

I. Permittee Information	
Permittee Name City of Woodinville	Permittee Coverage Number WAR-04-55-45
Contact Name Thomas E. Hansen, PE	Phone Number 425-489-2700
Mailing Address Woodinville City Hall 17301-133rd Avenue NE	
City Woodinville	State Zip + 4 WA 98072
Email Address tomh@ci.woodinville.wa.us	

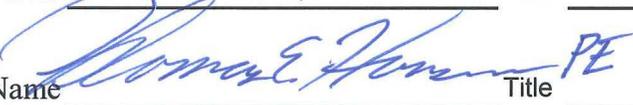
II. Regulated Small MS4 Location							
Jurisdiction Woodinville	Entity Type: Check the box that applies						
	<table border="1"> <thead> <tr> <th>County</th> <th>City/Town</th> <th>Other</th> </tr> </thead> <tbody> <tr> <td></td> <td>X</td> <td></td> </tr> </tbody> </table>	County	City/Town	Other		X	
County	City/Town	Other					
	X						
Major Receiving Water(s) Sammamish River, Little Bear Creek, Woodin Creek, Derby Creek, Cold Creek							

III. Relying on another Governmental Entity	
<p>If you are relying on another governmental entity to satisfy one or more of the permit obligations, list the entity and briefly describe the permit obligation(s) they are implementing on your behalf below. <i>Attach a copy of your agreement with the other entity to provide additional detail.</i></p>	
Name of Entity:	Permit Obligation(s):
Otak, Inc.	Engineering On-Call Contract - See Attachment titled "Otak Executed Contract"

IV. Certification

All annual reports must be signed and certified by the responsible official(s) of permittee or co-permittees. Please print and sign this page of the reporting form and mail it (with an original signature) to Ecology at the address noted below. An electronic signature will not suffice.

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that Qualified Personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations.

Name	<u>Thomas E. Hansen, PE</u>	Title	<u>Public Works Director</u>	Date	<u>MAR 29, 2012</u>
Name		Title	<u>PE</u>	Date	_____
Name	_____	Title	_____	Date	_____
Name	_____	Title	_____	Date	_____
Name	_____	Title	_____	Date	_____

PLEASE indicate reporting year and your jurisdiction in Line 1, above.

PLEASE refer to the INSTRUCTIONS tab for assistance filling out this table.

NOTE: For clarification on how to answer questions, place cursor over cells with red flags.

NOTE: Please answer all questions.

PLEASE review your work for completeness and accuracy. Save this worksheet as you go!

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
1.	Attached annual written update of Permittee's Stormwater Management Program (SWMP), including applicable requirements under S5.A.2 and S9?	Y			2011 Woodinville Stormwater Management Program (SWMP)
2.	Attached a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period, and implications for the SWMP as per S9.E.3?	NA			
3.	Implemented an ongoing program for gathering, tracking, maintaining, and using information to evaluate SWMP development, implementation and permit compliance and to set priorities? (S5.A.3)	Y		SWMP implementation, compliance tracking and data gathering is an ongoing process.	
4.	Began tracking costs or estimated costs of the development and implementation of the SWMP? (<i>Required</i> no later than January 1, 2009, S5.A.3.a)	Y			

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
5.	SWMP includes an education program aimed at residents, businesses, industries, elected officials, policy makers, planning staff and other employees of the Permittee? <i>(Required to begin by February 15, 2009, S5.C.1)</i>	Y			
6.	Distributed appropriate information to target audiences identified in the area served by the MS4? <i>(Required to begin by February 15, 2009, S5.C.1.a)</i>	Y			2011 Woodinville Stormwater Management Program (SWMP), Pages 3 - 5.
7.	Tracked the types of public education and outreach activities implemented. <i>(Required to begin by February 15, 2009, S5.C.1.c)</i>	Y		In 2011, the City participated in the "Stormwater Education Evaluation Report" by Herbert Research.	Stormwater Education Evaluation Report by Herbert Research
7b.	Number of activities implemented:		3		2011 Woodinville Stormwater Management Program (SWMP), Pages 3 - 5.
8.	Measured the understanding and adoption of the targeted behaviors among at least one targeted audience in at least one subject area. <i>(Required to begin by February 15, 2009, S5.C.1.b)</i>	Y		Participated in Community Survey in 2009 to provide a baseline from which the City can measure understanding and behavior changes through follow up surveys.	2011 Woodinville Stormwater Management Program (SWMP), Pages 3 - 5.
9.	Provided opportunities for the public to participate in the decision making processes involving the development, implementation and updates of the Permittee's SWMP? <i>(Required by February 15, 2008, S5.C.2.a)</i>	Y		Conducted citywide survey in 2009 to identify stormwater problems. Plan to host annual public meetings or workshops related to the City's Stormwater Management Program activities, starting in 2011.	2011 Woodinville Stormwater Management Program (SWMP), Pages 6 and 7.

