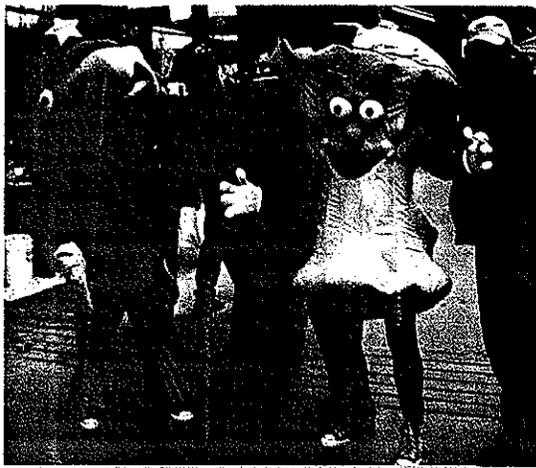
FREE fun event about sustainability for all ages. This brand new event will get you connected to how you can become more sustainable in your community.

Booths

Current scheduled booths are:

Located at the Public Works Operations Center

- All Battery Sales and Service (information booth and collection of batteries)
- Bothell Feed Center (chickens and chicks information)
- Cedar Grove Compost
- Commotion Promotions
- Liberty Mutual Insurance
- NW Bloom Ecological Landscapes
- Snohomish Conservation District
- Vineyard Park at Bothell Landing
- Waste Management
- Fats, Oils, and Grease (F.O.G.)
- Plant Sales
 - Pipers Creek Nursery
- Come and touch a Public Works truck
- Games
 - Pet Waste Toss,
 - Recycle Toss
 - **Located at the Centennial Park**



Saturday, May 19, 2012, 9am - 3pm

Sustainamania

a NATIONAL PUBLIC WORKS WEEK event

*A fun filled FREE event for people of all ages.
Come learn about how you can be more sustainable everyday.*

FREE

Event Activities

- Kid's Activity
- Goat Cam
- Tour a LEED Bothell Facility
- Walk through the Wetland
- Adopt a Native Plant
- Learn about Bothell's History
- Meet the Public Works Director
- Join us for the Pesticide Forum
- Climb into a City Vehicle

Information Sessions

- 9am: Presentation of LEED Plaque
- 10am: Meet the Director
- 11am: Eco Chat with Tom Watson
- Noon: Bothell at the Movies & Enviro Movie Trailers
- 1pm: Pesticide Forum
- 2pm:

Animal Interaction

- Goats
- Chickens

Meet the animals and learn about how you can keep one at home.

Booths

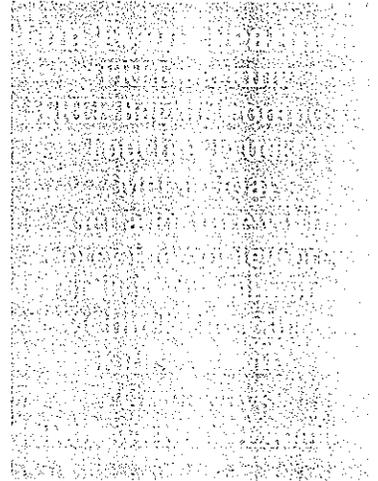
Two locations on one big day of fun*
Public Works Operations Center

- All Battery Sales & Service
- Waste Management
- Recycle Toss
- Puget Sound Energy (PSE)
- Pet Poo Toss
- Fats, Oils, Grease
- Bothell History Museum
- Cedar Grove Compost
- Animal Control
- Snohomish Conservation District
- Bothell Feed Center
- NW Bloom Ecological Landscapes
- Vineyard Park
- Commotion Promotions
- Liberty Mutual
- Hands on Hazardous Waste

Centennial Park

- Bothell History Museum
- King County EcoTools
- Landmark Preservation Board

*Shuttle provided



First 100 people to arrive at the Event Entrance will receive a free Chinook Book (one per family)

Brought to you by

City of Bothell, City of Woodinville, and grants from King County Solid Waste Division and WA Department of Ecology Coordinated Prevention Grants

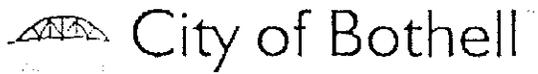


Public Works Operations Center - 21233 20th Avenue SE, Bothell, WA 98021

Visit Sustainamania.org for more information

Passed out at Tree Board 4-11-12 58





City Services

FREE fun event about sustainability for all ages. This brand new event will get you connected to how you can become more sustainable in your community.

