



City of Woodinville, Washington

TREE BOARD REGULAR MEETING MINUTES OF JANUARY 28, 2015

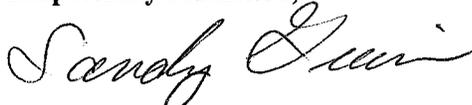
Woodinville City Hall City Council Chambers, 17301 133rd Avenue NE, Woodinville, WA

<p><u>CALL TO ORDER</u></p>	<p>The regular meeting for the Woodinville Tree Board was called to order at 5:37 p.m. by Vice Chair Munniks.</p>
<p><u>ROLL CALL</u></p>	<p><u>Tree Board Present:</u> Michael Munniks, Steve Yabroff, Stephanie Young, and Ron Smith</p> <p><u>Absent:</u> Tom Quigley</p> <p><u>City Staff Present:</u> Jenny Ngo, Senior Planner; Agnes Kowacz, Associate Planner</p> <p>MAIN MOTION: to excuse Board Member Quigley. There was a motion to excuse Board Member Quigley from the meeting.</p> <p>Motion by: Board Member Young</p> <p>Second by: Board Member Smith</p> <p>Action for the Main Motion: PASSED 4 - 0</p> <p>Vote: Ayes: 4. Nays: 0. Abstain: 0.</p>
<p><u>APPROVAL OF AGENDA ORDER AND CONTENT</u></p>	<p>Motion to approve agenda as presented.</p>
<p><u>PUBLIC COMMENTS</u></p>	<p>None.</p>
<p><u>BUSINESS AND DISCUSSION ITEMS</u></p> <p><i>Election of Chair and Vice Chair</i></p>	<p><u>1a. Election of Chair</u></p> <p>MAIN MOTION: to elect Tom Quigley as Tree Board Chair.</p> <p>Motion by: Board Member Munniks</p> <p>Second by: Board Member Yabroff</p> <p>Action for the Main Motion: PASSED 4 - 0</p> <p><u>1b. Election of Vice-Chair</u></p> <p>MAIN MOTION: to elect Michael Munniks as Tree Board Vice Chair.</p> <p>Motion by: Board Member Yabroff</p>

<p><i>Approval of 12/10/14 Special Tree Board Minutes as presented</i></p>	<p>Second by: Board Member Smith Action for the Main Motion: PASSED 4 - 0</p> <p><u>2. Approval of December 10, 2014 Tree Board Meeting Minutes as presented.</u></p> <p>MAIN MOTION: to approve the special meeting minutes of December 10, 2014, as presented.</p> <p>Motion by: Board Member Yabroff Second by: Board Member Smith Action for the Main Motion: PASSED 4 - 0</p> <p>Vote: Ayes: 4. Nayes: 0. Abstain: 0.</p>
<p><i>Discussion and Review of Draft Tree Code</i></p>	<p><u>3. Discussion & Review of Draft Tree Code</u> The Tree Board continued discussion of the draft of the tree code.</p> <p>Sr. Planner Ngo discussed new revisions to the draft, including additional simplification of the code language, removal of the nuisance/dead tree sections, replaced the tree plan tables with a list of submittal materials, reducing scope of site reviews to 30 feet around the construction area, and simplified credit requirements.</p> <p>Board Members discussed the changes and stated that the overall length and format of the code appeared easier to follow. Board Members discussed how the range of code could both suit the needs of an individual property owner doing maintenance, as well as a large subdivision with extensive site work. Board Member Yabroff stated that language regarding tree thinning should be included or made more explicit in the language.</p> <p>Board Members stated that the flow chart was a useful tool for applicants and could be valuable for staff. Board Members expressed interest in developing handouts and charts to assist applicants with the process.</p> <p>Vice Chair Munniks asked staff about the City Tree Fund, including information on available funding, contribution amounts and any past or proposed expenditures. Staff stated that they would follow up with additional information at the next Tree Board meeting.</p>

<p><i>Discussion of Tree-ster Events for 2015</i></p>	<p>4. Discussion of Tree-ster Events for 2015</p> <p>Tree Board Members discussed different event opportunities for the 2015 Arbor Day event. Board Members discussed which dates would be best to hold an event and whether the event should be linked more closely to Easter or Arbor Day, as last year's event linked the two dates together. Board Members agreed that it was more important for the event to be held as closely to Arbor Day as possible. Vice Chair Munniks suggested holding the event on April 26, 2015, which is the Sunday after Arbor Day.</p> <p>Board Members discussed opportunities to better promote the event and directed staff to discuss different marketing avenues internally. Board Members mentioned that the event could link to different events held by different organizations to boost the schedule and event listing.</p> <p>Different events were briefly discussed during the meeting, including events similar as last year, new demonstration workshops, other children's games. Board Members discussed potential names, giveaways, and handouts.</p> <p>MAIN MOTION: To extend the meeting 15 minutes to finish discussion of 2015 Arbor Day events.</p> <p>Motion by: Board Member Yabroff</p> <p>Second by: Board Member Young</p> <p>Action for the Main Motion: PASSED 4 - 0</p> <p>Vote: Ayes: 4. Nayes: 0. Abstain: 0.</p>
<p><u>PUBLIC COMMENTS</u></p>	<p>None.</p>
<p><u>DIRECTOR'S REPORT</u></p>	<p>None</p>
<p><u>ADJOURNMENT</u></p>	<p>Vice Chair Munniks called the meeting adjourned.</p> <p>The meeting was adjourned at 6:42 p.m.</p>

Respectfully submitted,



Sandy Guinn
Sr. Administrative Assistant