



**TREE BOARD MEETING NOTES  
REGULAR MEETING OF JANUARY 23, 2013**

| <b>Board Members Present</b>  |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Paula Waters  | <input type="checkbox"/> Jey Manickam             | <input checked="" type="checkbox"/> Thomas Quigley |
| <input checked="" type="checkbox"/> Michael Munniks<br>Arrived at 5:40 p.m.   | <input checked="" type="checkbox"/> Steve Yabroff |  |
| <b>Staff Present</b>  |   |  |
| Sarah Ruether, Planner; Dave Kuhl, Development Services Director; Sandy Guinn, Sr. AA   |   |  |
| <b>Guests/Public in Attendance</b>  |   |  |
| None  |   |  |
| <b>Called to Order at:</b>  | <b>Meeting Location:</b>                          | <b>Chairperson:</b>                                |
| 5:30 p.m.   | Council Chambers                                  | Thomas Quigley                                     |
| Agenda  | <input checked="" type="checkbox"/> Approved      | <input type="checkbox"/> Modified                  |
| <b>PUBLIC COMMENT</b>   |   |  |
| None  |   |  |
| <b>BUSINESS and DISCUSSION ITEMS</b>  |   |  |
| <p><b>1. Approval of Minutes</b><br/>           a. <b>Draft November 28, 2012 minutes</b></p> <p><b>Board Member Waters moved to approve the minutes of November 28, 2012, amending the spelling of Sarah Ruether's name under Business and Discussion Items from "Ruther" to "Ruether". Commissioner Yabroff seconded the motion.</b><br/> <b>Vote: All voted in favor of the motion, and the motion passed, 4-0.</b></p> <p><b>2. Proposed Work Plan for 2013</b><br/>           Discussion of what to do for Earth Day/Arbor Day event. Staff made the suggestion to do another tree trimming demonstration and/or have a table at 21 Acres during their Earth Day celebration. Chair Quigley said he would be willing to do another tree trimming demonstration. He said that the City of Woodinville campus was a good location as there are a variety of trees to use for the demonstration. Board Members Steve Yabroff, Paula Waters, and Tom Quigley all liked the idea of having a booth at the 21 Acres Earth Day event. Chair Quigley said that 21 Acres is a good venue. Board member Paula Waters asked what the purpose of the event is and what we would have for a booth. Other Tree Board members thought the purpose would be to educate the public about the City's work at revising the tree permit process and the importance of the tree canopy. Board member Waters wanted to know why this is "required" and staff said it is a requirement for being a "Tree City USA". Board member Michael Munniks suggested that we coordinate the day with the Sammamish River Stewards who do numerous tree plantings.</p> <p>In terms of outreach, the Tree Board suggested a better presence on the City's website, perhaps allowing the public to post questions on the City's website.</p> |   |  |

### 3. Review of Tree Regulations and Proposed Recommendations

Tree Board members reviewed proposed code changes. Board member Yabroff would like to see a decision tree for homeowners to guide them through the regulations with explanations and have it available on the City's website. He felt this will illuminate the simple yes/no questions. Board member Yabroff would, also, like to make portions of the regulations simpler. The board members agreed with the proposed code change to allow an exemption for a dead tree from tree permitting requirements. They agreed with the proposed code change to remove the secondary tree risk assessment qualification from removing a nuisance tree but did not agree with the proposed revision to remove the secondary arborist qualification from the removal of a hazardous tree. Staff made edits to note that the secondary qualification of tree risk assessor would remain for removal of a hazardous tree.

Staff said that sometimes citizens have a hard time finding an arborist with this qualification. One suggestion was to come up with a roster for arborists with this qualification, similar to what Public Works has for their contractors.

Board member Munniks asked about tree removal for a potentially hazardous tree that was located on federal or state property. Staff suggested that it was a civil issue between each property owner.

When discussing tree measurements, Chair Quigley stated that trees that are less than a 6 inch diameter are measured at the base instead of at breast height. Board member Yabroff asked if ornamental trees count for tree credits. Staff confirmed that they do if they meet the size requirements for a significant tree. Chair Quigley said he would like to see arborist's review be site specific to what that site needed. One suggestion was to have a threshold for projects that would trigger the requirement of an arborist's review of the project.

Tree board agreed with the proposed agenda to continue review of the current regulations. Staff said they would work on a simplified application form for the next meeting.

|                                  |                        |
|----------------------------------|------------------------|
|                                  |                        |
| Next Meeting:                    | February 27, 2013      |
| Meeting Adjourned at: 6:30 PM    |                        |
| Notes Prepared by: Sarah Ruether | Date: February 1, 2013 |