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
10.	Developed and implemented a process for public involvement and consideration of public comments on the SWMP? (<i>Required</i> by February 15, 2008, S5.C.2.a)	Y		Conducted citywide survey in 2009 to identify stormwater problems. Plan to host annual public meetings or workshops related to the City's Stormwater Management Program activities, starting in 2011. The City makes its annual report and SWMP available on its website.	
11.	Made the most current version of the SWMP available to the public. (S5.C.2.b)	Y		The City has posted the 2010 SWMP on their website.	
12.	Posted the SWMP and latest annual report on your website. (S5.C.2.b)	Y			2011 Woodinville Stormwater Management Program (SWMP), Page 6.
12b.	NOTE website address in <i>Attachment</i> field:	Y			http://www.ci.woodinville.wa.us/Live/StormWater.asp
13.	Initiated or implemented an ongoing program to detect and remove illicit connections and illegal discharges into the Permittee's MS4? (<i>Required</i> August 19, 2011, S5.C.3)	Y			
14.	Developed and currently maintain a map of your MS4? (<i>Required</i> by February 16, 2011, S5.C.3.a)	Y		Mapping is complete.	
14b.	Initiated a program to develop and maintain a map of all connections to the MS4 authorized or allowed by the Permittee after the Permit effective date? (S5.C.3.a.ii)	Y		Mapping is complete. New connections are added to the existing map as they are considered.	2011 Woodinville Stormwater Management Program (SWMP), Pages 8 and 9.
15.	Map shows the location of all known municipal separate storm sewer outfalls, receiving waters and structural stormwater BMPs owned, operated, or maintained by the Permittee? (<i>Required</i> by February 16, 2011, S5.C.3.a.i)	Y		Mapping is complete.	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
16.	Map shows all storm sewer outfalls with a 24 inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems and includes tributary conveyances, associated drainage areas and land use? <i>(Required by February 16, 2011, S5.C.3.a.i)</i>	Y		Mapping is complete.	
17.	Map shows geographic areas served by the Permittee's MS4 that do not discharge stormwater to surface waters? <i>(Required by February 16, 2011, S5.C.3.a.iii)</i>	NA		The City of Woodinville does not have geographic areas serving the City's MS4 that do not discharge stormwater to surface waters.	
18.	Map has been made available upon request? <i>(S5.C.3.a.iv)</i>	Y		Maps showing progress to date are available upon request.	
19.	Developed and implemented regulatory actions necessary to effectively prohibit non-stormwater, illicit discharges into the Permittee's MS4? <i>(Required by August 15, 2009, S5.C.3.b)</i>	Y		The City has adopted Woodinville Municipal Code (WMC) 1.07.030 (7) and 14.06 that prohibit illicit discharges and include enforcement procedures. The City adopted Ordinance No. 509 to establish WMC 13.04 addressing IDDE requirements and concerns.	2011 Woodinville Stormwater Management Program (SWMP), Pages 8 and 9.
20.	Developed and implemented an ongoing program to detect and address non-stormwater illicit discharges, including spills, and illicit connections into the Permittee's MS4? <i>(Required by August 19, 2011, S5.C.3.c)</i>	Y			

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
21.	Developed procedures for locating priority areas likely to have illicit discharges, including at a minimum: evaluating land uses and associated business/industrial activities present; areas where complaints have been registered in the past; and areas with storage of large quantities of materials that could result in illicit discharges, including spills? (<i>Required</i> by August 19, 2011, S5.C.3.c.i)	Y			
22.	Implemented field assessment activities, including visual inspection of priority outfalls identified during dry weather, and for the purposes of verifying outfall locations, identifying previously unknown outfalls, and detecting illicit discharges. (<i>Required</i> by August 19, 2011, S5.C.3.c.ii)	Y			
23.	Prioritized receiving waters for visual inspection? (<i>Required</i> by February 16, 2010, S5.C.3.c.ii)	Y		The City identified and prioritized the following three receiving waters for visual inspection of outfalls: they include; the Sammamish River, Little Bear Creek and Woodin Creek.	2011 Woodinville Stormwater Management Program (SWMP), Page 9.
24.	Conducted field assessments for three high priority water bodies? (<i>Required</i> by February 16, 2011, S5.C.3.c.ii)	Y			
25.	Conducted field assessments on at least one high priority water body? (<i>Required</i> annually after February 16, 2011, S5.C.3.c.ii)	Y			