Booths

Current scheduled booths are:

Located at the Public Works Operations Center

- All Battery Sales and Service (information booth and collection of batteries)
- Bothell Feed Center (chickens and chicks information)
- Cedar Grove Compost
- Commotion Promotions
- Liberty Mutual Insurance
- NW Bloom Ecological Landscapes
- Snohomish Conservation District
- Vineyard Park at Bothell Landing
- Waste Management
- Fats, Oils, and Grease (F.O.G.)
- Plant Sales
 - Pipers Creek Nursery
- Come and touch a Public Works truck
- Games
 - Pet Waste Toss
 - Recycle Toss

Located at the Centennial Park

- Bothell's Historical Museum
- Bothell's Landmark Preservation Board
- *more details soon on Goats, Goats and more goats*

Event Location

City of Bothell

Public Works Operations Center

21233 20th Ave SE, Bothell

Vendors

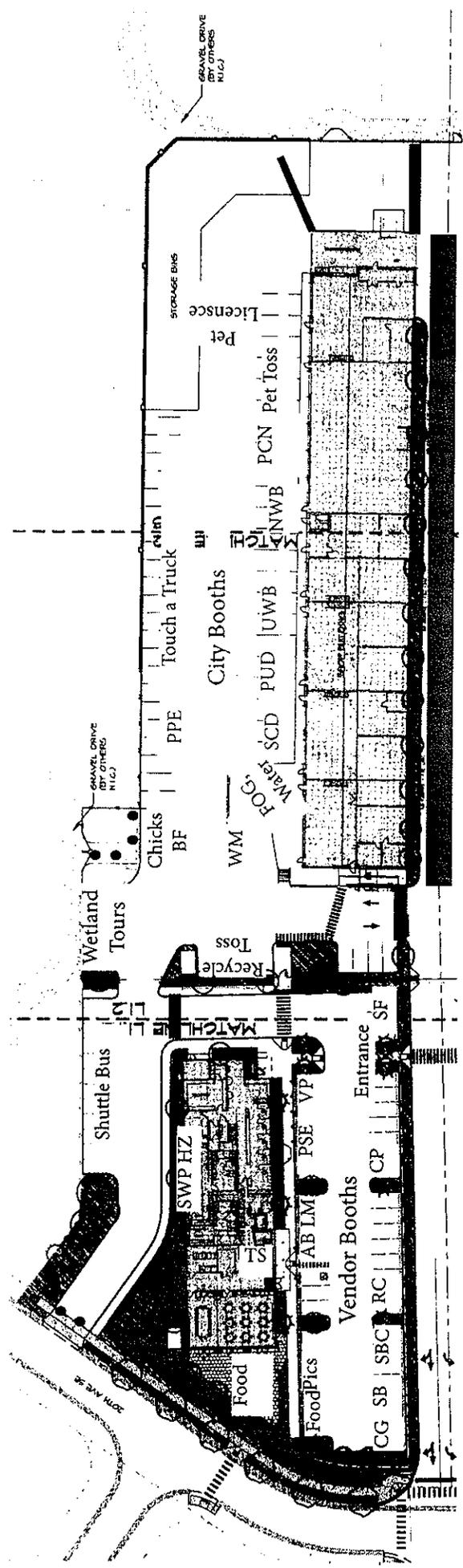
If you are interested in becoming a vendor, please contact Recycle Bothell to request a vendor application.

Vendor Application Form

Vendor/Sponsor Form

Form for potential vendors or sponsors to fill out for the event.

Bothell Public Works Facility
 21233 20th Ave SE, Bothell



- | | |
|--------------------------|--------------------------------|
| AB-All Battery Sales | CG-Cedar Grove |
| BF-Bothell Feed | HZ-Hazardous Waste |
| NYC-Natural Yard Care | SBC-COB Sustainability of Body |
| CP-Commotion Promotion | LM-Liberty Mutual |
| NWB-Northwest Bloom | VP-Vintage Park |
| PCN-Pipers Creek Nursery | PUD-SnoPUD |
| TS-Tour Sign-up | SWP-SF Water Mgmt Plan |
| SF-Styrofoam Recycling | FE-FriendlyEarth |
| SB-Sustainable Bothell | SCD-Snohomish Conserv Dist |
| UWB-Univ WA Bothell | |



Staff Report

To: Tree Board **Date:** April 11, 2012
From: Hal Hart, Development Services Director *WHD*
Subject: 2012 Tree Board Continued Review of the 1998 Community Urban Forestry Plan - Review Vision Statement and 21 Goals of the Plan

Background:

Adopted in 1998 under Ordinance No. 228, the City adopted Community Urban Forestry Plan to address the City's Urban Forest needs and to help the city maintain its Northwest Woodland Character. During the adoption process the City held two "Open Houses" to gain public views on the topic. In addition, the Tree Board's work went to the City Planning Commission and then to the City Council for review and public hearing.

