

APPENDIX X

**COPY OF PARKS AND RECREATION
MEETING MINUTES OF MARCH 6, 2008**

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**CITY OF WOODINVILLE
PARKS & RECREATION COMMISSION
Regular Meeting**

**Thursday
March 6, 2008**

**6:30 p.m.
City Hall, Council Chambers**

1. CALL TO ORDER

The meeting was called to order at 6:34 p.m. by Chair Maddex.

2. ROLL CALL

PRESENT: Chair Norm Maddex, Vice Chair Bernard Talmas (arrived 6:40 p.m.), Commissioners Linda Sarpy, Helen Gottschalk, Paulette Bauman, and Tiffany Bond (arrived 7:10 p.m.).

ABSENT: Commissioner Randy Ransom and Teen Representative McKenzie Olson.

Commissioner Sarpy moved to excuse TeenRep Olson and Commissioner Ransom. Commissioner Bauman seconded the motion.

On vote the motion carried, 4-0

Also present were Lane Youngblood, Director of Parks & Recreation and Brian Meyer, Parks Maintenance Supervisor. Other guests included Councilmember Liz Aspen, Council Liaison to the Parks & Recreation Commission.

3. FLAG SALUTE

The flag salute was led by Chair Maddex.

4. APPROVE AGENDA IN CONTENT AND ORDER

Commissioner Sarpy moved to approve the agenda in content and order. Commissioner Bauman seconded the motion.

On vote the motion carried, 4-0

5. COMMUNICATIONS FROM THE PUBLIC - None

6. SPECIAL PRESENTATIONS - None

7. APPROVAL OF MINUTES

(a) February 7, 2008

Commissioner Sarpy moved to approve the minutes of February 7, 2008 as amended. Commissioner Gottschalk seconded the motion.

On vote the motion carried, 4-0.

8. PUBLIC HEARING(S) - None

9. PARK & RECREATION DIRECTOR/STAFF REPORTS

(a) Capital Campaign Update

Ms. Youngblood reported Tom Quigley, Olympic Nursery, had generously offered to provide all the deciduous trees for the sports fields as an in-kind contribution worth approximately \$20,000. Mead Gilman has offered to provide staking as an in-kind contribution. She described how the quality of an in-kind contribution was monitored differently than a contract.

(b) Council Retreat Recap

Ms. Youngblood reported the Council held their retreat last Thursday. Councilmember Aspen reported one of the issues that arose at the retreat was having Commissioners present at a Council meeting when there was an agenda item pertaining to the Commission. She recognized the Commission for their past attendance at Council meetings when a Parks & Recreation item was scheduled on the agenda. She described an exercise at the retreat to prioritize projects, advising the sports fields were identified as a high priority. She noted there appeared to be interest in the community in acquiring open space with funding provided via a bond issue. Also at the retreat, the City Manager was directed to contact King County to determine if the Brightwater mitigation funds, originally designated for Little Bear Creek Linear Park, could be reallocated to field restoration.

(c) OWS/Attic School Proposal Update

Ms. Youngblood reported the Council was interested in the Attic's proposal for renovating the OWS subject to resolving significant issues including parking, impact on operations, and validating their construction costs. Staff prepared a checklist of information that was needed for the next level of investigation including a calendar of their operations on the site. Chair Maddex noted Attic's revised proposal was to lease the building versus their original proposal to purchase the building. Discussion followed regarding timing that did not allow the Attic's revised proposal to be referred to the OWS Task Force and/or the Parks & Recreation Commission, Attic's proposed 30-year lease, and Attic's ability to maintain the building. Ms. Youngblood offered to provide Commissioners a copy of the Attic's revised proposal.

(d) Celebrate Woodinville Update

Ms. Youngblood advised City activities would be at the CEC this year and not at City Hall.

Ms. Youngblood reported she would be the guest speaker at the Concerned Neighbors of Wellington at the CEC on Thursday, March 13. Vice Chair Talmas and Commissioner Gottschalk indicated they planned to attend. A brief discussion followed regarding topics the neighborhood would be interested in hearing about including neighborhood parks and park deficiencies in that area.

10. REPORTS FROM COMMISSION MEMBERS

(a) Reports from Special Committees

Carol Edwards Loop

Commissioner Sarpy reported the group had not met.

Public Arts Advisory Committee

Commissioner Sarpy reported this month's meeting was cancelled. She advised the mural for the CEC would be presented to the Council at their March 11 meeting which she planned to attend.