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
26.	Developed and implemented procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found by or reported to the Permittee? (<i>Required</i> by August 19, 2011, S5.C.3.c.iii)	Y			
27.	Developed and implemented procedures for tracing the source of an illicit discharge; including visual inspections, and when necessary, opening manholes, using mobile cameras, collecting and analyzing water samples, and/or other detailed inspection procedures? (<i>Required</i> by August 19, 2011, S5.C.3.c.iv)	Y			
28.	Developed and implemented procedures for removing the source of the discharge, including notification of appropriate authorities; notification of the property owner; technical assistance for eliminating the discharge; follow-up inspections; and escalating enforcement and legal actions if the discharge is not eliminated? (<i>Required</i> by August 19, 2011, S5.C.3.c.v.)	Y			
29.	Informed public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste? (<i>Required</i> by August 19, 2011, S5.C.3.d)	Y			
30.	Distributed appropriate information to target audiences identified pursuant to S5.C.1? (<i>Required</i> by August 19, 2011, S5.C.3.d.i)	Y			

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
31.	Publicized a hotline or other local telephone number for public reporting of spills and other illicit discharges? (<i>Required</i> by February 15, 2009, S5.C.3.d.ii)	Y		The City publicizes a hotline for reporting Hazardous Spills on its website and provides a link on its Stormwater Quality webpage that allows reporting of illegal dumping into the City's MS4.	2011 Woodinville Stormwater Management Program (SWMP), Page 8.
31b.	Number of hotline calls received:		5		
31c.	Number of follow-up actions taken in response to calls:		5		
32	Maintained a hotline or other reporting number for public reporting of illicit discharges, including spills? (<i>Required</i> by February 15, 2009, S5.C.3.d.ii)	Y		See Question 31.	
32b.	NOTE hotline number in <i>Comments</i> field	y		425-877-2289	
33	Tracked the number of illicit discharges, including spills, identified? (<i>Required</i> by August 19, 2011, S5.C.3.e)	Y			
33b.	Number of illicit discharges identified:		5		
34	Tracked the number of inspections made for illicit connections? (<i>Required</i> by August 19, 2011, S5.C.3.e)	NA			
34b.	Number of inspections:		0		
35	Received feedback from IDDE public education efforts? (<i>Required</i> by August 19, 2011, S5.C.3.e)	Y			
36	Attached report on IDDE public education efforts? (<i>Required</i> by August 19, 2011, S5.C.3.d, S5.C.3.e)	Y			See Attachment titled "IDDE Public Education Efforts"
37	Municipal field staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, improper disposal and illicit connections are trained to conduct these activities? (<i>Required</i> by August 15, 2009, S5.C.3.f.i)	Y			2011 Woodinville Stormwater Management Program (SWMP), Pages 8 -10.
37b.	Number of trainings provided:		0		

