



City of Woodinville, Washington

TREE BOARD SPECIAL MEETING MINUTES OF SEPTEMBER 24, 2014

Woodinville City Hall City Council Chambers, 17301 133rd Avenue NE, Woodinville, WA

<u>CALL TO ORDER</u>	The regular meeting for the Woodinville Tree Board was called to order at 5:40 p.m. by Chair Quigley.
<u>ROLL CALL</u>	<p><u>Tree Board Present:</u> Tom Quigley, Steve Yabroff, and Stephanie Young</p> <p><u>Absent:</u> Michael Munniks and Ron Smith (There was no motion to excuse absent Tree Board Members).</p> <p><u>City Staff Present:</u> Dave Kuhl, Development Services Director, and Jenny Ngo, Senior Planner.</p>
<u>APPROVAL OF AGENDA ORDER AND CONTENT</u>	Chair Quigley noted there was a consensus to approve the agenda in content and order.
<u>PUBLIC COMMENTS</u>	None.
<u>BUSINESS AND DISCUSSION ITEMS</u>	
<i>Introduction of Jenny Ngo, Senior Planner</i>	<p><u>Introduction of Jenny Ngo, Senior Planner (No Staff Report)</u></p> <p>Jenny Ngo provided her background on education and work history and gave a PowerPoint presentation. Ms. Ngo outlined staff goals, which were to develop a permitting process and regulations that:</p> <ul style="list-style-type: none"> • Preserves and enhances existing mature tree canopy; • Creates adequate planting requirements that can replace lost canopy coverage and ensure long-term tree health; • Provides provisions for sufficient tree protection; • Creates a predictable, clear process for homeowners; and • Reduces excessive or burdensome requirements <p>Ms. Ngo, also, provided information on when a tree permit/plan is required, the different requirements for different needs, tree permits as proposed in revised code and as compared with tree permits as anticipated in Year 2015, potential reorganization of tree regulations, and topics to consider. Topics to consider included:</p> <ul style="list-style-type: none"> • How will the tree code relate to landscaping standards? • How will tree removal and replacement work on commercial and industrial properties? What about tree protection on those properties? • Is the code sufficient in protecting trees and maintaining a canopy?

*Approval of July 30, 2014,
Special Tree Board Minutes*

- Are the planting requirements (spacing, species, etc.) appropriate to maintaining long-term tree health?
- Is there a way to reduce the complexity of the process?

Approval of July 30, 2014, Tree Board Special Meeting Minutes

MAIN MOTION: to approve the special meeting minutes of July 30, 2014.

Motion by: Board Member Young

Second by: Board Member Yabroff

Action for the Main Motion: PASSED 3 - 0

**Vote: Ayes: 3.
Nays: None.
Abstain: None.**

*Overview of Proposed Tree
Regulations and Analysis of
Regulations from Other Cities*

Overview of Proposed Tree Regulations and Analysis of Regulations from Other Cities

Sr. Planner Jenny Ngo provided a briefing on tree comparisons with various cities. Board Members Young and Yabroff agreed something needs to be done to keep trees; however, the City is penalizing developers financially for tree removal. Chair Quigley commented that one of the challenges is writing code, but each development has different needs.

Ms. Ngo then covered permits with Tree Plan I, II, III, and IV. She, also, advised that in 2015 the City anticipates adding a grading code. The question remains - where do we put tree removal permits? She then discussed future tree permitting processes.

Board Member Yabroff relayed that the cost of adding and removing trees can be a burden on homeowners. Planner Ngo provided the differences between major and minor tree permits.

Chair Quigley advised that the Tree Board decided to postpone changes to buffers, densities, etc., during their most recent work and previously suggested having an arborist on staff to review projects. Chair Quigley, also, advised that the intent has been to help the homeowner. Sr. Planner Ngo asked if a Tree Plan IV would be the correct tool to accomplish this.

MAIN MOTION: To extend the meeting 10 minutes to give Sr. Planner Ngo clear direction.

Motion by: Board member Steve Yabroff

Second by: Board member Stephanie Young.

Action for the main motion: Passed 3/0.

Vote: Ayes: 3.

	<p>Nays: None. Abstain: None.</p> <p>Board Member Yabroff advised he is okay with overhauling the code and likes the idea of a Decision Tree. Chair Quigley advised that he likes the idea of a six page code.</p>
<p><u>ADJOURNMENT</u></p>	<p>Seeing no further business, Chair Quigley called the meeting adjourned. The meeting was adjourned at 6:40 p.m.</p>

Respectfully submitted,



Sandy Guinn
Sr. Administrative Assistant