The Plan was designed around the Vision Statement of the City of Woodinville's Land Use Plan (See Attachment A).

Part IV of the Community Urban Forestry Plan are the Goals and Policies, which implement the Plan. The goals are listed below:

Goal CUF- 1 To provide a balance between development and the natural environment through voluntary measures, then incentives, and finally as a last resort, regulations.

Goal CUF -2 To work towards no net loss of the overall community urban forest cover; in the long term, measurable gain.

Goal CUF-3 Enhance the overall canopy of the community urban forest to create significant shade corridors in the City.

Goal CUF-4 To provide for opportunities to increase "green spaces" to create an enhanced balance of people, nature, and economic development.

Goal CUF-5 To encourage tree and vegetation planting that increases environmental benefits including energy savings, noise reduction, cleaner air and water, and protection from the elements.

Goal CUF-6 To enhance the natural habitat where appropriate for wildlife, salmon, and other aquatic wildlife and animals with particular focus on endangered species

Goal CUF-7 To achieve a sustainable community urban forest through diversity of species and ages to safeguard the forest's overall health and to enhance scenic beauty.

Goal CUF-8 To experience a well maintained, healthy community urban forest including all tree and plant areas on private and public property.

Goal CUF-9 To ensure that tree and plant maintenance programs keep up with the growth of the community urban forest.

Goal CUF-10 To encourage neighborhood identity and character that includes the community urban forest.

Goal CUF-11 To create inviting commercial and public areas that include safety measures in design and maintenance that also attract citizens, shoppers, and visitors.

Goal CUF-12 To promote screening from freeways and other developments.

Goal CUF-13 To soften hard edges of structures and paved areas by retaining and adding trees and plants in existing and new development.

Goal CUF-14 To select appropriate trees and plants for retention and planting at the time of development including native species.

Goal CUF-15 To ensure parks and city streets provide shade corridors that include trees and plants.

Goal CUF-16 To preserve and enhance a distinctive tree canopy on the valley walls of the City.

Goal CUF-17 To encourage and maintain a balance between tree lined streets and safe utility corridors.

Goal CUF-18 To enhance the community urban forest so that its value increases annually.

Goal CUF-19 To achieve active participation of the community in tree related activities by involving citizens, community groups, and non-profit organizations in the care and enhancement of the community urban forest.

Goal CUF-20 To increase the awareness and importance of the benefits of the community urban forest among local business owners, residents, and developers.

Goal CUF-21 To encourage consistency with other adopted Plans to achieve citywide goals.

City of Woodinville
Community Urban Forest

III. VISION STATEMENT

In the Year 2015, Woodinville's community urban forest is a reflection of the City's health, well-being and livability. We have upheld scenic beauty as an important natural resource and we have preserved our Northwest woodland character. The community urban forest has been sustained and encouraged, creating a balance of nature, people and economic development.

Our citizens experience daily the environmental benefits of trees. Our trees provide cleaner air and water by removing pollutants from the air and reducing runoff; protect streams with shade for survival of salmon and other aquatic habitats; and line our streets to offer shade and protection from the elements.

A distinctive tree canopy remains on our valley walls. We have encouraged the tree canopy on our neighboring valley walls. Trees provide screening for residential areas from freeways, commercial, and industrial areas and soften our city structures. Our parks and city streets are lined with trees and protected with shade. Our pleasant environment attracts citizens and visitors to a growing and attractive business community. People frequent business districts where trees and plants provide shade to help save energy, reduce noise, and soften the hard edges of structures and paved areas.