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
37c.	Number of staff trained:		0		
38	Provided follow-up training as needed to address changes in procedures, techniques or requirements? (<i>Required</i> by August 15, 2009, S5.C.3.f.i)	Y			
38b.	Number of trainings provided:		1	In 2011 IPM Training was to City Staff.	
38c.	Number of staff trained:		6		
39	Developed and implemented an ongoing training program on the identification of an illicit discharge/connection, and on the proper procedures for reporting and responding to the illicit discharge/ connection for all municipal field staff, which, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge or illicit connection to the storm sewer system? (<i>Required</i> by February 16, 2010, S5.C.3.f.ii.)	Y		Police and Fire staff know to call Public Works staff if the see a stormwater related problem or a spill occur.	
39b.	Number of trainings provided:		0		
39c.	Number of staff trained:		0		
40	Developed, implemented and enforced a program to reduce pollutants in stormwater runoff to a regulated small MS4 from new development, redevelopment and construction site activities? (<i>Required</i> by February 16, 2010, S5.C.4)	Y		The City's runoff control program had been development, implemented and now the City is enforcing this program. The City adopted the 2009 (or newest version) King County Manual (See Question #49b).	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
41	Applied stormwater runoff program to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? (<i>Required</i> by February 16, 2010, S5.C.4)	Y		See questions 40 and 49b. Program is applied to all sites that disturb land area of 1 acres or greater.	
42	Applied stormwater runoff program to private and public development, including roads? (<i>Required</i> by February 16, 2010, S5.C.4)	Y		See questions 40 and 49b. Program is applied to all private and public development, including roads.	
43	Applied the Technical Thresholds in Appendix 1 to all sites 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? (<i>Required</i> by February 16, 2010, S5.C.4)	Y		See questions 40 and 49b. Ecology standards are applied to all sites 1 acre or greater.	
44	Adopted and implemented regulatory mechanism (such as an ordinance) necessary to address run-off from new development, redevelopment and construction site activities? (<i>Required</i> by February 16, 2010, S5.C.4.a)	Y		See questions 40 and 49b.	
45	Retained existing local requirements to apply stormwater controls at smaller sites or at lower thresholds than required pursuant to S5.C.4? (S5.A.4)	NA		The City follows the 2009 King County SWDM requirements.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
46	The ordinance or other enforceable mechanism includes the minimum requirements, technical thresholds, and definitions in Appendix 1 (or an equivalent approved by Ecology under the NPDES Phase I Municipal Stormwater Permit) for new development, redevelopment, and construction sites? (<i>Required</i> by February 16, 2010, S5.C.4.a.i)	Y		See questions 40 and 49b.	
47	The ordinance or other enforceable mechanism includes exceptions and variance criteria equivalent to those in Appendix 1? (<i>Required</i> by February 16, 2010, S5.C.4.a.i., and Section 6 of Appendix 1)	Y		See questions 40 and 49b.	
48	Were exceptions or variances to the minimum requirements in Appendix 1 granted? (<i>Required</i> by February 16, 2010, S5.C.4.a.i., and Section 6 of Appendix 1)	NA			
48b.	If so, how many were granted?		0		

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
49	The ordinance or other enforceable mechanism includes a site planning process and BMP selection and design criteria that, when used to implement the minimum requirements in Appendix 1 (or equivalent approved by Ecology under the Phase I Permit) will protect water quality, reduce the discharge of pollutants to the maximum extent practicable and satisfy the State requirement under Chapter 90.48 RCW to apply all known, available and reasonable methods of prevention, control and treatment (AKART) prior to discharge? (<i>Required</i> by February 16, 2010, S5.C.4.a.ii)	Y		See questions 40 and 49b.	
49b.	Cite documentation to meet this requirement in <i>Attachment</i> field:	Y			City of Woodinville Report to Council, <i>Adoption of 2009 King County Surface Water Manual</i> , September 21, 2010
50	The ordinance or other enforceable mechanism provides the legal authority, through the approval process for new development, to inspect private stormwater facilities that discharge to the Permittee's MS4? (<i>Required</i> by February 16, 2010, S5.C.4.a.iii)	Y		See questions 40 and 49b.	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
51	The ordinance or other enforceable mechanism allows non-structural preventive actions and source reduction approaches such as Low Impact Development (LID) Techniques to minimize the creation of impervious surfaces and minimize the disturbance of native soils and vegetation? (<i>Required</i> by February 16, 2010, S5.C.4.a.iv)	Y		See questions 40 and 49b.	
52	If the ordinance or regulatory mechanism allows construction sites to apply the Erosivity Waiver in Appendix 1, Minimum Requirement #2, does it include appropriate, escalating enforcement sanctions for construction sites that provide notice to the Permittee of their intention to apply the waiver but do not meet the requirements (including timeframe restrictions, limits on activities that result in non-stormwater discharges, and implementation of appropriate BMPs to prevent violations of water quality standards) to qualify for the waiver? (If waiver is allowed, the qualification is <i>required</i> by February 16, 2010, S5.C.4.a.v)	Y		See questions 40 and 49b.	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
53	Developed and implemented a permitting process to address runoff from new development, redevelopment and construction site activities with plan review, inspection, and enforcement capability? (<i>Required</i> by February 16, 2010, S5.C.4.b)	Y		The City has developed and implemented a permitting process through the Community Development group.	2011 Woodinville Stormwater Management Program (SWMP), Pages 11 and 12.
54	Applied permitting process to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? (<i>Required</i> by February 16, 2010, S5.C.4.b)	Y		The City has applied the permitting process through the Community Development group.	2011 Woodinville Stormwater Management Program (SWMP), Pages 11 -13.
55	Reviewed Stormwater Site Plans for new development and redevelopment projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.i)	Y		The City's Community Development group has reviewed all Stormwater Site Plans for new development and redevelopment projects.	2011 Woodinville Stormwater Management Program (SWMP), Pages 11 - 13.
55b.	Number of site plans reviewed during the reporting period:		13		
56	Inspected, prior to clearing and construction, all known development sites that have a high potential for sediment transport as determined through plan review based on definitions and requirements in Appendix 7 Determining Construction Site Sediment Potential ? (<i>Required</i> by February 16, 2010, S5.C.4.b.ii)	Y			
56b.	Number of qualifying sites inspected prior to clearing and construction during the reporting period:		20		

