



City of Woodinville, Washington

**TREE BOARD REGULAR MEETING MINUTES OF FEBRUARY 24, 2016**

Woodinville City Hall City Council Chambers, 17301 133rd Avenue NE, Woodinville, WA

<b><u>CALL TO ORDER</u></b>	The regular meeting for the Woodinville Tree Board was called to order at 5:38 p.m. by Chair Quigley.
<b><u>ROLL CALL</u></b>	<p><b><u>Tree Board Present:</u></b> Tom Quigley, Michael Munniks, and Stephanie Young</p> <p><b><u>Absent:</u></b> Ron Smith</p> <p><b><u>City Staff Present:</u></b> Amanda Almgren, Associate Planner</p> <p><b>MAIN MOTION: to excuse Board Member Smith</b>  <b>Motion by:</b> Board Member Young  <b>Second by:</b> Board Member Munniks  <b>Action for the Main Motion: PASSED 3 - 0</b>  <b>Vote: Ayes: 3.</b>  <b>Nays: 0.</b>  <b>Abstain: 0.</b></p>
<b><u>APPROVAL OF AGENDA ORDER AND CONTENT</u></b>	Motion to approve agenda order as proposed.
<b><u>PUBLIC COMMENTS</u></b>	None.
<b><u>BUSINESS AND DISCUSSION ITEMS</u></b>	
<i>Approval of January 27, 2016 Regular Tree Board Minutes</i>	<p>1. <u>Approval of January 27, 2016 Tree Board Meeting Minutes</u></p> <p><b>MAIN MOTION: to approve the regular meeting minutes of January 27, 2016, as presented.</b></p> <p><b>Motion by:</b> Board Member Young  <b>Second by:</b> Board Member Munniks  <b>Action for the Main Motion: PASSED 3 - 0</b>  <b>Vote: Ayes: 3.</b>  <b>Nays: 0.</b>  <b>Abstain: 0.</b></p>
<i>For the Record</i>	<u>Let the record show that Board Member Smith is now present.</u>

<p><i>Proposal for Forestry Education Funding</i></p>	<p><u>2. Tree Board Forestry Education Funding</u></p> <p>Discussion on the amount of funding and potential uses for the funding.</p> <p><b>MAIN MOTION: to make a formal recommendation to the City Council to provide the tree board \$2,500 per year of funding from the City's Tree Fund to support education activities relation to tree protection, maintenance, and care in the next two year budget. Events to be funded may include the annual Tree Board's development of Arbor Day and the heritage tree program.</b></p> <p><b>Motion by: Board Member Munniks</b>  <b>Second by: Board Member Young</b>  <b>Action for the Main Motion: PASSED 4 - 0</b>  <b>Vote: Ayes: 4.</b>  <b>Nayes: 0.</b>  <b>Abstain: 0.</b></p>
<p><i>Discussion and Review of Arbor Day 2016 Events</i></p>	<p><u>3. Discussion &amp; Review of Proposed Arbor Day Events for 2016</u></p> <p>The Tree Board discussed Arbor Day 2016 and it was decided by informal consensus that Arbor Day 2016 will be celebrated in Woodinville on Sunday, April 24, 2016 from 1-4pm at Wilmot Gateway Park. Activities will include children's activities, seedling and seed give away, and a tree identification scavenger hunt. Staff was asked to reach out to the Planning Commission, City Council, Mayor and City Volunteers inviting them to be a part of the celebration. Additionally, staff was directed to apply for the King Conservation District Grant Program to fund Arbor Day 2016.</p>
<p><i>Discussion and Review Plant Species Lists</i></p>	<p><u>4. Discussion &amp; Review of Plant Species Lists</u></p> <p>The Board was presented with the Plant Species List created by the Tree Board in 2000 and was asked to provide input. Chair Quigley offered to complete the list by filling in spacing requirements and making other recommendations for improvement. Discussion was held on how and when this list is used and how it might be used in the future.</p>
<p><i>Discussion and Review of the City's Heritage Tree Program</i></p>	<p><u>5. Discussion &amp; Review of the City's Heritage Tree Program</u></p> <p>The Board was provided information on the City of Woodinville's Heritage Tree Program. Board Members discussed how the Heritage Tree program could be better utilized as a tool to raise awareness about the benefits of trees in the community. It was suggested that a Heritage Tree be established as the part of the annual Arbor Day celebration. Board Members decided to bring suggestions of trees to be nominations to the next Tree Board meeting.</p>
<p><i>Motion to continue meeting to 6:40pm</i></p>	<p><u>6. Motion to Continue Meeting ten minutes past the posted time to 6:40.</u></p> <p><b>MAIN MOTION: to continue the Tree Board Meeting past the posted time of 6:30 pm by ten minutes.</b></p> <p><b>Motion by: Board Member Munniks</b></p>

	<b>Second by: Board Member Young</b> <b>Action for the Main Motion: PASSED 4 - 0</b> <b>Vote: Ayes: 4.</b> <b>Nays: 0.</b> <b>Abstain: 0.</b>
<b><u>PUBLIC COMMENTS</u></b>	None.
<b><u>ADJOURNMENT</u></b>	Chair Quigley called the meeting adjourned. The meeting was adjourned at 6:40 p.m.

**Respectfully Submitted,**



**Sandy Guinn,**  
**Sr. Administrative Assistant**

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