(b) Reports from Commission Members

Vice Chair Talmas reported on the tour of non-motorized facilities, requesting consideration be given to project costs during the Non-Motorized Project discussion. He toured the YMCA and Gold Gym pools, noting both had programs for adults and children.

Commissioner Bond relayed a question from new Greenbrier residents regarding a dog park. She also inquired about progress on Little Bear Creek Linear Park. Ms. Youngblood advised of conversations with the property owners regarding easements, public access and stewardship opportunities and staff's plans to apply for Conservation Futures grants next year for that area as well as open space throughout the City. She anticipated the next acquisitions would be open space.

Commissioner Gottschalk reported on the parks tour, commenting on the poor quality of some of the neighborhood parks provided by the developer including a substandard play structure in one park. Ms. Youngblood responded one of the reasons the Parks & Recreation Commission recommended Park Impact Fees was the parcels that developers dedicated to the City were often inadequate for recreation and difficult to maintain. Discussion followed regarding City-created neighborhood parks, neighborhood parks usage, and the process for determining whether a developer would provide park land or contribute Park Impact Fees.

Chair Maddex expressed his appreciation to Mr. Meyer for his immediate response to his comments at the last meeting regarding Rotary Community Park. He also reported on the tours of parks and non-motorized projects.

11. UNFINISHED BUSINESS

(a) Non-Motorized Project Discussion

Staff offered to schedule another tour of the non-motorized projects for Commissioners unable to attend the tour.

Ms. Youngblood reviewed and described the criteria on the non-motorized matrix and Commissioners briefly discussed the weighting.

Commissioner Bond moved to discuss this item informally. Commissioner Sarpy seconded the motion.

On vote the motion carried, 6-0.

Commissioners reviewed the priority of the projects on the matrix and identified the following as their top priorities including two new projects (not in priority order):

- NM-06 136th Avenue to future Brightwater site
- PK-23 Downtown Bike/Pedestrian Loop
- NM-02 South Power Line Trail to Quail Ridge
- NM-12 Sammamish River Trail to King County Property
- NM-10 Greenbrier to 140th Avenue NE
- NM-09 Greenbrier to Woodinville-Duvall Road
- NM-11 Woodinville-Duvall Road (from Woodinville Way to 178th Street)
- NM-16 Woodinville-Duvall Road NE city limits to NE North Woodinville Way. Ms. Youngblood will confer with Public Works staff whether they plan to include this on the CIP as a road project with pedestrian improvements.
- NM-01 195th Street (156th Ave to Wellington Elementary)
- RO-1 168th Avenue NE (Woodinville-Duvall Road to NE 195th Street)
- NM-14 North 132nd Avenue Non-Motorized Facility
- NEW Tolt Crossing at 148th pedestrian activated signal
- NEW Participate in planning for future rail-trail as part of BNRP purchase

Ms. Youngblood suggested scheduling a Commission tour of what has been done to date on the Brightwater site.

Commissioner Sarpy moved to extend the meeting until 9:30 p.m. Vice Chair Talmas seconded the motion.

On vote the motion carried, 5-1, Commissioner Bond opposed.

Commissioners identified the following as criteria by which these projects were selected: underserved areas, population density, school walking routes and safety of children, connectivity to other facilities and to downtown, cost, and potential development partnerships.

Commissioner Sarpy moved to return to formal discussion. Commissioner Bond seconded the motion.

On vote the motion carried, 6-0.

12. NEW BUSINESS

(a) Emergency Generator for CEC

Ms. Youngblood advised continued discussion regarding an emergency power generator for CEC was scheduled on the City Council's March 18 agenda; it was originally presented to the Council in January and staff was returning with information the Council requested. She explained the purpose of an emergency generator for Building D of the CEC was to increase the City's capacity to provide emergency shelter services. This was a discretionary expenditure; there were no FEMA or State requirements for a generator that the City's shelter have a generator.

Discussion followed regarding the cost of the generator, the number of times the emergency shelter had been activated, number of people served, whether that large a generator was necessary, the Emergency Preparedness Commission's recommendation, and sheltering pets.

13. PRELIMINARY AGENDAS

A tour of Perrigo and Marymoor fields was scheduled for the April 3 meeting. The Attic School was tentatively added to the June agenda as well as a discussion/prioritization of open space projects.

14. COMMUNICATIONS FROM THE PUBLIC - None

15. ADJOURN

Commissioner Bond moved to adjourn the meeting. Commissioner Sarpy seconded the motion.

On vote the motion carried, 6-0. The meeting was adjourned at 9:28 p.m.

Respectfully submitted,

Lane Youngblood
Parks & Recreation Director

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