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
57	Inspected construction-phase stormwater controls at all known permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls? (<i>Required</i> by February 16, 2010, S5.C.4.b.iii)	Y		Civil site inspector performs construction inspections approximately two times per week on active sites.	2011 Woodinville Stormwater Management Program (SWMP), Pages 11-13.
57b.	Number of sites inspected during the construction phase for the reporting period:		41		
58	Enforced as necessary based on the inspection at new development and redevelopment projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.iii)	NA		The City inspector's provide enforcement as necessary based on the inspection at new development and redevelopment projects.	
58b.	Number of enforcement actions taken during the reporting period:		0		
59	Inspected qualifying permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs? (<i>Required</i> by February 16, 2010, S5.C.4.b.iv and v)	Y			
59b.	Number of qualifying sites known during the reporting period:		12		
59c.	Number of qualifying sites inspected during the reporting period:		12		

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
60	Verified a maintenance plan is completed and responsibility for maintenance is assigned for qualifying projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.iv)	Y		The City adopted the 2009 (or newest version) King County Manual, which includes maintenance criteria. Also, civil plan examiner reviews all site plans for both temporary and permanent stormwater control, verifies maintenance plans is in place and maintenance responsibility has been assigned.	2010 Woodinville Stormwater Management Program (SWMP), Pages 11 - 13.
61	Enforced regulations as necessary based on the inspection? (<i>Required</i> by February 16, 2010, S5.C.4.b.iv)	NA		City inspectors enforce regulations as necessary based on the results of their inspection.	
61b.	Number of enforcement actions taken during the reporting period:		0		
62	Developed and implemented an enforcement strategy to respond to issues of non-compliance with the regulations for qualifying projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.vi)	Y			
63	Did the Permittee choose to allow construction sites to apply the Erosivity Waiver in Appendix 1, Minimum Requirement #2? (S5.C.4.b.vii)	N			
63b.	If yes, how many waivers were allowed ?		0		
64	Developed and implemented a long-term operation and maintenance (O&M) program for post-construction stormwater facilities and BMPs? (<i>Required</i> by February 16, 2010, S5.C.4.c)	Y		See questions 69 and 71.	
65	Adopted an ordinance or other regulatory mechanism that clearly identifies the party responsible for maintenance, requires inspection of facilities and establishes enforcement procedures? (<i>Required</i> by February 16, 2010, S5.C.4.c.i)	Y		The City met this requirement through the adoption of Ordinance No. 509. See questions 40 and 49b.	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
66	Inspected post-construction stormwater controls, including structural BMPs, at new development and redevelopment projects? <i>(Required by February 16, 2010, S5.C.4.c)</i>	Y		The City has a post-construction inspection program for public and private stormwater facilities.	2011 Woodinville Stormwater Management Program (SWMP), Pages 11-13.
66b.	Number of sites inspected during the reporting period:		197		
66c.	Number of structural BMPs inspected during the reporting period:		217		
66d.	Number of enforcement actions taken during the reporting period:		0		
67	Established maintenance standards that are as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington ? <i>(Required by February 16, 2010, S5.C.4.c.ii)</i>	Y		The City adopted the 2009 (or newest version) King County Manual, including Maintenance Standards.	2010 Woodinville Stormwater Management Program (SWMP), Pages 11-13.
68	Performed timely maintenance as per S5.C.4.c.ii? <i>(Required by February 16, 2010, S5.C.4.c.ii)</i>	Y			
68b.	Attached documentation of any maintenance delays. <i>(Required by February 16, 2010, S5.C.4.c.ii)</i>	NA			
69	Established program to annually inspect all stormwater treatment and flow control facilities (other than catch basins) permitted by the Permittee according to S5.C.4.b. unless there are maintenance records to justify a different frequency? <i>(Required by February 16, 2010, S5.C.4.c.iii)</i>	Y		The City performs annual inspections of public facilities. The Annual inspections are performed on public facilities and identify maintenance needs.	2011 Woodinville Stormwater Management Program (SWMP), Page 14.

