



## Permit Center Deviation from Standards Request Form

Permissible alternatives different from the City of Woodinville Standards may be approved if such modifications are in the public interest, are based upon sound engineering judgment, and the requirements for safety, function, appearance, and maintainability are fully met. A minimum of 10 work days shall be permitted for a determination of acceptance or denial, or request for additional information per Transportation Infrastructure Standards and Specifications Section 1-1.8. Deviation requests that do not meet all the criteria will be denied.

**NOTE: A separate Deviation Request must be submitted for each standard.**

Submit the following documents to the Permit Center:

- ❖ Completed Deviation Request Form
- ❖ Supporting documentation (plans, reports, proposals, etc)

Permit #: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Ph #: \_\_\_\_\_

Please define the Standard that you are requesting a deviation from.

Std #: \_\_\_\_\_ Title: \_\_\_\_\_

Description of deviation: \_\_\_\_\_

Need (Why): \_\_\_\_\_

Contact the Permit Center at 425 499-2754 if you need additional information



**Permit Center  
Deviation from Standards  
Request Form**

**DEVIATION OF STANDARD REVIEW**

<i>*** OFFICIAL USE ONLY - To be completed by the Permit Center ***</i>		
<b>Action:</b>	<b>Yes</b>	<b>Date</b>
Documents date stamped and entered in Permits Plus.	<input type="checkbox"/>	
Work Order, request, and supporting documents routed to the Public Works Department for review.	<input type="checkbox"/>	
<b>Requestor notified of decision</b>	<input type="checkbox"/>	

<i>*** OFFICIAL USE ONLY - To be completed by the Public Works Department ***</i>		
<b>Request for deviation and evidence have been reviewed in accordance with TISS 1-1.8.</b>		
<b>Criteria</b>	<b>Yes</b>	<b>No</b>
In the public interest	<input type="checkbox"/>	<input type="checkbox"/>
Based upon sound engineering judgment	<input type="checkbox"/>	<input type="checkbox"/>
Safety requirements are fully met	<input type="checkbox"/>	<input type="checkbox"/>
Function requirements are fully met	<input type="checkbox"/>	<input type="checkbox"/>
Appearance requirements are full met	<input type="checkbox"/>	<input type="checkbox"/>
Maintainability requirements are fully met	<input type="checkbox"/>	<input type="checkbox"/>
Review on Hold – Additional Information Required. <i>(Comment letter attached)</i>	<input type="checkbox"/>	<i>(Date)</i>
<b>Deviation Approved</b>	<input type="checkbox"/>	<input type="checkbox"/>

**Expiration:** This deviation will expire 12 months from date of approval if the scope of work approved by the deviation has not commenced.

\_\_\_\_\_  
**Public Works Director or Designee**

\_\_\_\_\_  
**Date**

C: Original – Applicant  
Copy – Project File