



Home Industry Permit Application

Development Services Department
 425-489-2754 • 17301 133rd Avenue NE • Woodinville, WA 98072
Desk Hours • Monday – Thursday 7:30am – 5:00pm • Friday 7:30am – 4:00pm

** OFFICE USE **			
NAICS _____	ZONE _____	PLAN _____	DATE PAID _____
AMT. PAID _____	RECEIPT NO _____	PERMIT NO _____	

APPLICATION INSTRUCTIONS FOR HOME INDUSTRY PERMIT

- 1) Please respond to all questions. Application must be completed, signed and filled out in ink. File application with Development Services Department.
- 2) If this is a new business, permit is due upon opening.
- 3) Home Industry Permit fee of \$447.00 is NOT pro-rated and MUST ACCOMPANY APPLICATION.
- 4) YOU MUST NOTIFY THE DEPARTMENT IF BUSINESS ADDRESS, ETC. CHANGES.

Business Name: _____

Business Location: **Woodinville, WA 98072**

Mailing Address (if different): _____

Tax Parcel Number: _____	Site area in square feet: _____	Number of on-site parking stalls: _____
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Individual
 Partnership
 Corporation

List All:

Owner(s)/Officer(s)	Title	Date of Birth	Home Address	Home Phone

Number of Employees (include owners)
(See WMC 21.30.050 on page 2 of application)

Business Floor Area (square feet): _____	Dwelling Floor Area (square feet): _____
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Type of Business: _____

Briefly describe business activities: _____

State Tax # _____	State Contractor's License # _____
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Will alteration of your home be required? Yes No

PLEASE READ HOME INDUSTRY REGULATIONS ON PAGE 2 OF THIS FORM AND SIGN BELOW

I have read and I understand that failure to comply with the home industry regulations as listed on back is grounds for immediate revocation of the home business license. I agree that my home business will be conducted in such a manner that none of these regulations will be violated.

OWNER/OPERATOR _____

Signature	Full Name (Printed)	Title	Date
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*** FOR OFFICE USE ***

Building Division (IBC)	Signature:	
	Comment:	
Fire Dept. (IFC) (if day care)	Signature:	
	Comment:	
Current Planning (WMC):	Signature:	
	Comment:	
Other:	Signature:	
	Comment:	

Home Industry Permit Approved Denied

CITY OF WOODINVILLE MUNICIPAL CODE (WMC)
HOME INDUSTRY REGULATIONS

21.06.313

Home industry. Home industry: a limited-scale sales, service or fabrication activity undertaken for financial gain, which occurs in a dwelling unit or residential accessory building, or in a barn or other resource accessory building and is subordinate to the primary use of the premises as a residence or farm.

21.30.050

Home industry. A resident may establish a home industry as an accessory activity, provided:

1. The site area shall be no less than one acre;
2. The area of the home industry shall not exceed 50 percent of the floor area of the dwelling unit. Areas within attached garages and storage buildings shall not be considered part of the dwelling unit for purposes of calculating allowable home industry area but may be used for storage of goods associated with the home occupation;
3. No more than two non-residents shall be employed in a home industry;
4. In addition to required parking for the dwelling unit, on-site parking shall be provided as follows:
 - (a) One stall for each non-resident employee of the home industry; and
 - (b) One stall for customer parking;
5. Additional customer parking shall be calculated for areas devoted to the home industry at the rate of one stall per:
 - (a) 1,000 square feet of building floor area; and
 - (b) 2,000 square feet of outdoor work or storage area;
6. Sales shall be limited to items produced on-site, except for items collected, traded and occasionally sold by hobbyists, such as coins, stamps, and antiques;
7. Ten feet of Type I landscaping shall be provided around portions of parking and outside storage areas which are otherwise visible from adjacent properties or public rights-of-way; and
8. The Planning Director shall ensure compatibility of the home industry by:
 - (a) Limiting the type and size of equipment used by the home industry to those which are compatible with the surrounding neighborhood;
 - (b) Providing for setbacks or screening as needed to protect adjacent residential properties;
 - (c) Specifying hours of operation;
 - (d) Determining acceptable levels of outdoor lighting; and
 - (e) Requiring sound level tests for activities determined to produce sound levels which may be in excess of those set forth in the WMC.
9. The following activities shall be prohibited as a home industry:
 - (a) Outdoor repair of any automobile, truck or heavy equipment;
 - (b) Outdoor auto body work; and
 - (c) Auto body painting.
10. No vehicle, equipment or material shall be parked or stored within any required setback areas of the lot or on adjacent streets.
11. A home industry permit is approved by the City for each home industry.