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
78	Established a program to annually inspect and maintained all stormwater treatment and flow control facilities (other than catch basins)? <i>(Required by February 16, 2010, S5.C.5.c.iii)</i>	Y			
78b.	Number of known facilities:		51		
78c.	Number of facilities inspected during the reporting period:		51		
79	If using reduced inspection frequency, Attached documentation as per S5.C.5.a.ii? <i>(Required by February 16, 2010, S5.C.5.b)</i>	NA		Not Applicable.	
80	Conducted spot checks of stormwater facilities after major storms? <i>(Required by February 16, 2010, S5.C.5.c)</i>	Y		City conducts spot checks before and after storm events of known problem areas and looks for new problem areas.	2011 Woodinville Stormwater Management Program (SWMP), Page 14.
80b.	Number of known facilities:		45		
80c.	Number of facilities inspected during the reporting period:		45		
81	Inspected municipally owned or operated catch basins at least once before the end of the Permit term? <i>(Required to begin by February 16, 2010, S5.C.5.d)</i>	Y		Note that this reporting form incorrectly identifies this requirement is due by February 16, 2010; however the question and the Permit both indicated a due date of by the end of the permit term, which is specified as August 19, 2011.	
81b.	Number of known catch basins:		3552	There were 340 catch basins added to the system in 2011. During this Permit cycle, the City has now inspected and cleaned all of the catch basins in their system.	
81c.	Number of inspections:		821		
81d.	Number of catch basins cleaned:		821		

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
74	All staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement were trained to conduct these activities? <i>(Required by February 16, 2010, S5.C.4.f)</i>	Y		The City has trained all municipal staff on the new runoff control ordinance and maintenance standards along with permit review, field inspection, maintenance, and enforcement.	2011 Woodinville Stormwater Management Program (SWMP), Pages 11-13.
74b.	Number of trainings provided:		0	No trainings were conducted in 2011.	
74c.	Number of staff trained:		0	No trainings were conducted in 2011.	
75	Developed and implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? <i>(Required by February 16, 2010, S5.C.5)</i>	Y		The City has developed and has been implementing an extensive O&M program, including training.	2011 Woodinville Stormwater Management Program (SWMP), Pages 14-16.
76	Adopted maintenance standards as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 <i>Stormwater Management Manual for Western Washington</i> ? <i>(Required by February 16, 2010, S5.C.5.a)</i>	Y			
77	Performed timely maintenance as per S5.C.5.a.ii? <i>(Required by February 16, 2010, S5.C.5.a.ii)</i>	Y			
77b.	Attached documentation of any maintenance delays. <i>(Required by February 16, 2010, S5.C.5.a.ii)</i>	N			

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
78	Established a program to annually inspect and maintained all stormwater treatment and flow control facilities (other than catch basins)? <i>(Required by February 16, 2010, S5.C.5.c.iii)</i>	Y			
78b.	Number of known facilities:				
78c.	Number of facilities inspected during the reporting period:		51		
79	If using reduced inspection frequency, Attached documentation as per S5.C.5.a.ii? <i>(Required by February 16, 2010, S5.C.5.b)</i>	NA		Not Applicable.	
80	Conducted spot checks of stormwater facilities after major storms? <i>(Required by February 16, 2010, S5.C.5.c)</i>	Y		City conducts spot checks before and after storm events of known problem areas and looks for new problem areas.	2011 Woodinville Stormwater Management Program (SWMP), Page 14.
80b.	Number of known facilities:		45		
80c.	Number of facilities inspected during the reporting period:		45		
81	Inspected municipally owned or operated catch basins at least once before the end of the Permit term? <i>(Required to begin by February 16, 2010, S5.C.5.d)</i>	Y		Note that this reporting form incorrectly identifies this requirement is due by February 16, 2010; however the question and the Permit both indicated a due date of by the end of the permit term, which is specified as August 19, 2011.	
81b.	Number of known catch basins:		3552	There were 340 catch basins added to the system in 2011. During this Permit cycle, the City has now inspected and cleaned all of the catch basins in their system.	
81c.	Number of inspections:		821		
81d.	Number of catch basins cleaned:		821		

