



City of Woodinville, Washington

**CITY COUNCIL SPECIAL MEETING MINUTES OF JULY 16, 2016**

Woodinville City Hall City Council Chambers, 17301 133rd Avenue NE, Woodinville, WA

<b>CALL TO ORDER</b>	<p><b>WOODINVILLE CITY COUNCIL, PLANNING COMMISSION, TREE BOARD, EMERGENCY PREPAREDNESS &amp; PUBLIC SAFETY COMMISSION, AND PARKS &amp; RECREATION COMMISSION SPECIAL JOINT MEETING</b></p> <p><b>SATURDAY, JULY 16 2016</b> <b>8 A.M. - to approximately 3 P.M.</b></p> <p><b>21 Acres - 2nd Floor Great Hall and Media Room</b> <b>13701 NE 171st Street</b> <b>Woodinville, WA 98072</b></p> <p>The special joint meeting for the Woodinville City Council was called to order at 8:09 a.m. by Mayor Talmas.</p>
<b>ROLL CALL</b>	<p><u>City Council Present:</u> Mayor Talmas, Deputy Mayor Evans, Councilmember Rubstello, Councilmember Waters, Councilmember Boundy-Sanders, Councilmember Taylor, Tree Boardmember Quigley , EP&amp;PSC Commissioner Walker, EP&amp;PSC Commissioner Van Wormer, Planning Commissioner Yabroff, Planning Commissioner Stadler, Planning Commissioner Heywood, Planning Commissioner Ormerod, Planning Commissioner Wiitala, Planning Commissioner &amp; Tree Boardmember Young, P&amp;R Commissioner Cowles, P&amp;R Commissioner Elsom, P&amp;R Commissioner Ghazimorad, and P&amp;R Commissioner Anderson.</p> <p><u>Absent:</u> Councilmember Cook, Tree Boardmember Smith, Tree Boardmember Munniks, EP&amp;PSC Commissioner Brown, EP&amp;PSC Commissioner Halpin, P&amp;R Commissioner White.</p> <p><u>City Staff Present:</u> Bandon Buchanan, City Manager, Tom Hansen, Public Works Director, David Kuhl, Development Services Director, Blaine Fritts, Finance Director, Kellye Mazzoli, Assist. to the City Manager, and Lauren Broudy, Management Analyst.</p>
<b>OPENING REMARKS</b>	<p>City Manager Buchanan welcomed attendees and briefly describe the plan for the retreat and what was hoped to be gained from the process. He described the reality of the budget; after all the mandated projects, programs and expenditures were accounted for; discretionary dollars were only a small piece of the budget pie. Discretionary dollars were described as money that could be used to generate new and exciting direction and endeavors for a City. He expressed that today's discussion is to help Council and the City Manager to gather ideas on how best to</p>

	<p>deploy those discretionally dollars and to begin the process of crafting the 2017-2018 budget that delivers the most value for the money.</p>
<p><b>DISCUSSION OF BUDGET PRIORITIES</b></p>	<p>Finance Director Fritts gave a brief presentation on the budget approach/philosophy that has got the city to where it is today. He presented some high-level projections for what the future holds based on perceived storms and opportunities on the horizon.</p> <p><a href="#">Financial Overview and Budget Strategy</a></p> <p>Each Commission/Board was given time to discuss with Council &amp; Staff items and issues they would suggest Council/Staff consider for the upcoming 2017-2018 Budget. Topics included desired service improvements, areas of concern to address, proposed projects, proposed programs, etc.</p>
<p><b>Planning Commission Topics</b></p>	<ul style="list-style-type: none"> <li>- Comp Plan <ul style="list-style-type: none"> <li>- Common City Goals &gt; Strategic Planning</li> </ul> </li> <li>- Infrastructure, Public Safety, Quality of Life, Arts</li> <li>- CIP: Focus; Vision for Future</li> <li>- Traffic Congestion Downtown; Tourist Trolley, Neighborhood Character</li> <li>- New Development: Traffic Impacts</li> <li>- Increase Sense of Community</li> <li>- Volunteers: City Beautification</li> <li>- City Hall Open House</li> <li>- 175th St "Main Street" Project Plan</li> <li>- Visioning Sub-Committee</li> <li>- Static: NW Entrance to City</li> <li>- Old Woodinville Schoolhouse</li> <li>- LID - AG/Green Tools</li> <li>-Transportation</li> </ul>
<p><b>Tree Board Topics</b></p>	<ul style="list-style-type: none"> <li>- Woodinville Urban Forestry Plan</li> <li>- More Attention to Trees</li> <li>- Improve Tree Ordinance</li> <li>- Tree Inventory</li> <li>- PR Budget for Citizen Tree Education and Awareness</li> <li>- More Budget for City Arborist</li> <li>- City Tree Canopy &gt; Singular Trees</li> </ul> <p>The meeting recessed for a short break.</p>
<p><b>Emergency Preparedness &amp; Public Safety Commission Topics</b></p>	<ul style="list-style-type: none"> <li>- Training for Emergencies: (exercises)</li> <li>- Earthquake Assessment of City Facilities</li> <li>- Emergency Shelters &amp; Radio Training</li> <li>- Public Education/ City PR</li> <li>- Updated Supplies &amp; Inventory</li> <li>- Pedestrian &amp; Bike Safety (NE 171st)</li> <li>- CEMP</li> <li>- Street Improvements (complete streets)</li> </ul>