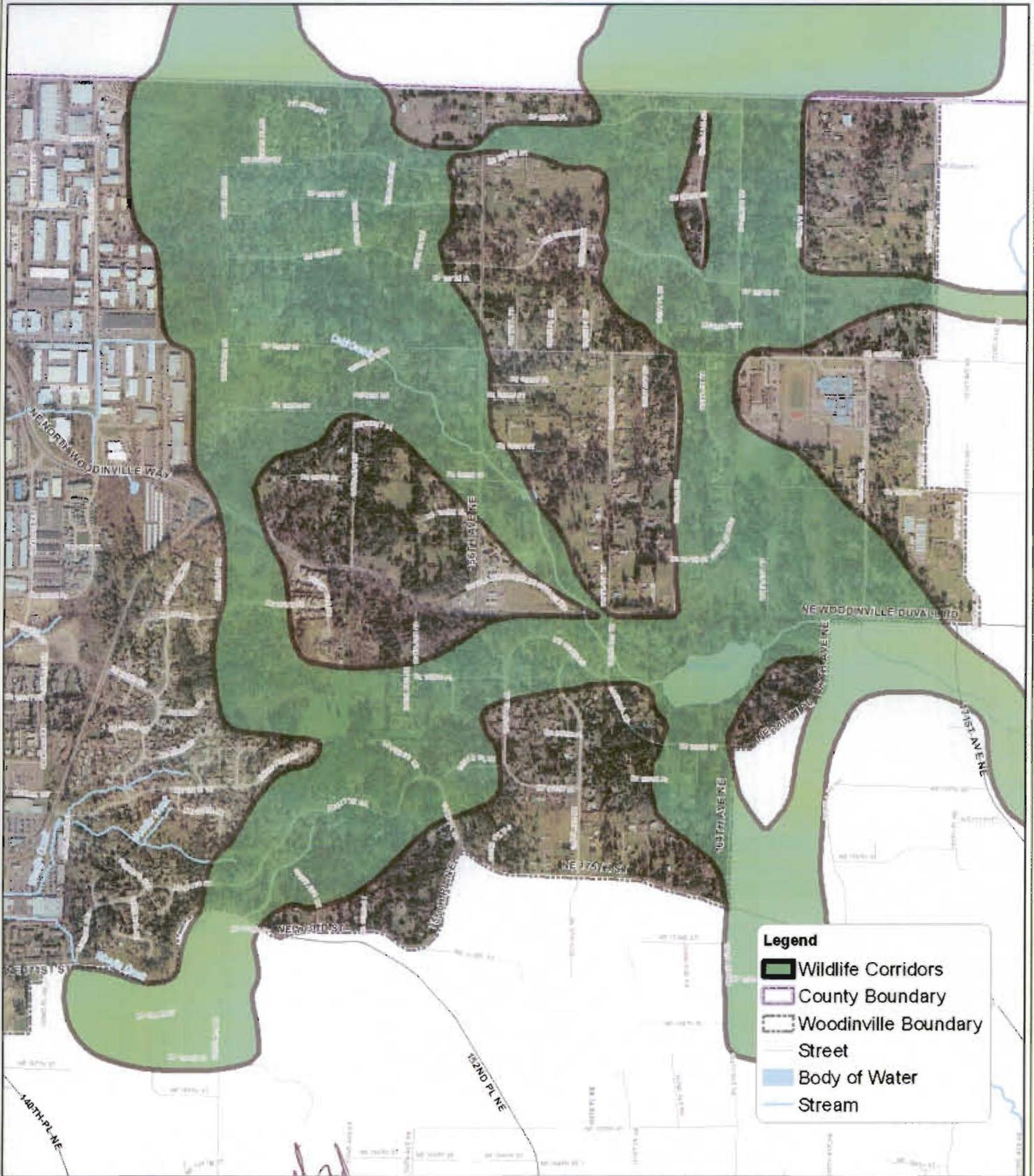
Appropriate trees and plants are selected for retention and planting at the time of development so that the community urban forest is full of diverse tree and plant species and ages. There is a continued commitment to plant more trees, understory plants, and ground covers annually to contribute to the community urban forest, an investment that grows in value each year.

The city trees and plants are expertly maintained by well-trained professional staff. From their example Woodinville's residents expect and receive the best tree planting and care. Public spaces are clean, attractive, and well maintained. Woodinville citizens encourage and participate in the planting and maintenance of the community urban forest. The citizens are guided by priorities that value the community urban forest.

We have achieved a healthy, sustained community urban forest. It is carefully managed and cared for which contributes to the economic and environmental well-being of the city and benefits all our citizens. The Woodinville community respects and honors its trees and plants. Our Northwest woodland character has been preserved giving Woodinville a special sense of place.



City of Woodinville



**Figure A13-5
Wildlife Habitat
Connectivity Emphasis Area**

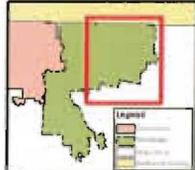
*Passed out
at Tree 20
4-11-12
58*



1 inch equals 1,311.2 feet



File Name: <Double Click to Enter Map File Name>



NO	DESIGN/REVISION	DATE	BY
1	Issue Q13 - 10/24/11	10/24/11	Wendy
2			
3			
4			
5			

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Woodinville, WA 98072
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425-489-3700

Disclaimer

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