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
82	Established and implemented practices to reduce stormwater impacts associated with runoff from streets, parking lots, roads or highways owned or maintained by the Permittee, and road maintenance activities conducted by the Permittee? <i>(Required by February 16, 2010, S5.C.5.f)</i>	Y		In April 2002, the City adopted the ESA Regional Road Maintenance Guidelines to establish and implement practices to reduce stormwater impacts associated with roadway runoff. The City operates street sweeper daily October - January up to 800 hours; increased sweeping for fall leaf pickup and following snow/ice events. Continue use of private contractor for vector services to clean pipes/culverts. The City mows roadside ditches as needed for vegetation management.	2011 Woodinville Stormwater Management Program (SWMP), Pages 14-16.
83	Established and implemented policies and procedures to reduce pollutants in discharges from all lands owned or maintained by the Permittee and subject to this Permit, including but not limited to: parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control facilities? <i>(Required by February 16, 2010, S5.C.5.g)</i>	Y		The City has completed the development of a landscape management policy and facility maintenance guidelines.	2011 Woodinville Stormwater Management Program (SWMP), Pages 14-16.
84	Implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? <i>(Required by February 16, 2010, S5.C.5.h.)</i>	Y		The City has trained municipal staff on the contents/BMPs in the SWPPP document. City staff have also been trained in ESA Road Maintenance Standards.	2011 Woodinville Stormwater Management Program (SWMP), Pages 14-16.
84b.	Number of trainings provided:		0	No trainings were conducted in 2011.	
84c.	Number of staff trained:		0	No trainings were conducted in 2011.	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
85	Implemented a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under the Industrial Stormwater General Permit? (Required by February 16, 2010, S5.C.5.i)	Y		The City developed a SWPPP for their maintenance facility at the time. The City has recently moved into a new maintenance facility and will develop an updated SWPPP in 2011.	2011 Woodinville Stormwater Management Program (SWMP), Page 15.
86	Is there an approved Total Maximum Daily Load (TMDL) applicable to stormwater discharges from a MS4s owned or operated by the Permittee?	N			
87	Complied with the specific requirements identified in Appendix 2? (S7.A)	NA		No TMDL requirements in Appendix 2 apply to Woodinville.	
88	Attached status report of TMDL implementation? (S7.A)	NA			
89	Where monitoring was required in Appendix 2, did you conduct the monitoring according to an approved Quality Assurance Project Plan? (S7.A)	NA			
90	Took appropriate action to correct or minimize discharges into or from the MS4 which may constitute a threat to human health, welfare, or the environment? (G3)	NA			
90b.	Attached a summary of the status of implementation of any actions taken pursuant to S4.F and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period? (S4.F.3.d)	NA			

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
91	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance? (G20)	NA			
92	Notified Ecology immediately in cases where the Permittee becomes aware of a discharge from the Permittees MS4 which may cause or contribute to an imminent threat to human health or the environment? (G3)	NA			
93	Attached a summary of identified barriers to the use of low impact development (LID) and measures to address the barriers (Required to be submitted by March 31, 2011, S9.E.4.a)	Y			City of Woodinville Stormwater Low Impact Development (LID) Barriers (March 2011)
94	Attached a report describing LID practices currently available and that can be reasonably implemented, potential or planned non-structural actions and LID techniques to prevent stormwater impacts, goals and metrics to identify, promote, measure LID; and schedules to require and implement non-structural and LID techniques on a broader scale (Required to be submitted by March 31, 2011, S9.E.4.b)	Y			City of Woodinville Stormwater Low Impact Development (LID) Barriers (March 2011).

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part A for all annual reports.

NOTE: Please note in Row 1 of the table if you have no information to report.

NOTE: Please limit your entries to 255 characters per cell. You may include additional information in your Supplemental Documentation attachment and reference it below with the page number.

A. Information Collection

Briefly describe any stormwater monitoring, studies, or type of information collected and analyzed during the reporting period. (S8.B.1)	Who/how to contact for additional information?
1. City collects and reports water quality data to Snohomish County for Little Bear Creek, Woodin Creek, and Derby Creek. Water samples are analyzed for total suspended solids, fecal coliform, nitrate, nitrite, total phosphorus, lead, zinc, and copper.	Tom Hansen, Public Works Director tomh@ci.woodinville.wa.us
2. Lake Leota residents volunteer to collect data and water samples for the purpose of monitoring the condition of the lake. Data collected are temperature, Secchi depth, chlorophyll a, total phosphorous, total nitrogen, and phytoplankton.	Tom Hansen, Public Works Director tomh@ci.woodinville.wa.us
3.	
4.	
5.	
6.	

