



Home Industry Permit Application

Development Services Department
 425-489-2754 • 17301 133rd Avenue NE • Woodinville, WA 98072
Desk Hours • Monday – Thursday 7:30am – 5:00pm • Friday 7:30am – 4:00pm

PLEASE TYPE OR PRINT CLEARLY

APPLICATION INSTRUCTIONS FOR HOME INDUSTRY PERMIT				
1) This permit is only required if business address is within City limits of Woodinville. Please contact staff to verify requirements.				
2) Application must be completed, signed and filled out in ink.				
3) If this is a new business, permit is due upon opening.				
4) Home Industry Permit fee of \$451.00 is due upon approval of permit.				
5) YOU MUST NOTIFY THE DEPARTMENT IF BUSINESS ADDRESS, ETC. CHANGES.				
Business Name:				
Business Location: Woodinville, WA 98072				
Mailing Address (if different):				
Tax Parcel Number:		Site area in square feet:		Number of on-site parking stalls:
<input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation				
List All:				
Owner(s)/Officer(s)	Title	Date of Birth	Home Address	Home Phone
Number of Employees (include owners) <i>(See WMC 21.30.050 on page 2 of application)</i>				
Business Floor Area (square feet):			Dwelling Floor Area (square feet):	
Type of Business:				
Briefly describe business activities:				
State Tax # _____			State Contractor's License # _____	
Will alteration of your home be required? <input type="checkbox"/> Yes <input type="checkbox"/> No				
PLEASE READ HOME INDUSTRY REGULATIONS ON PAGE 2 OF THIS FORM AND SIGN BELOW				
I have read and I understand that failure to comply with the home industry regulations as listed on back is grounds for immediate revocation of the home business license. I agree that my home business will be conducted in such a manner that none of these regulations will be violated.				
OWNER/OPERATOR _____				
Signature	Full Name (Printed)	Title	Date	

CITY OF WOODINVILLE MUNICIPAL CODE (WMC)
HOME INDUSTRY REGULATIONS

21.06.313

Home industry. Home industry: a limited-scale sales, service or fabrication activity undertaken for financial gain, which occurs in a dwelling unit or residential accessory building, or in a barn or other resource accessory building and is subordinate to the primary use of the premises as a residence or farm.

21.30.050

Home industry. A resident may establish a home industry as an accessory activity, provided:

1. The site area shall be no less than one acre;
2. The area of the home industry shall not exceed 50 percent of the floor area of the dwelling unit. Areas within attached garages and storage buildings shall not be considered part of the dwelling unit for purposes of calculating allowable home industry area but may be used for storage of goods associated with the home occupation;
3. No more than two non-residents shall be employed in a home industry;
4. In addition to required parking for the dwelling unit, on-site parking shall be provided as follows:
 - (a) One stall for each non-resident employee of the home industry; and
 - (b) One stall for customer parking;
5. Additional customer parking shall be calculated for areas devoted to the home industry at the rate of one stall per:
 - (a) 1,000 square feet of building floor area; and
 - (b) 2,000 square feet of outdoor work or storage area;
6. Sales shall be limited to items produced on-site, except for items collected, traded and occasionally sold by hobbyists, such as coins, stamps, and antiques;
7. Ten feet of Type I landscaping shall be provided around portions of parking and outside storage areas which are otherwise visible from adjacent properties or public rights-of-way; and
8. The Development Services Director shall ensure compatibility of the home industry by:
 - (a) Limiting the type and size of equipment used by the home industry to those which are compatible with the surrounding neighborhood;
 - (b) Providing for setbacks or screening as needed to protect adjacent residential properties;
 - (c) Specifying hours of operation;
 - (d) Determining acceptable levels of outdoor lighting; and
 - (e) Requiring sound level tests for activities determined to produce sound levels which may be in excess of those set forth in the WMC.
9. The following activities shall be prohibited as a home industry:
 - (a) Outdoor repair of any automobile, truck or heavy equipment, pursuant to Subsection (d) below;
 - (b) Outdoor autobody work, pursuant to Subsection (d) below; and
 - (c) Autobody painting.(d) Outdoor is defined to include carports or other unenclosed structures. No vehicle, equipment or material shall be parked or stored within any required setback areas of the lot or on adjacent streets.
10. No vehicle, equipment or material shall be parked or stored within any required setback areas of the lot or on adjacent streets.
11. A home industry permit is approved by the Development Services Director for each home industry.