



## Site Plan Standard Requirements

**Development Services Department**  
425-489-2754 • 17301 133<sup>rd</sup> Avenue NE • Woodinville, WA 98072  
**Desk Hours • Monday – Thursday 7:30am – 5:00pm • Friday 7:30am – 4:00pm**

1. General Notes:
  - a. All drawings should be drawn to scale
  - b. All plans should differentiate between existing and proposed improvements
2. Cover Sheet, including:
  - a. Property owners name, address
  - b. Parcel Number
  - c. Site address
  - d. Legal description
  - e. Square footage of buildings by floor, deck garage and other (existing and proposed)
  - f. Impervious surface calculations (existing and proposed)
  - g. Scale and north arrow
  - h. Zoning of Property
3. Details on Site Plans, including:
  - a. Property lines and dimensions
  - b. North arrow, scale and legend
  - c. Front, side and rear setbacks measured from nearest point to each property line
  - d. Vehicular and pedestrian access points and improvements
  - e. Access, utility or other easements
  - f. Dimensions and location of all existing and proposed structures, including decks, retaining walls, rockeries, roof overhangs
  - g. Dimensions and location of all other impervious surfaces (including those using pervious materials)
  - h. Dimensions and location of demolitions
  - i. Existing topography in 2-foot contours from a fixed point of control, extending to public rights-of-way and adjacent properties when existing grades are proposed to be altered by more than 2'
  - j. Finish floor elevations
  - k. Wetlands, streams, floodplains, geologic hazard areas and required buffers or setbacks
  - l. Existing and proposed Native Growth Protection Easements (NGPEs)
  - m. On-site parking and loading spaces layout with dimensions
  - n. Centrally collected garbage container locations and screening
4. Additional Site Plan details when Civil Plans are not provided:
  - a. Flow of storm drainage; method of collection and disposal
  - b. Emergency vehicle access
  - c. Location of all curb cuts/driveways, distances to intersections and fire hydrants, ditches, culverts, poles.
  - d. Types of surfaces proposed and finished grades or profiles of driveways
  - e. Elevation and location of control point in right-of-way
  - f. Tree Plan
  - g. Landscaping Plan



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- h. Exits of building
  - i. Location of all utilities
  - j. Utility connections between structures and right-of-way
  - k. Existing and proposed right-of-way improvements: sidewalk, curb, gutter, storm drainage facilities, overhead and underground utilities
5. Vicinity Map:
- a. Include a minimum radius of 300 feet from property lines
  - b. Distinguish between developed and undeveloped lots, with addresses