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part B for all annual reports.

B. SWMP Evaluation (S8.B & S9)

You are required to assess the appropriateness of the BMPs you have selected to implement your SWMP. This evaluation is necessary to evaluate whether the MEP standard set by the permit is protective of water quality in your receiving water bodies. This assessment may be entirely qualitative. Answer **NA** if you are not yet implementing BMPs for a component of the SWMP. (S8.B.2 and S9)

Question	Y/N/NA	Comments (50 word limit)
1. Are the BMPs selected and implemented for Public Outreach appropriate to minimize pollutants in the MS4 to the MEP?	NA	The suite of components outlined in the SWMP are intended to minimize pollutants to the MEP. Per the defined permit schedule, not all components are fully implemented at this time.
2. Are the BMPs selected and implemented for Public Involvement appropriate to minimize pollutants in the MS4 to the MEP?	NA	The suite of components outlined in the SWMP are intended to minimize pollutants to the MEP. Per the defined permit schedule, not all components are fully implemented at this time.
3. Are the BMPs selected and implemented for Illicit Discharge Detection and Elimination appropriate to minimize pollutants in the MS4 to the MEP?	NA	The suite of components outlined in the SWMP are intended to minimize pollutants to the MEP. Per the defined permit schedule, not all components are fully implemented at this time.
4. Are the BMPs selected and implemented for Construction Stormwater Pollution Prevention appropriate to minimize pollutants in the MS4 to the MEP?	NA	The suite of components outlined in the SWMP are intended to minimize pollutants to the MEP. Per the defined permit schedule, not all components are fully implemented at this time.
5. Are the BMPs selected and implemented for Post-Construction Runoff Management appropriate to minimize pollutants in the MS4 to the MEP?	NA	The suite of components outlined in the SWMP are intended to minimize pollutants to the MEP. Per the defined permit schedule, not all components are fully implemented at this time.
6. Are the BMPs selected and implemented for Good Housekeeping for Municipal Operations appropriate to minimize pollutants in the MS4 to the MEP?	NA	The suite of components outlined in the SWMP are intended to minimize pollutants to the MEP. Per the defined permit schedule, not all components are fully implemented at this time.

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part C for all annual reports.

C. Changes in BMPs or objectives (S8.B)

If any of the BMPs or objectives is being changed, list the old BMP and objective, the new BMP and objective, and a justification for the change below. (S8.B.2., and S9)

NOTE: You may choose to attach additional documentation justifying Changes in BMPs or objectives. Note such attachments in the *Justification for change* field.

Old BMP	Old Objective	New BMP	New Objective	Justification for Change
1 No proposed changes with this annual report.				
2				
3				
4				
5				
6				
7				

VII. Information Collection, BMP Evaluation, and Monitoring

D. Preparation for future, long-term monitoring

Complete section D for the fourth annual report only.

Question	Y/N/NA	Comments (50 word limit)	Name of Attachment? Page Number?
1. Identified outfalls or conveyances for long-term stormwater monitoring? (S8.C.2.a)	Y		City of Woodinville Stormwater Monitoring Site Selection Memo (December 2010).
1b. Attach site maps and descriptions. (S8.C.2.a)	y		
2. Identified at least two questions for SWMP effectiveness monitoring and developed monitoring plans? (S8.C.2.b)	Y		City of Woodinville Stormwater Program Effectiveness Monitoring Plan (December 2010).
2b. Attach the proposed questions and monitoring plans for SWMP effectiveness monitoring. (S8.C.2.a.ii)	y		
3. Monitoring plan developed for each question? (S8.C.1.b.iii)	Y		City of Woodinville Stormwater Program Effectiveness Monitoring Plan (December 2010).
3b. Attach a copy of the monitoring plan.	y		
4. Identified sites in preparation for future, long-term monitoring? (S8.C.1.a., and S8.C.2.b)	Y		City of Woodinville Stormwater Program Effectiveness Monitoring Plan (December 2010).
4b. Attach a summary of the status of site identification for long-term stormwater monitoring; proposed questions for SWMP effectiveness monitoring; and status of developing the SWMP effectiveness monitoring plans.	y		