	<ul style="list-style-type: none"> <li>- CERT Training/ Use Volunteers</li> <li>- Woodinville Radio Station for Emergencies</li> <li>-Central Places for Posting Info</li> </ul>
<b>Parks &amp; Recreation Commission Topics</b>	<ul style="list-style-type: none"> <li>- Parks Maintenance - Increase Budget</li> <li>- Parking Assistance/ Addition Near Woodin Creek Trailhead</li> <li>- Revitalize DeYoung park</li> <li>- Toddler Park near Sports Field</li> <li>- Time for Quality of Life Projects</li> <li>- Communications/Roles: Seeking Clarification</li> <li>- More Community Spaces/Parks</li> <li>- Parks in NE Section of City</li> <li>- Bike Park: What Community Wants?</li> <li>- Active vs Passive Parks</li> <li>- Creating a Parks Foundation with Chamber</li> </ul>
<b>Council Topics</b>	<ul style="list-style-type: none"> <li>- Issue of Pass Through Traffic (entry/exit gateway traffic)</li> <li>- More Capital Projects: Parks Related</li> <li>- Unique Position re: Regional Growth</li> <li>- Vision Discussions "Imagine Woodinville 2040"</li> <li>- What Kind of Community should we Institutionalize?</li> <li>- Communication</li> <li>- People are Moving Back: Families</li> <li>- Planning vs Doing Discussion</li> <li>- Create Guidelines: City Test Projects</li> <li>- Take Action &gt; Choose a Few Things &amp; Do Them</li> <li>- Woodinville: Make It a Green City</li> <li>- Big Picture: Connectivity</li> <li>- Relationship with the Valley: Farm to Table</li> <li>- Get People Out of Cars</li> <li>- Suburban vs Urban Contrasts</li> <li>- Schoolhouse Project: GO!</li> <li>- Wine Village Investment</li> <li>- Next Big Park: Rail Corridor (Green Space-Central)</li> <li>- Land Acquisition</li> <li>- Open Space Protection</li> <li>- Land for Eventual Transit Center</li> <li>- Public/Private Partnerships (AG/Farms)</li> <li>- Traffic Capacity Models/Impacts</li> <li>- NW Entryway to City Improvements</li> <li>- Safe Routes to Schools</li> <li>- Parking/Work with Business Community</li> <li>- A Little Something Different in the Arts &gt; Performance Arts &gt; Invest in Pairing w/Wine Culture/ Art Show/ Theater/ Indoor Destination</li> <li>- Find Ways to Cooperate with Developers When Possible</li> </ul> <p>The meeting recessed for lunch.</p>
<b>IDENTIFYING AND PRIORITIZING AREAS OF FOCUS</b>	<p>Council and Staff went through a series of exercises with the goal of identifying and prioritizing categories or general areas on which the upcoming budget should focus. Each Councilmember selected three items from the day's discussion that they felt should be a major priority</p>

	<p>for the budget and explain why they selected each item. Next the staff assisted Council in identifying common themes in the Council's selections and worked to group these selections into categories or areas of focus.</p> <p>Results of the Prioritization Exercise establishing four main groups for focus:</p> <p><b>Green Woodinville - 15 points</b>  Tree Canopy Protection  Land Acquisition  LID Implementation  Parks Capital Projects  Rail Corridor Landscaping</p> <p><b>Vision Institutionalizing Downtown - 10 points</b>  Old Woodinville Schoolhouse/Civic Campus  Development Guidelines  Relationship with Sammamish Valley</p> <p><b>Transportation - 10 points</b>  Improve Pedestrian Safety  Transportation Planning  Rail Corridors  Traffic Capacity Improvement  Lobbyist  AGRI-Tourism Investment Project</p> <p><b>Public Information - 1 point</b>  Public Information and Outreach</p> <p>The City Manager summarized what has been heard/learned to go forward with the upcoming budget preparations.</p> <p>Members of the Council shared final comments.</p>
<p><b>ADJOURNMENT</b></p>	<p>The meeting was adjourned at 1:48 p.m.</p>



**Jennifer Kuhn**  
City Clerk/CMC